

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, March 20, 2018 - 7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

- a. Approve/file draft Minutes of February 20, 2018, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for month ending February 28, 2018.
- c. Correspondence receive/file:
 - California State Controller letter dated February 5, 2018, regarding 2017 Government Compensation in California Report, due date April 30, 2018
 - SDRMA Letter of February 16, 2018, regarding 2018-2019 Property/Liability Program Rate Information; 6% increase for property, general liability and auto liability rates for the year imposed due to catastrophic fires in 2017
 - CSDA Memo dated February 16, 2018, Board of Directors Call for Nominations Seat A
 - California Department of Tax and Fee Administration filing due date April 15, 2018, reminder notice
 - El Dorado County Auditor Memo dated March 5, 2018, regarding Communication #2 re Change to New Property Tax Administration System
 - Updated Certificate of Insurance for Insured CalAtlantic Group, Inc. re automobile coverage

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Community Volunteer Day April 21, 2018; Authorization for Expenditure of Funds to Purchase Materials for Volunteer Projects** – Board to consider authorization of expenditure of funds in an amount not to exceed \$3,000 to purchase materials and supplies for the projects planned for Community Volunteer Day. As discussed at the February regular meeting, the District

will partner with a local church to carry out volunteer projects in the District (Discussion/Possible Action Item)

6. New Business

- a. **Community Garage Sale** – Selection of date for community garage sale (Discussion)
- b. **Event Signage** – Board to consider authorization of expenditure of funds in an amount not to exceed \$900 to purchase signage to promote recurring District events (Discussion/Possible Action Item)
- c. **Resident Request to Install Free Library in the District** – Staff to present resident’s request to install and administer free library exchange program in the District (Discussion/Possible Action Item)
- d. **County Request for Easement to Provide Emergency Vehicle Access at Montrose Way** – Staff to present information received from El Dorado County requesting emergency vehicle access at Montrose Way (Discussion/Possible Action Item)
- e. **District Open Space Perimeter Fire Breaks** – Board to consider authorization of expenditure of funds in an amount not to exceed \$3,400 for costs associated with annual scraping of 10’ fire breaks around the perimeter of the District open space property (Discussion/Possible Action Item)
- f. **Measures to Prevent Off-Road Vehicles from Accessing Open Space from Dunnwood Drive** – Board to consider authorization of expenditure of funds in an amount not to exceed \$995 to acquire and place two large boulders along Dunnwood Drive to prevent off-road vehicle from accessing District open space (Discussion/Possible Action Item)
- g. **Roads in Shadow Hills** – Board to discuss condition of roads in Shadow Hills and timing for moving forward with the Shadow Hills road repair and resealing project. Funds were included in FY18 budget for road maintenance. (Discussion/Possible Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.