

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, April 17, 2018 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

- a. Approve/file draft Minutes of March 20, 2018, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for month ending March 31, 2018.
- c. Correspondence receive/file:
 - March 26, 2018 letter from EID regarding inability to access backflow prevention assembly for annual certification – Dunnwood Drive Lot 63
 - April 2, 2018 letter from El Dorado County Auditor's office regarding Communication #3 regarding Change to New Property Tax Administration System Forest Service Cabin Charges
 - April 2, 2018 solicitation letter from PFIC for the development and tax exempt financing of facilities and infrastructure
 - Updated Certificate of Insurance for CalAtlantic Group, Inc.

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Community Volunteer Day April 21, 2018; Authorization for Increase in Total Authorized Funds To Include Cost to Rent Portable Facilities** - Board to consider increase in the total expenditure amount authorized for this project to include the cost of a porta-potty; increasing the not-to-exceed amount of \$3,000 approved on March 20, 2018, to not-to-exceed \$3,225 to include the portable rental (Discussion/Possible Action Item)

6. New Business

- a. **El Dorado Hills Fire Department Unimproved Property Hazard Reduction Standard (weed abatement program) 2018** – Staff seeking authorization for expenditure of funds from approved budget in an amount not-to-exceed \$3,000.00 for costs associated with cutting 100' fire breaks (represents additional cost over and above the 30' fire breaks included in landscaping contract) (Discussion/Possible Action Item)
- b. **Request for Placement of Advertising Sign on District Property Along Highway 50** – Member of the El Dorado County Winery Association and owner of Gwinllan Estate Winery requesting placement of sign to welcome visitors to the local county wineries and serve as the connection to signage placed at Missouri Flat Road and Newtown Road exits (Discussion/Possible Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF MARCH 20, 2018 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on March 20, 2018, was called to order at 7:02 p.m. by Vice President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to Vice President Halverson, Directors Gordon Fawkes and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call along with five members of the public. Director Brenda Collette arrived at 7:23 p.m. at the conclusion of the GM report. President Matt Sites was absent.

2. Public Comment.

A resident inquired if the Board had any new information about the construction activities in Folsom, west of the District. No information has been received. A resident commented about the pot holes on White Road. It was noted that jurisdiction for White Rock Road is with El Dorado County up to the county line. A resident inquired when the orange plastic fencing will be removed from the new construction area. The General Manager commented that she has not yet had a reply as to when that temporary barrier fencing will be removed. A new resident on Dunnwood drive inquired about moving fencing on his property and related building matters. As a courtesy, the Board suggested that he contact the El Dorado County Building Department as it does not have jurisdiction over building matters.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

4. Consent Items

The consent items consisting of the minutes of the February 20, 2018, regular meeting of the Board of Directors; financial reports prepared by the County Auditor's office for the month ending February 28, 2018; correspondence including California State Controller letter dated February 5, 2018, regarding 2017 Government Compensation in California Report due date for filing by April 30, 2018; SDRMA letter of February 16, 2018, regarding 2018-2019 Property/Liability Program rate information; CSDA memo dated February 16, 2018, Board of Directors Call for Nominations Seat A; California Department of Tax and Fee Administration filing due date April 15, 2018, reminder notice; El Dorado County Auditor memo dated March 5, 2018, regarding Communication #2 re Change to New Property Tax Administration System; and current Certificate of Insurance for CalAtlantic Group, Inc. re automobile coverage, were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items as presented; second by Director Brenda Collette; motion carried.

AYES: Halverson, Fawkes, Magee, Collette,

NOES: None

ABSENT: Sites

ABSTAIN: None

5. Old Business

a. **Community Volunteer Day April 21, 2018; Authorization for Expenditure of Funds to Purchase Materials for Volunteer Projects.** Following last month's discussion, the Board discussed the specific projects to be undertaken at the upcoming annual Community Volunteer Day on April 21st. After discussion, Vice President Tim Halverson made a motion to approve expenditure of not-to-exceed \$3,000 from the approved FY18 budget to purchase materials and supplies for the projects planned for Community Service Day including playground fiber, shredded cedar, and painting buckets and brushes; second by Director Brenda Collette; motion carried.

AYES: Halverson, Fawkes, Magee, Collette,
NOES: None
ABSENT: Sites
ABSTAIN: None

6. New Business

a. **Community Garage Sale.** After discussion, it was the unanimous consensus of the Board members present that the Community Garage Sale date will be May 5, the first weekend in May.

b. **Event Signage.** After discussion, President Tim Halverson made a motion to approve expenditure of not-to-exceed \$900 from the approved FY18 budget to purchase signage to promote recurring District events and the additional sandwich sign needed for Sierramonte, the fourth neighborhood in the District; second by Director Mark Magee; motion carried.

AYES: Halverson, Fawkes, Magee, Collette,
NOES: None
ABSENT: Sites
ABSTAIN: None

c. **Resident Request to Install Free Library in the District.** This item was placed on the agenda by the General Manager at the request of a resident. The resident was not present at the meeting so the item was continued to a future meeting of the Board.

d. **County Request for Easement to Provide Emergency Vehicle Access at Montrose Way.** The General Manager clarified that no formal request has been received from El Dorado County or anyone regarding an emergency vehicle access at Montrose Way. She said she had heard mention that the issue came up during a conversation between the fire department and Brian Holloway, the representative for Town Center West. She said the District is not aware of any existing easement for this location.

e. **District Open Space Perimeter Fire Breaks.** After discussion, Director Mark Magee made a motion to approve expenditure of not-to-exceed \$3,200 from the approved FY18 budget for annual scraping of 10' fire breaks around the perimeter of the District's open space property; second by Vice President Halverson; motion carried.

AYES: Halverson, Fawkes, Magee, Collette,
NOES: None
ABSENT: Sites
ABSTAIN: None

f. **Measures to Prevent Off-Road Vehicles from Accessing Open Space from Dunnwood Drive.** This item was tabled at the present time.

g. **Condition of Roads in Shadow Hills.** The General Manager discussed with the Board the condition of the roads in Shadow Hills and reviewed when the roads were last repaired and sealed. It was the unanimous consensus of the Board members present that the General Manager shall move forward with the formal RFP process to obtain bids for the project to repair and reseal the roadways in Shadow Hills.

7. Adjournment. The meeting was adjourned at 8:33 p.m. upon a motion by Director Gordon Fawkes; motion carried.

Submitted by:
Linda Stone, Board Secretary

Approved by Board:

80280280 ROLLING HILLSPrinted 4/6/2018
11:03:33 AM**General Ledger****Summary for the Accounting Period Ended: March 31, 2018**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH	530,624.74	105,331.75	425,292.99
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	535,624.74	105,331.75	430,292.99
LIABILITIES			
201 VOUCHERS PAYABLE	54,003.72	54,003.72	0.00
LIABILITIES	54,003.72	54,003.72	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	360,828.46	-360,828.46
401 ESTIMATED REVENUE	418,975.00	0.00	418,975.00
411 ACTUAL REVENUES	29.77	105,022.96	-104,993.19
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	418,975.00	-418,975.00
431 EXPENDITURES	94,362.66	0.00	94,362.66
FUND BALANCE	513,367.43	943,660.42	-430,292.99
80280280 ROLLING HILLS	1,102,995.89	1,102,995.89	0.00

80280280 ROLLING HILLSPrinted 4/6/2018
11:03:36 AM**General Ledger****Details for the Accounting Period Ended: March 31, 2018**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH			
3/1/2018 BEGINNING BALANCE	527,570.70	99,445.18	428,125.52
3/12/2018 GNI 201809 690	9.22	0.00	428,134.74
3/12/2018 GNI 201809 708	3.81	0.00	428,138.55
3/12/2018 GNI 201809 711	0.00	4.41	428,134.14
3/12/2018 GNI 201809 721	0.00	7.45	428,126.69
3/12/2018 GNI 201809 776	0.00	0.39	428,126.30
3/13/2018 GNI 201809 780	0.00	1.37	428,124.93
3/13/2018 GNI 201809 783	5.36	0.00	428,130.29
3/13/2018 GNI 201809 785	2,479.48	0.00	430,609.77
3/13/2018 GNI 201809 787	0.62	0.00	430,610.39
3/13/2018 GNI 201809 789	117.26	0.00	430,727.65
3/13/2018 GNI 201809 790	17.51	0.00	430,745.16
3/13/2018 APP 201809 813	0.00	5,872.95	424,872.21
3/28/2018 GNI 201809 1819	420.78	0.00	425,292.99
100 EQUITY IN POOLED CASH	530,624.74	105,331.75	425,292.99
102 IMPREST (PETTY) CASH			
3/1/2018 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	535,624.74	105,331.75	430,292.99
LIABILITIES			
201 VOUCHERS PAYABLE			
3/1/2018 BEGINNING BALANCE	48,130.77	48,130.77	0.00
3/13/2018 API 201809 798	0.00	5,872.95	-5,872.95
3/13/2018 APP 201809 813	5,872.95	0.00	0.00
201 VOUCHERS PAYABLE	54,003.72	54,003.72	0.00
LIABILITIES	54,003.72	54,003.72	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL			
3/1/2018 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
3/1/2018 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
3/1/2018 BEGINNING BALANCE	0.00	360,828.46	-360,828.46
350 FND BAL: UNRSVD UNDESIGNATED	0.00	360,828.46	-360,828.46
401 ESTIMATED REVENUE			
3/1/2018 BEGINNING BALANCE	418,975.00	0.00	418,975.00
401 ESTIMATED REVENUE	418,975.00	0.00	418,975.00

80280280 ROLLING HILLSPrinted 4/6/2018
11:03:36 AM**General Ledger****Details for the Accounting Period Ended: March 31, 2018**

	Debit	Credit	Balance
411 ACTUAL REVENUES			
3/1/2018 BEGINNING BALANCE	16.15	101,968.92	-101,952.77
3/12/2018 GNI 201809 690	0.00	9.22	-101,961.99
3/12/2018 GNI 201809 708	0.00	3.81	-101,965.80
3/12/2018 GNI 201809 711	4.41	0.00	-101,961.39
3/12/2018 GNI 201809 721	7.45	0.00	-101,953.94
3/12/2018 GNI 201809 776	0.39	0.00	-101,953.55
3/13/2018 GNI 201809 780	1.37	0.00	-101,952.18
3/13/2018 GNI 201809 783	0.00	5.36	-101,957.54
3/13/2018 GNI 201809 785	0.00	2,479.48	-104,437.02
3/13/2018 GNI 201809 787	0.00	0.62	-104,437.64
3/13/2018 GNI 201809 789	0.00	117.26	-104,554.90
3/13/2018 GNI 201809 790	0.00	17.51	-104,572.41
3/28/2018 GNI 201809 1819	0.00	420.78	-104,993.19
411 ACTUAL REVENUES	29.77	105,022.96	-104,993.19
420 ORIGINAL BUDGET (APPROPTNS.)			
3/1/2018 BEGINNING BALANCE	0.00	418,975.00	-418,975.00
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	418,975.00	-418,975.00
431 EXPENDITURES			
3/1/2018 BEGINNING BALANCE	88,489.71	0.00	88,489.71
3/13/2018 API 201809 798	5,872.95	0.00	94,362.66
431 EXPENDITURES	94,362.66	0.00	94,362.66
FUND BALANCE	513,367.43	943,660.42	-430,292.99
80280280 ROLLING HILLS	1,102,995.89	1,102,995.89	0.00

8028280 CSD: ROLLING HILLS CSDPrinted 4/6/2018
11:03:38 AM**Revenues and
Expenditures**

Summary For the Month ended: March 31, 2018

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	80,000.00	51,044.00	28,956.00
0110 PROP TAX: CURR UNSECURED	0.00	1,348.57	-1,348.57
0120 PROP TAX: PRIOR SECURED	0.00	-22.95	22.95
0130 PROP TAX: PRIOR UNSECURED	0.00	32.75	-32.75
0140 PROP TAX: SUPP CURRENT	0.00	539.97	-539.97
0150 PROP TAX: SUPP PRIOR	0.00	478.95	-478.95
01 Taxes	80,000.00	53,421.29	26,578.71
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	39.33	-39.33
03 Fines & Penalties	0.00	39.33	-39.33
04 Rev Use Money/Prop			
0400 REV: INTEREST	2,000.00	2,552.80	-552.80
04 Rev Use Money/Prop	2,000.00	2,552.80	-552.80
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	386.90	-386.90
05 IG Rev - State	0.00	386.90	-386.90
13 Service Charges			
1310 SPECIAL ASSESSMENTS	75,000.00	48,592.87	26,407.13
1403 DEVELOPMENT FEE	215,954.31	0.00	215,954.31
1405 QUIMBY FEE	45,520.69	0.00	45,520.69
13 Service Charges	336,475.00	48,592.87	287,882.13
19 Miscellaneous Rev			
1940 MISC: REVENUE	500.00	0.00	500.00
19 Miscellaneous Rev	500.00	0.00	500.00
22 Fund Balance			
0001 FUND BALANCE	0.00	0.00	0.00
22 Fund Balance	0.00	0.00	0.00
Total Revenue	418,975.00	104,993.19	313,981.81
Expense			

8028280 CSD: ROLLING HILLS CSDPrinted 4/6/2018
11:03:38 AM**Revenues and
Expenditures****Summary For the Month ended: March 31, 2018**

	Estimated / Budget	Actual Amount	Balance
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL	150.00	0.00	150.00
30 Salaries & Benefits	150.00	0.00	150.00
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	200.00	0.00	200.00
4041 COUNTY PASS THRU TELPHONE CHRG	800.00	0.00	800.00
4060 FOOD AND FOOD PRODUCTS	0.00	0.00	0.00
4100 INSURANCE: PREMIUM	3,300.00	3,311.26	-11.26
4180 MAINT: BUILDING & IMPROVEMENTS	2,000.00	0.00	2,000.00
4183 MAINT: GROUNDS	8,000.00	10,400.00	-2,400.00
4185 MAINT: PARK	41,400.00	23,275.00	18,125.00
4189 MAINT: WATER SYSTEM	2,000.00	8,275.36	-6,275.36
4190 MAINT: DRAINAGE	15,000.00	0.00	15,000.00
4191 MAINT: ROADS	10,500.00	0.00	10,500.00
4192 MAINT: LIGHTING	250.00	275.00	-25.00
4197 MAINT: BUILDINGSUPPLIES	300.00	11.99	288.01
4220 MEMBERSHIPS	550.00	587.00	-37.00
4240 MISC: EXPENSE	250.00	0.00	250.00
4260 OFFICE EXPENSE	500.00	19.60	480.40
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	17,159.00	8,841.00
4304 AGENCY ADMINISTRATION FEE	125.00	103.37	21.63
4305 AUDIT & ACCOUNTING SERVICES	0.00	0.00	0.00
4313 LEGAL SERVICES	8,000.00	4,097.17	3,902.83
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	2,775.00	2,475.00
4400 PUBLICATION & LEGAL NOTICES	500.00	50.63	449.37
4420 RENT & LEASE: EQUIPMENT	600.00	0.00	600.00
4440 RENT & LEASE: BUILD & IMPRV	3,700.00	3,013.00	687.00
4501 SPECIAL PROJECTS	11,500.00	60.00	11,440.00
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4600 TRANSPORTATION & TRAVEL	100.00	0.00	100.00
4602 MILGE: EMPLOYEE PRIVATE AUTO	200.00	291.04	-91.04
4620 UTILITIES	26,000.00	27,295.99	-1,295.99
40 Services & Supplies	167,325.00	101,000.41	66,324.59

8028280 CSD: ROLLING HILLS CSDPrinted 4/6/2018
11:03:38 AM**Revenues and
Expenditures****Summary For the Month ended: March 31, 2018**

	Estimated / Budget	Actual Amount	Balance
60 Fixed Assets			
6020 FA: BUILDING & IMPROVEMENTS	251,500.00	0.00	251,500.00
60 Fixed Assets	251,500.00	0.00	251,500.00
Total Expense	418,975.00	101,000.41	317,974.59
8028280 CSD: ROLLING HILLS CSD	0.00	3,992.78	-3,992.78
Report Total			
Total Revenue	418,975.00	104,993.19	313,981.81
Total Expense	418,975.00	101,000.41	317,974.59
	0.00	3,992.78	-3,992.78

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: March 31, 2018

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11:03:40 AM

**Revenues and
Expenditures**

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
3/1/2018 BEGINNING BALANCE	80,000.00	49,468.93	
3/12/2018 GNI 413 SECURED CY 1% GEN TAX RFND 208-258	0.00	-4.41	
3/13/2018 GNI 408 SECURED CY 1% GENERAL TAX	0.00	1,579.48	
0100 PROP TAX: CURR SECURED	80,000.00	51,044.00	28,956.00
0110 PROP TAX: CURR UNSECURED			
3/1/2018 BEGINNING BALANCE	0.00	1,339.74	
3/12/2018 GNI 392 UNSEC CY CY 1% GEN TAX RFND 208-258	0.00	-0.39	
3/12/2018 GNI 405DLQ UNSEC CY 1% GENERAL TAX	0.00	9.22	
0110 PROP TAX: CURR UNSECURED	0.00	1,348.57	-1,348.57
0120 PROP TAX: PRIOR SECURED			
3/1/2018 BEGINNING BALANCE	0.00	-16.12	
3/12/2018 GNI 414 SECURED PY 1% GEN TAX RFND 208-258	0.00	-7.45	
3/13/2018 GNI 409SECURD PY ESCAPED 1% GENERAL TAX	0.00	0.62	
0120 PROP TAX: PRIOR SECURED	0.00	-22.95	22.95
0130 PROP TAX: PRIOR UNSECURED			
3/1/2018 BEGINNING BALANCE	0.00	30.34	
3/12/2018 GNI 406DLQ UNSEC PY 1% GENERAL TAX	0.00	3.78	
3/12/2018 GNI 416 UNSEC PY PY 1% GEN TAX RFND 208-258	0.00	-1.37	
0130 PROP TAX: PRIOR UNSECURED	0.00	32.75	-32.75
0140 PROP TAX: SUPP CURRENT			
3/1/2018 BEGINNING BALANCE	0.00	422.71	
3/13/2018 GNI 410SUPPLMNTL CY 1% GENERAL TAX	0.00	117.26	
0140 PROP TAX: SUPP CURRENT	0.00	539.97	-539.97
0150 PROP TAX: SUPP PRIOR			
3/1/2018 BEGINNING BALANCE	0.00	457.16	
3/12/2018 GNI 406DLQ UNSEC PY SUPP 1% GEN TAX	0.00	0.03	
3/13/2018 GNI 411SUPPLMNTL PY 1% GENERAL TAX	0.00	17.51	
3/13/2018 GNI 412REDEMPNTN	0.00	4.25	
0150 PROP TAX: SUPP PRIOR	0.00	478.95	-478.95
01 Taxes	80,000.00	53,421.29	26,578.71
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
3/1/2018 BEGINNING BALANCE	0.00	38.22	
3/13/2018 GNI 412REDEMPNTN	0.00	1.11	
0360 PEN & COST DELINQUENT TAXES	0.00	39.33	-39.33
03 Fines & Penalties	0.00	39.33	-39.33

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: March 31, 2018

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11:03:40 AM

**Revenues and
Expenditures**

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
3/1/2017 BEGINNING BALANCE	2,000.00	2,132.02	
3/28/2018 GNI TR CASH RPT	0.00	420.78	
0400 REV: INTEREST	2,000.00	2,552.80	-552.80
04 Rev Use Money/Prop	2,000.00	2,552.80	-552.80
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
3/1/2018 BEGINNING BALANCE	0.00	386.90	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	386.90	-386.90
05 IG Rev - State	0.00	386.90	-386.90
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
3/1/2018 BEGINNING BALANCE	75,000.00	47,692.87	
3/13/2018 GNI 408 SECURED CY DIRECT CHARGE 20515	0.00	900.00	
1310 SPECIAL ASSESSMENTS	75,000.00	48,592.87	26,407.13
1403 DEVELOPMENT FEE			
3/1/2018 BEGINNING BALANCE	215,954.31	0.00	
1403 DEVELOPMENT FEE	215,954.31	0.00	215,954.31
1405 QUIMBY FEE			
3/1/2018 BEGINNING BALANCE	45,520.69	0.00	
1405 QUIMBY FEE	45,520.69	0.00	45,520.69
13 Service Charges	336,475.00	48,592.87	287,882.13
19 Miscellaneous Rev			
1940 MISC: REVENUE			
3/1/2017 BEGINNING BALANCE	500.00	0.00	
1940 MISC: REVENUE	500.00	0.00	500.00
19 Miscellaneous Rev	500.00	0.00	500.00
22 Fund Balance			
0001 FUND BALANCE			
3/1/2017 BEGINNING BALANCE	0.00	0.00	
0001 FUND BALANCE	0.00	0.00	0.00
22 Fund Balance	0.00	0.00	0.00
Total Revenue	418,975.00	104,993.19	313,981.81
Expense			

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Details For the Accounting Period ended: March 31, 2018

	Estimated / Budget	Actual Amount	Balance
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL			
3/1/2018 BEGINNING BALANCE	150.00	0.00	
3000 PERM EMPLOYEES / ELECT OFFICIAL	150.00	0.00	150.00
30 Salaries & Benefits	150.00	0.00	150.00
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
3/1/2017 BEGINNING BALANCE	200.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	200.00	0.00	200.00
4041 COUNTY PASS THRU TELPHONE CHRG			
3/1/2018 BEGINNING BALANCE	800.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	800.00	0.00	800.00
4060 FOOD AND FOOD PRODUCTS			
3/1/2017 BEGINNING BALANCE	0.00	0.00	
4060 FOOD AND FOOD PRODUCTS	0.00	0.00	0.00
4100 INSURANCE: PREMIUM			
3/1/2018 BEGINNING BALANCE	3,300.00	3,311.26	
4100 INSURANCE: PREMIUM	3,300.00	3,311.26	-11.26
4180 MAINT: BUILDING & IMPROVEMENTS			
3/1/2017 BEGINNING BALANCE	2,000.00	0.00	
4180 MAINT: BUILDING & IMPROVEMENTS	2,000.00	0.00	2,000.00
4183 MAINT: GROUNDS			
3/1/2018 BEGINNING BALANCE	8,000.00	9,955.00	
4183 MAINT: GROUNDS	8,000.00	9,955.00	-1,955.00
4185 MAINT: PARK			
3/1/2017 BEGINNING BALANCE	41,400.00	16,625.00	
3/13/2018 API 34364 NEW GENERATION LANDS RHCSD park maint. Feb. 2018	0.00	3,325.00	
4185 MAINT: PARK	41,400.00	19,950.00	21,450.00
4189 MAINT: WATER SYSTEM			
3/1/2017 BEGINNING BALANCE	2,000.00	8,275.36	
4189 MAINT: WATER SYSTEM	2,000.00	8,275.36	-6,275.36
4190 MAINT: DRAINAGE			
3/1/2017 BEGINNING BALANCE	15,000.00	0.00	
4190 MAINT: DRAINAGE	15,000.00	0.00	15,000.00
4191 MAINT: ROADS			
3/1/2017 BEGINNING BALANCE	10,500.00	0.00	
4191 MAINT: ROADS	10,500.00	0.00	10,500.00

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: March 31, 2018

Printed 4/6/2018
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**Revenues and
Expenditures**

	Estimated / Budget	Actual Amount	Balance
4192 MAINT: LIGHTING			
3/1/2018 BEGINNING BALANCE	250.00	275.00	
4192 MAINT: LIGHTING	250.00	275.00	-25.00
4197 MAINT: BUILDINGSUPPLIES			
3/1/2018 BEGINNING BALANCE	300.00	11.99	
4197 MAINT: BUILDINGSUPPLIES	300.00	11.99	288.01
4220 MEMBERSHIPS			
3/1/2018 BEGINNING BALANCE	550.00	587.00	
4220 MEMBERSHIPS	550.00	587.00	-37.00
4240 MISC: EXPENSE			
3/1/2018 BEGINNING BALANCE	250.00	0.00	
4240 MISC: EXPENSE	250.00	0.00	250.00
4260 OFFICE EXPENSE			
3/1/2018 BEGINNING BALANCE	500.00	19.60	
4260 OFFICE EXPENSE	500.00	19.60	480.40
4300 PROFESSIONAL & SPECIAL SRVS			
3/1/2018 BEGINNING BALANCE	26,000.00	16,284.00	
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	16,284.00	9,716.00
4304 AGENCY ADMINISTRATION FEE			
3/1/2017 BEGINNING BALANCE	125.00	103.37	
4304 AGENCY ADMINISTRATION FEE	125.00	103.37	21.63
4305 AUDIT & ACCOUNTING SERVICES			
3/1/2017 BEGINNING BALANCE	0.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	0.00	0.00	0.00
4313 LEGAL SERVICES			
3/1/2018 BEGINNING BALANCE	8,000.00	4,097.17	
4313 LEGAL SERVICES	8,000.00	4,097.17	3,902.83
4345 SPECIAL DISTRICT DIRECTOR SRVS			
3/1/2018 BEGINNING BALANCE	5,250.00	2,400.00	
3/13/2018 API 34353 MATTHEW SITES RHCSd director stipend 2-20-18	0.00	75.00	
3/13/2018 API 34354 TIM HALVERSON RHCSd director stipend 2-20-18	0.00	75.00	
3/13/2018 API 34355 BRENDA COLLETTE RHCSd director stipend 2-20-18	0.00	75.00	
3/13/2018 API 34356 DONALD M MAGEE RHCSd director stipend 2-20-18	0.00	75.00	
3/13/2018 API 34357 GORDON A FAWKES RHCSd director stipend 2-20-18	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	2,775.00	2,475.00
4400 PUBLICATION & LEGAL NOTICES			
3/1/2017 BEGINNING BALANCE	500.00	50.63	
4400 PUBLICATION & LEGAL NOTICES	500.00	50.63	449.37
4420 RENT & LEASE: EQUIPMENT			
3/1/2017 BEGINNING BALANCE	600.00	0.00	
4420 RENT & LEASE: EQUIPMENT	600.00	0.00	600.00

8028280 CSD: ROLLING HILLS CSDPrinted 4/6/2018
11:03:40 AM**Revenues and
Expenditures****Details For the Accounting Period ended: March 31, 2018**

	Estimated / Budget	Actual Amount	Balance
4440 RENT & LEASE: BUILD & IMPRV			
3/1/2017 BEGINNING BALANCE	3,700.00	2,563.00	
3/13/2018 API 34351 HOLIDAY INN EXPRESS RHCS meeting room rental Reg	0.00	150.00	
3/13/2018 API 34352 HOLIDAY INN EXPRESS RHCS meeting room rental Spec	0.00	150.00	
4440 RENT & LEASE: BUILD & IMPRV	3,700.00	2,863.00	837.00
4501 SPECIAL PROJECTS			
3/1/2018 BEGINNING BALANCE	11,500.00	60.00	
4501 SPECIAL PROJECTS	11,500.00	60.00	11,440.00
4505 SB924: TRANSPORTATION & TRAVEL			
3/1/2018 BEGINNING BALANCE	300.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4600 TRANSPORTATION & TRAVEL			
3/1/2018 BEGINNING BALANCE	100.00	0.00	
4600 TRANSPORTATION & TRAVEL	100.00	0.00	100.00
4602 MILGE: EMPLOYEE PRIVATE AUTO			
3/1/2018 BEGINNING BALANCE	200.00	291.04	
4602 MILGE: EMPLOYEE PRIVATE AUTO	200.00	291.04	-91.04
4620 UTILITIES			
3/1/2018 BEGINNING BALANCE	26,000.00	23,580.29	
3/13/2018 API 34350 PG & E RHCS power no. 1857646705-6	0.00	62.81	
3/13/2018 API 34358 EID RHCS water no. 118388-001	0.00	120.88	
3/13/2018 API 34359 EID RHCS water no. 118386-001	0.00	87.99	
3/13/2018 API 34360 EID RHCS water no. 84490-002	0.00	128.48	
3/13/2018 API 34361 EID RHCS water no. 126932-002	0.00	126.78	
3/13/2018 API 34362 EID RHCS water no. 126908-002	0.00	1,252.58	
3/13/2018 API 34363 EID RHCS water no. 083214-001	0.00	93.43	
4620 UTILITIES	26,000.00	25,453.24	546.76
40 Services & Supplies	167,325.00	94,362.66	72,962.34
60 Fixed Assets			
6020 FA: BUILDING & IMPROVEMENTS			
3/1/2018 BEGINNING BALANCE	251,500.00	0.00	
6020 FA: BUILDING & IMPROVEMENTS	251,500.00	0.00	251,500.00
60 Fixed Assets	251,500.00	0.00	251,500.00
Total Expense	418,975.00	94,362.66	324,612.34
8028280 CSD: ROLLING HILLS CSD	0.00	10,630.53	-10,630.53
Report Total			
Total Revenue	418,975.00	104,993.19	313,981.81

Revenues and
Expenditures

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: March 31, 2018

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11:03:40 AM

Total Expense	418,975.00	94,362.66	324,612.34
	0.00	10,630.53	-10,630.53



El Dorado Irrigation District

Letter No.: EEO2018-2302

March 26, 2018

VIA FIRST-CLASS MAIL

Rolling Hills CSD
PO Box 5266
El Dorado Hills, CA 95762

Subject: Unable to Access Backflow Prevention Assembly for Annual Certification
1 ½" Febco 825Y serial# H05824
Dunwood Drive Lot 63, El Dorado Hills, CA 95762

Dear Rolling Hills CSD:

On 3/19/2018 the El Dorado Irrigation District (District) attempted to perform routine testing for your Backflow Prevention Assembly (BPA) located at your property and was unable to access the BPA due to a locked enclosure or cover. To ensure compliance and functionality, State law and District Administrative Regulation 5021 require these assemblies to be tested and certified annually.

In an effort to comply with state and District regulations and minimize impact to our customers, the District requires unimpeded access to BPAs for annual certification. To achieve this, the District is requiring the existing padlock for the BPA located at the address above either be permanently removed or replaced with a combination type padlock that can be unlocked by District staff. If you choose to replace your existing padlock with a combination type lock you will be required to supply the combination to District staff. Your combination will be entered into the District's secure customer database and will not be available to the public in accordance with District Administrative Regulation 1130, Public Access to Customer Records. With this in mind, the District offers you two options to provide unimpeded access and achieve compliance:

- Option 1:** Replace existing padlock with a combination style padlock and provide combination to District staff.
Option 2: Permanently remove existing padlock.

Please contact me once you have chosen one of the options above and have it completed within thirty (30) calendar days of the date of this notice. Please be advised that water service to your premises may be interrupted if compliance is not achieved and documented within sixty (60) calendar days of this notice. If you have any questions, please contact me at (530) 295-6870 or sconsole@eid.org. Thank you for your cooperation.

Sincerely,

Shawn G. Console
Environmental Compliance Inspector

SC:lv

Rec'd 4/3/18



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

Date: April 2, 2018

To: All Districts/Agencies Placing Their Direct Charges on the 2018/19 Secured Tax Roll

From: Sally Zutter, Accounting Division Manager

RE: Communication #3 Regarding Change to New Property Tax Administration System
Forest Service Cabin Changes

The Intent of this letter is to advise your district of upcoming changes regarding direct charge levies for Forest Service Cabins (FSCs).

1,756 "Forest Service Cabins" (FSCs) exist throughout the county (for 2017/18). The attachment shows the TRAs that contained FSCs in 2017/18 along with some of the direct charges levied on the FSCs within that TRA. It is anticipated that the contents of this letter will not affect many districts placing direct charge levies on the tax roll; however, your district should (at minimum) review the TRAs on the attached list to determine if your levies are in those TRAs.

FSCs are coded by the Assessor as "Use Code" 15 (now and in the future). An example of a current FSC parcel number is 014-130-03-200 or 062-360-01-200. However, effective 2018/19 all FSCs parcel numbers will change to an "Assessor's assessment number" (AAN) 860-xxx-xxx-xxx.

A FSC is "personal" property located on "real property". A FSC is unsecured property, whereas the real property on which it sits is secured property. A FSC is normally owned by an individual, while the real property upon which it sits is owned by the Federal Government. The Federal Government issues a long-term lease to the individual to use the real property. While a FSC is taxable for ad valorem purposes (value based), it has some limitations as to whether non-ad valorem direct charges may be levied on it.

Some direct charges may be placed only on real property and not on unsecured personal property. Please review your direct charge's statutory authority to levy unsecured personal property such as FSCs. The Auditor suggests the district consult with its legal counsel if the district has any questions regarding authority to levy. If your district determines that FSCs were levied but shouldn't have, please conduct whatever refunding is necessary for prior levies. If your district determines the need to levy FSCs in the future, then continue reading this letter.

Effective 2018/19, all FSCs will be levied on the unsecured tax roll pursuant to state law and the new property tax system (this is a change from the current process). Any direct charges levied on FSCs will be unsecured (this is not a change from the current process). There is no way to convert levies on FSCs to a secured lien status (this is not a change from the current process).

Effective 2018/19, FSCs bills will generally be mailed by the end of July. The bills are due and payable immediately upon mailing and delinquent on August 31. There is only one installment with unsecured bills.

Prepared by El Dorado County Auditor-Controller, 3/19/2018

[illegible]



Privatized Development for the Public Sector

Office Locations:

Los Angeles (HQ)

Chicago

Dallas

Miami

Washington DC

April 2, 2018

Ms. Linda Stone
Clerk/Secretary
Rolling Hills Community Services District
Po Box 5266
El Dorado Hills, CA 95762

Dear Linda,

Can we set up a call to discuss our P3 program for the development and tax exempt financing of facilities and infrastructure?

Since 1969, we have developed over 200 projects including projects for CSDA members and offer:

1. Ground up development of new facilities,
2. Renovation of existing facilities, and
3. Purchase and leaseback of existing facilities.
4. Refinancing of existing debt.

Our team consists of California based architects and contractors to provide design and construction services which can also include financing at tax-exempt rates for terms up to 35 years for you to own or lease.

Please call me at (310) 575-9447 or email me at jtamkin@publicfacilities.com to set up a time for us to meet or speak.

With kind regards,

PUBLIC FACILITIES INVESTMENT CORPORATION

A handwritten signature in blue ink, appearing to read "Jeffrey H. Tamkin", is written over the printed name and title.

Jeffrey H. Tamkin
President

Public Facilities Investment Corporation

11755 Wilshire Boulevard, Suite 2350 Los Angeles, CA 90025 PH: (310) 575-9447 FAX: (310) 473-9250

www.publicfacilities.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/21/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gore Lieske & Associates Insurance Brokers, L.P. 15901 Red Hill Ave Suite 100 Tustin CA 92780		CONTACT NAME: Tyler Lund PHONE (A/C, No, Ext): 714-505-7000 E-MAIL ADDRESS: tlund@gorelieske.com FAX (A/C, No): 714-573-1770	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : RLI INS CO	
		INSURER B : Great American Insurance Co.	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES**CERTIFICATE NUMBER:** 1835386016**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAP9505842	9/1/2017	9/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Auto Liability			TUE 0016348 09	9/1/2017	9/1/2018	Each Occurrence 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage added to the evidenced program(s) for the CalAtlantic Acquisition effective 02/12/2018.

Coverage added to the General Liability Program for the CalAtlantic Acquisition effective 04/01/2018.

RE: Project Name: EDS23, WO No. 691922, Parcel No. 117-010-04, Project Location: Stonebriar and White Rock Road, El Dorado Hills, CA. Rolling Hills CSD is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER**CANCELLATION**Rolling Hills CSD
PO Box 5266
El Dorado Hills CA 95762

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
<p style="text-align: center;">As required by written contract or agreement</p> <p>"It is further agreed that such insurance as is afforded by this policy for the benefit of the additional insured shall be primary insurance, and any insurance maintained by the additional insured shall be excess and non-contributory with the insurance provided hereunder."</p>	<p style="text-align: center;">On File With Company</p>
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
<p>As required by written contract or agreement.</p> <p>"It is further agreed that such insurance as is afforded by this policy for the benefit of the additional insured shall be primary insurance, and any insurance maintained by the additional insured shall be excess and non-contributory with the insurance provided hereunder.</p>	<p>On File With Company</p>
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

4/17/18
Item 6a



EL DORADO HILLS FIRE DEPARTMENT

*Serving the Communities of El Dorado Hills, Granite and Lathrop
1630 Wilson Boulevard • El Dorado Hills • California 95762*

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Springfield Meadows CSD
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El Dorado Hills CA 95762
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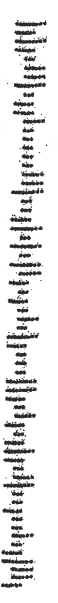
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Po Box 5266
El Dorado Hills CA 95762
117 200 451

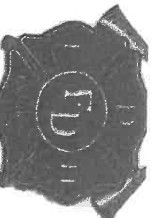


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EL DORADO HILLS FIRE DEPARTMENT

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1030 Wilson Boulevard • El Dorado Hills • California 95762*

96

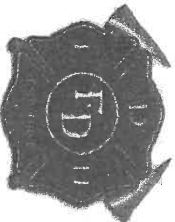
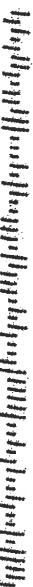
Springfield Meadows CSD
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EL DORADO HILLS FIRE DEPARTMENT

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209

Meadows Csd Springfield
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117 150 101



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EL DORADO HILLS FIRE DEPARTMENT

Rec'd 4/11/18

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

April 2018

Dear Vacant Lot Owner:

As an owner of an unimproved parcel up to five (5) acres in size, you are responsible for complying with the Fire Departments' Unimproved Property Hazard Abatement Standard.

Here is what you need to do:

1. Clear hazardous weeds, brush and other vegetation on your lot that lies within one hundred (100) feet from any structure that sits next to your lot.
2. Trim trees branches up to a minimum of six (6) feet off the ground for any tree on your lot that lies within one hundred (100) feet from any structure that sits next to your lot.
3. All downed trees, branches or woody debris smaller than eight (8) inches in diameter that is located within the designated defensible space and shall be chipped or removed from the property. Any non-vegetative debris (i.e., construction) shall be removed from the property.

It is the parcel owner's responsibility to secure a contractor for the abatement. We have attached a list of contractors in the area as a resource (we can't recommend any specific contractor). It is the property owner's responsibility to check all licensing and insurance documentation. ***Note: Abatement contractors become impacted as the deadline approaches. Please be proactive and schedule your work a month in advance to avoid being non-compliant.***

Timeline:

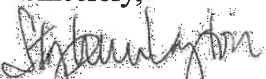
1. Unimproved parcels have been identified, if you are receiving this letter you are the owner on record with El Dorado County.
2. Inspections will start beginning **May 7, 2018**. Lots not in compliance will be issued a **SECOND NOTICE** with a deadline of **June 3, 2018**.
3. Lots that are still found to be non-compliant after the **SECOND NOTICE** deadline of **June 3, 2018** will be abated by a Fire Department contractor. A direct charge for the cost of the abatement plus a two hundred dollar (\$200) administrative fee will be levied against the subject property and will be assessed on the secured tax roll.

Please be advised your homeowners group or association may require additional abatement beyond that of the Fire Department. Please check with your homeowner group or association for clarification.

If you have any additional questions, please feel free to contact me at (916) 933-6623 x1044 or email slayton@edhfire.com. Together we can reduce the threat of a major wildland fire in our community.

EL DORADO HILLS FIRE DEPARTMENT

Sincerely,


Stephanie Layton
Fire Inspector

YOUR RIGHTS UNDER THIS PROCESS

Should you object to the requirements of abatement for this property as stated, you may contact the El Dorado Hills Fire Department, Fire Marshal, Marshall Cox in writing. A representative of the District will contact you in an attempt to resolve your concerns.

Absent the ability to resolve any such objections or concerns with the District's Fire Marshal, you have the right to present your appeal directly to the Board of the El Dorado Hills County Water District at the first available scheduled Board Meeting.

ABATEMENT CONTRACTORS

Note: This list is provided as a convenience only. It is not an El Dorado Hills Fire Department endorsement or recommendation of their services. Contractors are listed randomly and have been sent a copy of the 2018 Unimproved Property Hazard Abatement Standard. It is the property owner's responsibility to check all licensing and insurance documentation.

Betz Landscaping (916) 987-3411	Jesus Benuto Benuto Tree Service (916) 990-3724
Chen Padilla (530) 957-9333 cell (530) 620-9333 office	Goat Central (530) 621-2920
Brush-B-Gone (916) 226-0613	Eddie Estabrook Estabrook Tree Care (916) 533-0035
Micah Smith Tailored Tree (916) 934-3105	William C. Klippert WCK Yard Services (530) 313-0881

*****Abatement contractors become impacted as the deadline approaches. Please be proactive and schedule your work a month in advance to avoid being non-compliant. *****

ADDITIONAL INFORMATION FOR SERRANO RESIDENTS

**Serrano residents must comply with the Serrano El Dorado Owners' Association "Tree Removal and Pruning" rule, and obtain approval from the Architectural Control Committee (ACC) prior to pruning or removing any Heritage Oak Tree. For more information, please see the Association website at www.serranohoa.org, or contact the office at (916) 939-1728.*

EL DORADO HILLS FIRE DEPARTMENT

VACANT LOT WEED ABATEMENT STANDARD

DEFINITION

- Weeds: All weeds growing upon streets, sidewalks, or private property, including any of the following:
- a. Weeds which bear seeds of a downy or wingy nature.
 - b. Sagebrush, chaparral, and any other brush or weed which attains such large growth as to become, when dry, a fire menace to adjacent improved property.
 - c. Weeds which are otherwise noxious or dangerous.
 - d. Poison oak or poison ivy when the conditions are such as to constitute a menace to public health.
 - e. Dry grass, stubble, brush, litter, or other flammable materials which endanger the public safety by creating a fire hazard.

CLEARANCE REQUIREMENTS

The intent of this program is to establish a defensible space around all homes, buildings, and other structures that abut to unimproved property.

All combustible vegetation that is located within the designated defensible space shall be removed or cut to a maximum height of two (2) inches and shall include the removal of tree limbs to a height of six (6) feet above ground level.

All downed trees, branches or woody debris smaller than eight (8) inches in diameter that is located within the designated defensible space shall be removed.

Clearance to structures (including combustible fences):

- a. All areas of district Minimum of one hundred (100) feet, or such greater distance as the Fire Marshal deems necessary due to unique geographic, topographic or vegetative conditions existing upon a particular parcel.

ACCEPTABLE METHODS OF ABATEMENT

- Discing: The discs shall be set at an angle sufficient to cut the sod loose and adequately bury the growth of weeds, grass, or noxious vegetation existing at the time. Discing shall include rototilling or cultivating. Discing shall be done each time the growth exceeds six (6) inches in height.

- Scraping: Area shall be scraped clear, and all debris shall be removed from the required clear area. Windows shall be scraped flat.
- Mowing: Height of vegetation shall not exceed two (2) inches at completion. Mowing shall be done each time growth exceeds six (6) inches in height. Mowing shall include hand-operated weedeaters, flail, and rotary mowers.
- Spraying: Spraying of herbicides and pre-emergents shall not be considered an acceptable method of weed abatement. If sprays or pre-emergents are utilized prior to growth of vegetation, preventing growth of vegetation, then this will be an acceptable method of abatement. Any time growth of vegetation exceeds six (6) inches height, it shall be removed by another acceptable method of abatement.

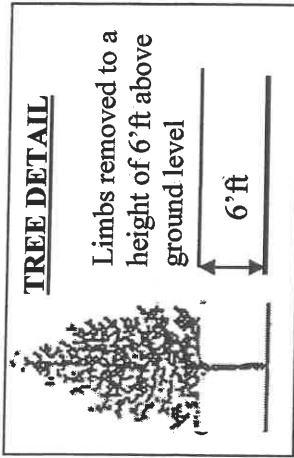
DEBRIS REMOVAL

All brush or woody vegetation debris shall be chipped or removed from the property. Any non-vegetative debris (i.e., construction) shall be removed from the property.

EXEMPTIONS

Any open space areas which are subject to an existing Wildfire Safety Plan should be exempt from these standards and shall abide by the terms of the applicable Wildfire Safety Plan.

EL DORADO HILLS FIRE DEPARTMENT



OH-Vacant Lot
3/17/14

Equipment Use Safety

Are You doing the right thing, the wrong way?

Are you doing the right thing the wrong way -for example, trying to eliminate the fire hazards around your home and in the process starting a wildland fire? Each year fire departments respond to thousands of fires started by Californians using equipment the wrong way.

Whether working to create a defensible space around your home, just mowing the lawn, or pulling your dirt bike over to the side of the road, if you live in a wildland area you need to use all equipment responsibly.

Lawn mowers, weedeaters, chain saws, grinders, welders, tractors, and trimmers can all spark a wildland fire.

Do your part, the right way, to keep your community fire safe.

Here' s how to do it the **Right Way**:

- Do all yard maintenance that requires a gas or electrical motor before 10 a.m. **Not in the heat of the day, or when the wind is blowing!**
- Lawn mowers are designed to mow lawns. **Never** use lawn mowers in dry vegetation.
- Use a weed trimmer to cut down dry weeds and grass.
- Remove rocks in the area before you begin operating any equipment. A rock hidden in grass or weeds is enough to start a fire when struck by a metal blade.
- In wildland areas, spark arresters are required on all portable gasoline powered equipment including tractors, harvesters, chain saws, weedeaters, mowers, motorcycles, and All Terrain Vehicles (ATVs).
- Keep the exhaust system, spark arresters and mower in proper working order and free of carbon buildup. Use the recommended grade of fuel and don't top off.
- Keep the engine free of oil and dust, and keep the mower free of flammable materials.
- In wildland areas, a permit may be required for grinding and welding operations, and spark shields may be required on equipment. Be sure to have 10 feet of clearance, a 46"round point shovel, and a back pump water-type fire extinguisher ready to use.
- Hot exhaust pipes and mufflers can start fires you won't even see, until it's too late! **Don't pull off into dry grass or brush.**
- Keep a cell phone nearby and call 911 **immediately** in case of a fire.

Welcome to

El Dorado Wine Country

Exit on Missouri Flat Rd
and Newtown Rd

Over 50 Wineries



Eldoradowines.org