

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, May 15, 2018 - 7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

- a. Approve/file draft Minutes of April 17, 2018, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for month ending April 30, 2018.
- c. Correspondence receive/file:
 - 1) April 23, 2018 transmittal letter from Auditor-Controller's office sending copies of Federal and State quarterly reports filed on behalf of the District for Quarter 1, 2018
 - 2) April 26, 2018 letter from City of Folsom re: US Highway 50 at Empire Ranch Road Interchange Project, request for execution of Temporary Permit to Enter granting permission for access to begin conducting preliminary environmental studies and site surveys regarding the project
 - 3) May 3, 2018 EID Notice of Noncompliance – Failure to provide unimpeded access to backflow prevention assembly for annual certification – Dunnwood Drive Lot 63, El Dorado Hills, CA
 - 4) Notification from Project Coordinator regarding El Dorado County Line Multi-Modal Transit Center Study Community Open House on May 17, 2018

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Post Community Volunteer Day Report** - Staff to provide report about outcome of volunteer activities on April 21, 2018 (Discussion Item).
- b. **El Dorado Hills Fire Department Unimproved Property Hazard Reduction Standard (weed abatement program) 2018** – Staff seeking authorization for expenditure of funds from approved

budget in an amount not-to-exceed \$7,200.00 for costs associated with cutting 100' fire breaks (represents additional cost over and above the 30' fire breaks included in landscaping contract) (Discussion/Possible Action Item).

- c. **Shadow Hills Road Resealing Project 2018** – Staff to present proposed timetable for Shadow Hills Road Resealing Maintenance Project. (Discussion Item)

6. New Business

- a. **Consolidated District General Election to be Held November 6, 2018** – Staff seeking adoption of Resolution No. 18-04 “Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services,” at which election the issue to be presented to the voters is the nomination of candidates to elect two Directors, each with a full four (4) year term to expire December 2, 2022 (Action Item)
- b. **3115 Montrose Way Property** – Staff to present and seek direction regarding the following items:
 - 1) Request for approval to grant Encroachment Permit to new owners of 3115 Montrose Way property upon the same terms and conditions as the Permit negotiated with the prior owners including a ten (10) year term at a cost of \$250 for issuance of the permit (Discussion/Possible Action Item); and
 - 2) Inquiry from new owners for information as to drainage easement maintenance potentially affecting the property (Discussion Item).
- c. **Request for Reconstruction of V-Ditch behind Property Located at 5048 Winterfield Drive** – Resident request for reconstruction of V-ditch behind home to prevent possibility of future flooding. Staff to present information and options for consideration, including possible authorization for expenditure of funds from approved budget for not-to-exceed \$975.00 for maintenance on V-ditch (Discussion/Possible Action Item).
- d. **Budget for FY18-19** – Discussion of budget concepts for development of preliminary budget for fiscal year 2018-2019 to be formally considered in June; staff seeking input for projects; consideration of increased costs due to California prevailing wage requirements and Department of Industrial Relations requirements imposed on Contractors; consideration of options for addressing these costs (Discussion Item).

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.