

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

Tuesday, June 19, 2018 - 7:00 p.m.

Holiday Inn Express Meeting Room  
4360 Town Center Drive, El Dorado Hills, CA

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

a. General Manager Report

**4. Consent Items**

- a. Approve/file draft Minutes of May 15, 2018, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for month ending May 31, 2018.
- c. Correspondence receive/file:
  - 1) May 14, 2018 El Dorado Hills Fire Department Second Notices regarding weed abatement requirements for three parcels of property
  - 2) May 26, 2018 Umpqua Bank notifications regarding correction of District mailing address for accounts
  - 3) June 15, 2018 notification from Auditor's Office regarding Government Codes and Community Services Districts
  - 4) June 15, 2018 notification from Auditor's Office regarding Fiscal Year End Deadlines

Consent Items Pulled for Discussion: \_\_\_\_\_

**5. Old Business**

- a. **4<sup>th</sup> of July Event in Stonebriar Park 2018** – Consideration of authorization of expenditure of funds from approved budget to defray District's contribution toward costs for this event in an amount not to exceed \$1,300 (Discussion/Action Item)
  
- b. **Budget for FY18-19** – Discussion and consideration of draft preliminary budget for fiscal year 2018-2019 and approval (Discussion/Action Item).

## 6. New Business

- a. Storage Unit Rental – Staff seeking authorization for expenditure of funds from approved budget for rental of the District storage unit; options to be considered for approval include cost for the first half of FY19 including July-December 2018 or the entire twelve month period; monthly cost of the rental is \$144.00 (Discussion/Action Item)
- b. **Reserve Study** – Consideration of bids received in response to Request for Proposals for Preparation of Reserve Study; delegate to the General Manager authority to execute proposal/agreement for services as determined and authorize expenditure of funds for this project (Discussion/Possible Action Item)
- c. **Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment Fiscal Year 2019**; Public Comment; Close Hearing.  
Proposed Action: Adoption of Resolution 18-05 Authorizing continued collection of the Direct Charge Assessment of \$200 in FY19 for the purpose of maintaining and improving community infrastructure and for other lawful purposes of the District.
- d. **Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limits for Fiscal Year 2019 for RHCS D as described in Article XII B of the State Constitution.** The proposed appropriation limits are \$98,967.12; Public Comment; Close Hearing.  
Proposed Action: Adoption of Resolution 18-06 Establishing the Appropriation Limits for FY19 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$98,967.12.
- e. **LAFCO Notification Regarding Municipal Services Review for District** – Discussion regarding LAFCO’s requirement to prepare an updated municipal service review (MSR) every five years for the purpose of reaffirming a special district’s sphere of influence. RHCS D was last reviewed in 2007 (Discussion/Possible Action Item).

## 7. Adjournment

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.