

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, August 21, 2018 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

a. Approve/file draft Minutes of July 17, 2018 special meeting and July 17, 2018 regular meeting of the Board of Directors

b. Correspondence receive/file:

- 1) Umpqua Bank monthly statements for period July 1-30, 2018
- 2) Bank of America monthly statements for monthly periods of February through July, 2018
- 3) County of El Dorado Auditor's office memo dated August 9, 2018 confirming 2018-19 Direct Charge Levy processed successfully
- 4) County of El Dorado Auditor's office memo dated July 17, 2018 transmitting Quarter 2, federal and state quarterly reports
- 5) County of El Dorado Auditor's office memo dated July 25, 2018 regarding Communication #5 Change to New Property Tax System

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **2018 Shadow Hills Road Resurfacing Project – Rejection of Bid.** Staff to present update regarding bid deemed non-responsive and recommendation for rejection of second bid in light of cost and reconsideration of road maintenance alternatives in light of new information forthcoming in Reserve Study (Discussion/Possible Action Item)
- b. **Reserve Study** – Staff to provide update on July 25th site visit with representative of Association Reserves and status of preparation of study (Discussion Item)

- c. **Illuminated Stop Sign at Stonebriar** – Staff to present information about continued vehicle running of stop sign at Stonebriar; consider authorization for expenditure of funds from approved budget for purchase and installation of illuminated stop sign in amount of not-to-exceed \$950 for this project (Discussion/Possible Action Item)
- d. **DMV Requirements for Processing Citations** - Staff to present new information since last meeting about continued processing of District issued citations and DMV requirements including reactivation of Requestor Code and need for secure transmission of information; consider possible expenditure of funds from the approved budget to satisfy these requirements (Discussion/Possible Action Item)

6. New Business

- a. **Conflict of Interest Code Update for 2018** – Staff to consider adoption of Resolution 2018-09 approving the updated “Conflict of Interest Code for Rolling Hills Community Services District” for Board Members, employees, and consultants, as required by the Political Reform Act (Discussion/Action Item)
- b. **Stonebriar Park Water Pressure Issue** – Board requested discussion of water pressure issues in Stonebriar Park; consideration of alternatives and direction (Discussion/Possible Action Item)
- c. **LAFCO Municipal Services Review** – LAFCO has prepared its draft of the Municipal Services Review for Rolling Hills CSD. The draft MSR will be on the LAFCO August 22 agenda consent calendar for the purpose of opening a 30-day public comment period. The final MSR will be considered on LAFCO’s September 26 agenda for discussion and adoption (Discussion Item)
- d. **Removal of Two Diseased Trees at Prima and Stonebriar Drive** – Staff to present information about diseased trees in the area of Prima and Stonebriar Drive; authorization for expenditure of funds from approved budget in an amount not to exceed \$2,000 for removal of the trees. Cost of removal is estimate only; actual cost estimate will be available at the Board meeting. (Discussion Item/Possible Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.