

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, November 20, 2018 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

a. Approve/file draft Minutes of October 16, 2018 regular meeting of the Board of Directors

b. Correspondence receive/file:

- 1) Umpqua Bank monthly statement for periods September 1-30, 2018 and October 1-31, 2018
- 2) Bank of America monthly statement for periods September 1-30, 2018 and October 1-31, 2018
- 3) Financial Reports prepared by the Auditor-Controller's office for the period ended October 31, 2018

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Tree Root Issues** - Staff to present updated information about root issues resulting in lifting of sidewalk areas; consider authorization of funds from the approved budget in an amount not-to-exceed \$1,500 to perform grinding work to address the issue (Discussion/Possible Action Item)
- b. **Reserve Study dated August 28, 2018** – Further review of Reserve Study and planning for 2019 Workshop; further discussion of alternatives for increasing District's reserves (Discussion Item)
- b. **DMV Requirements for Processing Citations** - Staff to present new information since last meeting about continued processing of District issued citations and DMV requirements; consider possible expenditure of funds from the approved budget to satisfy these requirements (Discussion/Possible Action Item)

6. New Business

- a. **Request from Residents for Variance for Fence Backing up to Berkshire Park** - Discussion of residents' requests for variance to install fencing of their yards which exceeds 6' height limitation; fence backs up to Berkshire Park (Discussion/Possible Action Item)
- b. **Abatement of Nuisance - Illegal Dumping** - Staff seeking authorization for expenditure of funds from approved budget in an amount not to exceed \$2,200.00 to abate the public nuisance created when a resident illegally dumped material on District property and remove the immediate risk to other property owners and the District's drainage ways, culverts and roadways (Discussion/ Possible Action Item)
- c. **Meeting Dates for Calendar Year 2019, Authorization of Expenditure of Funds for Meeting Room Rental, and Execution of Agreement with Holiday Inn Express** – Proposed meeting dates for 2019 on third Tuesday of each month; seeking approval of expenditure of not-to-exceed \$2,100 from approved budgets for rental of meeting room and authorization for execution of agreements with Holiday Inn Express (Action Item)
- d. **Storage Unit Rental** – Staff seeking authorization for expenditure of funds from approved budget for rental of the District storage unit; options to be considered for approval include cost for the second half of FY19 including January-June 2019, entire calendar year 2019, or other monthly periods; monthly cost of the rental is currently \$144.00 (Discussion/Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.