

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

**Tuesday, January 15, 2019 - 7:00 p.m.**

**Holiday Inn Express Meeting Room**

**4360 Town Center Drive, El Dorado Hills, CA**

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Presentation to Board from Dane Wadle, Field Coordinator for California Special Districts Association (CSDA) – Mr. Wadle requested to provide an update regarding CSDA's legislative program and 2019 professional development program (Discussion Item)**

**4. Presentation to Board from Kevin Loewen, El Dorado Hills CSD General Manager – EDH requested to have a discussion regarding potential partnership opportunities with District parks and open spaces (Discussion Item)**

**5. Monthly Reports**

**a. General Manager Report**

**6. Consent Items**

**a. Approve/file draft Minutes of November 20, 2018 regular meeting of the Board of Directors**

**b. Correspondence receive/file:**

- 1) Umpqua Bank monthly statement for periods November 1-30, 2018, and December 1-31, 2018
- 2) Financial Reports prepared by the Auditor-Controller's office for the periods ended November 30, 2018, and December 31, 2018
- 3) 12/1/2018 Registrar of Voters Memorandum regarding Timeline of Upcoming District Requirements
- 4) Updated Certificate of Insurance for Doug Veerkamp General Engineering, Inc.
- 5) December 2018 County of El Dorado request for updated annual Statement of Facts
- 6) SDRMA Letter regarding Change in Employer Pull Notice Program
- 7) California State Controller Letter regarding Local Agency Employee Organizations: Impasse Procedures II Claiming Instructions
- 8) 1/4/2019 California State Controller Letter regarding Upcoming Reporting Change for Government Compensation in California report

- 9) Auditor Controller Memorandum regarding Government Codes & Community Services Districts
- 10) CA Department of Tax and Fee Administration Annual Privacy Notice – No Action Needed

Consent Items Pulled for Discussion: \_\_\_\_\_

## 7. Old Business

- a. **Berkshire Park Master Plan** – Consideration of resident’s request for modification of approved plan for Berkshire Park to relocate all planned parking spaces so they do not point at his residence (Discussion/Possible Action Item)

## 8. New Business

- a. **Additional Trenching on Winterfield Drive to Divert Drainage** – Staff seeking authorization of funds in amount not to exceed \$1,000 to perform trenching work to divert drainage run-off away from resident’s property. This proposal is for trenching equipment and gravel – does not include labor. Staff proposing labor done as volunteer project (Discussion/Possible Action Item)
- b. **Tree Root Grinding; Alternate Proposal for Completion of Work at 406 Bailey** – Discussion of resident’s proposal that in lieu of District contracting for grinding and removal of District tree roots which have encroached on resident’s property, District pay resident \$350.00 to perform the work himself (Discussion/Possible Action Item)
- c. **District Biennial Audits for Fiscal Year ended June 30, 2017 (FY17) and Fiscal Year ended June 30, 2018 (FY18)** – Staff seeking authorization of funds in an amount not to exceed \$8,000 for District’s Certified Public Accountant to perform biennial audit services

## 9. Adjournment

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org) . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF NOVEMBER 20, 2018 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on November 20, 2018, was called to order at 7:01 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Brenda Colette, and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and one member of the public were present. Director Gordon Fawkes was absent.

**2. Public Comment (Items not on the agenda).**

None.

President Sites moved to take agenda item 6.a out of order because a member of the public was present and requested to speak on the subject. There were no objections to this change in the agenda order of business.

**6.a. Request from Residents for Variance for Fence Backing up to Berkshire Park.** The resident addressed the Board and explained her reasons and that of her neighbor for the variance request. The fence is between the two residents' property and that of the District and these two homes are the only ones that backup to the park at this location. The CC&Rs require 6' high fencing. The residents along the park desire to install fencing to match a section of fence previously installed by an owner which exceeds 6' height and is in a style which combines fencing board and lattice. It was noted that the County will require a building permit for fencing over a 6' height. The Board discussed the request and expressed various concerns such as addressing each such request on a case-by-case basis, setting a precedent, having established standards in place, esthetics, and the residents' privacy concerns backing up to the park. After discussion, President Sites made a motion to support the residents' request for installation of a fence in the style presented up to 8' in height with the conditions that both parcels that back up to the park install the same fencing along the entire fence line, the residents obtain the required permits from the County, and any additional County requirements are satisfied by the residents, with the entire cost of the fence and installation to be paid for by the residents; second by Director Halverson; motion carried.

AYES: Sites, Halverson, Magee and Collette

NOES: None

ABSENT: Fawkes

ABSTAIN: None

**3. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

**4. Consent Items**

The consent items consisting of the draft minutes of the October 16, 2018 regular meeting of the Board of Directors, correspondence including Umpqua bank statements for September and October 2018, and financial reports prepared by the Auditor-Controller's office for the period ended October 31, 2018 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Magee and Collette

NOES: None

ABSENT: Fawkes

ABSTAIN: None

## **Old Business**

**5.a. Tree Root Issues.** General Manager Chaney Hicks presented information about root issues from trees on District property causing lifting of the sidewalk in areas on Dunnwood Drive. She discussed alternatives for addressing the issue and recommended grinding the sidewalk. Due to the threshold for public works projects under the Public Contract Code, she recommended authorizing proceeding with a cost under \$1,000. After discussion, Director Halverson moved to authorize expenditure of not-to-exceed \$985.00 to complete the work to grind the sidewalk area on Dunnwood Drive to address this potential safety issue; Director Mark Magee second; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: Collette

**5.b. This item moved to the end of the agenda.**

**5.c. DMV Requirements for Processing Citations.** No update at this time. Director Halverson noted the District needs to get the email working correctly in order to move forward.

## **New Business**

**6.a.** Taken out of order at the top of the agenda.

**6.b. Abatement of Nuisance – Illegal Dumping.** General Manager Chaney Hicks presented before and after photographs of the dumping issue and reported the issue has been resolved.

**6.c. Meeting Dates for Calendar Year 2019; Authorization of Funds for Meeting Room Rental and Execution of Agreement with Holiday Inn Express.** Clerk Linda Stone presented the meeting dates for calendar year 2019 on the third Tuesday of each month and requested authorization for expenditure of funds to defray the cost of the meeting room. She noted there is no increase in rental cost for 2019. Director Mark Magee moved to approve expenditure of not-to-exceed \$2,100 from approved budgets for the cost of meeting room rental during 2019, which includes 11 regular meetings and the possibility of up to three special meetings, and authorize execution of the agreement with the Holiday Inn Express; second by President Sites; motion carried.

AYES: Sites, Halverson, Magee and Collette

NOES: None

ABSENT: Fawkes

ABSTAIN: None

**6.d. Storage Unit Rental.** Staff sought authorization of funds for continued rental of the storage unit pending completion of a storage building on CSD property. After discussion, Director Tim Halverson moved to approve continued rental of the off-site storage unit for calendar year 2019 noting the current rental cost of \$144 per month; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Magee and Collette

NOES: None

ABSENT: Fawkes

ABSTAIN: None

Item taken out of order:

**5.b. Reserve Study dated August 28, 2018.**

Following discussion at the October meeting regarding the Reserve Study's finding that the District is underfunded for future infrastructure maintenance, specifically for roads and drainage, the Clerk prepared a chart entitled "Financial Historical Information – 10-Year Review". As requested, the chart included the District's annual revenue, annual expenses, road work expenses, year-end fund balance, and changes in the fund balance from year to year for the past ten year period. The Board reviewed the information to gain a deeper understanding about the District's financial position. The Board requested that the Clerk update the information to look back as far as possible, include the top three categories of expenses each year, provide pie charts to aid in demonstrating the information, include demographics for the District, and research where the reserves came from or how they were accumulated if possible. The financial data and impacts on the District's funding will be discussed at a future meeting of the Board in 2019 with subsequent community workshops to discuss financial issues and goals.

**7. Adjournment.** Upon motion by Director Tim Halverson and seconded by Director Mark Magee, the meeting was adjourned at 9:00 p.m.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

November 20, 2018

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Storm drain curb/gutter cleared out.
- Park trees overhanging Haddington Fire Access Road cut back to meet 12' standards
- Rotars Replaced at Large Park

SM Streetlight:

Update from Board Member.

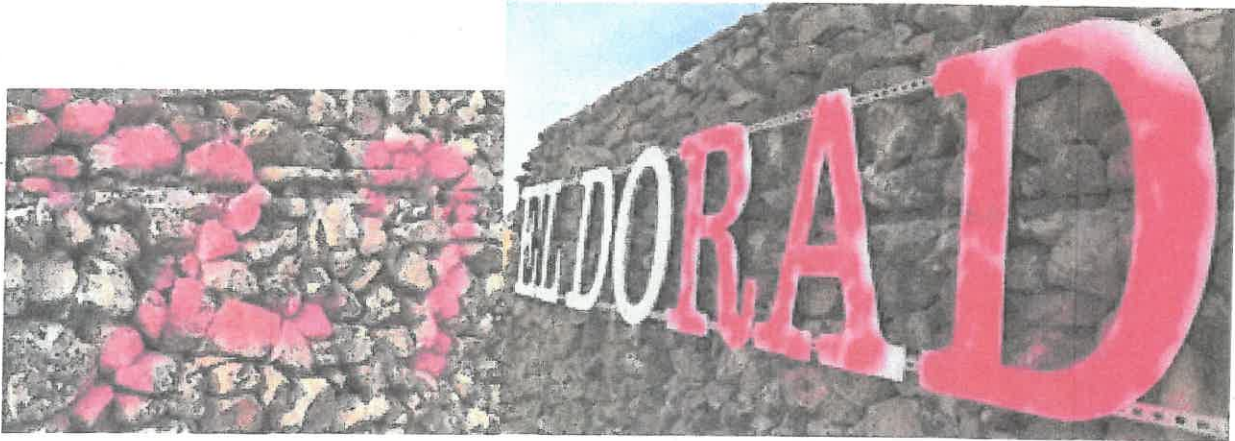
Berkshire Park Plan:

Awaiting language from Board Member regarding language to include in submittal to County for approval of plans.

Sierramonte/EID:

Lennar Rep indicated they will cut to the District to reimburse for damages \$428.

- EDH Monument Sign: Vandalism reported by Sheriff's Dept/Resident on monument sign. I went up there and repainted entire EDH sign letters with white exterior matte finish paint and ordered a gallon of graffiti proof later paint to go over. The rock side damage was scrubbed over with wire brush and paint remover and did little good. Need to look at another solution for that side since there is no water source up there to pressure wash it. Sheriff's Dept asked for damages amount, I would estimate close to \$1000. I picked up a large bag of trash while up there.



AFTER:



over 21

Pg 2.

GOLF CART USE: Report from resident of unauthorized golf cart use at park. Spoke to homeowner (Haddington) and she indicated it wasn't her golf cart that damaged turf.

- Landscapers to fill tracks



Customer Service:  
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST  
CSD REVOLVING ACCOUNT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Last statement: November 30, 2018  
This statement: December 31, 2018

Get paid faster with next day funding and improve your cash flow with Umpqua Merchant Services. We have a full range of hardware and software available to fit your business needs. Visit our website to learn more about merchant services available through Umpqua Bank.

**PUBLIC FUNDS CHECKING**

Account number	4866853585	Beginning balance	\$3,215.54
Low balance	\$3,215.54	Deposits/Additions	\$0.00
Average balance	\$3,215.54	Withdrawals/Subtractions	\$0.00
Interest earned	\$0.00	Ending balance	\$3,215.54

**Daily Balances**

Date	Amount	Date	Amount
11-30	3,215.54	12-31	3,215.54

**Overdraft Fee Summary**

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**Checks**

(\* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**

**8028280 - 8028280 GENERAL FUND**Printed 12/12/2018  
7:39:57 AM**General Ledger****Summary for the Accounting Period Ended: November 30, 2018**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	466,135.40	82,200.90	383,934.50
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
143 PREPAID EXPENSES	800.00	0.00	800.00
<b>ASSETS</b>	<b>471,935.40</b>	<b>82,200.90</b>	<b>389,734.50</b>
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	82,058.37	82,058.37	0.00
<b>LIABILITIES</b>	<b>82,058.37</b>	<b>82,058.37</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	379,981.90	-379,981.90
401 ESTIMATED REVENUE	447,625.00	0.00	447,625.00
411 ACTUAL REVENUES	10.63	5,593.46	-5,582.83
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	447,625.00	-447,625.00
431 EXPENDITURES	54,664.23	0.00	54,664.23
<b>FUND BALANCE</b>	<b>502,299.86</b>	<b>892,034.36</b>	<b>-389,734.50</b>
<b>80280280 ROLLING HILLS</b>	<b>1,056,293.63</b>	<b>1,056,293.63</b>	<b>0.00</b>

**8028280 - 8028280 GENERAL FUND**Printed 12/12/2018  
7:39:59 AM**General Ledger****Details for the Accounting Period Ended: November 30, 2018**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
11/1/2018 BEGINNING BALANCE	462,124.12	75,427.51	386,696.61
11/5/2018 APP 201905 475	0.00	6,762.76	379,933.85
11/27/2018 GNI 201905 1689	19.00	0.00	379,952.85
11/27/2018 GNI 201905 1692	266.80	0.00	380,219.65
11/27/2018 GNI 201905 1693	1,320.90	0.00	381,540.55
11/27/2018 GNI 201905 1700	0.00	5.34	381,535.21
11/27/2018 GNI 201905 1702	0.00	5.29	381,529.92
11/27/2018 GNI 201905 1703	950.83	0.00	382,480.75
11/28/2018 GNI 201905 1777	33.28	0.00	382,514.03
11/28/2018 GNI 201905 1782	275.68	0.00	382,789.71
11/30/2018 GNI 201905 2192	564.30	0.00	383,354.01
11/30/2018 GNI 201905 2196	580.49	0.00	383,934.50
<b>100 EQUITY IN POOLED CASH</b>	<b>466,135.40</b>	<b>82,200.90</b>	<b>383,934.50</b>
<b>102 IMPREST (PETTY) CASH</b>			
11/1/2018 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>143 PREPAID EXPENSES</b>			
11/1/2018 BEGINNING BALANCE	800.00	0.00	800.00
<b>143 PREPAID EXPENSES</b>	<b>800.00</b>	<b>0.00</b>	<b>800.00</b>
<b>ASSETS</b>	<b>471,935.40</b>	<b>82,200.90</b>	<b>389,734.50</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
11/1/2018 BEGINNING BALANCE	75,295.61	75,295.61	0.00
11/5/2018 API 201905 423	0.00	6,762.76	-6,762.76
11/5/2018 APP 201905 475	6,762.76	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>82,058.37</b>	<b>82,058.37</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>82,058.37</b>	<b>82,058.37</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
11/1/2018 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
11/1/2018 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
11/1/2018 BEGINNING BALANCE	0.00	379,981.90	-379,981.90
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>379,981.90</b>	<b>-379,981.90</b>

**8028280 - 8028280 GENERAL FUND**Printed 12/12/2018  
7:39:59 AM**General Ledger****Details for the Accounting Period Ended: November 30, 2018**

	Debit	Credit	Balance
<b>401 ESTIMATED REVENUE</b>			
11/1/2018 BEGINNING BALANCE	447,625.00	0.00	447,625.00
401 ESTIMATED REVENUE	447,625.00	0.00	447,625.00
<b>411 ACTUAL REVENUES</b>			
11/1/2018 BEGINNING BALANCE	0.00	1,582.18	-1,582.18
11/27/2018 GNI 201905 1689	0.00	19.00	-1,601.18
11/27/2018 GNI 201905 1692	0.00	266.80	-1,867.98
11/27/2018 GNI 201905 1693	0.00	1,320.90	-3,188.88
11/27/2018 GNI 201905 1700	5.34	0.00	-3,183.54
11/27/2018 GNI 201905 1702	5.29	0.00	-3,178.25
11/27/2018 GNI 201905 1703	0.00	950.83	-4,129.08
11/28/2018 GNI 201905 1777	0.00	33.28	-4,162.36
11/28/2018 GNI 201905 1782	0.00	275.68	-4,438.04
11/30/2018 GNI 201905 2192	0.00	564.30	-5,002.34
11/30/2018 GNI 201905 2196	0.00	580.49	-5,582.83
411 ACTUAL REVENUES	10.63	5,593.46	-5,582.83
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
11/1/2018 BEGINNING BALANCE	0.00	447,625.00	-447,625.00
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	447,625.00	-447,625.00
<b>431 EXPENDITURES</b>			
11/1/2018 BEGINNING BALANCE	47,901.47	0.00	47,901.47
11/5/2018 API 201905 423	6,762.76	0.00	54,664.23
431 EXPENDITURES	54,664.23	0.00	54,664.23
<b>FUND BALANCE</b>	502,299.86	892,034.36	-389,734.50
<b>80280280 ROLLING HILLS</b>	1,056,293.63	1,056,293.63	0.00

**8028280 CSD: ROLLING HILLS CSD**Printed 12/12/2018  
7:40:01 AM**Revenues and  
Expenditures**

Summary For the Month ended: November 30, 2018

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	83,600.00	820.90	82,779.10
0110 PROP TAX: CURR UNSECURED	0.00	1,305.83	-1,305.83
0120 PROP TAX: PRIOR SECURED	0.00	-10.63	10.63
0130 PROP TAX: PRIOR UNSECURED	0.00	30.84	-30.84
0140 PROP TAX: SUPP CURRENT	0.00	285.80	-285.80
0150 PROP TAX: SUPP PRIOR	0.00	45.33	-45.33
01 Taxes	83,600.00	2,478.07	81,121.93
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	32.79	-32.79
03 Fines & Penalties	0.00	32.79	-32.79
04 Rev Use Money/Prop			
0400 REV: INTEREST	3,500.00	2,371.97	1,128.03
04 Rev Use Money/Prop	3,500.00	2,371.97	1,128.03
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	0.00	0.00
05 IG Rev - State	0.00	0.00	0.00
13 Service Charges			
1310 SPECIAL ASSESSMENTS	79,000.00	700.00	78,300.00
1403 DEVELOPMENT FEE	0.00	0.00	0.00
1405 QUIMBY FEE	0.00	0.00	0.00
13 Service Charges	79,000.00	700.00	78,300.00
19 Miscellaneous Rev			
1940 MISC: REVENUE	0.00	0.00	0.00
19 Miscellaneous Rev	0.00	0.00	0.00
22 Fund Balance			
0001 FUND BALANCE	281,525.00	0.00	281,525.00
22 Fund Balance	281,525.00	0.00	281,525.00
Total Revenue	447,625.00	5,582.83	442,042.17
Expense			

**8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: November 30, 2018**

Printed 12/12/2018  
7:40:01 AM

**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL	0.00	0.00	0.00
30 Salaries & Benefits	0.00	0.00	0.00
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	3,600.00	3,601.86	-1.86
4180 MAINT: BUILDING & IMPROVEMENTS	2,000.00	0.00	2,000.00
4183 MAINT: GROUNDS	10,000.00	0.00	10,000.00
4185 MAINT: PARK	40,000.00	13,300.00	26,700.00
4189 MAINT: WATER SYSTEM	5,000.00	4,540.25	459.75
4190 MAINT: DRAINAGE	12,500.00	0.00	12,500.00
4191 MAINT: ROADS	40,000.00	0.00	40,000.00
4192 MAINT: LIGHTING	300.00	0.00	300.00
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS	600.00	0.00	600.00
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE	500.00	1.63	498.37
4266 PRINTING SERVICES	650.00	0.00	650.00
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	14,582.50	11,417.50
4304 AGENCY ADMINISTRATION FEE	125.00	131.90	-6.90
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	8,000.00	1,128.75	6,871.25
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,425.00	3,825.00
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
4420 RENT & LEASE: EQUIPMENT	300.00	0.00	300.00
4440 RENT & LEASE: BUILD & IMPRV	3,700.00	600.00	3,100.00
4501 SPECIAL PROJECTS	251,500.00	215.73	251,284.27
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4600 TRANSPORTATION & TRAVEL	0.00	0.00	0.00
4602 MILGE: EMPLOYEE PRIVATE AUTO	300.00	17.66	282.34
4620 UTILITIES	26,000.00	15,118.95	10,881.05
40 Services & Supplies	447,625.00	54,664.23	392,960.77

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: November 30, 2018**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
60 Fixed Assets			
6020 FA: BUILDING & IMPROVEMENTS	0.00	0.00	0.00
60 Fixed Assets	0.00	0.00	0.00
Total Expense	447,625.00	54,664.23	392,960.77
8028280 CSD: ROLLING HILLS CSD	0.00	-49,081.40	49,081.40
Report Total			
Total Revenue	447,625.00	5,582.83	442,042.17
Total Expense	447,625.00	54,664.23	392,960.77
	0.00	-49,081.40	49,081.40

**Revenues and  
Expenditures**
**8028280 CSD: ROLLING HILLS CSD**
**Details For the Accounting Period ended: November 30, 2018**

 Printed 12/12/2018  
7:40:01 AM

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
11/1/2017 BEGINNING BALANCE	83,600.00	0.00	
11/27/2018 GNI 488 CS ROLL 14321 1% GENERAL TAX	0.00	806.34	
11/27/2018 GNI 488 CS ROLL 14321 1% GENERAL TAX	0.00	14.56	
0100 PROP TAX: CURR SECURED	83,600.00	820.90	82,779.10
0110 PROP TAX: CURR UNSECURED			
11/1/2017 BEGINNING BALANCE	0.00	355.00	
11/27/2018 GNI 486 CU ROLL 14321 1% GENERAL TAX	0.00	950.83	
0110 PROP TAX: CURR UNSECURED	0.00	1,305.83	-1,305.83
0120 PROP TAX: PRIOR SECURED			
11/1/2018 BEGINNING BALANCE	0.00	0.00	
11/27/2018 GNI 491CONVERSION FOUR PAYS FROM M204 TO CS ROLL	0.00	-5.34	
11/27/2018 GNI 492CONVERSION RT506 PEN FROM M204 TO CS ROLL	0.00	-5.29	
0120 PROP TAX: PRIOR SECURED	0.00	-10.63	10.63
0130 PROP TAX: PRIOR UNSECURED			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
11/28/2018 GNI 487 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	8.59	
11/28/2018 GNI 487 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	22.25	
0130 PROP TAX: PRIOR UNSECURED	0.00	30.84	-30.84
0140 PROP TAX: SUPP CURRENT			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
11/27/2018 GNI 485 SS ROLL 14321 1% GENERAL TAX	0.00	1.08	
11/27/2018 GNI 485 SS ROLL 14321 1% GENERAL TAX	0.00	265.72	
11/27/2018 GNI 490 SU ROLL 14321 1% GENERAL TAX	0.00	19.00	
0140 PROP TAX: SUPP CURRENT	0.00	285.80	-285.80
0150 PROP TAX: SUPP PRIOR			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
11/28/2018 GNI 487 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	2.44	
11/28/2018 GNI 489 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	42.89	
0150 PROP TAX: SUPP PRIOR	0.00	45.33	-45.33
01 Taxes	83,600.00	2,478.07	81,121.93
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
11/1/2018 BEGINNING BALANCE	0.00	0.00	
11/28/2018 GNI 489 DS ROLL 64801 PENALTIES DS-I	0.00	24.50	

**8028280 CSD: ROLLING HILLS CSD**Printed 12/12/2018  
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Expenditures**

Details For the Accounting Period ended: November 30, 2018

	Estimated / Budget	Actual Amount	Balance
11/28/2018 GNI 489 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	8.29	
0360 PEN & COST DELINQUENT TAXES	0.00	32.79	-32.79
03 Fines & Penalites	0.00	32.79	-32.79
04 Rev Use Money/Prop			
0400 REV: INTEREST			
11/1/2016 BEGINNING BALANCE	3,500.00	1,227.18	
11/30/2018 GNI INT OCT 18	0.00	580.49	
11/30/2018 GNI INT SEP 18	0.00	564.30	
0400 REV: INTEREST	3,500.00	2,371.97	1,128.03
04 Rev Use Money/Prop	3,500.00	2,371.97	1,128.03
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	0.00	0.00
05 IG Rev - State	0.00	0.00	0.00
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
11/1/2017 BEGINNING BALANCE	79,000.00	0.00	
11/27/2018 GNI 488 CS ROLL 64801 DIRECT CHARGE	0.00	500.00	
11/28/2018 GNI 489 DS ROLL 64801 DIRECT CHARGE DS-I	0.00	200.00	
1310 SPECIAL ASSESSMENTS	79,000.00	700.00	78,300.00
1403 DEVELOPMENT FEE			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
1403 DEVELOPMENT FEE	0.00	0.00	0.00
1405 QUIMBY FEE			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
1405 QUIMBY FEE	0.00	0.00	0.00
13 Service Charges	79,000.00	700.00	78,300.00
19 Miscellaneous Rev			
1940 MISC: REVENUE			
11/1/2016 BEGINNING BALANCE	0.00	0.00	
1940 MISC: REVENUE	0.00	0.00	0.00
19 Miscellaneous Rev	0.00	0.00	0.00

**8028280 CSD: ROLLING HILLS CSD**Printed 12/12/2018  
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Expenditures**

Details For the Accounting Period ended: November 30, 2018

	Estimated / Budget	Actual Amount	Balance
22 Fund Balance			
0001 FUND BALANCE			
11/1/2016 BEGINNING BALANCE	281,525.00	0.00	
0001 FUND BALANCE	281,525.00	0.00	281,525.00
22 Fund Balance	281,525.00	0.00	281,525.00
Total Revenue	447,625.00	5,582.83	442,042.17
Expense			
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
3000 PERM EMPLOYEES / ELECT OFFICIAL	0.00	0.00	0.00
30 Salaries & Benefits	0.00	0.00	0.00
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
11/1/2017 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
11/1/2018 BEGINNING BALANCE	500.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS			
11/1/2018 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
11/1/2017 BEGINNING BALANCE	3,600.00	3,601.86	
4100 INSURANCE: PREMIUM	3,600.00	3,601.86	-1.86
4180 MAINT: BUILDING & IMPROVEMENTS			
11/1/2018 BEGINNING BALANCE	2,000.00	0.00	
4180 MAINT: BUILDING & IMPROVEMENTS	2,000.00	0.00	2,000.00
4183 MAINT: GROUNDS			
11/1/2017 BEGINNING BALANCE	10,000.00	0.00	
4183 MAINT: GROUNDS	10,000.00	0.00	10,000.00
4185 MAINT: PARK			
11/1/2017 BEGINNING BALANCE	40,000.00	13,300.00	
4185 MAINT: PARK	40,000.00	13,300.00	26,700.00
4189 MAINT: WATER SYSTEM			
11/1/2017 BEGINNING BALANCE	5,000.00	4,540.25	
4189 MAINT: WATER SYSTEM	5,000.00	4,540.25	459.75

**8028280 CSD: ROLLING HILLS CSD**Printed 12/12/2018  
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	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4190 MAINT: DRAINAGE</b>			
11/1/2018 BEGINNING BALANCE	12,500.00	0.00	
4190 MAINT: DRAINAGE	12,500.00	0.00	12,500.00
<b>4191 MAINT: ROADS</b>			
11/1/2016 BEGINNING BALANCE	40,000.00	0.00	
4191 MAINT: ROADS	40,000.00	0.00	40,000.00
<b>4192 MAINT: LIGHTING</b>			
11/1/2017 BEGINNING BALANCE	300.00	0.00	
4192 MAINT: LIGHTING	300.00	0.00	300.00
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
11/1/2017 BEGINNING BALANCE	300.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
<b>4220 MEMBERSHIPS</b>			
11/1/2018 BEGINNING BALANCE	600.00	0.00	
4220 MEMBERSHIPS	600.00	0.00	600.00
<b>4240 MISC: EXPENSE</b>			
11/1/2017 BEGINNING BALANCE	300.00	0.00	
4240 MISC: EXPENSE	300.00	0.00	300.00
<b>4260 OFFICE EXPENSE</b>			
11/1/2017 BEGINNING BALANCE	500.00	1.63	
4260 OFFICE EXPENSE	500.00	1.63	498.37
<b>4266 PRINTING SERVICES</b>			
11/1/2017 BEGINNING BALANCE	650.00	0.00	
4266 PRINTING SERVICES	650.00	0.00	650.00
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
11/1/2017 BEGINNING BALANCE	26,000.00	12,365.00	
11/5/2018 API 176798 RHCSO General Manager services	0.00	1,150.00	
11/5/2018 API 176803 RHCSO security updates website	0.00	422.50	
11/5/2018 API 176804 RHCSO Clerk services 10/17-31/	0.00	645.00	
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	14,582.50	11,417.50
<b>4304 AGENCY ADMINISTRATION FEE</b>			
11/1/2016 BEGINNING BALANCE	125.00	131.90	
4304 AGENCY ADMINISTRATION FEE	125.00	131.90	-6.90
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
11/1/2018 BEGINNING BALANCE	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
<b>4313 LEGAL SERVICES</b>			
11/1/2017 BEGINNING BALANCE	8,000.00	551.25	
11/5/2018 API 176802 RHCSO legal services rendered	0.00	577.50	
4313 LEGAL SERVICES	8,000.00	1,128.75	6,871.25

**8028280 CSD: ROLLING HILLS CSD**Printed 12/12/2018  
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Details For the Accounting Period ended: November 30, 2018

	Estimated / Budget	Actual Amount	Balance
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
11/1/2017 BEGINNING BALANCE	5,250.00	1,425.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,425.00	3,825.00
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
11/1/2016 BEGINNING BALANCE	500.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
11/1/2017 BEGINNING BALANCE	300.00	0.00	
4420 RENT & LEASE: EQUIPMENT	300.00	0.00	300.00
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
11/1/2016 BEGINNING BALANCE	3,700.00	600.00	
4440 RENT & LEASE: BUILD & IMPRV	3,700.00	600.00	3,100.00
<b>4501 SPECIAL PROJECTS</b>			
11/1/2018 BEGINNING BALANCE	251,500.00	215.73	
4501 SPECIAL PROJECTS	251,500.00	215.73	251,284.27
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
11/1/2017 BEGINNING BALANCE	300.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
<b>4600 TRANSPORTATION &amp; TRAVEL</b>			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
4600 TRANSPORTATION & TRAVEL	0.00	0.00	0.00
<b>4602 MILGE: EMPLOYEE PRIVATE AUTO</b>			
11/1/2017 BEGINNING BALANCE	300.00	17.66	
4602 MILGE: EMPLOYEE PRIVATE AUTO	300.00	17.66	282.34
<b>4620 UTILITIES</b>			
11/1/2018 BEGINNING BALANCE	26,000.00	11,151.19	
11/5/2018 API 176799 RHCSD power no. 1857646705-6	0.00	65.58	
11/5/2018 API 176800 RHCSD power no. 4570858285-8	0.00	320.32	
11/5/2018 API 176801 RHCSD water no. 126932-002	0.00	3,581.86	
4620 UTILITIES	26,000.00	15,118.95	10,881.05
40 Services & Supplies	447,625.00	54,664.23	392,960.77
<b>60 Fixed Assets</b>			
<b>6020 FA: BUILDING &amp; IMPROVEMENTS</b>			
11/1/2017 BEGINNING BALANCE	0.00	0.00	
6020 FA: BUILDING & IMPROVEMENTS	0.00	0.00	0.00
60 Fixed Assets	0.00	0.00	0.00
Total Expense	447,625.00	54,664.23	392,960.77
8028280 CSD: ROLLING HILLS CSD	0.00	-49,081.40	49,081.40

Revenues and  
Expenditures

8028280 CSD: ROLLING HILLS CSD  
Details For the Accounting Period ended: November 30, 2018

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Report Total			
Total Revenue	447,625.00	5,582.83	442,042.17
Total Expense	447,625.00	54,664.23	392,960.77
	0.00	-49,081.40	49,081.40

**8028280 - 8028280 GENERAL FUND**Printed 1/8/2019  
4:28:40 PM**General Ledger****Summary for the Accounting Period Ended: December 31, 2018**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	551,160.88	90,674.67	460,486.21
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
143 PREPAID EXPENSES	800.00	0.00	800.00
ASSETS	556,960.88	90,674.67	466,286.21
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	90,532.14	90,532.14	0.00
LIABILITIES	90,532.14	90,532.14	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	379,981.90	-379,981.90
401 ESTIMATED REVENUE	447,625.00	0.00	447,625.00
411 ACTUAL REVENUES	10.63	90,618.94	-90,608.31
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	447,625.00	-447,625.00
431 EXPENDITURES	63,138.00	0.00	63,138.00
FUND BALANCE	510,773.63	977,059.84	-466,286.21
80280280 ROLLING HILLS	1,158,266.65	1,158,266.65	0.00

**8028280 - 8028280 GENERAL FUND**Printed 1/8/2019  
4:28:42 PM**General Ledger****Details for the Accounting Period Ended: December 31, 2018**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
12/1/2018 BEGINNING BALANCE	466,135.40	82,200.90	383,934.50
12/4/2018 APP 201906 327	0.00	2,700.00	381,234.50
12/4/2018 APP 201906 334	0.00	5,773.77	375,460.73
12/6/2018 GNI 201906 471	1.82	0.00	375,462.55
12/6/2018 GNI 201906 473	84.66	0.00	375,547.21
12/10/2018 GNI 201906 620	26.34	0.00	375,573.55
12/10/2018 GNI 201906 621	3.08	0.00	375,576.63
12/10/2018 GNI 201906 699	577.87	0.00	376,154.50
12/11/2018 GNI 201906 767	124.25	0.00	376,278.75
12/20/2018 GNI 201906 1429	125.69	0.00	376,404.44
12/20/2018 GNI 201906 1484	51,268.14	0.00	427,672.58
12/20/2018 GNI 201906 1536	32,813.63	0.00	460,486.21
<b>100 EQUITY IN POOLED CASH</b>	<b>551,160.88</b>	<b>90,674.67</b>	<b>460,486.21</b>
<b>102 IMPREST (PETTY) CASH</b>			
12/1/2018 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>143 PREPAID EXPENSES</b>			
12/1/2018 BEGINNING BALANCE	800.00	0.00	800.00
<b>143 PREPAID EXPENSES</b>	<b>800.00</b>	<b>0.00</b>	<b>800.00</b>
<b>ASSETS</b>	<b>556,960.88</b>	<b>90,674.67</b>	<b>466,286.21</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
12/1/2018 BEGINNING BALANCE	82,058.37	82,058.37	0.00
12/4/2018 API 201906 308	0.00	5,773.77	-5,773.77
12/4/2018 API 201906 309	0.00	2,700.00	-8,473.77
12/4/2018 APP 201906 327	2,700.00	0.00	-5,773.77
12/4/2018 APP 201906 334	5,773.77	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>90,532.14</b>	<b>90,532.14</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>90,532.14</b>	<b>90,532.14</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
12/1/2018 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
12/1/2018 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
12/1/2018 BEGINNING BALANCE	0.00	379,981.90	-379,981.90
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>379,981.90</b>	<b>-379,981.90</b>

**8028280 - 8028280 GENERAL FUND**Printed 1/8/2019  
4:28:42 PM**General Ledger****Details for the Accounting Period Ended: December 31, 2018**

	Debit	Credit	Balance
<b>401 ESTIMATED REVENUE</b>			
12/1/2018 BEGINNING BALANCE	447,625.00	0.00	447,625.00
<b>401 ESTIMATED REVENUE</b>	<b>447,625.00</b>	<b>0.00</b>	<b>447,625.00</b>
<b>411 ACTUAL REVENUES</b>			
12/1/2018 BEGINNING BALANCE	10.63	5,593.46	-5,582.83
12/6/2018 GNI 201906 471	0.00	1.82	-5,584.65
12/6/2018 GNI 201906 473	0.00	84.66	-5,669.31
12/10/2018 GNI 201906 620	0.00	26.34	-5,695.65
12/10/2018 GNI 201906 621	0.00	3.08	-5,698.73
12/10/2018 GNI 201906 699	0.00	577.87	-6,276.60
12/11/2018 GNI 201906 767	0.00	124.25	-6,400.85
12/20/2018 GNI 201906 1429	0.00	125.69	-6,526.54
12/20/2018 GNI 201906 1484	0.00	51,268.14	-57,794.68
12/20/2018 GNI 201906 1536	0.00	32,813.63	-90,608.31
<b>411 ACTUAL REVENUES</b>	<b>10.63</b>	<b>90,618.94</b>	<b>-90,608.31</b>
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
12/1/2018 BEGINNING BALANCE	0.00	447,625.00	-447,625.00
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>	<b>0.00</b>	<b>447,625.00</b>	<b>-447,625.00</b>
<b>431 EXPENDITURES</b>			
12/1/2018 BEGINNING BALANCE	54,664.23	0.00	54,664.23
12/4/2018 API 201906 308	5,773.77	0.00	60,438.00
12/4/2018 API 201906 309	2,700.00	0.00	63,138.00
<b>431 EXPENDITURES</b>	<b>63,138.00</b>	<b>0.00</b>	<b>63,138.00</b>
<b>FUND BALANCE</b>	<b>510,773.63</b>	<b>977,059.84</b>	<b>-466,286.21</b>
<b>80280280 ROLLING HILLS</b>	<b>1,158,266.65</b>	<b>1,158,266.65</b>	<b>0.00</b>

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: December 31, 2018**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	83,600.00	46,602.67	36,997.33
0110 PROP TAX: CURR UNSECURED	0.00	1,390.49	-1,390.49
0120 PROP TAX: PRIOR SECURED	0.00	-10.63	10.63
0130 PROP TAX: PRIOR UNSECURED	0.00	32.66	-32.66
0140 PROP TAX: SUPP CURRENT	0.00	315.22	-315.22
0150 PROP TAX: SUPP PRIOR	0.00	50.89	-50.89
01 Taxes	83,600.00	48,381.30	35,218.70
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	51.48	-51.48
03 Fines & Penalties	0.00	51.48	-51.48
04 Rev Use Money/Prop			
0400 REV: INTEREST	3,500.00	2,949.84	550.16
04 Rev Use Money/Prop	3,500.00	2,949.84	550.16
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	125.69	-125.69
05 IG Rev - State	0.00	125.69	-125.69
13 Service Charges			
1310 SPECIAL ASSESSMENTS	79,000.00	39,100.00	39,900.00
1403 DEVELOPMENT FEE	0.00	0.00	0.00
1405 QUIMBY FEE	0.00	0.00	0.00
13 Service Charges	79,000.00	39,100.00	39,900.00
19 Miscellaneous Rev			
1940 MISC: REVENUE	0.00	0.00	0.00
19 Miscellaneous Rev	0.00	0.00	0.00
22 Fund Balance			
0001 FUND BALANCE	281,525.00	0.00	281,525.00
22 Fund Balance	281,525.00	0.00	281,525.00
Total Revenue	447,625.00	90,608.31	357,016.69
Expense			

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: December 31, 2018**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL	0.00	0.00	0.00
30 Salaries & Benefits	0.00	0.00	0.00
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	3,600.00	3,601.86	-1.86
4180 MAINT: BUILDING & IMPROVEMENTS	2,000.00	0.00	2,000.00
4183 MAINT: GROUNDS	10,000.00	0.00	10,000.00
4185 MAINT: PARK	40,000.00	16,625.00	23,375.00
4189 MAINT: WATER SYSTEM	5,000.00	4,925.25	74.75
4190 MAINT: DRAINAGE	12,500.00	2,700.00	9,800.00
4191 MAINT: ROADS	40,000.00	0.00	40,000.00
4192 MAINT: LIGHTING	300.00	0.00	300.00
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS	600.00	0.00	600.00
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE	500.00	1.63	498.37
4266 PRINTING SERVICES	650.00	0.00	650.00
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	16,140.00	9,860.00
4304 AGENCY ADMINISTRATION FEE	125.00	131.90	-6.90
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	8,000.00	1,128.75	6,871.25
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,725.00	3,525.00
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
4420 RENT & LEASE: EQUIPMENT	300.00	0.00	300.00
4440 RENT & LEASE: BUILD & IMPRV	3,700.00	750.00	2,950.00
4501 SPECIAL PROJECTS	251,500.00	215.73	251,284.27
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4600 TRANSPORTATION (NO OVERNT)	0.00	0.00	0.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	300.00	17.66	282.34
4620 UTILITIES	26,000.00	15,175.22	10,824.78
40 Services & Supplies	447,625.00	63,138.00	384,487.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: December 31, 2018**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
60 Fixed Assets			
6020 FA: BUILDING & IMPROVEMENTS	0.00	0.00	0.00
60 Fixed Assets	0.00	0.00	0.00
Total Expense	447,625.00	63,138.00	384,487.00
8028280 CSD: ROLLING HILLS CSD	0.00	27,470.31	-27,470.31
Report Total			
Total Revenue	447,625.00	90,608.31	357,016.69
Total Expense	447,625.00	63,138.00	384,487.00
	0.00	27,470.31	-27,470.31

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: December 31, 2018**

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
12/1/2018 BEGINNING BALANCE	83,600.00	820.90	
12/20/2018 GNI 495 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	27,202.49	
12/20/2018 GNI 495 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	158.88	
12/20/2018 GNI 495 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	6.77	
12/20/2018 GNI 501 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	129.52	
12/20/2018 GNI 501 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	298.99	
12/20/2018 GNI 501 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	17,985.12	
0100 PROP TAX: CURR SECURED	83,600.00	46,602.67	36,997.33
0110 PROP TAX: CURR UNSECURED			
12/1/2018 BEGINNING BALANCE	0.00	1,305.83	
12/6/2018 GNI 498 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	84.66	
0110 PROP TAX: CURR UNSECURED	0.00	1,390.49	-1,390.49
0120 PROP TAX: PRIOR SECURED			
12/1/2019 BEGINNING BALANCE	0.00	-10.63	
0120 PROP TAX: PRIOR SECURED	0.00	-10.63	10.63
0130 PROP TAX: PRIOR UNSECURED			
12/1/2018 BEGINNING BALANCE	0.00	30.84	
12/6/2018 GNI 499 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	1.07	
12/6/2018 GNI 499 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	0.75	
0130 PROP TAX: PRIOR UNSECURED	0.00	32.66	-32.66
0140 PROP TAX: SUPP CURRENT			
12/1/2018 BEGINNING BALANCE	0.00	285.80	
12/10/2018 GNI 493 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	26.28	
12/10/2018 GNI 493 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	0.06	
12/10/2018 GNI 497 SU ROLL 14321 1% GENERAL TAX SUPP SU-V	0.00	3.08	
0140 PROP TAX: SUPP CURRENT	0.00	315.22	-315.22
0150 PROP TAX: SUPP PRIOR			
12/1/2018 BEGINNING BALANCE	0.00	45.33	
12/11/2018 GNI 494 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	5.56	
0150 PROP TAX: SUPP PRIOR	0.00	50.89	-50.89
01 Taxes	83,600.00	48,381.30	35,218.70
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
12/1/2019 BEGINNING BALANCE	0.00	32.79	
12/11/2018 GNI 494 DS ROLL 64801 PENALTIES DS-I	0.00	17.50	

**Revenues and  
Expenditures**
**8028280 CSD: ROLLING HILLS CSD**

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Details For the Accounting Period ended: December 31, 2018

	Estimated / Budget	Actual Amount	Balance
12/11/2018 GNI 494 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	1.19	
0360 PEN & COST DELINQUENT TAXES	0.00	51.48	-51.48
03 Fines & Penalties	0.00	51.48	-51.48
04 Rev Use Money/Prop			
0400 REV: INTEREST			
12/1/2019 BEGINNING BALANCE	3,500.00	2,371.97	
12/10/2018 GNI INT NOV 18	0.00	577.87	
0400 REV: INTEREST	3,500.00	2,949.84	550.16
04 Rev Use Money/Prop	3,500.00	2,949.84	550.16
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
12/1/2018 BEGINNING BALANCE	0.00	0.00	
12/20/2018 GNI 500 HO EXMPT 14321 1% HOMEOWNER EXEMPTN 15%	0.00	125.69	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	125.69	-125.69
05 IG Rev - State	0.00	125.69	-125.69
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
12/1/2018 BEGINNING BALANCE	79,000.00	700.00	
12/11/2018 GNI 494 DS ROLL 64801 DIRECT CHARGE DS-I	0.00	100.00	
12/20/2018 GNI 495 CS ROLL 64801 DIRECT CHARGE-S	0.00	23,900.00	
12/20/2018 GNI 501 CS ROLL 64801 DIRECT CHARGE-S	0.00	14,400.00	
1310 SPECIAL ASSESSMENTS	79,000.00	39,100.00	39,900.00
1403 DEVELOPMENT FEE			
12/1/2018 BEGINNING BALANCE	0.00	0.00	
1403 DEVELOPMENT FEE	0.00	0.00	0.00
1405 QUIMBY FEE			
12/1/2018 BEGINNING BALANCE	0.00	0.00	
1405 QUIMBY FEE	0.00	0.00	0.00
13 Service Charges	79,000.00	39,100.00	39,900.00
19 Miscellaneous Rev			
1940 MISC: REVENUE			
12/1/2017 BEGINNING BALANCE	0.00	0.00	
1940 MISC: REVENUE	0.00	0.00	0.00
19 Miscellaneous Rev	0.00	0.00	0.00

**Revenues and  
Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: December 31, 2018**

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	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
22 Fund Balance			
0001 FUND BALANCE			
12/1/2017 BEGINNING BALANCE	281,525.00	0.00	
0001 FUND BALANCE	281,525.00	0.00	281,525.00
22 Fund Balance	281,525.00	0.00	281,525.00
Total Revenue	447,625.00	90,608.31	357,016.69
Expense			
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL			
12/1/2018 BEGINNING BALANCE	0.00	0.00	
3000 PERM EMPLOYEES / ELECT OFFICIAL	0.00	0.00	0.00
30 Salaries & Benefits	0.00	0.00	0.00
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
12/1/2018 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
12/1/2019 BEGINNING BALANCE	500.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS			
12/1/2019 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
12/1/2018 BEGINNING BALANCE	3,600.00	3,601.86	
4100 INSURANCE: PREMIUM	3,600.00	3,601.86	-1.86
4180 MAINT: BUILDING & IMPROVEMENTS			
12/1/2019 BEGINNING BALANCE	2,000.00	0.00	
4180 MAINT: BUILDING & IMPROVEMENTS	2,000.00	0.00	2,000.00
4183 MAINT: GROUNDS			
12/1/2018 BEGINNING BALANCE	10,000.00	0.00	
4183 MAINT: GROUNDS	10,000.00	0.00	10,000.00
4185 MAINT: PARK			
12/1/2018 BEGINNING BALANCE	40,000.00	13,300.00	
12/4/2018 API 191417 RHCSD landscape maint. Nov 201	0.00	3,325.00	
4185 MAINT: PARK	40,000.00	16,625.00	23,375.00

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: December 31, 2018**

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**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4189 MAINT: WATER SYSTEM</b>			
12/1/2018 BEGINNING BALANCE	5,000.00	4,540.25	
12/4/2018 API 191418 RHCS D irrigation work Nov Inv	0.00	385.00	
<b>4189 MAINT: WATER SYSTEM</b>	<b>5,000.00</b>	<b>4,925.25</b>	<b>74.75</b>
<b>4190 MAINT: DRAINAGE</b>			
12/1/2019 BEGINNING BALANCE	12,500.00	0.00	
12/4/2018 API 191424 RHCS D V-DITCH MAINT WINTERFIEL	0.00	2,700.00	
<b>4190 MAINT: DRAINAGE</b>	<b>12,500.00</b>	<b>2,700.00</b>	<b>9,800.00</b>
<b>4191 MAINT: ROADS</b>			
12/1/2017 BEGINNING BALANCE	40,000.00	0.00	
<b>4191 MAINT: ROADS</b>	<b>40,000.00</b>	<b>0.00</b>	<b>40,000.00</b>
<b>4192 MAINT: LIGHTING</b>			
12/1/2018 BEGINNING BALANCE	300.00	0.00	
<b>4192 MAINT: LIGHTING</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
12/1/2018 BEGINNING BALANCE	300.00	0.00	
<b>4197 MAINT: BUILDINGSUPPLIES</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>
<b>4220 MEMBERSHIPS</b>			
12/1/2019 BEGINNING BALANCE	600.00	0.00	
<b>4220 MEMBERSHIPS</b>	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>
<b>4240 MISC: EXPENSE</b>			
12/1/2018 BEGINNING BALANCE	300.00	0.00	
<b>4240 MISC: EXPENSE</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>
<b>4260 OFFICE EXPENSE</b>			
12/1/2018 BEGINNING BALANCE	500.00	1.63	
<b>4260 OFFICE EXPENSE</b>	<b>500.00</b>	<b>1.63</b>	<b>498.37</b>
<b>4266 PRINTING SERVICES</b>			
12/1/2018 BEGINNING BALANCE	650.00	0.00	
<b>4266 PRINTING SERVICES</b>	<b>650.00</b>	<b>0.00</b>	<b>650.00</b>
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
12/1/2018 BEGINNING BALANCE	26,000.00	14,582.50	
12/4/2018 API 191419 RHCS D General Manager services	0.00	837.50	
12/4/2018 API 191420 RHCS D Clerk services 11/1-20/2	0.00	720.00	
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>	<b>26,000.00</b>	<b>16,140.00</b>	<b>9,860.00</b>
<b>4304 AGENCY ADMINISTRATION FEE</b>			
12/1/2017 BEGINNING BALANCE	125.00	131.90	
<b>4304 AGENCY ADMINISTRATION FEE</b>	<b>125.00</b>	<b>131.90</b>	<b>-6.90</b>
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
12/1/2019 BEGINNING BALANCE	9,000.00	0.00	
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>	<b>9,000.00</b>	<b>0.00</b>	<b>9,000.00</b>

**8028280 CSD: ROLLING HILLS CSD**Printed 1/8/2019  
4:28:44 PM**Revenues and  
Expenditures****Details For the Accounting Period ended: December 31, 2018**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4313 LEGAL SERVICES</b>			
12/1/2018 BEGINNING BALANCE	8,000.00	1,128.75	
4313 LEGAL SERVICES	8,000.00	1,128.75	6,871.25
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
12/1/2018 BEGINNING BALANCE	5,250.00	1,425.00	
12/4/2018 API 191413 RHCSD director stipend 11-20-1	0.00	75.00	
12/4/2018 API 191414 RHCSD director stipend 11-20-1	0.00	75.00	
12/4/2018 API 191415 RHCSD director stipend 11-20-1	0.00	75.00	
12/4/2018 API 191416 RHCSD director stipend 11-20-1	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,725.00	3,525.00
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
12/1/2017 BEGINNING BALANCE	500.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
12/1/2018 BEGINNING BALANCE	300.00	0.00	
4420 RENT & LEASE: EQUIPMENT	300.00	0.00	300.00
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
12/1/2017 BEGINNING BALANCE	3,700.00	600.00	
12/4/2018 API 191412 RHCSD meeting room rental 11-2	0.00	150.00	
4440 RENT & LEASE: BUILD & IMPRV	3,700.00	750.00	2,950.00
<b>4501 SPECIAL PROJECTS</b>			
12/1/2019 BEGINNING BALANCE	251,500.00	215.73	
4501 SPECIAL PROJECTS	251,500.00	215.73	251,284.27
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
12/1/2018 BEGINNING BALANCE	300.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
<b>4600 TRANSPORTATION (NO OVERNT)</b>			
12/1/2018 BEGINNING BALANCE	0.00	0.00	
4600 TRANSPORTATION (NO OVERNT)	0.00	0.00	0.00
<b>4602 MILGE: EMPLOY AUTO (NO OVERNT)</b>			
12/1/2019 BEGINNING BALANCE	300.00	17.66	
4602 MILGE: EMPLOY AUTO (NO OVERNT)	300.00	17.66	282.34
<b>4620 UTILITIES</b>			
12/1/2019 BEGINNING BALANCE	26,000.00	15,118.95	
12/4/2018 API 191421 RHCSD power no. 1211321236-4	0.00	10.98	
12/4/2018 API 191422 RHCSD power no. 6085621545-8	0.00	45.29	
4620 UTILITIES	26,000.00	15,175.22	10,824.78
40 Services & Supplies	447,625.00	63,138.00	384,487.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Details For the Accounting Period ended: December 31, 2018

	Estimated / Budget	Actual Amount	Balance
60 Fixed Assets			
6020 FA: BUILDING & IMPROVEMENTS			
12/1/2018 BEGINNING BALANCE	0.00	0.00	
6020 FA: BUILDING & IMPROVEMENTS	0.00	0.00	0.00
60 Fixed Assets	0.00	0.00	0.00
Total Expense	447,625.00	63,138.00	384,487.00
8028280 CSD: ROLLING HILLS CSD	0.00	27,470.31	-27,470.31
Report Total			
Total Revenue	447,625.00	90,608.31	357,016.69
Total Expense	447,625.00	63,138.00	384,487.00
	0.00	27,470.31	-27,470.31

**COUNTY OF EL DORADO**  
**RECORDER- CLERK - REGISTRAR OF VOTERS**  
**William E. Schultz**



**Recorder-Clerk**  
**Commissioner of Civil Marriages**  
360 Fair Lane  
Placerville CA 95667  
[www.co.el-dorado.ca.us/countyclerk/](http://www.co.el-dorado.ca.us/countyclerk/)  
Phone: 530.621.5490  
**Jane Kohlstedt**  
Assistant Recorder-Clerk

**Registrar of Voters**  
2850 Fairlane Court  
PO Box 678001  
Placerville CA 95667  
[www.co.el-dorado.ca.us/elections/](http://www.co.el-dorado.ca.us/elections/)  
Phone: 530.621.7480 Fax: 530.626.5514  
**Linda Webster**  
Assistant Registrar of Voters

December 1, 2018

Subject: Timeline of upcoming district requirements

Dear District/Directors/Governing Board Members,

As a Government Agency there are requirements that all districts must comply with.

Attached is a list of some important events/dates that must be met by deadlines. Throughout the year there may be something that is not listed. I do my very best to send out an email to all districts prior to mailing documents to let them know to watch for such information in the mail (the district is notified, not each individual member). I also do my best to remind districts who have not submitted such documents that the deadline is quickly approaching and documents need to be filed with the elections department.

Should the contact information that the Election Department uses for the district changes at any time, please call or email me with new contact information

If I can provide further assistance, please contact me at (530)621-7490.

Sincerely,

A handwritten signature in blue ink, which appears to read "Kim Smith", is written over the word "Sincerely,".

Kim Smith  
Candidate/Campaign  
Filing Officer  
[kim.smith@edcgov.us](mailto:kim.smith@edcgov.us)  
(530)621-7490

A small, handwritten mark or signature in blue ink, possibly a stylized "e" or a similar character, is located at the bottom left of the page.

## **DISTRICT TIMELINE**

### **Biennial Conflict of Interest**

- Mails out June of every even year
- Due August of every even year

### **Statement of Facts - (pink sheet update)**

- Mails out every January
- Due every March

### **District Map and Resolution – (odd/even year election)**

- Mails out every March
- Due every July

### **Insufficient Nominees**

- Mails out August after every election if district is not on ballot
- Due October

### **Certificates of Election and Oath of Office (dates will vary)**

- Mails out after every election once Board of Supervisors approves appointed incumbents
- Originals due after swearing in to office in December

### **Statement of Economic Interest (filed electronically)**

- Notification goes out every January
- Due April 1<sup>st</sup> of every year



DOUGVEE-01

TTAGANAP

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861  
Alliant Insurance Services, Inc.  
100 Pine St 11th Fl  
San Francisco, CA 94111

CONTACT NAME: Laurie Phirippidis

PHONE (A/C, No, Ext): (415) 403-1449

FAX (A/C, No): (415) 874-4818

E-MAIL ADDRESS: lphirippidis@alliant.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Arch Insurance Company

11150

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Doug Veerkamp General Engineering, Inc.  
2585 Cold Springs Road  
Placerville, CA 95667

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER:			71PKG8933603	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 10,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			71PKG8933603	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	74WC18945003	12/31/2018	12/31/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Evidence of Insurance - Rolling Hills

## CERTIFICATE HOLDER

Rolling Hills CSD  
PO Box 5266  
El Dorado Hills, CA 95762

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# COUNTY OF EL DORADO

## RECORDER CLERK - REGISTRAR OF VOTERS - VETERANS AFFAIRS

William E. Schultz



**Recorder-Clerk**  
**Commissioner of Civil Marriages**  
360 Fair Lane  
Placerville CA 95667  
[www.co.el-dorado.ca.us/countyclerk/](http://www.co.el-dorado.ca.us/countyclerk/)  
Phone: 530.621.5490  
**Jane Kohlstedt**  
Assistant Recorder-Clerk

**Registrar of Voters**  
2850 Fairlane Court  
PO Box 678001  
Placerville CA 95667  
[www.co.el-dorado.ca.us/elections/](http://www.co.el-dorado.ca.us/elections/)  
Phone: 530.621.7480 Fax: 530.626.5514  
**Linda Webster**  
Assistant Registrar of Voters

**Veterans Affairs Office**  
130 Placerville Drive,  
Placerville CA 95667  
<http://www.edcgov.us/veterans/>  
Phone: 530.621.5893  
**William E. Schultz(Interim Director)**  
**County Veteran's Service Officer**  
**Lance Poinsett**  
Veterans Service Officer

December 2018

Dear Districts,

Regarding: Statement of Facts for the Year 2019

**THIS IS A PUBLIC INFORMATION DOCUMENT AND IS AVAILABLE UPON REQUEST**

**TO: District Secretary/Manager**

Please review the current Statement of Facts for the districts mailing address, phone numbers, and secretary /contact person on the enclosed pink form. Make any changes or corrections. Date and sign your name at the bottom whether there are any changes/corrections or not. Return in the enclosed envelope to the election Department by **Thursday, January 31, 2019**

**PLEASE DO NOT CHANGE THE TERM OF OFFICE DATES. IF YOU SEE AN ERROR OR A CHANGE NEEDS TO BE MADE PLEASE MAKE A NOTE**

Should you have any questions, please call me at (530) 621-7490.

Thank you for your time.

A handwritten signature in blue ink that reads "Kim Smith". The signature is fluid and cursive, with a large loop at the end.

Kim Smith  
Candidate/Campaign  
Filing Officer  
(530) 621-7490  
[Kim.smith@edcgov.us](mailto:Kim.smith@edcgov.us)

December 12, 2018

Ms. Linda Stone  
Board Secretary/Clerk  
Rolling Hills Community Services District  
Post Office Box 5266  
El Dorado Hills, California 95762-5266

Re: Change in Employer Pull Notice Program

Dear Ms. Stone,

As an SDRMA Property/Liability member, your agency has had access to our Employer Pull Notice (EPN) program for DMV Record Review as one of our MemberPlus Services™. Recently, we have been informed we are no longer able to access DMV records on behalf of our members. Therefore, you will need to register for your own Employer Pull Notice (EPN) requester code and set up an account with A-Check Global EPN Program to continue to obtain DMV driving records on behalf of your agency. You no longer need to submit driver information to SDRMA since the driver data was collected as part of the EPN program. Our auto liability coverage follows the vehicle, not the driver, so permissive users will be covered.

At no cost to your agency, A-Check Global, a DMV approved EPN Agent, will provide an electronic platform allowing employers to monitor employee driving records on demand and provide automatic e-mail notification when a reportable event occurs. The A-Check Global System also includes a record management system for convenience. We are providing the instructions necessary for establishing accounts with the DMV and with A-Check Global. If you have any questions on getting started, please contact A-Check customer service at 877-345-2021 ext. 1 or email at [epn@acheckglobal.com](mailto:epn@acheckglobal.com).

For your convenience, the following required forms have been made available to you through SDRMA MemberPlus Online™. Please visit [www.sdrma.org](http://www.sdrma.org) and click on Member Login at the top right-hand corner. Once you log into the SDRMA MemberPlus portal, hover over REPORTS/FORMS/ARCHIVES. If you would like us to mail you a copy, please email [memberplus@sdrma.org](mailto:memberplus@sdrma.org) or call 800.537.7790.

- **DMV Form 1104** - Employer Pull Notice Program Application
- **DMV Form 1105** - Pull Notice Agreement
- **DMV Form 2110** – Form to name A-Check Global as your EPN Agent Authorization
- **A-Check EPN Form** – A-Check Global Agreement

**Part 1 – For a New or an Inactive Requestor Code**

If your agency has **never** had a Requestor Code, all four documents listed above must be completed and processed accordingly.

If your agency **had** a Requester Code at one point and needs it to be reactivated or you do not know if your agency has an active Requestor Code, please contact the California EPN Program Department at (916) 657-6346 to obtain current EPN business filing information. If you have an active Requestor Code, you only need to process **DMV Form 2100** and **A-Check EPN Form**.

All DMV forms must be completed and mailed to the DMV address below. Any incorrect information on any forms will cause additional delays.

**Department of Motor Vehicles**  
**EPN Program -H265**  
**P. O. Box 944231**  
**Sacramento, California 94244-2310**

**Part 2 – A-Check Global EPN Agent Authorization**

Review and follow the Implementation Instructions listed on the A-Check Global EPN Program Document and complete the Employer Pull Notice Master Services Agreement. Please email and mail a hard copy (FedEx or Certified Mail is recommended) of the completed A-Check agreement to the following address. A-Check is unable to act as your agent until the DMV Requestor Code set up has been finalized. Do not mail the agreement to the DMV.

**A-Check Global**  
**Attn: EPN Department**  
**1501 Research Park Drive**  
**Riverside, CA 92507**  
**Email: [epn@acheckglobal.com](mailto:epn@acheckglobal.com)**

**Part 3 – Transition of Drivers and Training**

Once the DMV Requestor Code is set up and the EPN Master Services Agreement has been processed, dedicating A-Check as your EPN agent, you will be contacted by A-Check directly to schedule a date and time for online training that is convenient for you.

If you have any questions, please contact our office at 800.537.7790 or 916.231.4141.

Sincerely,  
Special District Risk Management Authority



Laura S. Gill  
Chief Executive Officer



BETTY T. YEE  
California State Controller

December 27, 2018

0509120  
AUDITOR-CONTROLLER  
SPRINGFIELD MEADOWS COMM SERV  
PO BOX 5266  
EL DORADO HILLS CA 95762

City Fiscal Officers  
County Auditors  
Administrators of Special Districts

**SUBJECT: Local Agency Employee Organizations: Impasse Procedures II  
Claiming Instructions**

Dear Claimants:

Claiming instructions and forms for the *Local Agency Employee Organizations: Impasse Procedures II* program are now available online at the State Controller's Office's (SCO) website: [http://www.sco.ca.gov/ard\\_mancost\\_claim\\_instruct.html](http://www.sco.ca.gov/ard_mancost_claim_instruct.html).

Costs incurred for compliance with this mandate are reimbursable for the initial period beginning July 1, 2015, through June 30, 2016, for fiscal year 2015-16; the period beginning July 1, 2016, through June 30, 2017, for fiscal year 2016-17; and the period July 1, 2017, through June 30, 2018, for fiscal year 2017-18, and must be filed with the SCO by **April 26, 2019**. Claims filed after April 26, 2019, are subject to a 10% late penalty without limitation. **Claims filed more than one year after the deadline will not be accepted.**

Please forward this notice to the staff member in your Business Office responsible for filing mandate reimbursement claims. If you have questions, please contact Everett Luc, Fiscal Analyst of the Local Reimbursements Section in the Local Government Programs and Services Division, at [ELuc@sco.ca.gov](mailto:ELuc@sco.ca.gov) or (916) 323-0766.

Sincerely,

ANITA DAGAN, Manager  
Local Reimbursements Section



**BETTY T. YEE**  
**California State Controller**

January 4, 2019

District Fiscal Officer  
Rolling Hills Community Services District  
360 Fair Lane  
Placerville, CA 95667

**SUBJECT: Upcoming Reporting Change for Government Compensation in California**

Dear District Fiscal Officer:

This letter is to remind you of an upcoming change to the 2018 Government Compensation in California (GCC) reporting requirements. A previous notification letter outlining the change should have arrived in your office by last January. We are sending this additional letter to allow your office sufficient time to prepare for the change.

Beginning with the 2018 reporting year, employers will be required to report only the normal pension cost in the "Defined Benefit Plan: Employer's Share" column. Unfunded liability payments must be excluded. The goal of this change is to facilitate consistent reporting and improve the comparability and transparency of the compensation information published on the GCC website.

The GCC reporting template and instructions reflecting this change will be available on the State Controller's Office website in early 2019 when the annual alert letters are mailed.

If you have any questions regarding these changes, please contact the Government Compensation Section at [GCCsupport@sco.ca.gov](mailto:GCCsupport@sco.ca.gov) or (916) 445-5153.

Sincerely,

A handwritten signature in black ink, appearing to read "George Lolás", is written over a horizontal line.

GEORGE LOLAS  
Chief Operating Officer

*Forwarded from Auditor's office*

## Linda Stone

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**From:** csd clerk <csdclerk@gmail.com>  
**Sent:** Friday, January 11, 2019 6:32 AM  
**To:** Linda Stone  
**Subject:** Fwd: Government Codes & Community Service Districts

----- Forwarded message -----

**From:** Keely Giovannoni <[keely.cleland@edcgov.us](mailto:keely.cleland@edcgov.us)>  
**Date:** Thu, Jan 3, 2019 at 9:29 AM  
**Subject:** Government Codes & Community Service Districts  
**To:**

The Auditor's Office would like to take this opportunity to inform districts of some important Government Codes and how they relate to special districts.

- **Public Contract Code: Section 20680-20683.** This code states that when a community service district purchases materials and supplies for the construction or completion of any building, structure, or improvements in the open market when the cost does exceeds twenty five thousand dollars (\$25,000), must go out for competitive bid.

When your district submits a claim of this type and the total is \$25,000 or more, the Auditor's Office also requires that the district submit board minutes approving this expense and vendor, and a copy of the public notice.

- **California Government Code: Section 53234-53235.2** requires **mandatory** ethics training for specified local agency officials. Local agency officials are: any member of a local agency legislative body or any elected local agency official who receives any type of compensation, salary, or stipend or reimbursement for actual necessary expenses incurred in the performance of official duties.

This training may consist of self-study material, in person training or an online course, website address <http://localethics.fppc.ca.gov/ab1234/>. When taking the ethics course you will be trained on other notable government codes, such as, Contractual Conflicts of Interest (Government Code 1090) and the Brown Act (Government Code 54950), codes that are critical to running a community service district.

- **California Government Code: Section 61110** requires that the board of directors adopt a final budget that conforms to generally accepted accounting and budgeting procedures for special districts on or before September 1.

The final budget is to be forwarded this office.

- **California Government Code: Section 61113** requires that on or before July 1 of each year, the board of directors shall adopt a resolution establishing its appropriations limit.

Our office provides your district the format of the resolution and the factors necessary to perform the calculations early in May each year.

As always, it is the Auditor's goal to ensure understanding and compliance of local, state, and federal laws in regards to financial activity. If you have any questions, please feel free to contact me.

Keely Cleland  
Auditor-Controller's Office  
County of El Dorado  
Phone (530) 621-5421  
Fax (530) 295-2535

WARNING: This email and any attachments may contain private, confidential, and privileged material for the sole use of the intended recipient. Any unauthorized review, copying, or distribution of this email (or any attachments) by other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this email and any attachments.

--

Linda Stone  
Board Secretary  
Rolling Hills Community Services District

**Linda Stone**

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**From:** csd clerk <csdclerk@gmail.com>  
**Sent:** Friday, January 11, 2019 6:33 AM  
**To:** Linda Stone  
**Subject:** Fwd: Annual Privacy Notice – No Action Needed

----- Forwarded message -----

**From:** CA Department of Tax and Fee Administration <[NoReplyNewsletters@cdtfa.ca.gov](mailto:NoReplyNewsletters@cdtfa.ca.gov)>  
**Date:** Wed, Dec 12, 2018 at 8:37 PM  
**Subject:** Annual Privacy Notice – No Action Needed  
**To:** <[CSDCLERK@gmail.com](mailto:CSDCLERK@gmail.com)>



# Annual Privacy Notice – No Action Needed

**Your account records are covered by state laws that protect your privacy. The Information Practices Act (Civil Code §1798.17) requires the California Department of Tax and Fee Administration (CDTFA) to notify you each year of your privacy rights.**

The CDTFA administers many of the state's tax and fee laws. We ask you for your information (when you apply for your permit, certificate, license or renewal, relief request, payment plan, offer in compromise, settlement, or other applications) that is either required by law, or is used for our registration records. We will use the information to determine whether you are paying the correct amount of taxes and fees, or to collect any amounts you owe. You must provide all information requested, including your social security number (used for identification purposes [see Title 42 U.S. Code section 405(c)(2)(C)(i)]). A complete list of the California Revenue and Taxation Codes authorizing the CDTFA to maintain your information for the administration of its programs is printed below.

## **What happens if I don't provide the information?**

Your application for a permit, certificate, license, relief request, payment plan, or other programs may not be processed if your information is incomplete. If you are not able to file your required returns, you may have to pay penalties and interest. You may owe more taxes or fees, or receive a smaller refund, if you do not provide the requested information to support your exemptions, credits, exclusions, or adjustments.

If you provide fraudulent information, civil penalties may apply and you may be subject to criminal prosecution.

## **Can anyone else see my information?**

Yes. While your records are covered by state laws that protect your privacy, the CDTFA may share information regarding your account with specific local, state, and federal government agencies, or companies contracted and authorized to represent the government agencies.

We may release the information printed on your permit, certificate, or license, such as your account type, start and closeout dates, and the names of business owners or partners (unless otherwise protected from disclosure), to the public. When you sell a business, we may give the buyer or other involved parties information regarding any of your outstanding tax liabilities.

With your written permission, we can release some or all of the information regarding your account to anyone you designate.

## **Can I review my records?**

**Yes. Requests should be made in writing to your closest CDTFA office or responsible official listed below.** For a complete listing of our locations or a copy of publication 58A, *How to Inspect and Correct Your Records*, visit us at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov), or call our **Customer Service**

**Center at 1-800-400-7115 (TTY:711), Monday through Friday, 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays. You may contact the CDTFA's Disclosure Office:**

Disclosure Office, MIC:82  
California Department of Tax and Fee Administration  
PO Box 942879  
Sacramento, CA 94279-0082  
1-916-445-2918

**Who is responsible for maintaining my records?**

The officials listed below are responsible for maintaining your records.

**Field Operations Division, MIC:47**  
California Department of Tax and Fee  
Administration  
PO Box 942879  
Sacramento, CA 94279-0047

**Business Tax and Fee Division, MIC:43**  
California Department of Tax and Fee  
Administration  
PO Box 942879  
Sacramento, CA 94279-0043

**The CDTFA may disclose information to authorized officials of the following contracted agencies, among others:**

- United States government agencies
- State of California government agencies and officials
- State agencies outside of California for tax enforcement purposes
- City and County attorneys, prosecutors, and law enforcement departments
- Any agency authorized to enforce local tobacco control ordinances

**The CDTFA must collect information in order to administer the state laws listed below.**  
Code sections are from the California Revenue and Taxation Code unless otherwise noted.

**Business Tax and Fee Division**

**Sales and Use Tax (SUT)**

- Sales and Use Tax (sections 6001-7176, 7200-7226, 7251-7279.6, 7285-7288.6)
- Fee Collection Procedures (sections 55001-55381)
- Lumber Products Assessment Fee (Public Resources Code section 4629-4629.13)
- Prepaid Mobile Telephony Services Surcharge (sections 55001-55381, 42001-42024, 42100-42111)

### Special Taxes and Fees (STF)

- Alcoholic Beverage Tax (sections 32001-32557)
- California Tire Fee (sections 55001-55381, Public Resources Code section 42860-42895)
- Cannabis Tax (sections 34010-34021.5, 55001-55381)
- Childhood Lead Poisoning Prevention Fee (sections 43001-43651, Health and Safety Code section 105310)
- Cigarette and Tobacco Products Tax (sections 30001-30483, Health and Safety Code sections 104555-104558)
- Cigarette and Tobacco Products Licensing Act of 2003 (Business and Professions Code sections 22970-22991, Government Code section 15618.5, Penal Code section 830.11)
- Covered Electronic Waste Recycling Fee (sections 55001-55381, Health and Safety Code sections 25214.10.1-25214.10.2, Public Resources Code sections 42463-42485)
- Diesel Fuel Tax (sections 60001-60709)
- Emergency Telephone Users Surcharge (sections 41001-41176)
- Energy Resources Surcharge (sections 40001-40216)
- Fee Collection Procedures (sections 55001-55381)
- Fire Prevention Fee (Public Resources Code sections 4210-4228)
- Hazardous Substances Tax (sections 43001-43651, Health and Safety Code sections 25174-25174.11, 25205.1-25205.23)
- Integrated Waste Management Fee (sections 45001-45984, Public
- International Fuel Tax Agreement (sections 9401-9433)
- Lead-Acid Battery Recycling Fees (Health and Safety Code section 25215-25215.75)
- Marine Invasive Species (Ballast Water) Fee (sections 44000-44008, 55001-55381, Public Resources Code sections 71200-71271)
- Motor Vehicle Fuel Tax, including Aircraft Jet Fuel Tax (sections 7301-8526)
- Natural Gas Surcharge (sections 55001-55381, Public Utilities Code sections 890-900)
- Occupational Lead Poisoning Prevention Fee (sections 43001-43651, Health and Safety Code sections 105190, 105195)
- Oil Spill Response, Prevention, and Administrative Fees (sections 46001-46751, Government Code sections 8670.40, 8670.48)
- Regional Railroad Accident Preparedness and Immediate Response Fee (sections 55001-55381, Government Code sections 8574.30 - 8574.48)
- Tax on Insurers (sections 12001-13170)
- Timber Yield Tax (sections 38101-38908)
- Underground Storage Tank Maintenance Fee (sections 50101-50162, Health and Safety Code sections 25299.10-25299.51)
- Use Fuel Tax (sections 8601-9355)