

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, January 15, 2019 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Presentation to Board from Dane Wadle, Field Coordinator for California Special Districts Association (CSDA) – Mr. Wadle requested to provide an update regarding CSDA’s legislative program and 2019 professional development program (Discussion Item)

4. Presentation to Board from Kevin Loewen, El Dorado Hills CSD General Manager – EDH requested to have a discussion regarding potential partnership opportunities with District parks and open spaces (Discussion Item)

5. Monthly Reports

a. General Manager Report

6. Consent Items

a. Approve/file draft Minutes of November 20, 2018 regular meeting of the Board of Directors

b. Correspondence receive/file:

- 1) Umpqua Bank monthly statement for periods November 1-30, 2018, and December 1-31, 2018
- 2) Financial Reports prepared by the Auditor-Controller’s office for the periods ended November 30, 2018, and December 31, 2018
- 3) 12/1/2018 Registrar of Voters Memorandum regarding Timeline of Upcoming District Requirements
- 4) Updated Certificate of Insurance for Doug Veerkamp General Engineering, Inc.
- 5) December 2018 County of El Dorado request for updated annual Statement of Facts
- 6) SDRMA Letter regarding Change in Employer Pull Notice Program
- 7) California State Controller Letter regarding Local Agency Employee Organizations: Impasse Procedures II Claiming Instructions
- 8) 1/4/2019 California State Controller Letter regarding Upcoming Reporting Change for Government Compensation in California report

- 9) Auditor Controller Memorandum regarding Government Codes & Community Services Districts
- 10) CA Department of Tax and Fee Administration Annual Privacy Notice – No Action Needed

Consent Items Pulled for Discussion: _____

7. Old Business

- a. **Berkshire Park Master Plan** – Consideration of resident’s request for modification of approved plan for Berkshire Park to relocate all planned parking spaces so they do not point at his residence (Discussion/Possible Action Item)

8. New Business

- a. **Additional Trenching on Winterfield Drive to Divert Drainage** – Staff seeking authorization of funds in amount not to exceed \$1,000 to perform trenching work to divert drainage run-off away from resident’s property. This proposal is for trenching equipment and gravel – does not include labor. Staff proposing labor done as volunteer project (Discussion/Possible Action Item)
- b. **Tree Root Grinding; Alternate Proposal for Completion of Work at 406 Bailey** – Discussion of resident’s proposal that in lieu of District contracting for grinding and removal of District tree roots which have encroached on resident’s property, District pay resident \$350.00 to perform the work himself (Discussion/Possible Action Item)
- c. **District Biennial Audits for Fiscal Year ended June 30, 2017 (FY17) and Fiscal Year ended June 30, 2018 (FY18)** – Staff seeking authorization of funds in an amount not to exceed \$8,000 for District’s Certified Public Accountant to perform biennial audit services

9. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.