

Board of Directors **Special Meeting** – AGENDA  
ROLLING HILLS COMMUNITY SERVICES DISTRICT

**Wednesday, March 27, 2019 - 7:00 p.m.**

Holiday Inn Express Meeting Room  
4360 Town Center Drive, El Dorado Hills, CA

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

a. General Manager Report

**4. Consent Items**

a. Approve/file draft Minutes of January 15, 2019 and February 19, 2019 regular meetings of the Board of Directors

b. Correspondence receive/file:

- 1) Umpqua Bank monthly statements for period January 1-31, 2019 and February 1-28, 2019
- 2) Financial Reports prepared by the Auditor-Controller's office for the periods ended January 31, 2019 and February 28, 2019
- 3) County of El Dorado Quarter 4, 2018 Reports\
- 4) SDRMA Notification of Nominations – 2019 Election SDRMA Board of Directors letter dated January 24, 2019
- 5) CSDA Letter regarding available resources for board members including CSDA Special District Board Member Handbook and Special District Leadership Academy brochure
- 6) CSDA Board of Directors Call for Nominations Seat B Memo dated February 15, 2019

Consent Items Pulled for Discussion: \_\_\_\_\_

**5. Old Business**

- a. **Request for Variance for Fence Height at 406/412 Bailey Court for Sections of Fence at Berkshire Park** – Consideration of residents' request for a variance to allow installation of a fence height of 9', increased from the 8' standard, for sections of fence backing up to Berkshire Park, replaced by the residents at no cost to the District; and authorization for the General Manager to execute documents to carry out the approval of the variance as may be required by the

County building department (Discussion/Possible Action Item)

- b. **DMV Requirements for Processing Citations** – Discussion of DMV Requestor Code issue and next steps to move forward with citation processing (Discussion/Possible Action Item)

## 6. New Business

- a. **El Dorado Hills Fire Unimproved Property Hazard Reduction Standard; Weed Abatement Program 2019** – Staff seeking authorization for expenditure of funds from the approved budget and in accordance with the District’s approved procurement policies and procedures in an amount not-to-exceed \$4,200 for costs associated with creating 100’ fire breaks; and execution of an agreement with Capra Environmental for these services utilizing goats/sheep (represents additional cost over and above the 30’ fire breaks included in landscaping contract to meet the Fire Department’s program requirements (Discussion/Possible Action Item)
- b. **Perimeter Fire Breaks** – Discussion of whether there is a need for scraping of a 10’ perimeter fire break around the District open space this year in light of the wet winter and Fire Department’s weed abatement program (Discussion Item)
- c. **Replacement of Springfield Meadows Street Lighting Fixtures and Purchase of LED Manufactured Lanterns** – Staff seeking authorization for expenditure of funds from the approved budget and in accordance with the District’s approved procurement policies and procedures in an amount not-to-exceed \$9,000 for the replacement of Springfield Meadows street lighting fixtures and installation of the LED lanterns (Discussion/Possible Action Item)
- d. **Volunteer Day 2019** – Discussion of opportunities for volunteer projects for 2019; staffing and equipment required for potential projects (Discussion Item)
- e. **Eagle Project Opportunity 2019** - Discussion of opportunities for volunteer Eagle project for 2019 (Discussion Item)
- f. **Community Garage Sale 2019** – The Serrano community garage sale is scheduled for Saturday, May 18, 2019 (Informational Item)

## 7. Adjournment

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.