

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, April 16, 2019 - 7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

a. Approve/file draft Minutes of March 19, 2019 regular meeting and March 27, 2019 special meeting of the Board of Directors

b. Correspondence receive/file:

- 1) Umpqua Bank monthly statement for period March 1-31, 2019
- 2) Financial Reports prepared by the Auditor-Controller's office for the period ended March 31, 2019
- 3) Notice of Public Hearing City of Folsom Planning Commission Re: Project Name: Russel Ranch Design Guidelines Planned Development Permit Modification; Hearing Date: April 17, 2019 at 6:30 p.m. Folsom City Council Chambers, 50 Natoma Street, Folsom
- 4) CSDA Finance Corporation informational letter dated March 11, 2019
- 5) David Farnsworth, CPA, Auditing solicitation informational mailing

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **District's General Counsel** - Discussion of possible transition to Trevor Taniguchi, Associate at Meyers Nave, to serve as the District's General Counsel with support from Jose Sanchez, Principal, as a result of Kate Cook's departure from the firm (Discussion/Possible Action Item)
- b. **DMV Requirements for Processing Citations** – Discussion of status of issuance by DMV of Requestor Code in light of submission of District's documentation and next steps to move forward with citation processing (Discussion/Possible Action Item)

- c. **Volunteer Day 2019** – Discussion of work tasks, staffing and equipment needed; finalization of planning for volunteer projects for 2019 (Discussion/ Possible Action Item)
- d. **El Dorado Hills Fire Unimproved Property Hazard Reduction Standard; Weed Abatement Program 2019**
 - 1. 2019 Program letter received from EDH Fire Department - Notification Program has changed for 2019 – increasing the clearance from structures (including combustible fences) to include the entire parcel for parcels 0.01 to 1.00 acres
 - 2. Discussion of results of goat/sheep grazing for weed abatement and 100’ required fire breaks
 - 3. Consideration of expenditure of funds from the approved budget and in accordance with the District’s approved procurement policies and procedures in an amount not-to-exceed \$3,200 for additional costs associated with creating 100’ fire breaks (Discussion/Possible Action Item)
- e. **Consideration of Possible Annexation of District to El Dorado Hills CSD, Creation of Department of Transportation Zone of Benefit for Road Maintenance, and District Dissolution** – Following the presentation from the EDHCSD General Manager and the Board’s interest in educating itself on possible annexation, discussion of the matter, pros and cons, and the need for input from District residents; next steps (Discussion Item)

6. New Business

- a. **Stonebriar Drive Excessive Speeding** - Staff to present information about conducting a speed study at a cost not to exceed \$2,500 as a first step to address excessive speeding on Stonebriar Drive; discussion and consideration of authorization of funds from approved budget and in accordance with District’s procurement policies to defray cost; discussion of future traffic study (Discussion/Possible Action Item)
- b. **New District Logo for Approval** – Staff to present final proposed new logo for approval; move forward with ordering new logo materials and business cards (Discussion/Possible Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.