

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

Tuesday, May 21, 2019 - 7:00 p.m.

Holiday Inn Express Meeting Room  
4360 Town Center Drive, El Dorado Hills, CA

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

a. General Manager Report

**4. Consent Items**

a. Approve/file draft Minutes of April 16, 2019 regular meeting of the Board of Directors

b. Financial Reports prepared by the Auditor-Controller's office for the period ended April 30, 2019

c. Correspondence receive/file:

1) Umpqua Bank monthly statement for period April 1-30, 2019

2) FY19/20 Direct Charge Information, Instructions, Checklist

3) Employer's Federal Quarterly Tax Return, Quarter 1

4) 2019 Prop 4 Spending Limit Letter from El Dorado County Auditor's Office

5) Notice New Use Tax Collection Requirements for Remote Sellers and all Retainers effective 4/1/2019

6) DIR Notification Renew Registration for Contractors Starting May 1 for FY20

7) 2018 Government Compensation Report for RHCS D – Filing Confirmed

Consent Items Pulled for Discussion: \_\_\_\_\_

**5. Old Business**

- a. **DMV Requirements for Processing Citations** – Update regarding status of issuance by DMV of Requestor Code in light of submission of District's documentation and next steps to move forward with citation processing (Discussion/Possible Action Item)

**6. New Business**

- a. **Bid Results Request for Proposal for Landscape Maintenance** - Staff to present bid results in response to Request for Proposal issued for RHCS D Landscape Maintenance; authorization of award of contract to lowest responsive bidder and authority for General Manager to execute agreement with selected Contractor [Bids due May 20, 2019] (Discussion/ Possible Action Item)
- b. **Budget for FY 19-20** – Discussion of budget concepts for development of preliminary budget for fiscal year 2019-2020 to be formally considered in June (Discussion Item)

## 7. Adjournment

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.