

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JULY 17, 2018 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The special meeting of the Rolling Hills CSD held on July 17, 2018, was called to order at 6:32 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Brenda Collette, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present.

2. Public Comment (Items not on the agenda).

None.

3. Bid Opening for 2018 Shadow Hills Road Resurfacing Maintenance

General Manager Chaney Hicks presented two unopened bids which were timely received in response to the District's Request for Proposals for the 2018 Shadow Hills Road Resurfacing Maintenance project. The bids were opened and costs read aloud. Advantage Asphalt submitted a total bid of \$30,196.00 including the base bid plus Add options no. 1 and 2. CPM submitted a total bid of \$42,213.65 including the base bid plus Add options no. 1 and 2. Upon initial review of the bids, the required paperwork appeared to be included, however, the bid disparity was noted. A complete review of the bid submissions will be done.

Director Mark Magee made a motion to accept and move forward with the Advantage Asphalt bid proposal for the total project cost of \$30,196.00, provided that all RFP requirements are met; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, Magee, Collette

NOES: None

ABSENT: None

ABSTAIN: None

4. Adjournment. Upon motion by President Matt Sites and seconded by Director Tim Halverson, the meeting was adjourned at 6:55 p.m.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: August 21, 2019