

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JANUARY 15, 2019 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 15, 2019, was called to order at 7:03 p.m. by Vice President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to Vice President Halverson, Brenda Collette, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present. Also present were Dane Wadle from CSDA, Kevin Loewen from the El Dorado Hills CSD and a resident from the community.

2. Public Comment (Items not on the agenda).

None.

3. Presentation to Board from Dane Wadle, Field Coordinator for California Special Districts Association (CSDA).

Mr. Wadle introduced himself to the Board and spoke about legislative initiatives in which CSDA is interested on behalf of special districts in California. He talked about services provided by CSDA and invited everyone to attend meetings of the Gold Country chapter of CSDA. The next meeting is scheduled for January 30th. The Board shared issues which impact our District including the prevailing wage requirements which have driven maintenance costs up, and design review and enforcement of CC&R's which oversight was lost as a result of the passage of SB135. Mr. Wadle spoke of professional development opportunities in 2019 and available scholarships which may be available through CSDA's leadership program.

4. Presentation to Board from Kevin Loewen, El Dorado Hills CSD General Manager. Kevin Loewen introduced himself to the Board and explained that the EDHCSD would like to explore partnership opportunities with RHCSO, if the District has interest in doing so. He talked about his background and the services provided by EDHCSD. He noted fees for non-resident services and classes will increase by 10% and talked of a new two-week advance enrollment for residents to provide them first opportunities for sign-up. He said EDHCSD provides a high level of services for its parks and recreational activities. He suggested that if the District is interested, the EDHCSD would consider annexation of RHCSO's parks for recreational services into the EDHCSD. He said EDHCSD is not interested in taking on maintenance of our District's roads, but said there is a funding mechanism called a Zone of Benefit (ZOB) which could off-load those costs to the County. He said the EDHCSD has successfully annexed other small districts in the area with success. He talked of a volunteer hub coordinated by EDHCSD and said that would be another benefit to our District. Should RHCSO have interest in exploring the concept of annexation, much public engagement would be needed and examination of the costs, benefits, and impacts which would result. The Clerk was asked to put this item on the next agenda for discussion.

5. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

6. Consent Items

The consent items consisting of the draft Minutes of the November 20, 2018 regular meeting of the Board of Directors, and correspondence items including Umpqua Bank monthly statement for periods November 1-30, 2018, and December 1-31, 2018; Financial Reports prepared by the Auditor-Controller's office for the periods ended November 30, 2018, and December 31, 2018; December 1, 2018 Registrar of Voters Memorandum regarding Timeline of Upcoming District Requirements; Updated Certificate of Insurance for Doug Veerkamp General Engineering, Inc.; December 2018 County of El Dorado request for updated annual Statement of Facts; SDRMA Letter regarding Change in Employer Pull Notice Program; California State Controller Letter regarding Local Agency Employee Organizations: Impasse Procedures II Claiming Instructions; and January 4, 2019 California State Controller Letter regarding Upcoming Reporting Change for

Government Compensation in California report were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: Sites

ABSTAIN: None

Old Business

7.a. Berkshire Park Master Plan. After discussion of a resident's request that the Board redesign the development plan for Berkshire Park, which was discussed over a number of months and with input from the surrounding residents, Vice President Tim Halverson made a motion that the Board continue to move forward with the Berkshire Park plan as approved by the Board and not make any redesign changes based on this request; second by Director Brenda Collette; motion carried.

AYES: Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: Sites

ABSTAIN: None

New Business

8.a. Additional Trenching on Winterfield Drive to Divert Drainage. After discussion and upon the recommendation of the General Manager, Director Gordon Fawkes made a motion to approve expenditure of not-to-exceed \$1,000 to reestablish the ditch to carry water coming off the hill at the end of Winterfield Drive; second by Director Brenda Collette. During further discussion, Gordon said he would recommend not putting gravel in the ditch as it may serve as a dam and impede the water's flow. The Chairman called for the vote:

AYES: Fawkes, Magee, and Collette

NOES: None

ABSENT: Sites

ABSTAIN: Halverson

8.b. Tree Root Grinding; Alternate Proposal for Completion of Work at 406 Bailey.

The Board discussed the resident's request that the District pay \$350 to the homeowner to perform the work himself in lieu of the District contracting for grinding and removal of tree roots which have encroached on the resident's property. Vice President Tim Halverson made a motion that the Board decline to pay the resident to perform root removal work on his property; second by Director Gordon Fawkes; motion carried.

AYES: Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: Sites

ABSTAIN: None

8.c. District Biennial Audits for Fiscal Year ended June 30, 2017 (FY17) and Fiscal Year ended June 30, 2018 (FY18).

After discussion, Vice President Tim Halverson made a motion to approve expenditure of \$8,000 to Vaughn Johnson, CPA, to perform the biennial audits for fiscal years 2017 and 2018; second by Director Mark Magee; motion carried.

AYES: Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: Sites

ABSTAIN: None

9. Adjournment. Upon motion by Vice President Tim Halverson and seconded by Director Brenda Colette, the meeting was adjourned at 9:18 p.m.

Submitted by:

/s/
Linda Stone, Board Secretary

Approved by Board: February 19, 2019

January 15, 2019

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Tree in Berkshire Park fell over due to rains and wind/landscaper cleared out.
- Landscapers cleared storm drain inlets from leaves so drainage would flow
- Two trees on Dunnwood (Poplars) damaged from weather (1 fell over completely, 1 broke half way up)
- Replacement Backflow Blanket ordered (Dunnwood)



SM Streetlight:

Update from Board Member.

CSD Encroachment:

Resident removed encroachment from CSD property and hay was spread out over completed area. Checked after rains and there doesn't seem to be any erosion issues.



Dunnwood Sidewalk:

Grinding completed on three locations on CSD sidewalks.

Berkshire Park Plan:

Awaiting language from Board Member regarding language to include in submittal to County for approval of plans.

Sierramonte/EID:

Did the CSD receive this check yet.

DMV Recorder Code:

Update from Board member regarding status with DMV, ongoing issue with tagged vehicles not being removed.

Berkshire Park:

Resident fence is falling over. Haven't heard anything from residents regarding new fence progress/style/size.



EDH Monument Sign: Meeting held with El Dorado Hills CSD and Chamber of Commerce to discuss options partner to light sign.

Resident Calls: Email from resident regarding removed no trespassing sign and post removed from Dunnwood Drive, near where vehicles entering to go to monument sign. A new sign on order and will reinstall in different area that still has access issues.

Resident call regarding people climbing on monument sign (he told them it was private property and it's privately maintained).

Call to resident regarding contractors urinating in the park/talked with contractor directly also.