

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF FEBRUARY 19, 2019 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on February 19, 2019, was called to order at 7:02 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Brenda Colette, Gordon Fawkes, and Mark Magee, and General Manager Chaney Hicks, and three members of the public were present at roll call.

2. Public Comment (Items not on the agenda).

Residents Ted and Dian Burdine presented a request for approval of a variance to allow a 9' high fence along two adjacent properties which back up to Berkshire Park. The Board received information from the resident on this issue at its November 2018 meeting. The matter will be put on the agenda for discussion and consideration at the March meeting of the Board. No further comment was received.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

4. Consent Items

The draft January meeting minutes will be considered at the next meeting of the Board.

Old Business

5.a. Lighting of El Dorado Hills Monument Sign. Tim Halverson reported there has been no further developments toward the joint project for illumination of the El Dorado Hills monument sign located on District property. He will continue contact with the Chamber of Commerce and commented it is intended as a shared project. Another comment at the meeting was consideration of putting a fence around the sign to protect it from vandalism.

5.b. Winterfield Drainage Issue. The General Manager discussed the drainage issues on Winterfield Drive and the work done to alleviate the rain and ground water flowing in that area. She referenced three pictures which were included in the General Manager's report. Various ideas were exchanged about the open ditch, signage, and solutions to convey the water, including hiring a hydraulic engineer to determine the correct sizing of an underground conduit to carry the water. One cause of the change in water flow seems to have resulted from flattening of the roadway area when the firebreaks were scrapped. Director Gordon Fawkes commented he would like to view the existing 'culvert' which was referred to during the discussion. General Manager Chaney Hicks requested an action plan to move forward, and noted there is \$340 available of the original \$1,000 authorized by the Board to address the drainage issue.

Director Mark Magee moved to approve an expenditure of an additional amount not-to-exceed \$500.00 for the drainage related costs, including purchase of steel plating to cover the portion of drainage pipe that is in line with the emergency gate access to prevent damage and signage to caution regarding the drainage ditch; second by Matt Sites.

Further discussion was had about transport of the steel plates and putting them in place. Resident Ed McGowan volunteered the use of his truck to transport the steel to the District and help putting it in place. President Sites called for a vote; the motion carried.

AYES: Sites, Halverson, Magee, Fawkes and Collette

NOES: None

ABSENT: None

ABSTAIN: None

Final comments on this item included discussion at a later date of a potential volunteer project to line the ditch with cement, or look at maintenance alternatives for the V-ditch areas along Winterfield Drive to enlarge the waterway due to the increased water flow from the hill.

New Business

6.a. Annual Organizational Meeting. Discussion was had regarding the offices of President and Vice President for 2019. Matt Sites made a suggestion that Brenda Collette become an officer. Tim Halverson threw his hat in the ring for the office of President. Director Mark Magee made a motion to nominate Tim Halverson as President and Brenda Collette to serve as Vice President for 2019; that slate of officers was seconded by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Magee, Fawkes and Collette

NOES: None

ABSENT: None

ABSTAIN: None

6.b. District's General Counsel. General Manager Chaney Hicks advised the Board that Kate Cook has departed Meyers Nave. She reminded the Board that the legal services contract for General Counsel services is with the firm, not an individual. The firm is recommending appointment of associate attorney, Trevor Taniguchi, to serve as the District's primary contact. He would be supported by Jose Sanchez, a principal well experienced in the Public Law section. The Board would like to meet Mr. Taniguchi and requested that he attend the March Board meeting, at no cost for his time.

6.c. Removal of Fallen Tree from Berkshire Park Median Blocking Roadway. General Manager briefed the Board about a tree removed from the roadway on an emergency basis to prevent safety issues. She requested ratification and approval of the expenditure of funds in the amount of \$800 for this maintenance work. President Tim Halverson made a motion to ratify and approve the expenditure of \$800 to remove the fallen tree from the roadway on an emergency basis; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Magee, Fawkes and Collette

NOES: None

ABSENT: None

ABSTAIN: None

6.d. Potential Partnership Opportunities with El Dorado Hills CSD. Following the presentation made to the Board at its January meeting by El Dorado Hills CSD General Manger, Kevin Loewen, the Board generally discussed possible benefits should EDHCSD take over responsibilities for the parks and open space. Comments were made about the District's roads and a possible mechanism to continue their maintenance through a "Zone of Benefit" contractual arrangement with DOT. The Board agreed there could be a benefit to EDHCSD for the acquisition of the District's parks, and noted benefit to the District with the shift in budget costs for parks and open space maintenance. It was also noted, however, that such a change could result in increased traffic issues and loss of local control, among other issues. The Board agreed it would like to obtain additional information to identify pros and cons, the scope of the change, and that community input is critical on this issue.

7. Adjournment. Upon motion by President Tim Halverson and seconded by Director Mark Magee, the meeting was adjourned at 8:35 p.m.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: March 28, 2019

February 19, 2019

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Total of 5 trees lost due to storm/disease.
- Remainder of tree in Berkshire Park removed, requesting price for stump grinding



SM Streetlight:

Update from Board Member.

Berkshire Park Plan:

Awaiting language from Board Member regarding language to include in submittal to County for approval of plans.

Sierramonte/EID:

CSD received check.

DMV Recorder Code:

Update from Board member regarding status with DMV, ongoing issue with tagged vehicles not being removed.

Bailey Resident:

Spoke to resident regarding relocation of parking lot and conveyed District opinion to leave as is and resident indicated that they plan on replacing fence and asked if they could access their property through park to do pool construction. I indicated that would not be allowed.

Signs:

Received No Trespassing/No Off Road Vehicle Signs, Awaiting clear weather to install.

Winterfield Drainage:

