

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF APRIL 16, 2019 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on April 16, 2019, was called to order at 7:05 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Vice President Brenda Colette, Directors Matt Sites, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, and Board Clerk Linda Stone were present. There were no members of the public in attendance at the meeting.

**2. Public Comment (Items not on the agenda).**

None.

**3. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

**4. Consent Items**

The Consent items consisting of the monthly bank statement from Umpqua Bank for March 2019, financial reports prepared by the Auditor-Controller's office for March 2019, Notice of Public Hearing issued by the City of Folsom Planning Commission re: Project Name: Russell Ranch Design Guidelines Planned Development Permit Modification with Hearing date of April 17, 2019, CSDA Finance Corporation informational letter dated March 11, 2019, and David Farnsworth, CPA auditing solicitation mailing were considered. With one typographical correction to the draft minutes noted by Director Fawkes, Director Fawkes moved to approve the consent items and accept and file the items; second by Director Matt Sites; motion carried.

AYES: Halverson, Fawkes, Magee, Sites and Collette

NOES: None

ABSENT: None

ABSTAIN: None

**Old Business**

**5.a. District's General Counsel.** Tim Halverson briefed the board members who were absent at the March meeting (cancelled due to lack of a quorum) about attorney Trevor Taniguchi, an associate attorney with Meyers Nave that the firm has suggested serve as the District's General Counsel due to Kate Cook's departure. Mr. Taniguchi attended the scheduled meeting in March and had an opportunity to meet and talk with President Halverson, Vice President Brenda Collette, and General Manager Chaney Hicks. He will be supported by Meyers Nave principal attorney Jose Sanchez who has extensive public law experience. Discussion included comments about the Board's satisfaction with the legal services provided by Meyers Nave to date. President Halverson made a motion that the Board continue with the legal services agreement entered into with Meyers Nave and support the transition to Trevor Taniguchi as the District's new General Counsel; second by Brenda Collette; motion carried.

AYES: Halverson, Fawkes, Magee, Sites and Collette

NOES: None

ABSENT: None

ABSTAIN: None

**5.b. DMV Requirements for Processing Citations.** President Halverson reported that the additional documents pertinent to this request were gather by the Clerk and submitted by Tim. He anticipates no reason for denial of a new requester code. A status update will be provided when a final determination is made.

**5.c. Volunteer Day 2019.** Discussion was had about the May 18<sup>th</sup> date for Volunteer Day and available volunteer resources. Director Brenda Collette suggested that the District coordinate a different date for the District's work project with the 14-18 year old youth group leaders. She said the group meets on Wednesdays from 6-8 p.m. and that time frame would work well for a specific volunteer project. It was the unanimous consensus of the Board members present that this is a good idea. President Halverson said he would coordinate a date, probably in June.

**5.d. El Dorado Hills Fire Unimproved Property Hazard Reduction Standard; Weed Abatement Program 2019.** General manager Chaney Hicks said that the program change as to parcel size does not alter how the District carries out compliance. Chaney met with the Fire Marshal who reviewed the progress of the fire prevention weed abatement using the goats. He said the results look good. Chaney reported that a resident had called Supervisor John Hidahl's office asking if the goat grazing was being done with proper permitting. Supervisor Hidahl's office advised the resident that no permit was required and in turn, advised the District of the telephone call. All feedback about using goats for the weed abatement has been very positive. The Board discussed fire scraping and unanimously agreed no scraping is necessary this year.

**5.e. Consideration of Possible Annexation of the District into the El Dorado Hills CSD, Creation of Department of Transportation Zone of Benefit for Road Maintenance, and District Dissolution.** In light of the El Dorado Hills CSD's interest in acquiring the RHCS D parks, the Board previously agreed to investigate the possibility to fully understand the pros and cons of annexation and the process so it can make an informed decision. The points discussed by the Board members at this meeting included: (1) A Zone of Benefit (ZOB) must not only include maintenance of the District's roads, but maintenance of culverts, storm drains, and street lights as well. The question was posed as to how much of the District's \$200 annual assessment would be devoted to the ZOB and whether those funds would be sufficient; and (2) If annexed, in the event a future increase in the amount of the annual assessment is sought, how would that work? Would a vote on an increase be put to only the residents of the RHCS D area, to the EDHCS D district as a whole, by village or community as pertains to that area, or in some other way? These two items need further information and clarification. Staff will seek further information and bring this back for further discussion.

### **New Business**

**6.a. Stonebriar Drive Excessive Speeding.** Staff briefed the Board members that a new resident of the community who lives on Stonebriar Drive requested that a stop sign be installed in the area near Stonebriar Park. Speeding, especially on Stonebriar Drive, has been an ongoing issue and concern for the District. The District has implemented all of the Fire Department's Tier I speed reduction measures. Tier II measures suggest conducting a speed study. Discussion was had about a speed study, the scope, and estimated cost. After discussion, Director Matt Sites made a motion to approve expenditure of not to exceed \$2,500 from the approved budget to conduct a speed study at two locations on Stonebriar Drive (the beginning and the end). Director Mark Magee made a friendly amendment to the motion to add that the scope of work for the speed study shall include a report of the study results for use by the District in seeking the authority to issue tickets for speeding. Director Sites accepted the amendment to the motion. The motion was seconded by Director Gordon Fawkes; motion carried. The results of a speed survey will help with decisions including whether or not to install additional stop signs.

AYES: Halverson, Fawkes, Magee, and Sites

NOES: Collette

ABSENT: None

ABSTAIN: None

**6.b. New District Logo for Approval.** Staff presented the updated logo design previously selected by the Board with color added. Director Gordon Fawkes made a motion to approve and adopt the new logo design presented at the meeting; second by Director Brenda Collette; motion carried.

AYES: Halverson, Fawkes, Magee, Sites and Collette

NOES: None

ABSENT: None

ABSTAIN: None

**7. Adjournment.** Upon motion by Director Matt Sites and seconded by Director Mark Magee, the meeting was adjourned at 8:32 p.m.

Submitted by:

*/s/*

Linda Stone, Board Secretary

Approved by Board: May 21, 2019

April 16, 2019

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Talk With Landscaper Re: Potential Monthly Service Price/Rebid
- Areas that they will need to weed eat for fire break regulations/additional areas may be required on interior of District due to Grazing on exterior.

Livestock Grazing/

Fire Breaks:

Several residents have offered up water for the livestock and I am coordinating with them dates. No negative feedback received via email/checked Nextdoor and all comments positive. I met with Fire Marshal to inspect the first section done and he was impressed. He indicated that he received a call from Supervisor Hidahl regarding complaint from resident. Question from Hidahl whether the District received a permit for the electric fence. I contacted Supervisor's office directly and they were not aware of a permit process. I checked CSD mailing list and resident did not elect for email communications. I told Supervisors office that I tried several District approved noticing methods to make residents aware of upcoming livestock (Last month agenda/Yahoo Groups/CSD Mailing List (approx. 60 signed up))

Berkshire Park Plan: Awaiting language from Board Member regarding language to include in submittal to County for approval of plans.

Winterfield Drainage: Awaiting feedback from Board Members Re: Research of Steel Livestock Grating.

Springfield Meadows

Streetlights:

I received a few more contacts from <sup>EDH</sup>RHCSD and awaiting a bid from another electrical contractor prior to moving forward. Looks to be a cheaper option available than the approved amount.

Resident Concerns:

Email from resident regarding PG&E streetlight damaged by pellet gun, online repair request submitted to PG&E. I received call from PG&E repair dept regarding submitting photo of lantern so they bring the correct parts. Submitted photo.