

**Rolling Hills Community Services District
Minutes of March 27, 2019 Special Meeting of the Board of Directors**

1. Call to Order/Roll Call

The meeting of the Rolling Hills CSD held on March 27, 2019, was called to order at 7:04pm by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Brenda Collette, Gordon Fawkes, Mark Magee, Matthew Sites, General Manager Chaney Hicks were present. Also present were two residents from the community.

2. Public Comment (Items not on the agenda)

It was mentioned by Board member (as resident comment) that the entrance signs to the District are faded. General Manager Chaney Hicks addressed this and indicated that she had seen condition and move forward with purchase of new signs. Additional question from resident regarding timeline for the development of the Berkshire Park and Director Sites indicated that there is verbiage required to be completed prior to the submission to the County for the variance.

3. Monthly Reports

- a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

Item taken out of order due to resident present and wanting to let her leave early for personal reasons.

Old Business

- 5.a **Request for Variance for Fence Height at 406/412 Bailey Court.** After discussion of a resident's request for a variance of the increase in fence height at the two properties that back up to Berkshire Park to 9' with the amendment to design as a fully solid 9' fence height, President Tim Halverson made a motion that the Board approve the requested variance for the two properties; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes, Magee and Collette

NOES: None

ABSENT: None

ABSTAIN: None

4. Consent Items

The consent items consisting of the draft Minutes of the January 15, 2019 and draft Minutes of the February 19, 2019 regular meeting of the Board of Directors, and the correspondence items including Umpqua Bank monthly statement for periods December 31, 2018-January 31, 2019 and January 31-February 28, 2019; Financial Reports prepared by the Auditor-Controller's office for the periods ended January 31, 2019 and February 28, 2019; January 24, 2019 Auditor-Controller letter regarding Quarter 4 Reports Filed; January 24, 2019 SDRMA letter regarding Notification of Nomination for 2019 Election for the SDRMA Boar of Directors; January 2019 CSDA letter regarding member handbook/leadership academy; February 15, 2019 CSDA Seat B Nominations were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Brenda Collette, motion carried.

AYES: Sites, Halverson, Fawkes, Magee and Collette
NOES: None
ABSENT: None
ABSTAIN: None

Old Business

- 5.b. DMV Requirements for Processing Citations.** After discussion by President Halverson relating his conversations with DMV that they believe that the District doesn't have the authority to issue citations and wouldn't be willing to reissue new requestor code. President Halverson related that he finally was able to get them to agree to look at previously submitted documentation from District, including legal counsel. It was requested that the Board Clerk compile the supporting documents (legal/otherwise) and forward to President Halverson so he can resubmit with the expectation they will review and approve requestor code.

New Business

- 6.a. El Dorado Hills Fire Unimproved Property Hazard Reduction Standard: Weed Abatement Program 2019.** After discussion of pros and cons of using alternate method for weed abatement for cost savings, more environmentally friendly and upon the recommendation of the General Manager, Matt Sites made a motion to approve the expenditure of \$5800 (amended amount due to change in scope of weed abatement) and effort to get abatement of weeds done as late as possible in order to prevent fuel growing back; second by Mark Magee, motion carried.

AYES: Sites, Halverson, Fawkes, Magee and Collette
NOES: None
ABSENT: None
ABSTAIN: None

- 6.b. Perimeter Fire Break Scraping.** After discussion it was determined that this item would be readdressed at April meeting after review of the job the goats do on the 100' fire break standards and status of the previous fire scraping is reviewed. The Board may want to consider alternate schedule for this service in order to reduce costs for District depending on conditions.

- 6.c. Replacement of Springfield Meadows Street Lighting Fixtures.** After discussion, which included potential use of an EDHCSD contractor for cost savings, President Halverson made a motion to approve the expenditure of \$14,050 to procure and install 10 new street lights to replace existing fixtures; second by Director Matt Sites; motion carried.

AYES: Sites, Halverson, Fawkes and Magee
NOES: Collette
ABSENT: None
ABSTAIN: None

- 6.d. Volunteer Day 2019.** Director Collette indicated that this year's volunteer day will take place on May 18, 2019 and has discussed projects with volunteer agency. After discussion of potential projects to include need for 20-25 adult volunteers to take on clearing out v-ditch along Winterfield Drive and potential slurry seal of the same ditch. More discussion/coordination and cost incurred by District will be addressed at April meeting for action.
- 6.e. Eagle Project Opportunity 2019.** This item to be tabled until a cost/budget for this project is determined.
- 6.f. Community Garage Sale 2019.** After discussion of potential dates, the Board determined that June 1st will be the community garage sale date. General Manager Chaney Hicks indicated that she will put out Community Garage Sale Signs/Post on Craig's List as in prior years and contact HOA manager for Sierramonte and convey the information.

Adjournment

Matt Sites motioned to adjourn the meeting; second by Brenda Collette; motion carried.

AYES: Sites, Halverson, Fawkes, Magee and Collette

NOES: None

ABSENT: None

ABSTAIN: None

9:10 pm.

Submitted by Chaney Hicks, GM

Approved by Board: April 16, 2019