

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF JULY 16, 2019 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on July 16, 2019, was called to order at 7:03 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors Brenda Collette, Gordon Fawkes, Matt Sites, and Mark Magee, General Manager Chaney Hicks, and Board Clerk Linda Stone were present.

**2. Public Comment (Items not on the agenda).**

None.

**3. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

Some discussion was had about the turf in Stonebriar Park and the water pressure issues. It was noted that residents have not complained about the condition of the grass and continue to use it. Chaney also reported on the condition of the radar speed signs. That item will be placed on next month's agenda for discussion.

**4. Consent Items**

The Consent items consisting of the draft minutes of the June 18, 2019 meeting, monthly bank statement from Umpqua Bank for June 2019, notification from LAFCO regarding its 2019 special district election, notification from CSDA regarding its 2019 Board of Directors election, and Notice from the City of Folsom Planning Commission regarding Folsom Heights Subdivision Small-Lot Vesting Tentative Subdivision Map Extension with hearing date of July 17, 2019 at 6:30 in Folsom Council Chambers were considered. The Clerk pointed out the hearing on the Folsom Heights item is set for tomorrow, July 17th. Director Gordon Fawkes moved to approve the consent items and accept and file the items including the minor edits to the June 18 draft minutes; second by President Halverson; motion carried.

AYES: Halverson, Collette, Fawkes, Sites and Magee

NOES: None

ABSENT: None

ABSTAIN: None

**Old Business**

**5.a. DMV Requirements for Processing Citations.** President Halverson reported that a further look into the content of Aging Reports produced by the vendor shows that the reports show the owner of the property. The District was not aware that information was included in the Report as it is not information referenced by the District. This matter is being referred to the General Counsel.

**5.b. JPA Roadway Expansion Project.** President Halverson reported he and Chaney Hicks met with Dokken Engineering regarding the Southeast Connector Expansion Project to discuss the maps prepared for the project. The maps did not include the District's monuments. They also discussed the raised planter area at the entrance to Springfield Meadows. The project will not affect the existing sound wall running parallel to White Rock Road. They learned rubberized asphalt is intended for use. The District will be presented with a price for the area of land to be taken for the Project. Timing for the Project is driven by available funding. Preliminary maps were provided, which will be included with the Minutes for reference.

**5.c. Replacement of Springfield Meadows Street Light Lantern Replacement Project.** Chaney reported that the materials purchased for the project are being shipped from Mexico. The vendor, Able Electric, anticipates completing the work during the week of August 12.

**New Business**

**6.a. Removal of Fallen Tree on Berkshire.** Chaney briefed the Board about the fallen tree on Berkshire. In accordance with the District’s purchasing policies, she has solicited bids for the work from three vendors. To date, she has received only one bid. Since the tree is not causing any safety issues, the Board directed that she continue to seek bids for the work. Upon satisfaction of the District’s procurement policies, President Halverson made a motion to approve the expenditure of not-to-exceed \$995 from the approved budget to cut up the tree and remove it, exclusive of the rounds; second by Director Brenda Collette; motion carried.

AYES: Halverson, Collette, Fawkes, Sites and Magee

NOES: None

ABSENT: None

ABSTAIN: None

**6.b. Public Hearing – Regarding Adoption of Final Budget for Fiscal Year 2020.**

President Tim Halverson opened the public hearing for this item. He asked if there was any public comment. There being none, he closed the hearing. There being no further discussion, Director Tim Halverson moved for adoption of Resolution 19-03 approving and adopting the Final Budget as presented in the amount of \$229,900 for FY2020; second by Director Gordon Fawkes, motion carried.

AYES: Halverson, Collette, Fawkes, Sites and Magee

NOES: None

ABSENT: None

ABSTAIN: None

**7. Adjournment.** Upon motion by Director Fawkes and seconded by Director Mark Magee, the meeting was adjourned at 8:10 p.m.

Submitted by:

/s/

Linda Stone, Board Secretary

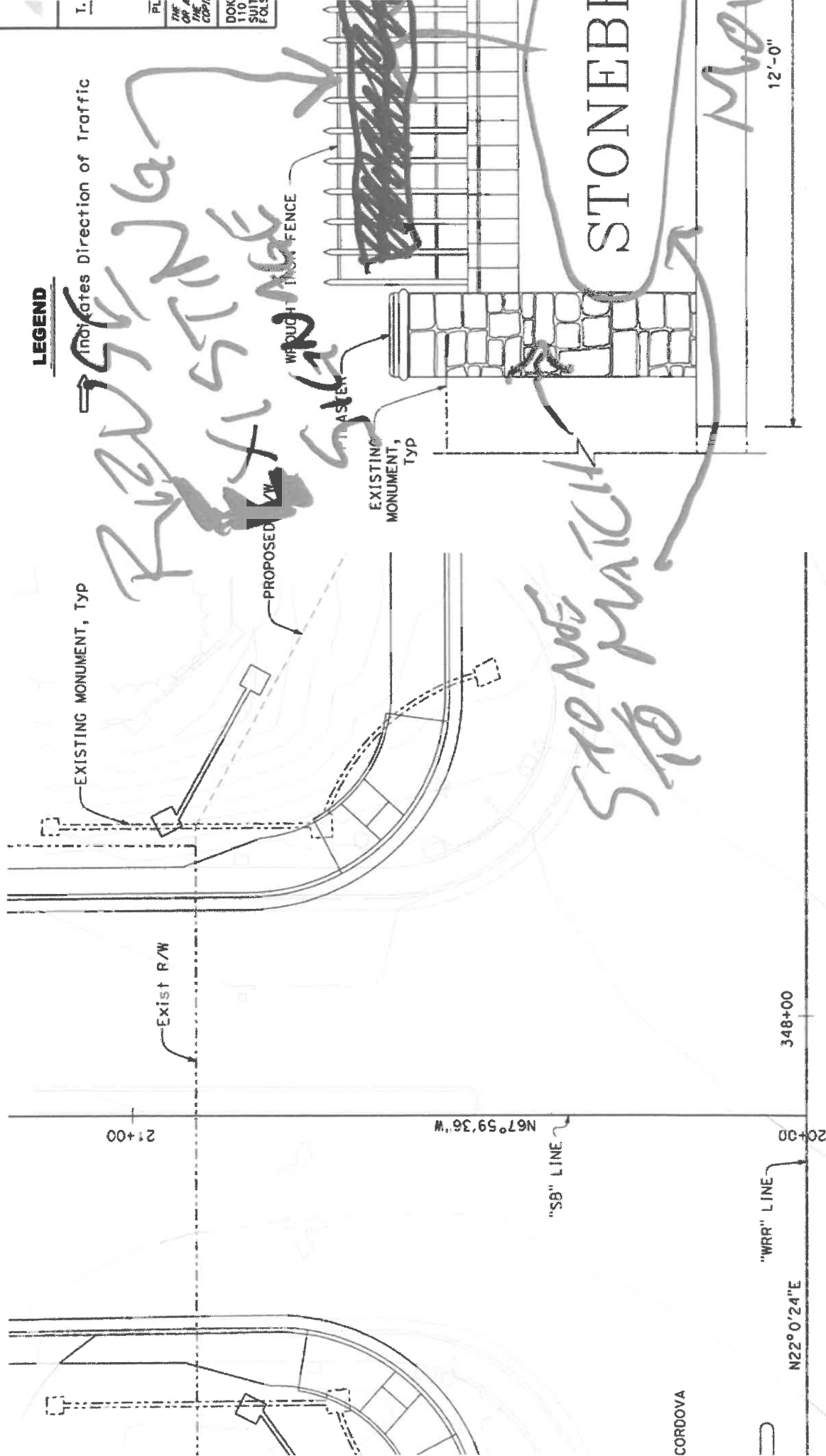
Approved by Board: August 20, 2019

July 16, 2019

General Manager Report:

- Landscaping: Discussed issue/s with landscapers:
- Prepare Park for 4<sup>th</sup> Event
  - Park Turf Issues, Ongoing lack of water pressure due to too many heads on each station
- Annexation: Responded to EDHCSD regarding location of documents/financials and haven't heard back to date.
- Speed Signs: Two options for upgrading signs: Refurbish (takes two weeks) and costs \$995 each sign to upgrade technology. Or, trade in sign which we would be able to use existing solar unit and after trade in credit each sign (Model TC600) would net \$2800 each plus approx. \$120 each for shipping. New signs come with two part mounting bracket that includes a locking system.
- Direct Assessment: Appointment made for beginning of August to complete data download at County. (Due End of August)
- Berkshire Park Plan: Awaiting language from Board Member regarding language to include in submittal to County for approval of plans.
- Winterfield Drainage: Awaiting dry dirt before proceeding with procurement of plates. Ongoing.
- Resident Concerns: Call from new resident regarding what Rolling Hills CSD is responsible for. Tagged two trailers, 2 boats, one boat remaining (Stonebriar)

# PRELIMINARY - NOT FOR CONSTRUCTION



## LEGEND

Indicates Direction of Traffic

EXISTING MONUMENT, Typ

PROPOSED MONUMENT, Typ

WRROUGH TYPICAL FENCE

EXISTING MONUMENT, Typ

CORDOVA

"WRR" LINE

"SB" LINE

348+00

20+30

21+00

12'-0"

## PLAN

1" = 10'

## MONUMENT SIGN DETAIL

NO SCALE



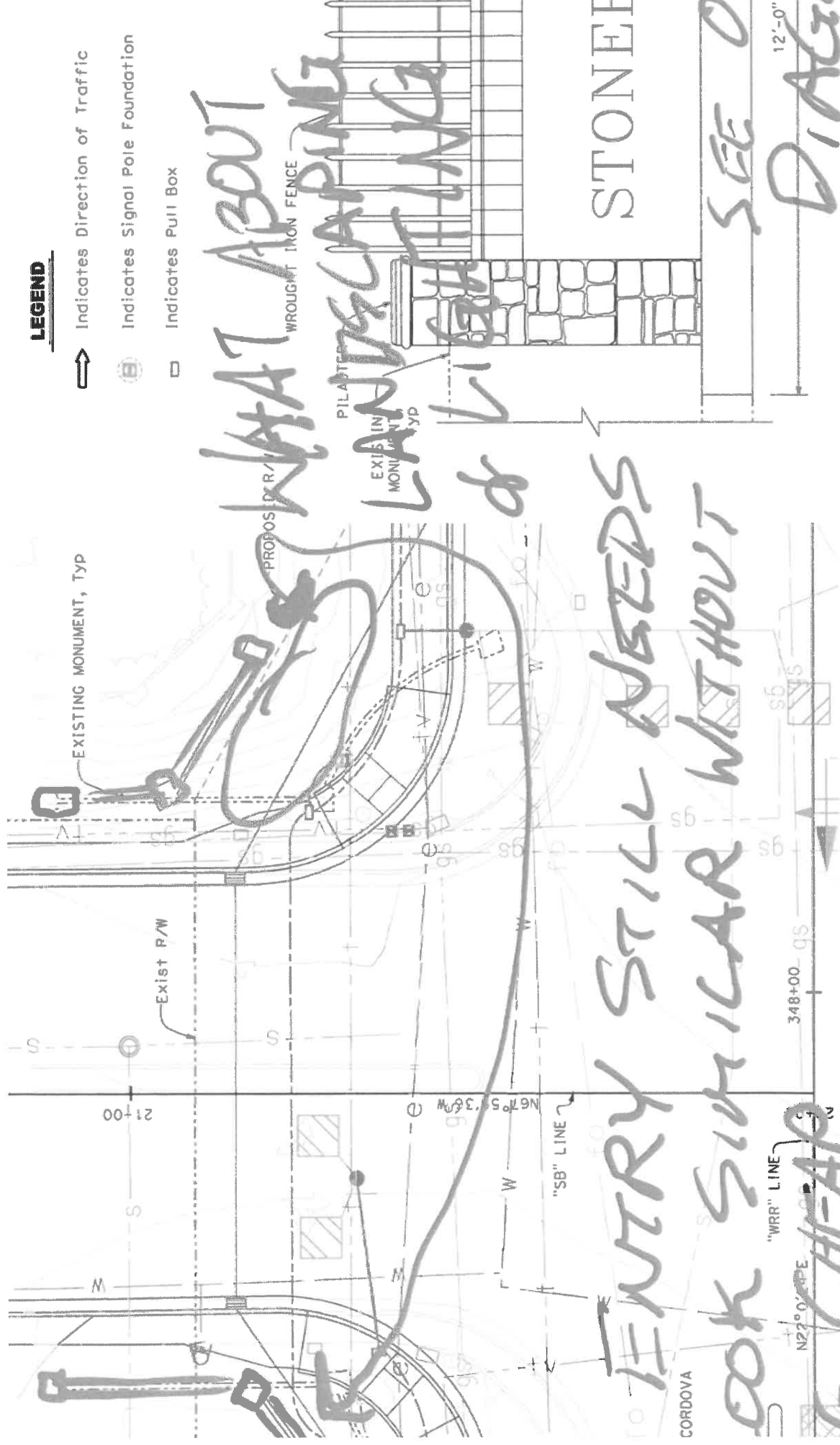
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I.

**LEGEND**

- ↑ Indicates Direction of Traffic
- ⊕ Indicates Signal Pole Foundation
- Indicates Pull Box



**PLAN**

1" = 10'

**MONUMENT SIGN DETAIL**

NO SCALE

