

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, November 19, 2019 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

- a.** Approve/file draft Minutes of October 15, 2019 regular meeting of the Board of Directors
- b.** Approval of monthly financial reports prepared by the El Dorado County Auditor Controller's office for the month ended October 31, 2019 (FY 20)
- c.** Correspondence receive/file:
 - 1) Umpqua Bank monthly statements for October 2019
 - 2) October 11, 2019 EID Possible Water Leak Courtesy Notice
 - 3) October 23, 2019, Auditor-Controller transmittal of Federal and State quarterly reports
 - 4) October 22, 2019 EID Conservation Request Due to another PG&E PSPS Event
 - 5) October 23, 2019 EID Impacts to EID Services During Upcoming PG&E PSPS
 - 6) October 24, 2019 EID System Update – Resume Normal Operations
 - 7) October 25, 2019 Upcoming PG&E PSPS and Conservation Request for October 26
 - 8) October 31, 2019 EID System Update – Resume Normal Operations
 - 9) CSDA Public Safety Power Shutoff Survey
 - 10) October 24, 2019 Auditor-Controller Memo regarding Claims Processing
 - 11) November 4, 2019 Annual Information Request from CalPERS
 - 12) October 25, 2019 Notice of Public Hearing received November 14, 2019

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Folsom Heights Development Project – Emergency Vehicle Access at Prima Drive and Stonebriar** – Staff to provide update of any new information available on this issue (Discussion Item)
- b. **DMV Requirements for Processing Citations** – Update regarding discussion with DMV for issuance of Requestor Code and next steps to move forward with citation processing (Discussion/Possible Action Item)
- c. **Radar Speed Signs/Speed Control Measures** – Staff to present updated cost information and options for repair and or replacement of one or both radar speed signs placed on Stonebriar Drive; Staff recommends Board consider authorization of expenditure of funds from approved budget to defray the cost for upgrading one speed sign with new technology at cost including shipping of not-to-exceed \$1,200 (Discussion/Possible Action Item)

6. New Business

- a. **Lighting at Springfield Meadows Entrance** – Consideration of expenditure of funds from approved budget to defray the cost for replacement of lights and controller at a cost of not-to-exceed \$761 (Discussion/Possible Action Item)
- b. **Meeting Dates for Calendar Year 2020, Authorization for Expenditure of Funds for Meeting Room Rental and Execution of Agreement with Holiday Inn Express** – Proposed meeting dates for 2020 on the third Tuesday of each month; seeking approval of expenditure of not-to-exceed \$2,100 from approved budgets for rental of meeting room and authorization for execution of agreements with Holiday Inn Express (Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES OF OCTOBER 15, 2019 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on October 15, 2019, was called to order at 7:00 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors Brenda Collette, Gordon Fawkes, Mark McGee, Matt Sites, General Manager Chaney Hicks, and three members of the public were present. Board Secretary Linda Stone was absent.

2. Public Comment (Items not on the agenda).

A resident asked a question regarding enforcement of CC&R's within Stonebriar. Director Halverson explained that the Rolling Hills CSD does not have the authority to enforce CC&R's and that it is a civil matter for residents to resolve.

A resident asked what the status of the potential El Dorado Hills CSD annexation of the Rolling Hills CSD. General Manager Chaney Hicks indicated that the EDHCSD is still reviewing financials and will follow up with General Manager Kevin Loewen.

3. Monthly Reports

- a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached. A resident noted that they did not receive annual storm drain clean out letter. General Manager will email copy to him. Discussion of no striping bids received to date regarding traffic calming measures and decided to consider project with Shadow Hills sealing bid project for spring (General Manager and Board Clerk to coordinate).

4. Consent Items

The Consent items consisting of the draft minutes of the September 19, 2019 meeting, monthly financial statements prepared by the El Dorado County Auditor-Controller's office for the month ended June 30, 2019 and September 30, 2019, letter from El Dorado County Treasurer regarding Notice to Taxing Agency of Sale of Tax Defaulted Parcels and Opportunity for Agency to Object to Sale dated September 11, 2019, letter from SDRMA dated September 20, 2019 regarding President's Special Acknowledgement Award – Property Liability Program, El Dorado County Elections Department Flyer regarding votes changes event, EID email dated October 7, 2019 regarding Potential Impact to EID Services During PSPS Event, email dated October 9, 2019 regarding EID Water System Update, EID email dated October 10, 2019 regarding Thursday WID Water System Update and EID email dated October 11, 2019 regarding EID System Update – Resume Normal Operations. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Matt Sites; motion carried.

AYES: Collette, Fawkes, Halverson, McGee, Sites

NOES: None
ABSENT: None
ABSTAIN: None

Old Business

5.a Folsom Heights Development – Emergency Vehicle Access at Prima Drive and Stonebriar. Director Sites advised the Board that he has no update from Folsom Planners regarding changes made to previously approved emergency access roadway conditions. General Manager Hicks will contact El Dorado Hills Fire Department Fire Marshal to get update as to whether changes to previous approval are being considered. Updated information from Fire Marshal will be forwarded to Director Sites so that he can plan meeting if required accordingly with Folsom Planning Department. President Halverson spoke briefly with Folsom Councilman and asked if he would review any potential changes proposed to EVA and respond.

5.b. JPA Roadway Expansion Project. General Manager Hicks indicated that she emailed contact with JPA (Jamie with Dokken Engineering) for update regarding appraisal for acquisition of District land required for JPA expansion and has not received a response to date. There is no current funding so progress on this process may be delayed.

5.c DMV Requirements for Processing Citations. President Halverson spoke with legal counsel representative and he misunderstood desire to move forward with this request with the consideration of El Dorado Hills CSD annexation. President Halverson advised that this was still a priority and legal representative indicated opinion would be sent on Thursday, October 17, 2019.

5.d Radar Speed Signs – Upgrades or Replacement. Director Sites questioned whether there was sufficient reason to believe that upgrading existing signs would help with speed control and further options to speed control that would be approved by Fire Department that would be feasible within the District budget. He advised that modifications to curbs and cutting in curves are proven speed control but exceed District funds. President Halverson indicated that his view was that the District should at least have accurate speed data in order to know what the problem is. Director Fawkes suggested upgrading one sign to verify that the newer models are accurate and would be worth the expenditure. Director Sites indicated that both are really not working in regards to pulling data off of them due to age. The previously submitted quotes are for the TC600 which is the high-end model and there is a TC400 which has less options but still has updated/improved wi-fi/Bluetooth technology. General Manager Hicks will get pricing for TC400 and submit at next meeting to see if it is a better value compared to just upgrading old signs and keeping old solar units versus a new system with new solar panels/battery pack.

7. Adjournment. Upon motion by President Halverson and seconded by Director Collette, the meeting was adjourned at 8:00 p.m.

Submitted by:

Chaney Hicks, General Manager

Approved by Board:

DRAFT

8028280 - 8028280 GENERAL FUNDPrinted 11/5/2019
9:48:59 AM**General Ledger****Summary for the Accounting Period Ended: October 31, 2019**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH	488,178.76	79,145.87	409,032.89
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	493,178.76	79,145.87	414,032.89
LIABILITIES			
201 VOUCHERS PAYABLE	78,832.91	78,832.91	0.00
LIABILITIES	78,832.91	78,832.91	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	423,652.92	-423,652.92
401 ESTIMATED REVENUE	229,900.00	0.00	229,900.00
411 ACTUAL REVENUES	4.32	5,359.37	-5,355.05
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	229,900.00	-229,900.00
431 EXPENDITURES	73,809.08	0.00	73,809.08
FUND BALANCE	303,713.40	717,746.29	-414,032.89
80280280 ROLLING HILLS	875,725.07	875,725.07	0.00

8028280 - 8028280 GENERAL FUNDPrinted 11/5/2019
9:49:01 AM**General Ledger**

Details for the Accounting Period Ended: October 31, 2019

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH			
10/1/2019 BEGINNING BALANCE	485,623.50	56,019.98	429,603.52
10/3/2019 GNI 202004 330	11.62	0.00	429,615.14
10/3/2019 GNI 202004 335	1,291.12	0.00	430,906.26
10/3/2019 GNI 202004 336	132.55	0.00	431,038.81
10/3/2019 GNI 202004 337	9.51	0.00	431,048.32
10/8/2019 GNI 202004 611	825.98	0.00	431,874.30
10/16/2019 GNI 202004 1097	269.62	0.00	432,143.92
10/16/2019 GNI 202004 1114	14.86	0.00	432,158.78
10/16/2019 GNI 202004 1158	0.00	308.64	431,850.14
10/24/2019 APP 202004 1807	0.00	22,817.25	409,032.89
100 EQUITY IN POOLED CASH	488,178.76	79,145.87	409,032.89
102 IMPREST (PETTY) CASH			
10/1/2019 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	493,178.76	79,145.87	414,032.89
LIABILITIES			
201 VOUCHERS PAYABLE			
10/1/2019 BEGINNING BALANCE	56,015.66	56,015.66	0.00
10/24/2019 API 202004 1771	0.00	22,817.25	-22,817.25
10/24/2019 APP 202004 1807	22,817.25	0.00	0.00
201 VOUCHERS PAYABLE	78,832.91	78,832.91	0.00
LIABILITIES	78,832.91	78,832.91	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL			
10/1/2019 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
10/1/2019 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
10/1/2019 BEGINNING BALANCE	0.00	423,652.92	-423,652.92
350 FND BAL: UNRSVD UNDESIGNATED	0.00	423,652.92	-423,652.92
401 ESTIMATED REVENUE			
10/1/2019 BEGINNING BALANCE	0.00	0.00	0.00
10/16/2019 BUA 202004 1271	229,900.00	0.00	229,900.00
401 ESTIMATED REVENUE	229,900.00	0.00	229,900.00
411 ACTUAL REVENUES			
10/1/2019 BEGINNING BALANCE	4.32	2,804.11	-2,799.79
10/3/2019 GNI 202004 330	0.00	11.62	-2,811.41

8028280 - 8028280 GENERAL FUNDPrinted 11/5/2019
9:49:01 AM**General Ledger****Details for the Accounting Period Ended: October 31, 2019**

		Debit	Credit	Balance
10/3/2019	GNI 202004 335	0.00	1,291.12	-4,102.53
10/3/2019	GNI 202004 336	0.00	132.55	-4,235.08
10/3/2019	GNI 202004 337	0.00	9.51	-4,244.59
10/8/2019	GNI 202004 611	0.00	825.98	-5,070.57
10/16/2019	GNI 202004 1097	0.00	269.62	-5,340.19
10/16/2019	GNI 202004 1114	0.00	14.86	-5,355.05
	411 ACTUAL REVENUES	4.32	5,359.37	-5,355.05
	420 ORIGINAL BUDGET (APPROPTS.)			
10/1/2019	BEGINNING BALANCE	0.00	0.00	0.00
10/16/2019	BUA 202004 1271	0.00	229,900.00	-229,900.00
	420 ORIGINAL BUDGET (APPROPTS.)	0.00	229,900.00	-229,900.00
	431 EXPENDITURES			
10/1/2019	BEGINNING BALANCE	50,683.19	0.00	50,683.19
10/16/2019	GNI 202004 1158	308.64	0.00	50,991.83
10/24/2019	API 202004 1771	22,817.25	0.00	73,809.08
	431 EXPENDITURES	73,809.08	0.00	73,809.08
	FUND BALANCE	303,713.40	717,746.29	-414,032.89
	80280280 ROLLING HILLS	875,725.07	875,725.07	0.00

8028280 CSD: ROLLING HILLS CSDPrinted 11/5/2019
9:49:04 AM**Revenues and
Expenditures**

Summary For the Month ended: October 31, 2019

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	92,000.00	267.81	91,732.19
0110 PROP TAX: CURR UNSECURED	0.00	1,384.52	-1,384.52
0130 PROP TAX: PRIOR UNSECURED	0.00	35.43	-35.43
0140 PROP TAX: SUPP CURRENT	0.00	428.02	-428.02
0150 PROP TAX: SUPP PRIOR	0.00	48.24	-48.24
01 Taxes	92,000.00	2,164.02	89,835.98
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	61.53	-61.53
03 Fines & Penalties	0.00	61.53	-61.53
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,000.00	2,729.50	4,270.50
04 Rev Use Money/Prop	7,000.00	2,729.50	4,270.50
13 Service Charges			
1310 SPECIAL ASSESSMENTS	80,000.00	400.00	79,600.00
13 Service Charges	80,000.00	400.00	79,600.00
22 Fund Balance			
0001 FUND BALANCE	50,900.00	0.00	50,900.00
22 Fund Balance	50,900.00	0.00	50,900.00
Total Revenue	229,900.00	5,355.05	224,544.95
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	3,800.00	3,778.84	21.16
4183 MAINT: GROUNDS	9,000.00	3,170.00	5,830.00
4185 MAINT: PARK	73,000.00	24,220.00	48,780.00
4189 MAINT: WATER SYSTEM	6,000.00	2,911.00	3,089.00
4190 MAINT: DRAINAGE	10,000.00	0.00	10,000.00

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Summary For the Month ended: October 31, 2019

	Estimated / Budget	Actual Amount	Balance
4192 MAINT: LIGHTING	500.00	9,141.00	-8,641.00
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS	650.00	0.00	650.00
4240 MISC: EXPENSE	300.00	168.73	131.27
4260 OFFICE EXPENSE	500.00	0.00	500.00
4266 PRINTING SERVICES	650.00	0.00	650.00
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	8,937.00	17,063.00
4304 AGENCY ADMINISTRATION FEE	150.00	308.64	-158.64
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	3,000.00	0.00	3,000.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,350.00	3,900.00
4420 RENT & LEASE: EQUIPMENT	800.00	800.00	0.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	1,370.00	2,430.00
4501 SPECIAL PROJECTS	48,300.00	0.00	48,300.00
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	57.42	142.58
4700 UTILITIES	27,500.00	17,596.45	9,903.55
40 Services & Supplies	229,900.00	73,809.08	156,090.92
Total Expense	229,900.00	73,809.08	156,090.92
8028280 CSD: ROLLING HILLS CSD	50,900.00	-68,454.03	68,454.03
Report Total			
Total Revenue	229,900.00	5,355.05	224,544.95
Total Expense	229,900.00	73,809.08	156,090.92
	0.00	-68,454.03	68,454.03

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Details For the Accounting Period ended: October 31, 2019

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
10/1/2019 BEGINNING BALANCE	0.00	-1.81	
10/16/2019 GNI 587 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	10.49	
10/16/2019 GNI 587 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	259.13	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	92,000.00	0.00	
0100 PROP TAX: CURR SECURED	92,000.00	267.81	91,732.19
0110 PROP TAX: CURR UNSECURED			
10/1/2019 BEGINNING BALANCE	0.00	93.40	
10/3/2019 GNI 202004335 14321 1% GENERAL TAX CU-U	0.00	1,291.12	
0110 PROP TAX: CURR UNSECURED	0.00	1,384.52	-1,384.52
0130 PROP TAX: PRIOR UNSECURED			
10/1/2019 BEGINNING BALANCE	0.00	26.65	
10/3/2019 GNI 202004337 14321 1% GENERAL TAX DU-K	0.00	1.63	
10/3/2019 GNI 202004337 14321 1% GENERAL TAX DU-Y	0.00	7.15	
0130 PROP TAX: PRIOR UNSECURED	0.00	35.43	-35.43
0140 PROP TAX: SUPP CURRENT			
10/1/2019 BEGINNING BALANCE	0.00	283.85	
10/3/2019 GNI 202004330 14321 1% GENERAL TAX SUPP SU-Q	0.00	11.50	
10/3/2019 GNI 202004330 14321 1% GENERAL TAX SUPP SU-V	0.00	0.12	
10/3/2019 GNI 202004336 14321 1% GENERAL TAX SUPP SS-C	0.00	132.21	
10/3/2019 GNI 202004336 14321 1% GENERAL TAX SUPP SS-M	0.00	0.34	
0140 PROP TAX: SUPP CURRENT	0.00	428.02	-428.02
0150 PROP TAX: SUPP PRIOR			
10/1/2019 BEGINNING BALANCE	0.00	34.07	
10/3/2019 GNI 202004337 14321 1% GENERAL TAX SUPP DU-G	0.00	0.03	
10/3/2019 GNI 202004337 14321 1% GENERAL TAX SUPP DU-X	0.00	0.70	
10/16/2019 GNI 588 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	13.44	
0150 PROP TAX: SUPP PRIOR	0.00	48.24	-48.24
01 Taxes	92,000.00	2,164.02	89,835.98
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
10/1/2019 BEGINNING BALANCE	0.00	60.11	
10/16/2019 GNI 588 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	1.42	
0360 PEN & COST DELINQUENT TAXES	0.00	61.53	-61.53
03 Fines & Penalties	0.00	61.53	-61.53

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Details For the Accounting Period ended: October 31, 2019

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
10/1/2019 BEGINNING BALANCE	0.00	1,903.52	
10/8/2019 GNI INT SEP 19	0.00	825.98	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	7,000.00	0.00	
0400 REV: INTEREST	7,000.00	2,729.50	4,270.50
04 Rev Use Money/Prop	7,000.00	2,729.50	4,270.50
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
10/1/2019 BEGINNING BALANCE	0.00	400.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	80,000.00	0.00	
1310 SPECIAL ASSESSMENTS	80,000.00	400.00	79,600.00
13 Service Charges	80,000.00	400.00	79,600.00
22 Fund Balance			
0001 FUND BALANCE			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	50,900.00	0.00	
0001 FUND BALANCE	50,900.00	0.00	50,900.00
22 Fund Balance	50,900.00	0.00	50,900.00
Total Revenue	229,900.00	5,355.05	224,544.95
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	500.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
10/1/2019 BEGINNING BALANCE	0.00	3,778.84	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	3,800.00	0.00	
4100 INSURANCE: PREMIUM	3,800.00	3,778.84	21.16

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: October 31, 2019

Printed 11/5/2019
9:49:05 AM

**Revenues and
Expenditures**

	Estimated / Budget	Actual Amount	Balance
4183 MAINT: GROUNDS			
10/1/2019 BEGINNING BALANCE	0.00	2,350.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	9,000.00	0.00	
10/24/2019 API 370995 RHCS D remove dead trees Inv.	0.00	750.00	
10/24/2019 API 370996 RHCS D seasonal color Inv. 1054	0.00	70.00	
4183 MAINT: GROUNDS	9,000.00	3,170.00	5,830.00
4185 MAINT: PARK			
10/1/2019 BEGINNING BALANCE	0.00	18,165.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	73,000.00	0.00	
10/24/2019 API 370993 RHCS D landscape services Octob	0.00	6,055.00	
4185 MAINT: PARK	73,000.00	24,220.00	48,780.00
4189 MAINT: WATER SYSTEM			
10/1/2019 BEGINNING BALANCE	0.00	1,530.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	6,000.00	0.00	
10/24/2019 API 370994 RHCS D irrigation work Park & D	0.00	1,381.00	
4189 MAINT: WATER SYSTEM	6,000.00	2,911.00	3,089.00
4190 MAINT: DRAINAGE			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	10,000.00	0.00	
4190 MAINT: DRAINAGE	10,000.00	0.00	10,000.00
4192 MAINT: LIGHTING			
10/1/2019 BEGINNING BALANCE	0.00	9,141.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	500.00	0.00	
4192 MAINT: LIGHTING	500.00	9,141.00	-8,641.00
4197 MAINT: BUILDINGSUPPLIES			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	300.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	650.00	0.00	
4220 MEMBERSHIPS	650.00	0.00	650.00
4240 MISC: EXPENSE			
10/1/2019 BEGINNING BALANCE	0.00	168.73	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	300.00	0.00	
4240 MISC: EXPENSE	300.00	168.73	131.27
4260 OFFICE EXPENSE			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	500.00	0.00	
4260 OFFICE EXPENSE	500.00	0.00	500.00
4266 PRINTING SERVICES			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	650.00	0.00	
4266 PRINTING SERVICES	650.00	0.00	650.00

8028280 CSD: ROLLING HILLS CSDPrinted 11/5/2019
9:48:05 AM**Revenues and
Expenditures****Details For the Accounting Period ended: October 31, 2019**

	Estimated / Budget	Actual Amount	Balance
4300 PROFESSIONAL & SPECIAL SRVS			
10/1/2019 BEGINNING BALANCE	0.00	6,900.50	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	26,000.00	0.00	
10/24/2019 API 370991 RHCS D General Manager services	0.00	812.50	
10/24/2019 API 370992 RHCS D Clerk services 9/18/19-1	0.00	1,224.00	
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	8,937.00	17,063.00
4304 AGENCY ADMINISTRATION FEE			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 GNI LAFCOBILLING FY 19/20 LAFCO BILL GC56381	0.00	308.64	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	150.00	0.00	
4304 AGENCY ADMINISTRATION FEE	150.00	308.64	-158.64
4305 AUDIT & ACCOUNTING SERVICES			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	3,000.00	0.00	
4313 LEGAL SERVICES	3,000.00	0.00	3,000.00
4345 SPECIAL DISTRICT DIRECTOR SRVS			
10/1/2019 BEGINNING BALANCE	0.00	975.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	5,250.00	0.00	
10/24/2019 API 370974 RHCS D director stipend 10-15-2	0.00	75.00	
10/24/2019 API 370975 RHCS D director stipend 10-15-2	0.00	75.00	
10/24/2019 API 370976 RHCS D director stipend 10-15-2	0.00	75.00	
10/24/2019 API 370977 RHCS D director stipend 10-15-2	0.00	75.00	
10/24/2019 API 370978 RHCS D director stipend 10-15-2	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,350.00	3,900.00
4420 RENT & LEASE: EQUIPMENT			
10/1/2019 BEGINNING BALANCE	0.00	800.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	800.00	0.00	
4420 RENT & LEASE: EQUIPMENT	800.00	800.00	0.00
4440 RENT & LEASE: BUILD & IMPRV			
10/1/2019 BEGINNING BALANCE	0.00	1,220.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	3,800.00	0.00	
10/24/2019 API 370973 RHCS D meeting room rental 10-1	0.00	150.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	1,370.00	2,430.00
4501 SPECIAL PROJECTS			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	48,300.00	0.00	
4501 SPECIAL PROJECTS	48,300.00	0.00	48,300.00

8028280 CSD: ROLLING HILLS CSDPrinted 11/5/2019
9:49:05 AM**Revenues and
Expenditures****Details For the Accounting Period ended: October 31, 2019**

	Estimated / Budget	Actual Amount	Balance
4505 SB924: TRANSPORTATION & TRAVEL			
10/1/2019 BEGINNING BALANCE	0.00	0.00	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	300.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4602 MILGE: EMPLOY AUTO (NO OVERT)			
10/1/2019 BEGINNING BALANCE	0.00	57.42	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERT)	200.00	57.42	142.58
4700 UTILITIES			
10/1/2019 BEGINNING BALANCE	0.00	5,596.70	
10/16/2019 BUA T T FY19/20 ADOPTED BUDGET	27,500.00	0.00	
10/24/2019 API 370979 RHCSO water no. 118388-001	0.00	1,702.41	
10/24/2019 API 370980 RHCSO water no. 118386-001	0.00	181.51	
10/24/2019 API 370981 RHCSO water no. 084490-002	0.00	6,472.32	
10/24/2019 API 370982 RHCSO water no. 126908-002	0.00	1,865.83	
10/24/2019 API 370983 RHCSO water no. 083214-001	0.00	846.66	
10/24/2019 API 370984 RHCSO water no. 126932-002	0.00	102.26	
10/24/2019 API 370985 RHCSO power no. 1857646705-6	0.00	68.86	
10/24/2019 API 370986 RHCSO power no. 4570858285-8	0.00	317.26	
10/24/2019 API 370987 RHCSO power no. 1211321236-4	0.00	11.76	
10/24/2019 API 370988 RHCSO power no. 6085621545-8	0.00	43.10	
10/24/2019 API 370989 RHCSO power no. 1857646705-6	0.00	69.48	
10/24/2019 API 370990 RHCSO power no. 4570858285-8	0.00	318.30	
4700 UTILITIES	27,500.00	17,596.45	9,903.55
40 Services & Supplies	229,900.00	73,809.08	156,090.92
Total Expense	229,900.00	73,809.08	156,090.92
8028280 CSD: ROLLING HILLS CSD	50,900.00	-68,454.03	68,454.03
Report Total			
Total Revenue	229,900.00	5,355.05	224,544.95
Total Expense	229,900.00	73,809.08	156,090.92
	0.00	-68,454.03	68,454.03



October 31, 2019 Page: 1 of 2

Customer Service:
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST
CSD REVOLVING ACCOUNT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Last statement: September 30, 2019
This statement: October 31, 2019

Please remember: the pricing on a few services will change Aug.1 if you recently received a letter detailing the changes. If you have any questions, please call us at 1-866-486-7782 or stop by an Umpqua store.

PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$4,449.09
Low balance	\$4,129.61	Deposits/Additions	\$64.93
Average balance	\$4,164.92	Withdrawals/Subtractions	\$384.41
Interest earned	\$0.00	Ending balance	\$4,129.61

Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
10-01	POS Purchase Terminal Vbase2 Usps Po 0527430762 El Dorado CA XXXXXXXXXXXX1280	36.20
10-03	POS Purchase Terminal 29283000 Dnh*godaddy.Com 480-50588 AZ XXXXXXXXXXXX1272	304.21
10-15	POS Purchase Terminal Vbase2 Usps Po 0527430762 El Dorado CA XXXXXXXXXXXX1280	44.00
Total Card Transactions/Withdrawals		\$384.41

Card Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
10-03	POS Deposit POS Deposit Terminal 29283000 Dnh*godaddy.Com 480-50588 AZ XXXXXXXXXXXX1272	64.93
Total Card Deposits/Additions		\$64.93

Daily Balances

<u>Date</u>	<u>Amount</u>
09-30	4,449.09
10-01	4,412.89

<u>Date</u>	<u>Amount</u>
10-03	4,173.61
10-15	4,129.61

<u>Date</u>	<u>Amount</u>
10-31	4,129.61

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**



October 11, 2019

ROLLING HILLS CSD
PO BOX 5266

EL DORADO HILLS, CA 95762-0005

SUBJECT: Possible Water Leak Courtesy Notice

SERVICE ADDRESS: PRIMA CT
ACCOUNT NUMBER: 126908-002

Dear Customer:

This letter is to inform you that due to observations made by an EID technician you may have a leak on your property. For instruction on how to perform a leak check please visit our website at www.eid.org/customers/maintenance/how-to-check-for-a-leak.

Our technicians were reading meters in your area for the bimonthly billing that is due to go out soon and noticed unusual water consumption through the water meter. This is a courtesy notice only. EID disclaims responsibility for any actions undertaken or costs incurred by you in responding to this notice.

If you do have a leak, you are encouraged to make repairs as soon as possible. Please be aware EID has a leak adjustment policy, however, certain criteria must first be met in order to qualify. Once the leak has been repaired, please contact our office to see if you are eligible for an adjustment or visit our website at eid.org to download the Adjustment Request Form.

If you have any questions, please call EID Customer Service at (530) 642-4000 or email billing@eid.org.

Sincerely,

EID Customer Service

Reference: Board Policy 9000
Administrative Regulation's 1041 & 1090



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667-4193
Phone: (530) 621-5487 Fax: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

October 23, 2019

RE: Quarter 3, 2019 Reports

To whom it may concern,

Enclosed are copies of the Federal and State quarterly reports that were filed on behalf of the District.

Please retain these copies as they are often needed for audits, Worker's Compensation reporting, or as otherwise required.

Please contact me if you have any questions, thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Moore", with a long horizontal stroke extending to the left.

Tim Moore
County of El Dorado
Office of Auditor/Controller-
Payroll Division
530-621-5485

Form **941 for 2019: Employer's QUARTERLY Federal Tax Return**
(Rev. January 2019) Department of the Treasury — Internal Revenue Service

950117
OMB No. 1545-0029

Employer identification number (EIN) -

Name (not your trade name)

Trade name (if any)

Address
Number Street Suite or room number

City State ZIP code

Foreign country name Foreign province/county Foreign postal code

Report for this Quarter of 2019
(Check one.)

- ☐ 1: January, February, March
☐ 2: April, May, June
☒ 3: July, August, September
☐ 4: October, November, December
- Go to www.irs.gov/Form941 for instructions and the latest information.

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1: Answer these questions for this quarter.

1 Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4) 1

2 Wages, tips, and other compensation 2

3 Federal income tax withheld from wages, tips, and other compensation 3

4 If no wages, tips, and other compensation are subject to social security or Medicare tax ☒ Check and go to line 6.

	Column 1	Column 2
5a Taxable social security wages . . .	<input type="text" value="0"/> <input type="text" value="00"/>	<input type="text" value="0"/> <input type="text" value="00"/>
5b Taxable social security tips . . .	<input type="text"/>	<input type="text"/>
5c Taxable Medicare wages & tips. . .	<input type="text" value="0"/> <input type="text" value="00"/>	<input type="text" value="0"/> <input type="text" value="00"/>
5d Taxable wages & tips subject to Additional Medicare Tax withholding	<input type="text" value="0"/> <input type="text" value="00"/>	<input type="text" value="0"/> <input type="text" value="00"/>
5e Add Column 2 from lines 5a, 5b, 5c, and 5d . . .		<input type="text" value="0"/> <input type="text" value="00"/>
5f Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions) . . .		<input type="text"/>
6 Total taxes before adjustments. Add lines 3, 5e, and 5f . . .		<input type="text" value="0"/> <input type="text" value="00"/>
7 Current quarter's adjustment for fractions of cents . . .		<input type="text" value="0"/> <input type="text" value="00"/>
8 Current quarter's adjustment for sick pay . . .		<input type="text"/>
9 Current quarter's adjustments for tips and group-term life insurance . . .		<input type="text"/>
10 Total taxes after adjustments. Combine lines 6 through 9 . . .		<input type="text" value="0"/> <input type="text" value="00"/>
11 Qualified small business payroll tax credit for increasing research activities. Attach Form 8974		<input type="text"/>
12 Total taxes after adjustments and credits. Subtract line 11 from line 10 . . .		<input type="text" value="0"/> <input type="text" value="00"/>
13 Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, or 944-X (SP) filed in the current quarter		<input type="text" value="0"/> <input type="text" value="00"/>
14 Balance due. If line 12 is more than line 13, enter the difference and see instructions . . .		<input type="text" value="0"/> <input type="text" value="00"/>
15 Overpayment. If line 13 is more than line 12, enter the difference <input type="text" value="0"/> <input type="text" value="00"/> Check one: <input type="checkbox"/> Apply to next return. <input type="checkbox"/> Send a refund.		

► You MUST complete both pages of Form 941 and SIGN it.

For Privacy Act and Paperwork Reduction Act Notice, see the back of the Payment Voucher.

Cat. No. 17001Z

Form **941** (Rev. 1-2019)

Next ►

Name (not your trade name)

Employer identification number (EIN)

ROLLING HILLS COMMUNITY SERVICES DISTRICT

41-2208081

Part 2: Tell us about your deposit schedule and tax liability for this quarter.

If you are unsure about whether you are a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

- 16 Check one: ☒ Line 12 on this return is less than \$2,500 or line 12 on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you are a monthly schedule depositor, complete the deposit schedule below; if you are a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.

- ☐ You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3.

Tax liability: Month 1 Month 2 Month 3 Total liability for quarter

Total must equal line 12.

- ☐ You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941.

Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.

- 17 If your business has closed or you stopped paying wages ☐ Check here, and enter the final date you paid wages / / .

- 18 If you are a seasonal employer and you don't have to file a return for every quarter of the year . . . ☐ Check here.

Part 4: May we speak with your third-party designee?

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

- ☐ Yes. Designee's name and phone number

Select a 5-digit Personal Identification Number (PIN) to use when talking to the IRS.

- ☒ No.

Part 5: Sign here. You MUST complete both pages of Form 941 and SIGN it.

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

X

Sign your name here



Print your name here

Tim Moore

Print your title here

Accounting Division Manager

Date 10/22/2019

Best daytime phone (530) 621-5485

Paid Preparer Use OnlyCheck if you are self-employed ☐

Preparer's name

PTIN

Preparer's signature

Date

 / /

Firm's name (or yours if self-employed)

EIN

Address

Phone

City

State

ZIP code

8028



Account Number: 499-0918-7

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Page: 1

Quarterly Contribution Return and Report of Wages (DE 9)

Quarter Ended: September 30, 2019

A. No Wages Paid This Quarter []

B. Out of Business/No Employees []

C. Total Subject Wages Paid This Quarter \$0.00

D. Unemployment Insurance (UI) (Total employee wages up to 7,000.00 per employee per calendar year)

UI Rate %		UI Taxable Wages		
3.40	x	\$0.00	=	\$0.00

E. Employment Training Tax (ETT)

ETT Rate %		ETT Taxable Wages		
0.10	x	\$0.00	=	\$0.00

F. State Disability Insurance (Total employee wages up to 118,371.00 per employee per calendar year)

SDI Rate %		SDI Taxable Wages		
1.00	x	\$0.00	=	\$0.00

G. California Personal Income Tax (PIT) Withheld \$0.00

H. Subtotal \$0.00

I. Less: (Contributions and Withholdings Paid for the Year)
(DO NOT Include Penalty and Interest Payments) \$0.00

J. Total Taxes Due or Overpaid (Item H minus Item I) \$0.00

8028



Account Number: 499-0918-7

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Quarterly Contribution Return and Report of Wages (Continuation) (DE 9C)

Quarter Ended: September 30, 2019

A. Employees full-time and part-time who worked during or received pay subject to UI for the payroll period which includes the 12th of the month.

- ☐ B. Reporting Voluntary DI wages
☐ C. No Payroll
☐ D. Out of Business

<u>1st Month</u>	<u>2nd Month</u>	<u>3rd Month</u>
0	0	0

E. SSN	F. First Name	MI	Last Name	G. Total Subject Wages	H. Total PIT Wages	I. Total PIT Withheld	Wage Code
M. Grand Total Subject Wages				N. Grand Total PIT Wages	O. Grand Total PIT Withheld		
0.00				0.00	0.00		

----- Forwarded message -----

From: **EID** <eid@getrave.com>

Date: Tue, Oct 22, 2019, 1:30 PM

Subject: Conservation Request Due to Another PG&E PSPS Event

To: EID <eid@getrave.com>

This is El Dorado Irrigation District with an important message regarding potential impacts to your drinking water and/or sewer services associated with PG&E power outages. Please listen to this message in its entirety and share this information with tenants or others in your household.

According to the most recent messages received from PG&E, there is an increased likelihood of another PG&E Public Safety Power Shut Off event within the next 24 hours.

During a PG&E PSPS event, EID's ability to provide water and wastewater treatment to our customers may be affected. Although many District facilities have backup power, it is limited to only meet minimum public health and safety needs. Your water will continue to be safe to drink as water quality will be unaffected by the outage.

We are asking all customers who receive this message to be prepared to discontinue any non-essential water usage, such as outdoor irrigation, running dishwashers and clothes washers, and car washing, to ensure drinking water supplies and sanitary sewer services are adequate to maintain basic health and safety level service to customers throughout the duration of this event.

Even if your specific location does not lose power during PG&E's PSPS event, key EID facilities providing your drinking water and/or sewer services from substantial distances away are likely impacted. In some cases this may be as much as 25 miles. Therefore, we are asking for everyone's help to minimize the potential for disruptions to your service. An easy way to help out during the power outage is to simply turn off all outside irrigation until the PSPS event is over. During the last PG&E PSPS event earlier this month, our customers worked together to conserve and avoid any disruptions to water and/or sewer services. Your help and understanding during this event will enable us all to weather this latest power outage and is greatly appreciated.

For more information and/or updates, please visit our website at eid.org/servicenotifications. You may also send an email to billing@eid.org should you have any questions.

Thank you.

----- Forwarded message -----

From: EID <eid@getrave.com>
Date: Wed, Oct 23, 2019, 11:05 AM
Subject: Impacts to EID Services During Upcoming PG&E PSPS
To: EID <eid@getrave.com>

This is El Dorado Irrigation District with an important message regarding potential impacts to your drinking water and/or sewer services associated with PG&E power outages. Please read this message in its entirety and share this information with tenants or others in your household.

According to the most recent messages received from PG&E, power is anticipated to be shut off starting at 2:00 PM in portions of our service area under PG&E's Public Safety Power Shutoff program.

Your water will continue to be safe to drink as water quality will be unaffected by the outage.

Even if your specific location does not lose power during PG&E's PSPS event, key EID facilities providing your drinking water and/or sewer services from substantial distances away are likely impacted. We are asking all customers who receive this message to be prepared to discontinue any non-essential water usage, such as outdoor irrigation, running dishwashers and clothes washers, and car washing, to ensure drinking water supplies and sanitary sewer services are adequate to maintain basic health and safety level service to customers throughout the duration of this event.

An easy way to help out during the power outage is to simply turn off all outside irrigation until the PSPS event is over. We need everyone's help to minimize the potential for disruptions to your services. Your patience and understanding are greatly appreciated.

For more information and/or updates, please visit our website at eid.org/servicenotifications. You may also send an email to billing@eid.org should you have any questions.

Thank you.

----- Forwarded message -----

From: EID <eid@getrave.com>

Date: Thu, Oct 24, 2019, 3:53 PM

Subject: October 24 - EID System Update - Resume Normal Operations

To: EID <eid@getrave.com>

This is El Dorado Irrigation District with an updated message regarding your drinking water and/or sewer services. Please read this message in its entirety and share this information with tenants or others in your household or place of business.

PG&E has begun the process of restoring power throughout the county. While some EID sites are still under emergency backup power, we are beginning the process of returning to normal operations. The District feels confident in its water storage levels and is notifying you that it is okay to resume normal use of your water and wastewater services.

EID staff is closely monitoring reports from PG&E for the potential of another PSPS event over the weekend. We will send out further communications if conservation is required.

Thank you for your conservation efforts during the PG&E outage. Your patience, understanding, and actions have been greatly appreciated.

To read this message on our website, please visit eid.org/servicenotifications. You may also send an email to billing@eid.org should you have any questions.

----- Forwarded message -----

From: **EID** <eid@getrave.com>

Date: Fri, Oct 25, 2019, 2:33 PM

Subject: Upcoming PG&E PSPS and Conservation Request for October 26

To: EID <eid@getrave.com>

This is El Dorado Irrigation District with an important message regarding potential impacts to your drinking water and/or sewer services associated with PG&E power outages. Please read this message in its entirety and share this information with tenants or others in your household.

According to the most recent messages received from PG&E, there is an increased likelihood of a third PG&E Public Safety Power Shutoff event beginning Saturday, October 26 that could extend for a period of several days.

As with previous PG&E PSPS events, EID's ability to provide water and wastewater treatment to our customers may be affected. Although many District facilities have backup power, it is limited to only meet minimum public health and safety needs. Your water will continue to be safe to drink as water quality will be unaffected by the power outage.

Once again we are asking all customers throughout EID's service area to be prepared to discontinue any non-essential water usage once PG&E shuts off power, including outdoor irrigation, running dishwashers and clothes washers, and car washing. This will help us ensure drinking water supplies and sanitary sewer services are adequate to maintain basic health and safety level service to customers throughout the duration of this event. Leading up to the anticipated PG&E PSPS event, customers are encouraged to maintain water usage for typical needs.

Even if your specific location does not lose power during PG&E's PSPS event, key EID facilities providing your drinking water and/or sewer services from substantial distances away are likely impacted. In some cases this may be as much as 25 miles. Therefore, we are once again asking for everyone's help to minimize the potential for disruptions to your service. An easy way to help out during the power outage is to simply turn off all outside irrigation until the PSPS event is over.

During the two previous PG&E PSPS events this month, our customers worked together to conserve and avoid any disruptions to water and/or sewer services. Your continued help and understanding during these events is greatly appreciated and will enable us all to weather the upcoming power outage. Due to our customer's positive response in association with the PG&E PSPS events, the District is confident in our customers' understanding of these requests and the next message you should receive from the District will be the lift of conservation should PG&E move forward with the PSPS event.

----- Forwarded message -----

From: **EID** <eid@getrave.com>

Date: Thu, Oct 31, 2019, 9:16 AM

Subject: October 31 - EID System Update - Resume Normal Operations

To: EID <eid@getrave.com>

This is El Dorado Irrigation District with an updated message regarding your drinking water and/or sewer services. Please read this message in its entirety and share this information with tenants or others in your household or place of business.

With PG&E beginning the process of restoring power throughout the county the District feels confident in its water storage levels and is notifying you that it is okay to resume normal use of your water and wastewater services after these back to back events. While some EID sites are still under emergency backup power, we are beginning the process of returning to normal operations.

Thank you again for your continued conservation efforts during the PG&E outages. We recognize this is the third time this month the District has requested your assistance and support in maintaining water and wastewater service to all of our customers. The District is pleased to report due to your contributions and key infrastructure investments there have been zero disruptions in water and wastewater service during any of these PG&E outages.

To read this message on our website, please visit eid.org/service notifications. You may also send an email to billing@eid.org should you have any questions.

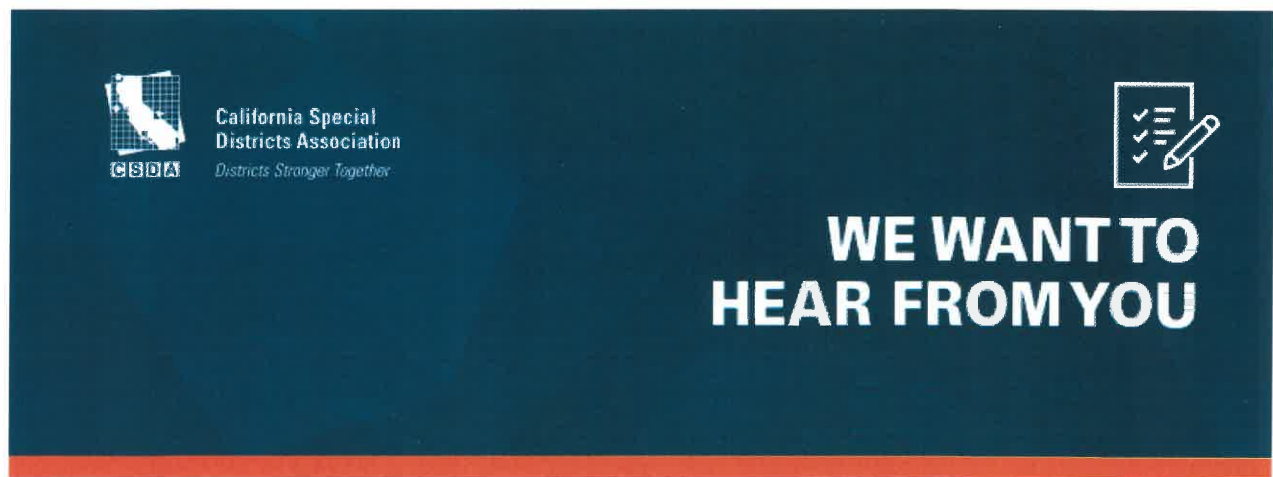
----- Forwarded message -----

From: **California Special Districts Association** <neilm@csda.net>

Date: Thu, Nov 7, 2019, 9:59 AM

Subject: Public Safety Power Shutoff Survey

To: <csdclerk@gmail.com>



Public Safety Power Shutoff Survey
Responses Needed by November 15

Dear Linda,

CSDA is requesting data related to costs incurred by special districts from the most recent public safety power shutoff (PSPS) event October 9-12, 2019.

We are working to document PSPS costs in effort to access funding for impacted special districts in the next State budget cycle to help districts prepare to reliably serve the community during these events.

This information will help document the need for funding allocations to special districts – your answer is important.

Public Safety Power Shutoff Survey

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Name

Title

District *

Email

Phone Number

 – –

###

###

####

District Type (water, fire, cemetery, etc.)

What type of critical services do you provide that are impacted by PSPS events?

What are your total budgeted expenses for the year? Please provide specific examples.

How much of your jurisdiction was impacted by the PSPS event? (i.e. estimate of customers affected, regulatory compliance impacted, etc.)?

Were there unanticipated costs to the district associated with the PSPS event?

- ☒ Yes
☐ No

If so, please describe and provide an estimate of these costs.

What resources were used during the PSPS event?

What were the estimated costs associated with staffing, including overtime costs?

Do you have a formal response plan that identifies infrastructure and operations affected by PSPS events and develops mitigation measures and response plans?

- ☒ Yes
☐ No

Do you need a formal response plan that identifies infrastructure and operations affected by PSPS events and develops mitigation measures and response plans?

- ☒ Yes
☐ No

If not, is cost a barrier to creating one?

- ☒ Yes
☐ No

Do you have critical utility infrastructure such as water pump stations or sewer lift stations that need to operate continuously and reliably during a PSPS event?

- ☒ Yes
☐ No

If so, how many?

Were there other PSPS related costs that CSDA should be aware of? (i.e. generator purchases, fuel costs, etc.)



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667-4193
Phone: (530) 621-5487 Fax: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

TO: All Outside Districts

FROM: Amy Miller

DATE: October 24, 2019

RE: Claims Processing

Here are some key-points regarding claims processing that the Auditor's Office would like to address:

- It is mandatory that the proper form(s) be used when creating a claim. New forms are attached for your reference, have been emailed to contacts for your district, and are available on the Auditor's website. These new forms apply to ALL districts.
- Verify that the vendor is active and the address in the system matches the remit address on the invoice. This can be done via FENIX or via email at amy.miller@edcgov.us.
- Verify that the vendor has a taxpayer ID number on file in the Auditor's vendor system. This is a vital piece of information when capturing 1099 expenditures. It is the responsibility of the District to obtain a Payee Data Record from the vendor and forward it to the Auditor's Office. This form is found on the Auditor's website.
- The Invoice number field can accommodate up to 20 characters. Please use invoice numbers from the source document. If no invoice or statement number is included, please use dates of service.
- The description line can accommodate up to 50 characters. Space permitting, the account number can be recorded in the description line.
- When source documents/back up are not provided, the District will be responsible for duplicate or erroneous payments.
- When source documents are not provided, the Auditor's Office will, based upon the vendor and description line, use their best judgment to make corrections to objects for 1099 reporting.

AUDITOR USE ONLY

Date: _____

THE ARTICLES FOR SERVICES DESCRIBED BY THE INVOICE(S) ATTACHED AND LISTED BELOW WERE APPROVED AND ARE INCLUDED IN THE DISTRICT BUDGET THAT HAS BEEN ADOPTED BY THE BOARD OF DIRECTORS AND WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES. (FURTHER CERTIFY I AM AUTHORIZED BY THE BOARD OF DIRECTORS TO APPROVE PAYMENT REQUESTS TO THE AUDITOR-CONTROLLER FOR THE ATTACHED INVOICE(S)).

ALWAYS

[illegible]



**Official State Social Security Administrator
California Public Employees' Retirement System**

P.O.Box 720720
Sacramento, CA 94229-0720

Phone: (916) 795-0810 | Fax: (916) 795-3005
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442
www.calpers.ca.gov/sssa

November 04, 2019

|||||
Linda Stone
Rolling Hills Community Services District
P.O. Box 5266
El Dorado Hills, CA 95762

Annual Information Request

CalPERS ID: 5000001366

Dear Linda Stone:

The California Public Employees' Retirement System (CalPERS) is the official California State Social Security Administrator (SSSA) for California's Section 218 Agreement. We assist governmental entities to properly withhold and report Social Security and Medicare. We are the liaison between the agency, the Social Security Administration (SSA) and the Internal Revenue Service (IRS) to address coverage-related issues and questions (Government Code Section 22000-22603).

You are receiving the *Annual Information Request* because you are a California governmental entity either with or without a Section 218 Social Security Agreement. Annual completion of this request is a federally mandated responsibility of both the SSSA and all California governmental entities.

Please complete the *Annual Information Request* within 30 days of this notice. Visit my|CalPERS to complete the form online. For instructions in completing this form, please visit www.calpers.ca.gov/sssa.

The SSSA is here to assist you. If you have any questions, please visit our website at www.calpers.ca.gov/sssa, or contact us by telephone at (916) 795-0810 or via email at sssa.air@calpers.ca.gov.

Sincerely,

State Social Security Administrator's Office





PLANNING AND BUILDING DEPARTMENT

PLANNING SERVICES DIVISION

<https://www.edcgov.us/Government/Planning>

PLACERVILLE OFFICE:

2850 Fairlane Court, Placerville, CA 95667

BUILDING

(530) 621-5315 / (530) 622-1708 Fax

bldgdept@edcgov.us

PLANNING

(530) 621-5355 / (530) 642-0508 Fax

planning@edcgov.us

LAKE TAHOE OFFICE:

924 B Emerald Bay Rd

South Lake Tahoe, CA 96150

(530) 573-3330

(530) 542-9082 Fax

NOTICE OF PUBLIC HEARING

The County of El Dorado Planning Commission will hold a public hearing in the Building C Hearing Room, 2850 Fairlane Court, Placerville, CA 95667 on **November 14, 2019, at 8:30 a.m.**, to consider **General Plan Amendment A14-0003/Specific Plan Amendment SP12-0002/Rezone Z14-0005/Specific Plan Amendment SP86-0002-R/Planned Development PD14-0004/Tentative Subdivision Map TM14-1516/Development Agreement DA14-0003/Central El Dorado Hills Specific Plan** submitted by SERRANO ASSOCIATES, LLC for the proposed Central El Dorado Hills Specific Plan (CEDHSP) consisting of the development of Serrano Westside planning (234 acres) and Pedregal planning areas (102 acres). The project is based on the following entitlement requests: **(A) General Plan Amendments:** (1) An amendment to the County General Plan Land Use Map designation of subject lands in the CEDHSP from High Density Residential, Multifamily Residential, Commercial, Open Space, and Adopted Plan-El Dorado Hills Specific Plan (AP-EDHSP) to Adopted Plan-Central El Dorado Hills Specific Plan (AP-CEDHSP) and CEDHSP land use designations Village Residential-Low, Village Residential-High, Village Residential Medium-High, Village Residential Medium-Low, Civic-Limited Commercial, Open Space, and Community Park; and (2) An amendment to the County General Plan Land Use Map designation of transferred lands approximately 136 acres in AP-EDHSP as Open Space in CEDHSP; **(B) El Dorado Hills Specific Plan (EDHSP) Amendments:** (1) An amendment to the EDHSP to transfer approximately 142 approximately acres (currently within Serrano Village D-1, Lots C and D and a portion of open space by Village D2) affecting portions of Assessor's Parcel Numbers 121-040-20, 121-040-29, 121-040-31, and 121-120-24 from the EDHSP area to the CEDHSP area; and (2) An amendment to the EDHSP to transfer a total of approximately 0.50 acre affecting a portion of Assessor's Parcel Number 121-160-05 from the former Executive Golf Course area to the EDHSP area; **(C) Specific Plan Adoption:** Adoption and implementation of a comprehensive plan (CDEHSP) regulating the development and management of up to 1,000 dwelling units, 11 acres of civic-limited commercial use, approximately 15 acres of public community park, one acre of neighborhood park, and approximately 174 acres of natural open space. The CDEHSP adoption includes adoption of its Public Facilities Financing Plan; **(D) Rezone:** (1) Rezone existing zoning districts from Single Unit Residential, Single Unit Residential-Planned Development, Multi Residential, Recreational Facility, High Intensity, and Open Space to CEDHSP zone districts Multi-family Residential-Planned Development Medium Density and High Density, Single-Family Residential-Planned Development, Civic-Limited Commercial-Planned Development, Community Park, and Open Space-Planned Development; and (2) Rezone existing zoning district of transferred lands in AP-EDHSP as Open Space-Planned Development; **(E) Large Lot Tentative Subdivision Map:** Division of the CEDHSP plan area into six large lots for purposes of sale, lease, or financing of the development within

the specific plan area; **(F) Planned Development Permit:** Establishment of a Development Plan for the proposed CEDHSP development that includes construction of up to 1,000 dwelling units if age-restricted housing is provided, up to 50,000 square foot of limited commercial or civic uses, and establishment of approximately 51 percent of the site for open space area and park uses; and **(G) Development Agreement:** Enter and execute a Development Agreement between the County of El Dorado and Serrano Associates, LLC for the CEDHSP. The property, identified by Assessor's Parcel Numbers 121-160-005, 121-040-020, 121-040-029, 121-040-031, 120-050-001, 120-050-005, 121-120-024(portion), consisting of 336 acres, is located in the El Dorado Hills Community Region and is adjacent to El Dorado Hills Boulevard north of US 50. The proposed Serrano Westside planning area is east of the El Dorado Hills Boulevard and Serrano Parkway intersection. The proposed Pedregal planning area is west of El Dorado Hills Boulevard between Wilson Boulevard and Olson Lane, adjacent to the Ridgeview subdivision, Supervisorial District 1. (County Planner: Mel Pabalinas, 530-621-5363) (Environmental Impact Report prepared; State Clearinghouse No. 2013022044)

Staff Reports are available two weeks prior at <https://eldorado.legistar.com/Calendar.aspx>

All persons interested are invited to attend and be heard or to write their comments to the Planning Commission. If you challenge the application in court, you may be limited to raising only those items you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to, the public hearing. Any written correspondence should be directed to the County of El Dorado Planning and Building Department, 2850 Fairlane Court, Placerville, CA 95667 or via e-mail: planning@edcgov.us.

To ensure delivery to the Commission prior to the hearing, written information from the public is encouraged to be submitted by Thursday the week prior to the meeting. Planning Services cannot guarantee that any FAX or mail received the day of the Commission meeting will be delivered to the Commission prior to any action.

COUNTY OF EL DORADO PLANNING COMMISSION
TIFFANY SCHMID, Executive Secretary
October 25, 2019

COUNTY OF EL DORADO

Planning and Building Department (Planning)

2850 Fairlane Court, Building C
Placerville, CA 95667

PRSRT :
US POSTA
Permit #9
ZEPHYR COVE, NV.
89448

117150009



*****AUTO**5-DIGIT 95762

Springfield Meadows Csd

PO Box 5266

El Dorado Hills CA 95762-0005

1 14

Handwritten signature
11/11/11

Item 6.a.



ESTIMATE

Mr. Handyman | El Dorado Hills & Folsom
 5000 Windplay Dr #3-105
 El Dorado Hills, Ca 95762
 916.542.9699
 folsomeldoradohills@mrhandyman.com

DATE: November 12, 2019

Project Name: Outdoor Low Voltage Island lighting

TO:

Rolling Hills CSD, Attn: Chaney Hicks
 Manchester Drive, El Dorado Hills, CA 95762
 (916) 220-2737
 email: gm@rollinghillscsd.org

PAYMENT METHODS

DIRECT PAY (VISA, MASTER CARD, AMEX, CHECK OR CASH)

TECHNICIAN	JOB TYPE	#of travel Days charged	JOB DATE	Disposal	Destination charge	LINE TOTAL
Josh	Electrical	1	TBD		\$65.00	\$65.00
				\$15.00		\$15.00
					Total:	\$80.00

Material	Qty	Aprox Item Cost \$	Material	Notes:	LINE TOTAL
	1	\$220.15	4 Pack Low Voltage Black Outdoor LED Flood light		\$220.15
	2	\$9.46	2-Pack Low voltage connector		\$18.91
	1	\$24.80	16/2 Low Voltage Wire		\$24.80
	1	\$110.82	Hampton Bay 200W Transformer (PhotoCell Sensor)		\$110.82
					Total: \$374.68

Deductions	Qty	Aprox. Price \$	Material	Notes:	LINE TOTAL
	1	\$30.00	Paid Estimate		-\$30.00
					-\$30.00

Labor	Est Hours	Standard Rate	JOB DESCRIPTION	COST PER Item	LINE TOTAL
	2.50	\$108.00		\$ 270.00	\$ 270.00
Total Hours	2.50			\$ 270.00	\$ 270.00

ESTIMATE TOTAL (including any material listed above)	\$ 694.68
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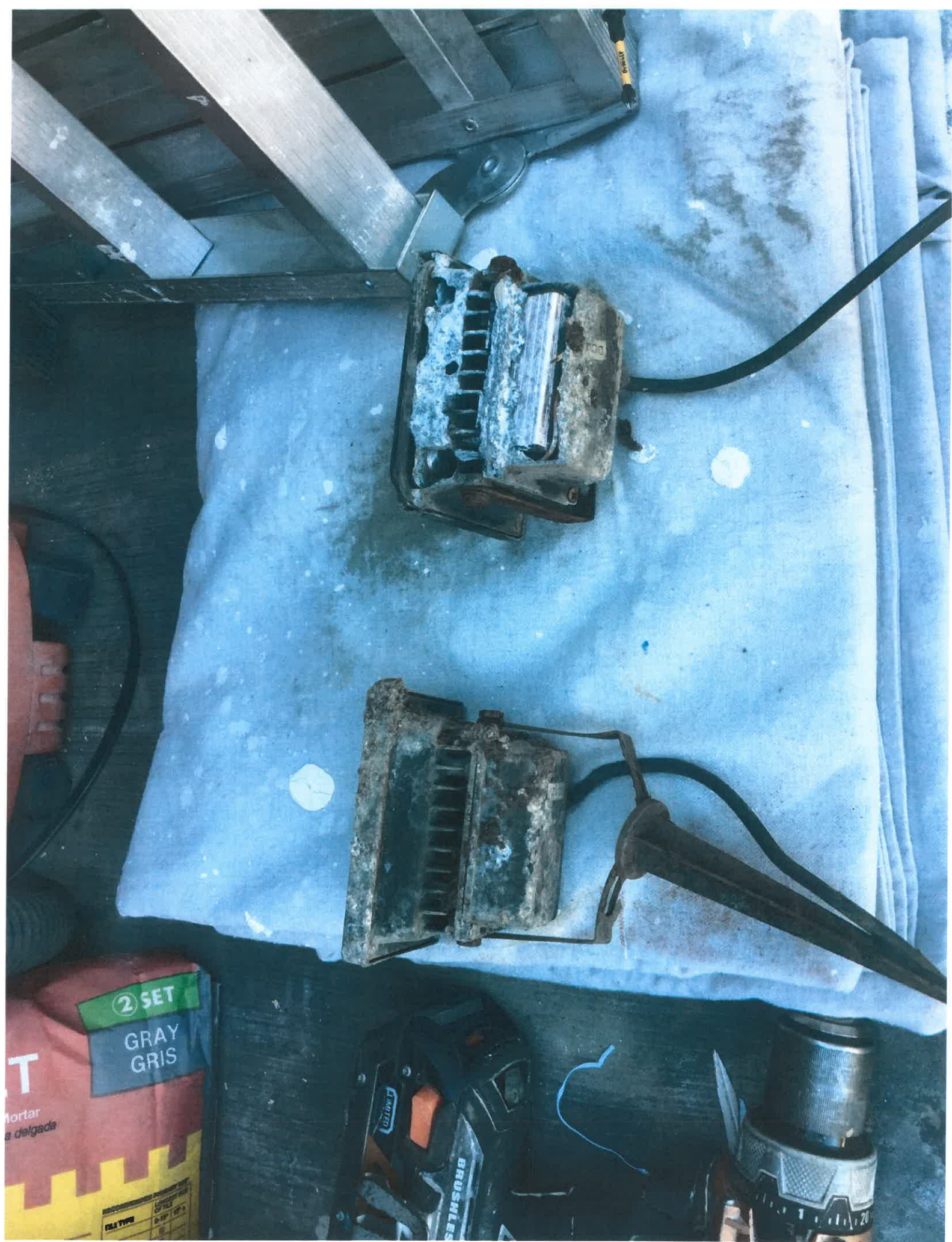
Project Overrun (High end Cost)	\$ 760.67
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Notes/Scope of Work:

Replacement of 4 flood lights on center island and replacement of low voltage wire that may have been compromised. Possibly replace transformer once low voltage wire and lights have been replaced. Testing will be required.

Customer Disclosure:

Note: This estimate is not a contract or a bill. Mr. Handyman calculates total due based on Time & Materials calculation method to complete projects. Estimate totals are our best guess at the total price to complete the work stated above, based upon our initial inspection and may have costs increased due to unforeseen circumstances. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work or continuing with the work if the change occurs after the project has started. Customer agree's to verify & acquire all required permits for any construction and release Mr. Handyman of any liability for any required permits. Payments may be collected at the end of each day, work week or at the end of project and is solely at the discretion of Mr. Handyman. Mr. Handyman serving Folsom & El Dorado Hills warrants the craftsmanship of our work for one calendar year after the work has been completed. Refusal or declined payments may void or cancel scheduled service work dates. Unless otherwise noted, payments are due immediately after work day is completed. There is a standard markup on materials to our costs associated with handling, purchasing and storing materials. The markup includes the cost of interest on materials purchased by credit and the royalties paid on materials.





RHCSD Regular Board Meeting Dates 2020

The Board regularly meets on the third Tuesday of each month in a meeting room at the Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, CA, at 7:00 p.m.

January 21

February 18

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

*Special meetings as necessary

11/19/2019

Agenda Item No.

6.b.