

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

**Tuesday, January 21, 2020 - 7:00 p.m.**

**Holiday Inn Express Meeting Room**  
**4360 Town Center Drive, El Dorado Hills, CA**

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

**a. General Manager Report**

**4. Consent Items**

- a.** Approve/file draft Minutes of November 19, 2019 regular meeting of the Board of Directors
- b.** Approval of monthly financial reports prepared by the El Dorado County Auditor Controller's office for the months ended November 2019 and December 2019
- c.** Correspondence receive/file:
  - 1) Umpqua Bank monthly statements for November 2019 and December 2019
  - 2) Scholarshare Investment Board 2019 Holiday Gift Card Promotion
  - 3) 12/31/19 EDD Notice of Contribution Rates and Statement of UI Reserve Account for 2020
  - 4) 1/16/2020 Notification regarding 2020 W-4 form change

Consent Items Pulled for Discussion: \_\_\_\_\_

**5. Old Business**

- a. Folsom Heights Development Project – Emergency Vehicle Access at Prima Drive and Stonebriar – continued from November meeting.** Staff to provide update of any new information available on this issue (Discussion Item)
- b. Radar Speed Signs/Speed Control Measures – continued from November meeting.** Discussion of updated cost information and options for repair and or replacement of one or both radar speed signs placed on Stonebriar Drive; Staff recommends Board consider authorization of expenditure of funds from approved budget to defray the cost for upgrading one speed sign with new technology at cost including shipping of not-to-exceed \$1,200 (Discussion/Possible Action Item)

## 6. New Business

- a. **PG&E SCADA Gas Extension Project 31400596 (White Rock Road & Stonebriar Drive) -** Consideration of Pacific Gas & Electric's request regarding installation and placement location for poles, including a solar pole; there is no dollar cost to the District. (Discussion/Possible Action Item)
- b. **Annual Organizational Meeting –** Selection of President/Chair and Vice President for calendar year 2020 pursuant to Policy No. 5010.5 (Action Item)
- c. **Goat Grazing Fire Break Work 2020 –** Consideration of proposal for completion of fire breaks for 2020 and authorization of expenditure of funds from approved budget in the amount of \$6,750.00 (Discussion/Possible Action Item)

## 7. Adjournment

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org) . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF NOVEMBER 19, 2019 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD Board of Directors held on November 19, 2019, was called to order at 7:03 p.m. by Vice President Brenda Collette in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to Vice President Collette, Directors Mark Magee and Gordon Fawkes, General Manager Chaney Hicks, Board Clerk Linda Stone, and a member of the public were present. Directors Tim Halverson and Matt Sites were absent.

**2. Public Comment (Items not on the agenda).**

A resident made comments about the continued problem with cars running the stop sign on Stonebriar near the entrance and raised an issue about an odor coming from a house on Stonebriar.

**3. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached. Once the Berkshire Park plan is updated, it will be submitted for review.

**4. Consent Items**

The Consent items consisting of minutes of the October 15, 2019 regular board meeting; financial reports prepared by the El Dorado County Auditor's office for the month ended October 31, 2019; and correspondence including Umpqua Bank monthly statement for October 2019; October 11, 2019 EID Possible Water Leak Courtesy Notice; October 23, 2019 Auditor-Controller transmittal of Federal and State quarterly reports; October 22, 2019 EID Conservation Request Due to another PG&E PSPS Event; October 23, 2019 EID Impacts to EID Services During Upcoming PG&E PSPS; October 24, 2019 EID System Update – Resume Normal Operations; October 25, 2019 Upcoming PG&E PSPS and Conservation Request for October 26; October 31, 2019 EID System Update – Resume Normal Operations; CSDA Public Safety Power Shutoff Survey; October 24, 2019 Auditor-Controller Memo regarding Claims Processing; November 4, 2019 Annual Information Request from CalPERS; and October 25, 2019 Notice of Public Hearing received November 14, 2019, were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Vice President Brenda Collette; motion carried.

AYES: Collette, Fawkes and Magee

NOES: None

ABSENT: Halverson and Sites

ABSTAIN: None

**Old Business**

**5.a. Folsom Heights Development Project – Emergency Vehicle Access at Prima Drive and Stonebriar.** Due to Director Sites' absence, the matter was continued to the next meeting. He was the Board's representative talking with City of Folsom representatives.

**5b. DMV Requirements for Processing Citations.** General Manager Chaney Hicks reported that after review by the District's General Counsel, some progress has been made. The District's application will be resubmitted using Board member Tim Halverson's name, instead of the General Manager, and that it will be reviewed by a higher level of staff at DMV. It is anticipated that it will take a month for DMV processing from the time the application is submitted.

**5.c. Radar Speed Signs – Speed Control Measures.** The matter was generally discussed as to the various options available and their pros and cons. The matter was continued to the next meeting's agenda.

## **New Business**

**6.a. Lighting at Springfield Meadows Entrance.** Staff brought forward a proposal for replacement of lights and the controller for the lighting at Springfield Meadows entrance. The cost for the work is not to exceed \$761.00. Director Gordon Fawkes made a motion to approve an expenditure of not to exceed \$761 from the approved budget for replacement of lights and the controller as discussed; second by Vice President Brenda Collette; motion carried.

AYES: Collette, Fawkes and Magee

NOES: None

ABSENT: Halverson and Sites

ABSTAIN: None

**6.b. Meeting Dates for Calendar Year 2020, Authorization for Expenditure of Funds for Meeting Room Rental, and Execution of Agreement for use of the Holiday Inn Express location.** The Clerk presented a list of the meeting dates for calendar year 2020 on the third Tuesday of each month and the request for approval of funds from approved budgets for rental of the meeting room and authorization for execution of the agreement for room rental. After discussion and confirmation that no regular meeting will be scheduled in December, Director Mark Magee made a motion to approve the dates, authorize expenditure of note to exceed \$2,100 from approved budgets to defray the meeting room rental costs, and authorization for execution of the agreement to it out; second by Vice President Brenda Collette; motion carried.

AYES: Collette, Fawkes and Magee

NOES: None

ABSENT: Halverson and Sites

ABSTAIN: None

**7. Adjournment.** Upon motion by Brenda Collette and seconded by Mark Magee, the meeting was adjourned at 7:40 p.m.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

**80280280 - 8028280 GENERAL FUND**Printed 12/4/2019  
8:31:38 AM**General Ledger****Summary for the Accounting Period Ended: November 30, 2019**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	499,589.57	79,190.43	420,399.14
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	504,589.57	79,190.43	425,399.14
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	78,832.91	78,832.91	0.00
LIABILITIES	78,832.91	78,832.91	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	423,652.92	-423,652.92
401 ESTIMATED REVENUE	229,900.00	0.00	229,900.00
411 ACTUAL REVENUES	4.32	16,770.18	-16,765.86
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	229,900.00	-229,900.00
431 EXPENDITURES	73,853.64	0.00	73,853.64
FUND BALANCE	303,757.96	729,157.10	-425,399.14
80280280 ROLLING HILLS	887,180.44	887,180.44	0.00

**8028280 - 8028280 GENERAL FUND**Printed 12/4/2019  
8:31:40 AM**General Ledger****Details for the Accounting Period Ended: November 30, 2019**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH			
11/1/2019 BEGINNING BALANCE	488,178.76	79,145.87	409,032.89
11/7/2019 GEN 202005 106	777.16	0.00	409,810.05
11/7/2019 GEN 202005 514	0.00	44.56	409,765.49
11/12/2019 GNI 202005 741	196.22	0.00	409,961.71
11/12/2019 GNI 202005 743	6.62	0.00	409,968.33
11/12/2019 GNI 202005 745	1.15	0.00	409,969.48
11/12/2019 GNI 202005 746	156.94	0.00	410,126.42
11/12/2019 GNI 202005 751	10,035.69	0.00	420,162.11
11/12/2019 GNI 202005 752	237.03	0.00	420,399.14
100 EQUITY IN POOLED CASH	499,589.57	79,190.43	420,399.14
102 IMPREST (PETTY) CASH			
11/1/2019 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	504,589.57	79,190.43	425,399.14
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE			
11/1/2019 BEGINNING BALANCE	78,832.91	78,832.91	0.00
201 VOUCHERS PAYABLE	78,832.91	78,832.91	0.00
LIABILITIES	78,832.91	78,832.91	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL			
11/1/2019 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
11/1/2019 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
11/1/2019 BEGINNING BALANCE	0.00	423,652.92	-423,652.92
350 FND BAL: UNRSVD UNDESIGNATED	0.00	423,652.92	-423,652.92
401 ESTIMATED REVENUE			
11/1/2019 BEGINNING BALANCE	229,900.00	0.00	229,900.00
401 ESTIMATED REVENUE	229,900.00	0.00	229,900.00
411 ACTUAL REVENUES			
11/1/2019 BEGINNING BALANCE	4.32	5,359.37	-5,355.05
11/7/2019 GEN 202005 106	0.00	777.16	-6,132.21
11/12/2019 GNI 202005 741	0.00	196.22	-6,328.43
11/12/2019 GNI 202005 743	0.00	6.62	-6,335.05
11/12/2019 GNI 202005 745	0.00	1.15	-6,336.20
11/12/2019 GNI 202005 746	0.00	156.94	-6,493.14

**8028280 - 8028280 GENERAL FUND**Printed 12/4/2019  
8:31:40 AM**General Ledger****Details for the Accounting Period Ended: November 30, 2019**

		<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
11/12/2019	GNI 202005 751	0.00	10,035.69	-16,528.83
11/12/2019	GNI 202005 752	0.00	237.03	-16,765.86
	<b>411 ACTUAL REVENUES</b>	<b>4.32</b>	<b>16,770.18</b>	<b>-16,765.86</b>
	<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
11/1/2019	BEGINNING BALANCE	0.00	229,900.00	-229,900.00
	<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>	<b>0.00</b>	<b>229,900.00</b>	<b>-229,900.00</b>
	<b>431 EXPENDITURES</b>			
11/1/2019	BEGINNING BALANCE	73,809.08	0.00	73,809.08
11/7/2019	GEN 202005 514	44.56	0.00	73,853.64
	<b>431 EXPENDITURES</b>	<b>73,853.64</b>	<b>0.00</b>	<b>73,853.64</b>
	<b>FUND BALANCE</b>	<b>303,757.96</b>	<b>729,157.10</b>	<b>-425,399.14</b>
	<b>80280280 ROLLING HILLS</b>	<b>887,180.44</b>	<b>887,180.44</b>	<b>0.00</b>

**8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: November 30, 2019**

Printed 12/4/2019  
8:31:41 AM

**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	92,000.00	6,203.50	85,796.50
0110 PROP TAX: CURR UNSECURED	0.00	1,580.74	-1,580.74
0130 PROP TAX: PRIOR UNSECURED	0.00	40.93	-40.93
0140 PROP TAX: SUPP CURRENT	0.00	586.11	-586.11
0150 PROP TAX: SUPP PRIOR	0.00	53.49	-53.49
01 Taxes	92,000.00	8,464.77	83,535.23
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	94.43	-94.43
03 Fines & Penalties	0.00	94.43	-94.43
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,000.00	3,506.66	3,493.34
04 Rev Use Money/Prop	7,000.00	3,506.66	3,493.34
13 Service Charges			
1310 SPECIAL ASSESSMENTS	80,000.00	4,700.00	75,300.00
13 Service Charges	80,000.00	4,700.00	75,300.00
22 Fund Balance			
0001 FUND BALANCE	50,900.00	0.00	50,900.00
22 Fund Balance	50,900.00	0.00	50,900.00
Total Revenue	229,900.00	16,765.86	213,134.14
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	3,800.00	3,778.84	21.16
4183 MAINT: GROUNDS	9,000.00	3,170.00	5,830.00
4185 MAINT: PARK	73,000.00	24,220.00	48,780.00
4189 MAINT: WATER SYSTEM	6,000.00	2,911.00	3,089.00
4190 MAINT: DRAINAGE	10,000.00	0.00	10,000.00



**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: November 30, 2019**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4192 MAINT: LIGHTING	500.00	9,141.00	-8,641.00
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS	650.00	0.00	650.00
4240 MISC: EXPENSE	300.00	168.73	131.27
4260 OFFICE EXPENSE	500.00	0.00	500.00
4266 PRINTING SERVICES	650.00	0.00	650.00
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	8,937.00	17,063.00
4304 AGENCY ADMINISTRATION FEE	150.00	308.64	-158.64
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	3,000.00	0.00	3,000.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,350.00	3,900.00
4400 PUBLICATION & LEGAL NOTICES	0.00	44.56	-44.56
4420 RENT & LEASE: EQUIPMENT	800.00	800.00	0.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	1,370.00	2,430.00
4501 SPECIAL PROJECTS	48,300.00	0.00	48,300.00
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	57.42	142.58
4700 UTILITIES	27,500.00	17,596.45	9,903.55
40 Services & Supplies	229,900.00	73,853.64	156,046.36
Total Expense	229,900.00	73,853.64	156,046.36
8028280 CSD: ROLLING HILLS CSD	50,900.00	-57,087.78	57,087.78
Report Total			
Total Revenue	229,900.00	16,765.86	213,134.14
Total Expense	229,900.00	73,853.64	156,046.36
	0.00	-57,087.78	57,087.78

**8028280 CSD: ROLLING HILLS CSD**Printed 12/4/2019  
8:31:41 AM**Revenues and  
Expenditures**

Details For the Accounting Period ended: November 30, 2019

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
11/1/2019 BEGINNING BALANCE	92,000.00	267.81	
11/12/2019 GNI 592 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	85.52	
11/12/2019 GNI 592 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	5,850.17	
0100 PROP TAX: CURR SECURED	92,000.00	6,203.50	85,796.50
0110 PROP TAX: CURR UNSECURED			
11/1/2019 BEGINNING BALANCE	0.00	1,384.52	
11/12/2019 GNI 594 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	196.22	
0110 PROP TAX: CURR UNSECURED	0.00	1,580.74	-1,580.74
0130 PROP TAX: PRIOR UNSECURED			
11/1/2019 BEGINNING BALANCE	0.00	35.43	
11/12/2019 GNI 595 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	0.91	
11/12/2019 GNI 595 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	4.59	
0130 PROP TAX: PRIOR UNSECURED	0.00	40.93	-40.93
0140 PROP TAX: SUPP CURRENT			
11/1/2019 BEGINNING BALANCE	0.00	428.02	
11/12/2019 GNI 596 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	155.63	
11/12/2019 GNI 596 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	1.31	
11/12/2019 GNI 597 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	1.15	
0140 PROP TAX: SUPP CURRENT	0.00	586.11	-586.11
0150 PROP TAX: SUPP PRIOR			
11/1/2019 BEGINNING BALANCE	0.00	48.24	
11/12/2019 GNI 593 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	4.13	
11/12/2019 GNI 595 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.41	
11/12/2019 GNI 595 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.71	
0150 PROP TAX: SUPP PRIOR	0.00	53.49	-53.49
01 Taxes	92,000.00	8,464.77	83,535.23
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
11/1/2019 BEGINNING BALANCE	0.00	61.53	
11/12/2019 GNI 593 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	0.90	
11/12/2019 GNI 593 DS ROLL 64801 PENALTIES DS-I	0.00	32.00	
0360 PEN & COST DELINQUENT TAXES	0.00	94.43	-94.43
03 Fines & Penalties	0.00	94.43	-94.43

**8028280 CSD: ROLLING HILLS CSD**Printed 12/4/2019  
8:31:41 AM**Revenues and  
Expenditures**

Details For the Accounting Period ended: November 30, 2019

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
11/1/2019 BEGINNING BALANCE	7,000.00	2,729.50	
11/7/2019 GEN INT OCT 19 Interest Allocation Entry	0.00	777.16	
0400 REV: INTEREST	7,000.00	3,506.66	3,493.34
04 Rev Use Money/Prop	7,000.00	3,506.66	3,493.34
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
11/1/2019 BEGINNING BALANCE	80,000.00	400.00	
11/12/2019 GNI 592 CS ROLL 64801 DIRECT CHARGE-S	0.00	4,100.00	
11/12/2019 GNI 593 DS ROLL 64801 DIRECT CHARGE DS-I	0.00	200.00	
1310 SPECIAL ASSESSMENTS	80,000.00	4,700.00	75,300.00
13 Service Charges	80,000.00	4,700.00	75,300.00
22 Fund Balance			
0001 FUND BALANCE			
11/1/2019 BEGINNING BALANCE	50,900.00	0.00	
0001 FUND BALANCE	50,900.00	0.00	50,900.00
22 Fund Balance	50,900.00	0.00	50,900.00
Total Revenue	229,900.00	16,765.86	213,134.14
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
11/1/2019 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
11/1/2019 BEGINNING BALANCE	500.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS			
11/1/2019 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
11/1/2019 BEGINNING BALANCE	3,800.00	3,778.84	
4100 INSURANCE: PREMIUM	3,800.00	3,778.84	21.16
4183 MAINT: GROUNDS			
11/1/2019 BEGINNING BALANCE	9,000.00	3,170.00	
4183 MAINT: GROUNDS	9,000.00	3,170.00	5,830.00

**8028280 CSD: ROLLING HILLS CSD**Printed 12/4/2019  
8:31:41 AM**Revenues and  
Expenditures**

Details For the Accounting Period ended: November 30, 2019

	Estimated / Budget	Actual Amount	Balance
<b>4185 MAINT: PARK</b>			
11/1/2019 BEGINNING BALANCE	73,000.00	24,220.00	
4185 MAINT: PARK	73,000.00	24,220.00	48,780.00
<b>4189 MAINT: WATER SYSTEM</b>			
11/1/2019 BEGINNING BALANCE	6,000.00	2,911.00	
4189 MAINT: WATER SYSTEM	6,000.00	2,911.00	3,089.00
<b>4190 MAINT: DRAINAGE</b>			
11/1/2019 BEGINNING BALANCE	10,000.00	0.00	
4190 MAINT: DRAINAGE	10,000.00	0.00	10,000.00
<b>4192 MAINT: LIGHTING</b>			
11/1/2019 BEGINNING BALANCE	500.00	9,141.00	
4192 MAINT: LIGHTING	500.00	9,141.00	-8,641.00
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
11/1/2019 BEGINNING BALANCE	300.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
<b>4220 MEMBERSHIPS</b>			
11/1/2019 BEGINNING BALANCE	650.00	0.00	
4220 MEMBERSHIPS	650.00	0.00	650.00
<b>4240 MISC: EXPENSE</b>			
11/1/2019 BEGINNING BALANCE	300.00	168.73	
4240 MISC: EXPENSE	300.00	168.73	131.27
<b>4260 OFFICE EXPENSE</b>			
11/1/2019 BEGINNING BALANCE	500.00	0.00	
4260 OFFICE EXPENSE	500.00	0.00	500.00
<b>4266 PRINTING SERVICES</b>			
11/1/2019 BEGINNING BALANCE	650.00	0.00	
4266 PRINTING SERVICES	650.00	0.00	650.00
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
11/1/2019 BEGINNING BALANCE	26,000.00	8,937.00	
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	8,937.00	17,063.00
<b>4304 AGENCY ADMINISTRATION FEE</b>			
11/1/2019 BEGINNING BALANCE	150.00	308.64	
4304 AGENCY ADMINISTRATION FEE	150.00	308.64	-158.64
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
11/1/2019 BEGINNING BALANCE	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
<b>4313 LEGAL SERVICES</b>			
11/1/2019 BEGINNING BALANCE	3,000.00	0.00	
4313 LEGAL SERVICES	3,000.00	0.00	3,000.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Details For the Accounting Period ended: November 30, 2019

	Estimated / Budget	Actual Amount	Balance
4345 SPECIAL DISTRICT DIRECTOR SRVS			
11/1/2019 BEGINNING BALANCE	5,250.00	1,350.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,350.00	3,900.00
4400 PUBLICATION & LEGAL NOTICES			
11/1/2019 BEGINNING BALANCE	0.00	0.00	
11/7/2019 GEN 202005514 RHCS 2019-032 GEN ELEC 11/6/18	0.00	44.56	
4400 PUBLICATION & LEGAL NOTICES	0.00	44.56	-44.56
4420 RENT & LEASE: EQUIPMENT			
11/1/2019 BEGINNING BALANCE	800.00	800.00	
4420 RENT & LEASE: EQUIPMENT	800.00	800.00	0.00
4440 RENT & LEASE: BUILD & IMPRV			
11/1/2019 BEGINNING BALANCE	3,800.00	1,370.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	1,370.00	2,430.00
4501 SPECIAL PROJECTS			
11/1/2019 BEGINNING BALANCE	48,300.00	0.00	
4501 SPECIAL PROJECTS	48,300.00	0.00	48,300.00
4505 SB924: TRANSPORTATION & TRAVEL			
11/1/2019 BEGINNING BALANCE	300.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)			
11/1/2019 BEGINNING BALANCE	200.00	57.42	
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	57.42	142.58
4700 UTILITIES			
11/1/2019 BEGINNING BALANCE	27,500.00	17,596.45	
4700 UTILITIES	27,500.00	17,596.45	9,903.55
40 Services & Supplies	229,900.00	73,853.64	156,046.36
Total Expense	229,900.00	73,853.64	156,046.36
8028280 CSD: ROLLING HILLS CSD	50,900.00	-57,087.78	57,087.78
Report Total			
Total Revenue	229,900.00	16,765.86	213,134.14
Total Expense	229,900.00	73,853.64	156,046.36
	0.00	-57,087.78	57,087.78

**8028280 - 8028280 GENERAL FUND**Printed 1/6/2020  
9:05:54 AM**General Ledger****Summary for the Accounting Period Ended: December 31, 2019**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	581,382.46	99,542.53	481,839.93
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	586,382.46	99,542.53	486,839.93
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	96,653.94	96,653.94	0.00
LIABILITIES	96,653.94	96,653.94	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	423,652.92	-423,652.92
401 ESTIMATED REVENUE	229,900.00	0.00	229,900.00
411 ACTUAL REVENUES	2,535.39	98,563.07	-96,027.68
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	229,900.00	-229,900.00
431 EXPENDITURES	91,674.67	0.00	91,674.67
FUND BALANCE	324,110.06	810,949.99	-486,839.93
80280280 ROLLING HILLS	1,007,146.46	1,007,146.46	0.00

**8028280 - 8028280 GENERAL FUND**Printed 1/6/2020  
9:05:55 AM**General Ledger****Details for the Accounting Period Ended: December 31, 2019**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
12/1/2019 BEGINNING BALANCE	499,589.57	79,190.43	420,399.14
12/3/2019 GNI 202006 627	99.72	0.00	420,498.86
12/3/2019 GNI 202006 629	5.57	0.00	420,504.43
12/4/2019 APP 202006 450	0.00	9,354.75	411,149.68
12/6/2019 GNI 202006 631	179.50	0.00	411,329.18
12/6/2019 GNI 202006 632	0.59	0.00	411,329.77
12/6/2019 GNI 202006 731	25,508.91	0.00	436,838.68
12/6/2019 GNI 202006 736	5.33	0.00	436,844.01
12/6/2019 GNI 202006 947	127.08	0.00	436,971.09
12/6/2019 GNI 202006 1402	55,144.28	0.00	492,115.37
12/6/2019 GNI 202006 1889	0.00	500.07	491,615.30
12/6/2019 GNI 202006 1906	0.00	2,031.00	489,584.30
12/10/2019 APP 202006 922	0.00	8,466.28	481,118.02
12/11/2019 GEN 202006 712	721.91	0.00	481,839.93
<b>100 EQUITY IN POOLED CASH</b>	<b>581,382.46</b>	<b>99,542.53</b>	<b>481,839.93</b>
<b>102 IMPREST (PETTY) CASH</b>			
12/1/2019 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>ASSETS</b>	<b>586,382.46</b>	<b>99,542.53</b>	<b>486,839.93</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
12/1/2019 BEGINNING BALANCE	78,832.91	78,832.91	0.00
12/4/2019 API 202006 412	0.00	9,354.75	-9,354.75
12/4/2019 APP 202006 450	9,354.75	0.00	0.00
12/10/2019 API 202006 912	0.00	8,466.28	-8,466.28
12/10/2019 APP 202006 922	8,466.28	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>96,653.94</b>	<b>96,653.94</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>96,653.94</b>	<b>96,653.94</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
12/1/2019 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
12/1/2019 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
12/1/2019 BEGINNING BALANCE	0.00	423,652.92	-423,652.92
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>423,652.92</b>	<b>-423,652.92</b>

**8028280 - 8028280 GENERAL FUND**Printed 1/6/2020  
9:05:55 AM**General Ledger****Details for the Accounting Period Ended: December 31, 2019**

	Debit	Credit	Balance
<b>401 ESTIMATED REVENUE</b>			
12/1/2019 BEGINNING BALANCE	229,900.00	0.00	229,900.00
401 ESTIMATED REVENUE	229,900.00	0.00	229,900.00
<b>411 ACTUAL REVENUES</b>			
12/1/2019 BEGINNING BALANCE	4.32	16,770.18	-16,765.86
12/3/2019 GNI 202006 627	0.00	99.72	-16,865.58
12/3/2019 GNI 202006 629	0.00	5.57	-16,871.15
12/6/2019 GNI 202006 631	0.00	179.50	-17,050.65
12/6/2019 GNI 202006 632	0.00	0.59	-17,051.24
12/6/2019 GNI 202006 731	0.00	25,508.91	-42,560.15
12/6/2019 GNI 202006 736	0.00	5.33	-42,565.48
12/6/2019 GNI 202006 947	0.00	127.08	-42,692.56
12/6/2019 GNI 202006 1889	500.07	0.00	-42,192.49
12/6/2019 GNI 202006 1906	2,031.00	0.00	-40,161.49
12/11/2019 GEN 202006 712	0.00	721.91	-40,883.40
12/16/2019 GNI 202006 1402	0.00	55,144.28	-96,027.68
411 ACTUAL REVENUES	2,535.39	98,563.07	-96,027.68
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
12/1/2019 BEGINNING BALANCE	0.00	229,900.00	-229,900.00
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	229,900.00	-229,900.00
<b>431 EXPENDITURES</b>			
12/1/2019 BEGINNING BALANCE	73,853.64	0.00	73,853.64
12/4/2019 API 202006 412	9,354.75	0.00	83,208.39
12/10/2019 API 202006 912	8,466.28	0.00	91,674.67
431 EXPENDITURES	91,674.67	0.00	91,674.67
FUND BALANCE	324,110.06	810,949.99	-486,839.93
80280280 ROLLING HILLS	1,007,146.46	1,007,146.46	0.00



**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: December 31, 2019**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	92,000.00	48,425.69	43,574.31
0110 PROP TAX: CURR UNSECURED	0.00	1,680.46	-1,680.46
0130 PROP TAX: PRIOR UNSECURED	0.00	45.69	-45.69
0140 PROP TAX: SUPP CURRENT	0.00	766.20	-766.20
0150 PROP TAX: SUPP PRIOR	0.00	58.72	-58.72
01 Taxes	92,000.00	50,976.76	41,023.24
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	95.34	-95.34
03 Fines & Penalties	0.00	95.34	-95.34
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,000.00	4,228.57	2,771.43
04 Rev Use Money/Prop	7,000.00	4,228.57	2,771.43
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	127.08	-127.08
05 IG Rev - State	0.00	127.08	-127.08
13 Service Charges			
1310 SPECIAL ASSESSMENTS	80,000.00	40,599.93	39,400.07
13 Service Charges	80,000.00	40,599.93	39,400.07
22 Fund Balance			
0001 FUND BALANCE	50,900.00	0.00	50,900.00
22 Fund Balance	50,900.00	0.00	50,900.00
Total Revenue	229,900.00	96,027.68	133,872.32
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	3,800.00	3,778.84	21.16
4183 MAINT: GROUNDS	9,000.00	3,170.00	5,830.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Summary For the Month ended: December 31, 2019

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4185 MAINT: PARK	73,000.00	36,330.00	36,670.00
4189 MAINT: WATER SYSTEM	6,000.00	3,333.50	2,666.50
4190 MAINT: DRAINAGE	10,000.00	0.00	10,000.00
4192 MAINT: LIGHTING	500.00	9,859.78	-9,359.78
4197 MAINT: BUILDINGSUPPLIES	300.00	495.00	-195.00
4220 MEMBERSHIPS	650.00	653.00	-3.00
4240 MISC: EXPENSE	300.00	168.73	131.27
4260 OFFICE EXPENSE	500.00	0.00	500.00
4266 PRINTING SERVICES	650.00	234.76	415.24
4300 PROFESSIONAL & SPECIAL SRVS	26,000.00	11,696.00	14,304.00
4304 AGENCY ADMINISTRATION FEE	150.00	308.64	-158.64
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	3,000.00	0.00	3,000.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,250.00	1,575.00	3,675.00
4400 PUBLICATION & LEGAL NOTICES	0.00	44.56	-44.56
4420 RENT & LEASE: EQUIPMENT	800.00	800.00	0.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	1,520.00	2,280.00
4501 SPECIAL PROJECTS	48,300.00	0.00	48,300.00
4505 SB924: TRANSPORTATION & TRAVEL	300.00	0.00	300.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	57.42	142.58
4700 UTILITIES	27,500.00	17,649.44	9,850.56
40 Services & Supplies	229,900.00	91,674.67	138,225.33
Total Expense	229,900.00	91,674.67	138,225.33
8028280 CSD: ROLLING HILLS CSD	50,900.00	4,353.01	-4,353.01
Report Total			
Total Revenue	229,900.00	96,027.68	133,872.32
Total Expense	229,900.00	91,674.67	138,225.33
	0.00	4,353.01	-4,353.01

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Details For the Accounting Period ended: December 31, 2019

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
12/1/2019 BEGINNING BALANCE	92,000.00	6,203.50	
12/6/2019 GNI 600 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	93.66	
12/6/2019 GNI 600 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	14,105.36	
12/6/2019 GNI 600 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	9.89	
12/6/2019 GNI 606 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	138.55	
12/6/2019 GNI 606 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	29,619.27	
12/6/2019 GNI 606 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	286.46	
12/6/2019 GNI PT ADM RECOV PT ADM COST RECOVERY 1% GEN TA	0.00	-2,031.00	
0100 PROP TAX: CURR SECURED	92,000.00	48,425.69	43,574.31
0110 PROP TAX: CURR UNSECURED			
12/1/2019 BEGINNING BALANCE	0.00	1,580.74	
12/3/2019 GNI 602 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	99.72	
0110 PROP TAX: CURR UNSECURED	0.00	1,680.46	-1,680.46
0130 PROP TAX: PRIOR UNSECURED			
12/1/2019 BEGINNING BALANCE	0.00	40.93	
12/3/2019 GNI 603 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	0.73	
12/3/2019 GNI 603 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	4.03	
0130 PROP TAX: PRIOR UNSECURED	0.00	45.69	-45.69
0140 PROP TAX: SUPP CURRENT			
12/1/2019 BEGINNING BALANCE	0.00	586.11	
12/6/2019 GNI 598 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	178.16	
12/6/2019 GNI 598 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	1.34	
12/6/2019 GNI 599 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	0.59	
0140 PROP TAX: SUPP CURRENT	0.00	766.20	-766.20
0150 PROP TAX: SUPP PRIOR			
12/1/2019 BEGINNING BALANCE	0.00	53.49	
12/3/2019 GNI 603 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.03	
12/3/2019 GNI 603 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.78	
12/6/2019 GNI 601 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	4.42	
0150 PROP TAX: SUPP PRIOR	0.00	58.72	-58.72
01 Taxes	92,000.00	50,976.76	41,023.24
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
12/1/2019 BEGINNING BALANCE	0.00	94.43	
12/6/2019 GNI 601 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	0.91	
0360 PEN & COST DELINQUENT TAXES	0.00	95.34	-95.34
03 Fines & Penalties	0.00	95.34	-95.34

**8028280 CSD: ROLLING HILLS CSD**Printed 1/6/2020  
9:05:57 AM**Revenues and  
Expenditures**

Details For the Accounting Period ended: December 31, 2019

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
12/1/2019 BEGINNING BALANCE	7,000.00	3,506.66	
12/11/2019 GEN INT NOV 19 Interest Allocation Entry	0.00	721.91	
0400 REV: INTEREST	7,000.00	4,228.57	2,771.43
04 Rev Use Money/Prop	7,000.00	4,228.57	2,771.43
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
12/1/2019 BEGINNING BALANCE	0.00	0.00	
12/6/2019 GNI 605 HO EXMPT 14321 1% HOMEOWNER EXEMPTN 15%	0.00	127.08	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	127.08	-127.08
05 IG Rev - State	0.00	127.08	-127.08
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
12/1/2019 BEGINNING BALANCE	80,000.00	4,700.00	
12/6/2019 GNI 600 CS ROLL 64801 DIRECT CHARGE-S	0.00	11,300.00	
12/6/2019 GNI 606 CS ROLL 64801 DIRECT CHARGE-S	0.00	25,100.00	
12/6/2019 GNI 608 DIR CHRG COST RECOVERY - TAX CODE 64801	0.00	-500.07	
1310 SPECIAL ASSESSMENTS	80,000.00	40,599.93	39,400.07
13 Service Charges	80,000.00	40,599.93	39,400.07
22 Fund Balance			
0001 FUND BALANCE			
12/1/2019 BEGINNING BALANCE	50,900.00	0.00	
0001 FUND BALANCE	50,900.00	0.00	50,900.00
22 Fund Balance	50,900.00	0.00	50,900.00
Total Revenue	229,900.00	96,027.68	133,872.32
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
12/1/2019 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
12/1/2019 BEGINNING BALANCE	500.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	500.00	0.00	500.00
4060 FOOD AND FOOD PRODUCTS			
12/1/2019 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Details For the Accounting Period ended: December 31, 2019

	Estimated / Budget	Actual Amount	Balance
<b>4100 INSURANCE: PREMIUM</b>			
12/1/2019 BEGINNING BALANCE	3,800.00	3,778.84	
4100 INSURANCE: PREMIUM	3,800.00	3,778.84	21.16
<b>4183 MAINT: GROUNDS</b>			
12/1/2019 BEGINNING BALANCE	9,000.00	3,170.00	
4183 MAINT: GROUNDS	9,000.00	3,170.00	5,830.00
<b>4185 MAINT: PARK</b>			
12/1/2019 BEGINNING BALANCE	73,000.00	24,220.00	
12/4/2019 API 390107 RHCS D landscape services Novem	0.00	6,055.00	
12/10/2019 API 393030 RHCS D landscape services Decem	0.00	6,055.00	
4185 MAINT: PARK	73,000.00	36,330.00	36,670.00
<b>4189 MAINT: WATER SYSTEM</b>			
12/1/2019 BEGINNING BALANCE	6,000.00	2,911.00	
12/10/2019 API 393031 RHCS D irrigation work December	0.00	422.50	
4189 MAINT: WATER SYSTEM	6,000.00	3,333.50	2,666.50
<b>4190 MAINT: DRAINAGE</b>			
12/1/2019 BEGINNING BALANCE	10,000.00	0.00	
4190 MAINT: DRAINAGE	10,000.00	0.00	10,000.00
<b>4192 MAINT: LIGHTING</b>			
12/1/2019 BEGINNING BALANCE	500.00	9,141.00	
12/10/2019 API 393033 RHCS D electrical service at Ma	0.00	718.78	
4192 MAINT: LIGHTING	500.00	9,859.78	-9,359.78
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
12/1/2019 BEGINNING BALANCE	300.00	0.00	
12/10/2019 API 393032 RHCS D backflow thermal blanket	0.00	495.00	
4197 MAINT: BUILDINGSUPPLIES	300.00	495.00	-195.00
<b>4220 MEMBERSHIPS</b>			
12/1/2019 BEGINNING BALANCE	650.00	0.00	
12/4/2019 API 390110 RHCS D 2020 CSDA Membership Ren	0.00	653.00	
4220 MEMBERSHIPS	650.00	653.00	-3.00
<b>4240 MISC: EXPENSE</b>			
12/1/2019 BEGINNING BALANCE	300.00	168.73	
4240 MISC: EXPENSE	300.00	168.73	131.27
<b>4260 OFFICE EXPENSE</b>			
12/1/2019 BEGINNING BALANCE	500.00	0.00	
4260 OFFICE EXPENSE	500.00	0.00	500.00
<b>4266 PRINTING SERVICES</b>			
12/1/2019 BEGINNING BALANCE	650.00	0.00	
12/4/2019 API 390108 RHCS D postcards for Ordinance	0.00	234.76	
4266 PRINTING SERVICES	650.00	234.76	415.24

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: December 31, 2019**

	Estimated / Budget	Actual Amount	Balance
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
12/1/2019 BEGINNING BALANCE	26,000.00	8,937.00	
12/4/2019 API 390106 RHCS D General Manager services	0.00	775.00	
12/4/2019 API 390109 RHCS D Clerk services 10/22/19	0.00	1,209.00	
12/10/2019 API 393029 RHCS D General Manager services	0.00	775.00	
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>	<b>26,000.00</b>	<b>11,696.00</b>	<b>14,304.00</b>
<b>4304 AGENCY ADMINISTRATION FEE</b>			
12/1/2019 BEGINNING BALANCE	150.00	308.64	
<b>4304 AGENCY ADMINISTRATION FEE</b>	<b>150.00</b>	<b>308.64</b>	<b>-158.64</b>
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
12/1/2019 BEGINNING BALANCE	9,000.00	0.00	
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>	<b>9,000.00</b>	<b>0.00</b>	<b>9,000.00</b>
<b>4313 LEGAL SERVICES</b>			
12/1/2019 BEGINNING BALANCE	3,000.00	0.00	
<b>4313 LEGAL SERVICES</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
12/1/2019 BEGINNING BALANCE	5,250.00	1,350.00	
12/4/2019 API 390101 RHCS D Director Stipend 11/19/2	0.00	75.00	
12/4/2019 API 390102 RHCS D Director Stipend 11/19/2	0.00	75.00	
12/4/2019 API 390103 RHCS D Director Stipend 11/19/2	0.00	75.00	
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>	<b>5,250.00</b>	<b>1,575.00</b>	<b>3,675.00</b>
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
12/1/2019 BEGINNING BALANCE	0.00	44.56	
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>	<b>0.00</b>	<b>44.56</b>	<b>-44.56</b>
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
12/1/2019 BEGINNING BALANCE	800.00	800.00	
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>	<b>800.00</b>	<b>800.00</b>	<b>0.00</b>
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
12/1/2019 BEGINNING BALANCE	3,800.00	1,370.00	
12/4/2019 API 390100 RHCS D meeting room rental 11/1	0.00	150.00	
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>	<b>3,800.00</b>	<b>1,520.00</b>	<b>2,280.00</b>
<b>4501 SPECIAL PROJECTS</b>			
12/1/2019 BEGINNING BALANCE	48,300.00	0.00	
<b>4501 SPECIAL PROJECTS</b>	<b>48,300.00</b>	<b>0.00</b>	<b>48,300.00</b>
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
12/1/2019 BEGINNING BALANCE	300.00	0.00	
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>
<b>4602 MILGE: EMPLOY AUTO (NO OVERNT)</b>			
12/1/2019 BEGINNING BALANCE	200.00	57.42	
<b>4602 MILGE: EMPLOY AUTO (NO OVERNT)</b>	<b>200.00</b>	<b>57.42</b>	<b>142.58</b>

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: December 31, 2019**

	Estimated / Budget	Actual Amount	Balance
4700 UTILITIES			
12/1/2019 BEGINNING BALANCE	27,500.00	17,596.45	
12/4/2019 API 390104 RHCSO power no. 6085621545-8	0.00	42.31	
12/4/2019 API 390105 RHCSO power no. 1211321236-4	0.00	10.68	
4700 UTILITIES	27,500.00	17,649.44	9,850.56
40 Services & Supplies	229,900.00	91,674.67	138,225.33
Total Expense	229,900.00	91,674.67	138,225.33
8028280 CSD: ROLLING HILLS CSD	50,900.00	4,353.01	-4,353.01
Report Total			
Total Revenue	229,900.00	96,027.68	133,872.32
Total Expense	229,900.00	91,674.67	138,225.33
	0.00	4,353.01	-4,353.01



# UMPQUA BANK

November 30, 2019 Page: 1 of 2

Customer Service:  
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST  
CSD REVOLVING ACCOUNT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Last statement: October 31, 2019  
This statement: November 30, 2019

Please remember: the pricing on a few services will change Aug.1 if you recently received a letter detailing the changes. If you have any questions, please call us at 1-866-486-7782 or stop by an Umpqua store.

## PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$4,129.61
Low balance	\$3,878.61	Deposits/Additions	\$0.00
Average balance	\$4,032.74	Withdrawals/Subtractions	\$251.00
Interest earned	\$0.00	Ending balance	\$3,878.61

## Card Transactions/Withdrawals

Date	Description	Subtractions
11-12	POS Purchase Terminal 11663844 Mr Handyman - Fols Om El Dorado CA XXXXXXXXXXXX1280	30.00
11-15	POS Purchase Terminal Vbase2 Usps Po 0527430762 El Dorado CA XXXXXXXXXXXX1280	21.00
11-21	POS Purchase Terminal Vbase2 Nmi*nationwide 800-282-1 OH XXXXXXXXXXXX1272	200.00
<b>Total Card Transactions/Withdrawals</b>		<b>\$251.00</b>

## Daily Balances

Date	Amount	Date	Amount	Date	Amount
10-31	4,129.61	11-15	4,078.61	11-30	3,878.61
11-12	4,099.61	11-21	3,878.61		





December 31, 2019 Page: 1 of 1

Customer Service:  
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST  
CSD REVOLVING ACCOUNT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Last statement: November 30, 2019  
This statement: December 31, 2019

Improve cash flow, streamline accounts payable and simplify bookkeeping with Umpqua card solutions for businesses. Features include company spending reports and online reporting tools to easily track and monitor employee spending. Contact your Umpqua Bank Relationship Manager for details.

## PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$3,878.61
Low balance	\$3,878.61	Deposits/Additions	\$0.00
Average balance	\$3,878.61	Withdrawals/Subtractions	\$0.00
Interest earned	\$0.00	Ending balance	\$3,878.61

## Daily Balances

Date	Amount	Date	Amount
11-30	3,878.61	12-31	3,878.61

## Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## Checks

(\* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**



## SCHOLARSHARE INVESTMENT BOARD

915 Capitol Mall, Room 590  
 Sacramento, CA 95814  
 p (916) 651-6380  
 f (916) 589-2835  
[scholarshare@treasurer.ca.gov](mailto:scholarshare@treasurer.ca.gov)  
[www.treasurer.ca.gov/scholarshare](http://www.treasurer.ca.gov/scholarshare)

### MEMBERS

FIONA MA, CPA, CHAIR  
 State Treasurer

KEELY MARTIN BOSLER  
 Director of Finance

KAREN STAPF WALTERS  
 Executive Director  
 State Board of Education

HAL GEIOGUE  
 Governor Appointee  
 CA Student Aid Commission

PAUL MARTIN  
 Governor Appointee  
 Member at Large

DAVID C. LIZARRAGA  
 Speaker Appointee

ANGELA ACOSTA-SALAZAR  
 Senate Rules Committee  
 Appointee

**EXECUTIVE DIRECTOR**  
 Julio Martinez

November 25, 2019

Linda Stone  
 Clerk/Secretary  
 Rolling Hills Community Services District  
 PO Box 5266  
 El Dorado Hills, CA 95762-0005

RE: 2019 HOLIDAY GIFT CARD PROMOTION

Dear Linda Stone,

This upcoming holiday season, ScholarShare 529 will be launching a special college savings promotion and we are seeking the assistance of agencies and organizations such as yours to help promote it to your employees and their families.

**HOLIDAY TARGET GIFT CARD PROMOTION** - From December 11-15, 2019, ScholarShare 529 will be offering a \$50 Target gift card for opening a ScholarShare 529 college savings account. To be eligible for the promotion, participants must do the following:

- Open a new ScholarShare 529 account with a minimum initial contribution of \$50.
- Set up an automatic contribution plan of at least \$25 per period for a minimum of six months.
- Target gift cards will be mailed to eligible participants on or before June 30, 2020.
- Visit [ScholarShare529.com/holidayoffer](http://ScholarShare529.com/holidayoffer) for details about the special promotion including complete terms and conditions.

**Marketing Support** - To assist you in disseminating information about this special promotion to your employees, the following will be made available:

- An online toolkit, available at [ScholarShare529.com/holidayoffer](http://ScholarShare529.com/holidayoffer), that includes flyers and other marketing templates and content.
- Two free online webinars, on Wednesday, December 5, and Wednesday, December 11 (at 11:00 a.m. Pacific Time), where state employees can learn more about ScholarShare 529 and this holiday promotion. Registration on the website at [ScholarShare529.com/holidayoffer](http://ScholarShare529.com/holidayoffer) will be required.
- ScholarShare 529 staff support.

**ABOUT SCHOLARSHARE 529** - ScholarShare 529 is administered by the ScholarShare Investment Board, an agency of the State of California. Since its launch in 1999, ScholarShare 529 has grown to more than 329,000 accounts with over \$9.6 billion in total plan assets. ScholarShare 529 offers families a diverse set of investment options, tax-deferred growth and withdrawals free from state and federal taxes when funds are used for qualified higher education expenses, such as tuition and fees, computer equipment, books and certain room and board costs. For more information about ScholarShare 529, please visit [ScholarShare529.com](http://ScholarShare529.com).

We look forward to the opportunity to partner with you on this special holiday promotion. Should you have any questions or need additional information, please contact ScholarShare 529 staff at [scholarshare@treasurer.ca.gov](mailto:scholarshare@treasurer.ca.gov) or 916.651.6380.

Sincerely,

A handwritten signature in black ink, appearing to read 'Julio', with a long, sweeping horizontal line extending to the right.

Julio Martinez  
Executive Director  
ScholarShare Investment Board



ROLLING HILLS COMMUNITY SERVICES DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Letter ID: L1106439008  
Issued Date: December 31, 2019  
Account ID: 499-0918-7  
1020286976\_P692\_E692

**THIS IS NOT A BILL, DO NOT PAY THIS AMOUNT.**

**NOTICE OF CONTRIBUTION RATES AND  
STATEMENT OF UI RESERVE ACCOUNT FOR  
THE PERIOD OF JANUARY 1, 2020, TO  
DECEMBER 31, 2020**

**IMPORTANT INFORMATION**

This is the notice of your **UI**, **ETT**, and **SDI** contribution rates for the period shown above. The information below is the itemized statement of your UI reserve account including your UI reserve balance. **NOTE:** See the reverse of this form for additional information and protest rights.

**YOUR UI RESERVE BALANCE IS NON-REFUNDABLE**

Your Unemployment Insurance (UI) Contribution Rate is	<b>3.40%</b>
UI Rate Schedule is	<b>F+</b>
Your Employment Training Tax (ETT) rate is	<b>0.10%</b>
Your SDI Rate is	<b>1.00%</b>
The Annual Taxable Wage Limit Per Employee for: UI and ETT is	<b>\$7,000.00</b>
SDI is	<b>\$122,909.00</b>

1. Previous reserve balance as of <b>7/31/18</b>		<b>\$5.02</b>
2. UI Contributions paid from <b>8/1/18</b> to <b>7/31/19</b>	<b>\$0.00</b>	
3. Interest earned by the UI Fund (for positive reserve account employers only)	<b>\$0.03</b>	
4. Negative balance reduction (for negative reserve account employers only)	<b>\$0.00</b>	
5. Benefit overpayments collected	<b>\$0.00</b>	
6. Positive reserve balances cancelled	<b>\$0.00</b>	
7. Other income to the UI Fund	<b>\$0.00</b>	
8. TOTAL CREDITS		<b>\$0.03</b>
9. UI benefits charged to your reserve account from <b>7/1/18</b> to <b>6/30/19</b>	<b>\$0.00</b>	
10. Increase in the total of all negative reserve account balances	<b>\$0.00</b>	
11. Benefit overpayments established	<b>\$0.00</b>	
12. UI benefits not charged to reserve accounts	<b>\$0.00</b>	
13. Other expenses of UI Fund	<b>\$0.00</b>	
14. TOTAL CHARGES		<b>\$0.00</b>
15. New reserve account balance as of <b>7/31/19</b>		<b>\$5.05</b>
16. UI taxable payroll for calendar years <b>2016-2017-2018</b>	<b>\$0.00</b>	
17. Ratio (Line 15 divided by the average of Line 16)	<b>0.0000</b>	

COMPUTATION OF SHARED CREDITS AND CHARGES: Lines 5, 6, 7, 10, 11, 12 and 13 are credits and charges shared by all California employers. The shared amounts are computed using fiscal year UI taxable wages.

Your UI taxable wages from **7/1/18** through **6/30/19** were **\$0.00**

## Linda Stone

---

**From:** csd clerk <csdclerk@gmail.com>  
**Sent:** Thursday, January 16, 2020 11:50 AM  
**To:** Linda Stone  
**Subject:** Fwd: 2020 W-4 Form Change  
**Attachments:** New W-4 form.pdf

----- Forwarded message -----

From: **Amber Fahlbusch** <[amber.fahlbusch@edcgov.us](mailto:amber.fahlbusch@edcgov.us)>  
Date: Thu, Dec 5, 2019, 11:17 AM  
Subject: 2020 W-4 Form Change  
To:  
Cc: AU-Payroll-m <[au-payroll-m@edcgov.us](mailto:au-payroll-m@edcgov.us)>

Good morning,

Get ready for confused faces and long phone calls or visits from employees because the W-4 has changed for the first time in many years.

The new form goes into effect beginning Pay Period 1,2020 which means beginning 12/21/19 any changes to current employees' W-4's and any New Hires/Re-Hires must use the new W-4 form.

The current W-4 on file for current employees will remain in effect and employees will NOT be required to submit new forms unless making changes. Munis/FENIX is working on updating the system to accommodate the changes and converting current employee withholdings to the new version for Pay Period 1.

The form has changed pretty drastically from what employees have been used to. There are FAQs and informational links on the IRS website to help employers and employees with the transition. We have included the link below for reference.

We would also like to suggest trying it out the new form yourself and the Withholding Estimator on the IRS website to familiarize yourself with the new information.

<https://www.irs.gov/forms-pubs/about-form-w-4>

Thank you,

Amber Fahlbusch  
Auditor/Payroll Division  
PH:530-621-5484/ FAX:530-295-2564

WARNING: This email and any attachments may contain private, confidential, and privileged material for the sole use of the intended recipient. Any unauthorized review, copying, or distribution of this email (or any attachments) by other than the intended recipient is strictly prohibited. If you are not the intended recipient,

**Employee's Withholding Certificate****2020**

► **Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.**  
 ► **Give Form W-4 to your employer.**  
 ► **Your withholding is subject to review by the IRS.**

**Step 1:  
Enter  
Personal  
Information**

(a) First name and middle initial	Last name	(b) Social security number
Address		► <b>Does your name match the name on your social security card?</b> If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to <a href="http://www.ssa.gov">www.ssa.gov</a> .
City or town, state, and ZIP code		
(c) <input type="checkbox"/> <b>Single or Married filing separately</b> <input type="checkbox"/> <b>Married filing jointly</b> (or Qualifying widow(er)) <input type="checkbox"/> <b>Head of household</b> (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)		

**Complete Steps 2–4 ONLY if they apply to you; otherwise, skip to Step 5.** See page 2 for more information on each step, who can claim exemption from withholding, when to use the online estimator, and privacy.

**Step 2:  
Multiple Jobs  
or Spouse  
Works**

Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

Do **only one** of the following.

- (a) Use the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App) for most accurate withholding for this step (and Steps 3–4); **or**  
 (b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; **or**  
 (c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld . . . . . ► ☐

**TIP:** To be accurate, submit a 2020 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator.

**Complete Steps 3–4(b) on Form W-4 for only ONE of these jobs.** Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3–4(b) on the Form W-4 for the highest paying job.)

<b>Step 3: Claim Dependents</b>	If your income will be \$200,000 or less (\$400,000 or less if married filing jointly):		
	Multiply the number of qualifying children under age 17 by \$2,000 ► \$		
	Multiply the number of other dependents by \$500 . . . . . ► \$		
	Add the amounts above and enter the total here . . . . .	<b>3</b>	\$
<b>Step 4 (optional): Other Adjustments</b>	(a) <b>Other income (not from jobs).</b> If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income . . . . .	<b>4(a)</b>	\$
	(b) <b>Deductions.</b> If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here . . . . .	<b>4(b)</b>	\$
	(c) <b>Extra withholding.</b> Enter any additional tax you want withheld each pay period .	<b>4(c)</b>	\$

**Step 5:  
Sign  
Here**

Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.

► **Employee's signature** (This form is not valid unless you sign it.) ► **Date**

**Employers  
Only**

Employer's name and address	First date of employment	Employer identification number (EIN)
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## General Instructions

### Future Developments

For the latest information about developments related to Form W-4, such as legislation enacted after it was published, go to [www.irs.gov/FormW4](http://www.irs.gov/FormW4).

### Purpose of Form

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. If too little is withheld, you will generally owe tax when you file your tax return and may owe a penalty. If too much is withheld, you will generally be due a refund. Complete a new Form W-4 when changes to your personal or financial situation would change the entries on the form. For more information on withholding and when you must furnish a new Form W-4, see Pub. 505.

**Exemption from withholding.** You may claim exemption from withholding for 2020 if you meet both of the following conditions: you had no federal income tax liability in 2019 and you expect to have no federal income tax liability in 2020. You had no federal income tax liability in 2019 if (1) your total tax on line 16 on your 2019 Form 1040 or 1040-SR is zero (or less than the sum of lines 18a, 18b, and 18c), or (2) you were not required to file a return because your income was below the filing threshold for your correct filing status. If you claim exemption, you will have no income tax withheld from your paycheck and may owe taxes and penalties when you file your 2020 tax return. To claim exemption from withholding, certify that you meet both of the conditions above by writing "Exempt" on Form W-4 in the space below Step 4(c). Then, complete Steps 1a, 1b, and 5. Do not complete any other steps. You will need to submit a new Form W-4 by February 16, 2021.

**Your privacy.** If you prefer to limit information provided in Steps 2 through 4, use the online estimator, which will also increase accuracy.

As an alternative to the estimator: if you have concerns with Step 2(c), you may choose Step 2(b); if you have concerns with Step 4(a), you may enter an additional amount you want withheld per pay period in Step 4(c). If this is the only job in your household, you may instead check the box in Step 2(c), which will increase your withholding and significantly reduce your paycheck (often by thousands of dollars over the year).

**When to use the estimator.** Consider using the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App) if you:

1. Expect to work only part of the year;
2. Have dividend or capital gain income, or are subject to additional taxes, such as the additional Medicare tax;
3. Have self-employment income (see below); or
4. Prefer the most accurate withholding for multiple job situations.

**Self-employment.** Generally, you will owe both income and self-employment taxes on any self-employment income you receive separate from the wages you receive as an employee. If you want to pay these taxes through withholding from your wages, use the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App) to figure the amount to have withheld.

**Nonresident alien.** If you're a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

## Specific Instructions

**Step 1(c).** Check your anticipated filing status. This will determine the standard deduction and tax rates used to compute your withholding.

**Step 2.** Use this step if you (1) have more than one job at the same time, or (2) are married filing jointly and you and your spouse both work.

Option **(a)** most accurately calculates the additional tax you need to have withheld, while option **(b)** does so with a little less accuracy.

If you (and your spouse) have a total of only two jobs, you may instead check the box in option **(c)**. The box must also be checked on the Form W-4 for the other job. If the box is checked, the standard deduction and tax brackets will be cut in half for each job to calculate withholding. This option is roughly accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld, and this extra amount will be larger the greater the difference in pay is between the two jobs.



**Multiple jobs.** Complete Steps 3 through 4(b) on only one Form W-4. Withholding will be most accurate if you do this on the Form W-4 for the highest paying job.

**Step 3.** Step 3 of Form W-4 provides instructions for determining the amount of the child tax credit and the credit for other dependents that you may be able to claim when you file your tax return. To qualify for the child tax credit, the child must be under age 17 as of December 31, must be your dependent who generally lives with you for more than half the year, and must have the required social security number. You may be able to claim a credit for other dependents for whom a child tax credit can't be claimed, such as an older child or a qualifying relative. For additional eligibility requirements for these credits, see Pub. 972, Child Tax Credit and Credit for Other Dependents. You can also include **other tax credits** in this step, such as education tax credits and the foreign tax credit. To do so, add an estimate of the amount for the year to your credits for dependents and enter the total amount in Step 3. Including these credits will increase your paycheck and reduce the amount of any refund you may receive when you file your tax return.

### Step 4 (optional).

**Step 4(a).** Enter in this step the total of your other estimated income for the year, if any. You shouldn't include income from any jobs or self-employment. If you complete Step 4(a), you likely won't have to make estimated tax payments for that income. If you prefer to pay estimated tax rather than having tax on other income withheld from your paycheck, see Form 1040-ES, Estimated Tax for Individuals.

**Step 4(b).** Enter in this step the amount from the Deductions Worksheet, line 5, if you expect to claim deductions other than the basic standard deduction on your 2020 tax return and want to reduce your withholding to account for these deductions. This includes both itemized deductions and other deductions such as for student loan interest and IRAs.

**Step 4(c).** Enter in this step any additional tax you want withheld from your pay **each pay period**, including any amounts from the Multiple Jobs Worksheet, line 4. Entering an amount here will reduce your paycheck and will either increase your refund or reduce any amount of tax that you owe.

**Step 2(b)—Multiple Jobs Worksheet** (Keep for your records.)

If you choose the option in Step 2(b) on Form W-4, complete this worksheet (which calculates the total extra tax for all jobs) on **only ONE** Form W-4. Withholding will be most accurate if you complete the worksheet and enter the result on the Form W-4 for the highest paying job.

**Note:** If more than one job has annual wages of more than \$120,000 or there are more than three jobs, see Pub. 505 for additional tables; or, you can use the online withholding estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App).

- 1 Two jobs.** If you have two jobs or you're married filing jointly and you and your spouse each have one job, find the amount from the appropriate table on page 4. Using the "Higher Paying Job" row and the "Lower Paying Job" column, find the value at the intersection of the two household salaries and enter that value on line 1. Then, **skip** to line 3 . . . . . **1** \$ \_\_\_\_\_
- 2 Three jobs.** If you and/or your spouse have three jobs at the same time, complete lines 2a, 2b, and 2c below. Otherwise, skip to line 3.
  - a** Find the amount from the appropriate table on page 4 using the annual wages from the highest paying job in the "Higher Paying Job" row and the annual wages for your next highest paying job in the "Lower Paying Job" column. Find the value at the intersection of the two household salaries and enter that value on line 2a . . . . . **2a** \$ \_\_\_\_\_
  - b** Add the annual wages of the two highest paying jobs from line 2a together and use the total as the wages in the "Higher Paying Job" row and use the annual wages for your third job in the "Lower Paying Job" column to find the amount from the appropriate table on page 4 and enter this amount on line 2b . . . . . **2b** \$ \_\_\_\_\_
  - c** Add the amounts from lines 2a and 2b and enter the result on line 2c . . . . . **2c** \$ \_\_\_\_\_
- 3** Enter the number of pay periods per year for the highest paying job. For example, if that job pays weekly, enter 52; if it pays every other week, enter 26; if it pays monthly, enter 12, etc. . . . . **3** \_\_\_\_\_
- 4 Divide** the annual amount on line 1 or line 2c by the number of pay periods on line 3. Enter this amount here and in **Step 4(c)** of Form W-4 for the highest paying job (along with any other additional amount you want withheld) . . . . . **4** \$ \_\_\_\_\_

**Step 4(b)—Deductions Worksheet** (Keep for your records.)

- 1** Enter an estimate of your 2020 itemized deductions (from Schedule A (Form 1040 or 1040-SR)). Such deductions may include qualifying home mortgage interest, charitable contributions, state and local taxes (up to \$10,000), and medical expenses in excess of 10% of your income . . . . . **1** \$ \_\_\_\_\_
- 2** Enter:  $\left\{ \begin{array}{l} \bullet \$24,800 \text{ if you're married filing jointly or qualifying widow(er)} \\ \bullet \$18,650 \text{ if you're head of household} \\ \bullet \$12,400 \text{ if you're single or married filing separately} \end{array} \right\}$  . . . . . **2** \$ \_\_\_\_\_
- 3** If line 1 is greater than line 2, subtract line 2 from line 1. If line 2 is greater than line 1, enter "-0-" . . . **3** \$ \_\_\_\_\_
- 4** Enter an estimate of your student loan interest, deductible IRA contributions, and certain other adjustments (from Schedule 1 (Form 1040 or 1040-SR)). See Pub. 505 for more information . . . **4** \$ \_\_\_\_\_
- 5 Add** lines 3 and 4. Enter the result here and in **Step 4(b)** of Form W-4 . . . . . **5** \$ \_\_\_\_\_

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. Internal Revenue Code sections 3402(f)(2) and 6109 and their regulations require you to provide this information; your employer uses it to determine your federal income tax withholding. Failure to provide a properly completed form will result in your being treated as a single person with no other entries on the form; providing fraudulent information may subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation; to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws; and to the Department of Health and Human Services for use in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.



**Married Filing Jointly or Qualifying Widow(er)**

Higher Paying Job Annual Taxable Wage & Salary	Lower Paying Job Annual Taxable Wage & Salary											
	\$0 - 9,999	\$10,000 - 19,999	\$20,000 - 29,999	\$30,000 - 39,999	\$40,000 - 49,999	\$50,000 - 59,999	\$60,000 - 69,999	\$70,000 - 79,999	\$80,000 - 89,999	\$90,000 - 99,999	\$100,000 - 109,999	\$110,000 - 120,000
\$0 - 9,999	\$0	\$220	\$850	\$900	\$1,020	\$1,020	\$1,020	\$1,020	\$1,020	\$1,210	\$1,870	\$1,870
\$10,000 - 19,999	220	1,220	1,900	2,100	2,220	2,220	2,220	2,220	2,410	3,410	4,070	4,070
\$20,000 - 29,999	850	1,900	2,730	2,930	3,050	3,050	3,050	3,240	4,240	5,240	5,900	5,900
\$30,000 - 39,999	900	2,100	2,930	3,130	3,250	3,250	3,440	4,440	5,440	6,440	7,100	7,100
\$40,000 - 49,999	1,020	2,220	3,050	3,250	3,370	3,570	4,570	5,570	6,570	7,570	8,220	8,220
\$50,000 - 59,999	1,020	2,220	3,050	3,250	3,570	4,570	5,570	6,570	7,570	8,570	9,220	9,220
\$60,000 - 69,999	1,020	2,220	3,050	3,440	4,570	5,570	6,570	7,570	8,570	9,570	10,220	10,220
\$70,000 - 79,999	1,020	2,220	3,240	4,440	5,570	6,570	7,570	8,570	9,570	10,570	11,220	11,240
\$80,000 - 99,999	1,060	3,260	5,090	6,290	7,420	8,420	9,420	10,420	11,420	12,420	13,260	13,460
\$100,000 - 149,999	1,870	4,070	5,900	7,100	8,220	9,320	10,520	11,720	12,920	14,120	14,980	15,180
\$150,000 - 239,999	2,040	4,440	6,470	7,870	9,190	10,390	11,590	12,790	13,990	15,190	16,050	16,250
\$240,000 - 259,999	2,040	4,440	6,470	7,870	9,190	10,390	11,590	12,790	13,990	15,520	17,170	18,170
\$260,000 - 279,999	2,040	4,440	6,470	7,870	9,190	10,390	11,590	13,120	15,120	17,120	18,770	19,770
\$280,000 - 299,999	2,040	4,440	6,470	7,870	9,190	10,720	12,720	14,720	16,720	18,720	20,370	21,370
\$300,000 - 319,999	2,040	4,440	6,470	8,200	10,320	12,320	14,320	16,320	18,320	20,320	21,970	22,970
\$320,000 - 364,999	2,720	5,920	8,750	10,950	13,070	15,070	17,070	19,070	21,290	23,590	25,540	26,840
\$365,000 - 524,999	2,970	6,470	9,600	12,100	14,530	16,830	19,130	21,430	23,730	26,030	27,980	29,280
\$525,000 and over	3,140	6,840	10,170	12,870	15,500	18,000	20,500	23,000	25,500	28,000	30,150	31,650

**Single or Married Filing Separately**

Higher Paying Job Annual Taxable Wage & Salary	Lower Paying Job Annual Taxable Wage & Salary											
	\$0 - 9,999	\$10,000 - 19,999	\$20,000 - 29,999	\$30,000 - 39,999	\$40,000 - 49,999	\$50,000 - 59,999	\$60,000 - 69,999	\$70,000 - 79,999	\$80,000 - 89,999	\$90,000 - 99,999	\$100,000 - 109,999	\$110,000 - 120,000
\$0 - 9,999	\$460	\$940	\$1,020	\$1,020	\$1,470	\$1,870	\$1,870	\$1,870	\$1,870	\$2,040	\$2,040	\$2,040
\$10,000 - 19,999	940	1,530	1,610	2,060	3,060	3,460	3,460	3,460	3,640	3,830	3,830	3,830
\$20,000 - 29,999	1,020	1,610	2,130	3,130	4,130	4,540	4,540	4,720	4,920	5,110	5,110	5,110
\$30,000 - 39,999	1,020	2,060	3,130	4,130	5,130	5,540	5,720	5,920	6,120	6,310	6,310	6,310
\$40,000 - 59,999	1,870	3,460	4,540	5,540	6,690	7,290	7,490	7,690	7,890	8,080	8,080	8,080
\$60,000 - 79,999	1,870	3,460	4,690	5,890	7,090	7,690	7,890	8,090	8,290	8,480	9,260	10,060
\$80,000 - 99,999	2,020	3,810	5,090	6,290	7,490	8,090	8,290	8,490	9,470	10,460	11,260	12,060
\$100,000 - 124,999	2,040	3,830	5,110	6,310	7,510	8,430	9,430	10,430	11,430	12,420	13,520	14,620
\$125,000 - 149,999	2,040	3,830	5,110	7,030	9,030	10,430	11,430	12,580	13,880	15,170	16,270	17,370
\$150,000 - 174,999	2,360	4,950	7,030	9,030	11,030	12,730	14,030	15,330	16,630	17,920	19,020	20,120
\$175,000 - 199,999	2,720	5,310	7,540	9,840	12,140	13,840	15,140	16,440	17,740	19,030	20,130	21,230
\$200,000 - 249,999	2,970	5,860	8,240	10,540	12,840	14,540	15,840	17,140	18,440	19,730	20,830	21,930
\$250,000 - 399,999	2,970	5,860	8,240	10,540	12,840	14,540	15,840	17,140	18,440	19,730	20,830	21,930
\$400,000 - 449,999	2,970	5,860	8,240	10,540	12,840	14,540	15,840	17,140	18,450	19,940	21,240	22,540
\$450,000 and over	3,140	6,230	8,810	11,310	13,810	15,710	17,210	18,710	20,210	21,700	23,000	24,300

**Head of Household**

Higher Paying Job Annual Taxable Wage & Salary	Lower Paying Job Annual Taxable Wage & Salary											
	\$0 - 9,999	\$10,000 - 19,999	\$20,000 - 29,999	\$30,000 - 39,999	\$40,000 - 49,999	\$50,000 - 59,999	\$60,000 - 69,999	\$70,000 - 79,999	\$80,000 - 89,999	\$90,000 - 99,999	\$100,000 - 109,999	\$110,000 - 120,000
\$0 - 9,999	\$0	\$830	\$930	\$1,020	\$1,020	\$1,020	\$1,480	\$1,870	\$1,870	\$1,930	\$2,040	\$2,040
\$10,000 - 19,999	830	1,920	2,130	2,220	2,220	2,680	3,680	4,070	4,130	4,330	4,440	4,440
\$20,000 - 29,999	930	2,130	2,350	2,430	2,900	3,900	4,900	5,340	5,540	5,740	5,850	5,850
\$30,000 - 39,999	1,020	2,220	2,430	2,980	3,980	4,980	6,040	6,630	6,830	7,030	7,140	7,140
\$40,000 - 59,999	1,020	2,530	3,750	4,830	5,860	7,060	8,260	8,850	9,050	9,250	9,360	9,360
\$60,000 - 79,999	1,870	4,070	5,310	6,600	7,800	9,000	10,200	10,780	10,980	11,180	11,580	12,380
\$80,000 - 99,999	1,900	4,300	5,710	7,000	8,200	9,400	10,600	11,180	11,670	12,670	13,580	14,380
\$100,000 - 124,999	2,040	4,440	5,850	7,140	8,340	9,540	11,360	12,750	13,750	14,750	15,770	16,870
\$125,000 - 149,999	2,040	4,440	5,850	7,360	9,360	11,360	13,360	14,750	16,010	17,310	18,520	19,620
\$150,000 - 174,999	2,040	5,060	7,280	9,360	11,360	13,480	15,780	17,460	18,760	20,060	21,270	22,370
\$175,000 - 199,999	2,720	5,920	8,130	10,480	12,780	15,080	17,380	19,070	20,370	21,670	22,880	23,980
\$200,000 - 249,999	2,970	6,470	8,990	11,370	13,670	15,970	18,270	19,960	21,260	22,560	23,770	24,870
\$250,000 - 349,999	2,970	6,470	8,990	11,370	13,670	15,970	18,270	19,960	21,260	22,560	23,770	24,870
\$350,000 - 449,999	2,970	6,470	8,990	11,370	13,670	15,970	18,270	19,960	21,260	22,560	23,900	25,200
\$450,000 and over	3,140	6,840	9,560	12,140	14,640	17,140	19,640	21,530	23,030	24,530	25,940	27,240

## NEW BUSINESS

1/21/2020 New Business  
Item 6.a

**Linda Stone**

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**To:** NEW BUSINESS AGENDA ITEM  
**Subject:** FW: Pole Placement Inquiry SCADA PM 31400596 (White Rock Road & Stonebriar Drive, El Dorado Hills CA 95762)  
**Attachments:** image001.jpg; image001.jpg

----- Original Message -----

Subject: Pole Placement Inquiry SCADA PM 31400596 (White Rock Road & Stonebriar Drive, El Dorado Hills CA 95762)

From: "Abdussamy, Abdullah" <[A8AE@pge.com](mailto:A8AE@pge.com)>

Date: Mon, December 16, 2019 9:07 am

To: "[gm@rollinghillscsd.org](mailto:gm@rollinghillscsd.org)" <[gm@rollinghillscsd.org](mailto:gm@rollinghillscsd.org)>

Cc: "Abdussamy, Abdullah" <[A8AE@pge.com](mailto:A8AE@pge.com)>

Hello,

I am reaching out in regards to a PG&E SCADA project 31400596 (White Rock Road & Stonebriar Drive, El Dorado Hills CA 95762)

I have attached a construction drawing to this email that highlights the units that are to be installed and the tentative location for these units.

At this stage, our concern is over the placement of the solar pole. We're requesting to move the solar pole about 12 feet back from the back of walk and would like to request permission for that as this would be beyond the current property line. The reason for this change would be to move the pole a little further away from the trees so that it could get unimpeded sunlight. We would really appreciate it if you could work with us on this.

If you would like to set up a meeting on site for clarification feel free to let me know and I can arrange for that. If you have any questions at all please feel free to reach out and give me a call as well.

I look forward to hearing from you soon.

Best Regards,  
Abdullah Abdussamy

**Project Manager | SCADA Gas Execution**  
6121 Bollinger Canyon Rd. | San Ramon, CA 94583  
P: (925) 819 – 8374 | E: [A8AE@pge.com](mailto:A8AE@pge.com)

Drawings not attached.  
Respectful  
A







1/21/2020 NEW BUSINESS  
Item 6.c.

January 14, 2020

Ms. Chaney Hicks  
General Manager  
Rolling Hills CSD  
P.O. Box 5266  
El Dorado Hills, CA 95762

RE: Grazing for Fire Breaks

Ms. Chaney Hicks,

Thank you for allowing us to provide you with a proposal for grazing a fire break around Rolling Hills CSD.

As we did last year, we plan on grazing a 150 foot fire break which runs from the homeowner fences to the outside of the fire break road up on the hill behind the houses. The total acreage that we will graze is approximately 14 acres.

We may need a source of drinking water for the livestock (possibly a homeowner or landscape water that may be available). We would most likely use about 650 animals to complete the job and it will take between 6-9 days.

The cost to graze this area would be \$6750.00.

To recap, our service is to provide the sheep and goats to clear the desired area, all the portable electric fencing, a shepherd 24/7, livestock guardian dogs (to protect the goats), our support staff 24/7, and all the labor required to install the fencing and care for the livestock. We would like to keep our shepherds camp trailer on site during the grazing (possibly located behind the gate at the cul de sac on Winterfield Drive)

Thank you again for allowing me to bid this for you. If you have any questions, please feel free to contact me.

Sincerely,

John Quinn  
General Manager  
Capra Environmental Services, Corp.  
(916) 719-8522  
[john@capraenv.com](mailto:john@capraenv.com)  
[www.capraenvironmental.com](http://www.capraenvironmental.com)