

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
Tuesday, February 18, 2020 - 7:00 p.m.  
Holiday Inn Express Meeting Room  
4360 Town Center Drive, El Dorado Hills, CA

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

a. General Manager Report

**4. Consent Items**

- a. Approve/file draft Minutes of January 21, 2020 regular meeting of the Board of Directors
- b. Approval of monthly financial reports prepared by the El Dorado County Auditor Controller's office for the month ended January 2020
- c. Correspondence receive/file:
  - 1) Umpqua Bank monthly statement for January 2020
  - 2) January 21, 2020 letter advising General Counsel taking Paternity Leave in February; back-up support
  - 3) Quarterly Tax Returns for 4<sup>th</sup> Quarter 2019 prepared by County Auditor's office
  - 4) Elections Department Reminder Statement of Facts due by January 31, 2020
  - 5) SDRMA transmittal of annual renewal questionnaire for risk liability policy; application due by February 15, 2020 to receive early discount \$75 credit incentive
  - 6) Notice from County Payroll Division regarding changes resulting from new Tax Form Requirements
  - 7) Receipt of executed Release of All Claims and Waiver of Liability, Assumption of Risk, and Indemnify Contract between PGE & District for PG&E SCADA project no. 31400596.

Consent Items Pulled for Discussion: \_\_\_\_\_

**5. Old Business**

- a. **Folsom Heights Development Project – Emergency Vehicle Access at Prima Drive and Stonebriar.** Staff to provide update of any new information available on this issue (Discussion Item).

- b. **DMV Registration for Processing Citations** – Staff to provide update regarding progress toward issuance of Requestor Code for District needed for citation processing (Discussion Item).

## 6. New Business

- a. **Fencing on Montrose Drive Blown Down** – Staff to brief Board about fencing which blew down from excessive winds; discussion of potential costs for repair since work subject to payment of prevailing wage; consideration of authorization for expenditure of funds from approved budget in an amount estimated at \$3,000 to restore the fence (Discussion/Possible Action Item)

## 7. Adjournment

\*\*\*\*\*

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.