

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, June 16, 2020 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Governor Newsom’s Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference by:

Dial Toll Free: 1-866-899-4679

Code: 179-420-693

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

4. Consent Items

- a. Approve/file draft Minutes of May 19, 2020 regular meeting of the Board of Directors
- b. Approval of monthly financial reports prepared by the El Dorado County Auditor Controller’s office for the month ended May 2020
- c. Correspondence receive/file:
 - 1) CA Department of Tax and Fee Administration – Notice of Updated Information New Sales and Use Tax Rates Operative July 1, 1010
 - 2) PG&E Notice Keeping Californians Safe in a Changing Environment
 - 3) Renewal Certificate of Insurance for Tree Pros Arboricultural Services Inc.
 - 4) El Dorado County Planning and Building Department – Planning Division Notice of Availability of Draft Environmental Impact Report for the Montano De El Dorado Phase I and II Master Plan
 - 5) El Dorado County Auditor’s Notice regarding FY20 Year End Deadlines
 - 6) Weed Abatement solicitation- The Hills Lot Clearing LLC

- 7) El Dorado County Notice to Employees of Emailing of Direct Deposit Advices
- 8) Bank Statements for periods ended February, March, April, and May 2020

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Folsom Heights Development Project** – Emergency Vehicle Access (EVA) at Prima Drive and Stonebriar, including update regarding any new information received by the District on this issue.
 - (i) Resident has requested that the Board consider amending the document entitled “Rolling Hills Community Services District Meeting Notes From February 5, 2020 with Multiple Agency Reps Regarding Prima EVA” to include specific statements as to the Board’s position on issues discussed; and
 - (ii) Resident has requested that the Board adopt a Policy Statement regarding its position on the EVA road.

(Discussion/Possible Action Item)

- b. **4th of July Event 2020** – Update regarding current status of State and County Orders in accordance with Governor Newsom’s four stage plan related to the COVID-19 pandemic and how that affects consideration of resident’s request to hold 4th of July event. Depending on status, further consideration of expenditure of funds from approved budget to defray District’s contribution toward costs for this event in an amount not to exceed \$1,300 (Discussion/Possible Action Item)
- c. **Request for Reconsideration of September 17, 2019 Decision Regarding Resident’s Request for District to Cut Down Tree(s) Overhanging Property at 406 Bailey** – Resident requested the Board reconsider its prior decision to reject the request for further cutting and trimming of trees at this location (Discussion/Possible Action Item)
- d. **Dead Trees at Stonebriar Entrance** – Resident request that dead trees at Stonebriar Entrance now be removed and replaced; resident previously requested that the Board take no action until the trees were sufficiently dead so as not to promote volunteer trees to sprout. Bidding for work not yet done (Discussion/Possible Action Item)

6. New Business

- a. **El Dorado Hills Monument Sign Restoration** – Staff to discuss issues of damage to the El Dorado Hills monument sign; consideration of approval of funds in the amount of \$8,215.52 for the restoration of the El Dorado Hills monument sign located on CSD property (Discussion/Possible Action Item)

- b. **Illegal Trespass Issues** – Staff to discuss illegal trespass issues associated with electric fence erected for the goat grazing fire break work and other areas of the District (Discussion/Possible Action Item)
- c. **Consolidated District General Election to be Held November 3, 2020** – Staff seeking adoption of Resolution No. 20-01 “Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services,” at which election the issue to be presented to the voters is the nomination of candidates to elect three (3) Directors, each with a full four (4) year term to expire December 6, 2024 (Action Item)
- d. **Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment Fiscal Year 2021**; Public Comment, Close Hearing.
Proposed Action: Adoption of Resolution 20-02 Authorizing continued collection of the Direct Charge Assessment of \$200 for FY21 for the purposes of maintaining and improving community infrastructure and for other lawful purposes of the District.
- e. **Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limits for Fiscal Year 2021 for RHCSD as described in Article XII B of the State Constitution.**
The proposed appropriation limits are \$109,818.19; Public Comment; Close Hearing.
Proposed Action: Adoption of Resolution 20-03 Establishing the Appropriation Limits for FY21 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$109,818.19.
- f. **Budget for FY20-21** – Discussion and consideration of draft preliminary budget for fiscal year 2020-2021 and approval (Discussion/Possible Action Item)
- g. **Storage Unit Rental** – Staff seeking authorization for expenditure of funds from approved budget for rental of the District storage unit for July – December 2020; monthly cost of rental is \$154.00 (Discussion/Possible Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.