

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF APRIL 21, 2020 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on April 21, 2020, was called to order at 7:01 p.m. by President Tim Halverson in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Halverson, Directors Brenda Collette, Gordon Fawkes, Matt Sites, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present. Also present were four members of the public.

2. Public Comment (Items not on the agenda).

A resident who resides on Prima Court asked for an update on the development of Berkshire Park.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks discussed her April 21, 2020, report detailing district business, copy attached.

4. Consent Items continued from March meeting which was canceled due to COVID-19 Issues.

The consent items consisting of draft Minutes of February 18, 2020 regular meeting of the Board of Directors, monthly financial reports prepared by the El Dorado County Auditor Controller's office for the month ended February 2020, correspondence including CDTFA Notice re New Sales and Use Tax Rates Operative April 1, 2020; CSDA Call to Action – ACR 179 – Letter of Support; Notice 3/12/2020 Governor's Office of Emergency Services to Provide Update to Special Districts on COVID-19 Response; COVID-19 Update: Suspension of Brown Act Provisions and Event Cancellation Issues provided by Meyers Nave; SDLF Memo dated 2/25/2020 regarding 2020 Emerging Leaders Scholarships Available: Attend CSDA's General Manager Leadership Summit at No Cost; CalPERS Memo dated 2/26/2020 regarding Request for Public Comments re Designation of Board Decision in the Dudley J. Lang Matter as Precedential; and EID Proposition 218 Notice – Proposed Rate Increases 2021-2025 were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Mark Magee. There was no further discussion. A roll call vote was taken, as follows; motion carried.

AYES: Halverson, Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: None

5. Consent Items.

The consent items consisting of the monthly financial reports prepared by the El Dorado County Auditor Controller's office for the month ended March 2020; correspondence including SDRMA Letter re 2020-2021 Property/Liability Program Estimated Contribution; CalPERS Circular Letters issued March 2020; and Jacobson Jarvis CPA firm introduction letter were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Matt Sites. There was no further discussion. A roll call vote was taken, as follows; motion carried.

AYES: Halverson, Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: None

Old Business

6. a. Folsom Heights Development Project – Emergency Vehicle Access (EVA) at Prima Drive and Stonebriar, including update regarding any new information available on this issue and discussion of methods/types of gates under consideration at the EVA access point.

General Manager Chaney Hicks reported that the District has received no new information since that reported at the February 18th meeting. The discussion portion of this agenda item relating to the methods/types of gates under consideration for the EVA access point was requested by resident Stephanie Haley. The Board's current understanding of the gate options is that there is a difference of opinion between stakeholders as to what should be used. The District understands that the Sacramento County Fire Department has expressed its desire to use bollards, while El Dorado Hills desires a distinct fire gate as outlined in its letter to Folsom dated February 10, 2020. The Board has been told it will have an opportunity to review the plans as part of the review process.

Resident Ellen Post presented comments and concerns about the 27' width, whether that included sidewalks or a bike lane, the fact that Folsom previously said they were not going to include sidewalks or a bike lane yet plans she reviewed included it, and her and other residents' expressed concerns that doing so will invite and increase the number of people using the EVA road resulting in safety, fire issues, and increased crime. She said she hopes the Board is "on our team."

Director Brenda Collette voiced her opinion that she is not for connectivity. President Halverson noted that it is not our choice, but we can continue to have a voice in the process. Director Matt Sites said the State has pushed the issues of connectivity with a goal to reduce the carbon footprint and reduce emissions. He said that Folsom's original plans included three or four points of access to the District. In light of District and resident concerns, through discussions with the District Folsom reduced it to only one connecting access point. The residents will continue to closely monitor Folsom's plans and activities. The Board reiterated its continued concerns for safety with this and all issues, and will continue to present any new information it receives.

New Business

7.a. Emergency Work as a Result of Flooding.

Chaney reported emergency work was done in the area of 7965 Belhaven as a result of the torrential downpour in early April which caused flooding at the lowest point in that portion of the street. Due to the amount of water, water backed up and ran into the garage and house. The District immediately brought out a pump to help reduce the water to alleviate flooding and a drain clean-out vendor to check and clear the drains as needed. The storm drain looked clear, but some root intrusion was found underground. After some discussion, Director Gordon Fawkes made a motion to approve and ratify expenditure of funds in the amount of \$5,456.50 for the emergency work; second by President Tim Halverson. A roll call vote was taken, as follows; motion carried.

AYES: Halverson, Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: None

7.b. Request from Resident regarding work at Dunnwood Drive and Joerger Park.

Chaney advised the Board that a resident requested improvements on Dunnwood Drive including planting of additional trees and plants, additional bark, split rail fencing, and Joerger Park tree plantings. Initial estimates for trees, plants, and bark on Dunnwood are approximately \$6,500 for materials. The estimated cost for split rail fencing ranges up to approximately \$37,000. Matt Sites asked the resident's reason for requesting the fence. Chaney said they thought it would look nice and prevent motorized vehicles from accessing the area. Director Mark Magee noted there is no master

plan in place for Joerger Park. Director Brenda Collette said she recalls the residents did not favor plans for this area. Director Fawkes said he would be open to a community project to replace the bark. Director Matt Sites noted that the existing irrigation in the area is limited and would not support additional plantings. Director Gordon Fawkes suggested that the matter be tabled until the Board is able to have a face-to-face meeting to discuss the issues further. The Board members agreed with the suggestion.

7.c. Maintenance Work in area of Winterfield Drive.

Chaney brief the Board that there are fallen branches/deadwood on CSD property behind Winterfield Drive which should be removed and presented for consideration rerouting the V-ditch trench in that area to allow for drainage. The total cost for the work would not to exceed \$1,700. President Tim Halverson said that since this is near his home, he will be abstaining from the vote. The remaining Board members indicated they would like to visually inspect the v-ditch and area. This matter was continued to the next meeting of the Board.

7.d. Fire Scraping as Fire Mitigation Measure 2020.

A homeowner requested that the perimeter fire scraping be done this year to mitigate fire danger. This matter was continued to the next meeting of the Board.

7.e. Next Door Forum.

Staff presented the question of whether the Board might want to utilize the Next Door social media platform as a further means of communication with residents of the District. The Board members had many questions about how it would be used, who would have the ability to post, and how to implement procedures for its use. Overall, the consensus of the Board members was it could be a good communication tool, but wanted more information for safe and legal use should it decide to do so. The matter was continued to the next meeting of the Board.

8. Adjournment. Upon motion by President Tim Halverson and seconded by Director Gordon Fawkes, the meeting was adjourned at 8:46 p.m.

Submitted by:


Linda Stone, Board Secretary

Approved by Board: May 19, 2020

April 21, 2020

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Repaired multiple broken lines along White Rock Road
- Controller at Berkshire Replaced due to corrosion on circuit board.
- Dunnwood Drive irrigation repairs.
- Talked about start date for fire abatement mid May.

Montrose Fence:

Repairs complete.

Springfield Meadows: LED bulbs received for pillar lights,

installed and functional. Resident noted that recently installed landscape lighting in median not working. Warranty call to Handyman to inspect and they

determined that there is a fault in the line (under roadway). I called resident back to ask if that was installed direct bury (as I recall was a previous issue – Stonebriar?). An electrician will be required to determine issue and most likely new line run to median via sawcutting pavement out. Lights functional at monument only right now.



Berkshire Park Plan:

Multiple calls to County, email to Mel Pabalinas (package was passed off to Mel responded to email that he would revisit plan package. Tim was able to get Mel's boss to agree to look into this issue. Most likely delay due to COVID conditions.

Radar Sign:

Radar sign installed and working on configuring it and pulling data off of it.

Shadow Hills:

Finalizing bid package to include Shadow Hills sealing/repairs, Stonebriar remove and replace repairs/stripping/sidewalk grinding and Springfield Meadows speed bump painting.



PGE Work: Work mostly completed to upgrade Gas Monitoring System. Sidewalk repairs completed, PG&E to install with solar.

Annexation: EDHCSD looking for additional financials from last audit.



Belhaven: Claim submitted by resident regarding water damage during storm. Adjuster assigned by insurance provider is reviewing claim.

Fire Abatement: Work Complete by livestock. He is invoicing for half and will see how the rains affect growth in case he needs to return. Landscapers will begin cutting inner firebreaks at end of May.



COVID19: Stonebriar Park Playground closure due to virus, equipment taped off with caution tape and signs. Swings have been untied and used, re-taped off. Notice sent out on Nextdoor and website.



Meeting signs will go out with information regarding call in meeting written on sign, go to website for instructions.

Resident Concerns: Call Re: Bark on Haddington Ct (resident removed). Talked with person at park with dog off leash.