

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF MAY 19, 2020 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The teleconference meeting of the Rolling Hills CSD held on May 19, 2020, was called to order at 7:02 p.m. by President Tim Halverson in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Halverson, Directors Brenda Collette, Gordon Fawkes, Matt Sites, and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and General Counsel Trevor Taniguchi were present. Also present were members of the public.

**2. Public Comment (Items not on the agenda).**

Resident Tim Haley commented that he thinks revisions are needed to the District's Meeting Notes taken for the February 5, 2020 meeting among the various entities regarding the Folsom Heights development project. He specifically objected to comments made by Clay Loomis and thinks the District needs to be specific as to its position on aspects of the EVA only road. He also requested that the Board adopt a policy statement regarding use of the road. The Clerk was directed to list this item on the June Board meeting agenda.

Resident Ed McGowan requested that the issue of the trees at the Stonebriar entrance at Prima Drive also be listed on next month's meeting agenda for discussion. Ed also inquired why there is a closed session listed for this meeting. General Counsel Trevor Taniguchi replied that the district has received a claim which requires a closed session discussion.

**3. Closed Session.**

The Board adjourned to Closed session at 7:16 p.m.

**4. Report from Closed Session.**

The Board reconvened to Open session at 7:51 p.m. There was no reportable action taken in Closed session.

**5. Consideration of Claim from Prabhnit Singh.**

A claim was filed by a resident as a result of damage he suffered from the excessive rain on April 4-5, 2020 when the storm drain near his home could not handle the amount of water. The claim was turned over to the District's liability carrier which commissioned a report be prepared by its claims adjuster. The Board received a briefing from its General Counsel about potential liability to the District and about the findings of the George Hills Company report. It also was briefed by the General Manager about her observations. After discussion and based on the information provided, President Tim Halverson made a motion to deny the claim and authorize the General Manager to execute the denial on behalf of the District; second by Director Mark Magee. A roll call vote was taken, as follows, motion passed.

AYES: Halverson, Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: None

**6. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks discussed her May 19, 2020, report detailing district business, copy attached.

## **7. Consent Items.**

The consent items consisting of the Minutes of the April 21, 2020 regular meeting, monthly financial reports prepared by the El Dorado County Auditor Controller's office for the month ended April 2020; correspondence including CalPERS Circular letter dated April 16, 2020 re Reporting Paid Leave under the Families First Coronavirus Response Act, and EID Important Notice to Commercial Water Users were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Mark Magee. There was no further discussion. A roll call vote was taken, as follows; motion carried.

AYES: Halverson, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: Collette

## **Old Business**

### **8. a. Folsom Heights Development Project – Emergency Vehicle Access (EVA) at Prima Drive and Stonebriar, including update regarding any new information available on this issue.**

General Manager Chaney Hicks reported that she reached out to the Folsom Planning Department, the Fire Department, and Clay Loomis for updates about the project. She received no updates or information.

### **8.b. Maintenance Work in Area of Winterfield Drive.**

The General Manager and Director Matt Sites briefed the Board about the dead branches and wood on CSD property behind Winterfield Drive property, and their review of the V-ditch issue which was recommended for re-routing to allow for better drainage. Director Sites made a motion to approve not to exceed \$1,700 from the approved budget to remove the fallen branches and deadwood, and re-route the V-ditch. He said the authorization does not include tree cutting; second by Director Mark Magee. A roll call vote was taken, as follows, motion passed.

AYES: Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: Halverson

### **8.c. Fire Scraping as Fire Mitigation Measure 2020.**

The Board discussed whether it felt scraping was necessary this year around the perimeter of the District as an additional fire mitigation measure. The Board agreed the goats have done an excellent job knocking down the weeds. They discussed whether to have a fixed schedule for the scraping but the consensus was to address the issue each year depending on the circumstances. Director Matt Sites said he believes it is in the best interests of the District to do the fire scraping this year. He made a motion to expend not to exceed \$3,200 for fire scraping around the perimeter of the District; second by Director Mark Magee. A roll call vote was taken, as follows, motion passed.

AYES: Halverson, Collette, Magee, and Sites

NOES: Fawkes

ABSENT: None

ABSTAIN: None

### **8.d. Next Door Forum.**

The Board discussed the Next Door forum as a possible further means of communication with residents of the District. One of the current requirements for an entity to have a Next Door account is that it provide GIS mapping, which is extremely expensive. There were mixed comments about whether the forum is a good communication tool or not. The Board discussed the need to release a Newsletter and discussed content items of interest. After discussion, Director Matt Sites made a motion that the District not utilize the Next Door forum, but stick with standard communication. After

further discussion, it was the consensus of all board members present that they do not want to move forward with utilizing Next Door.

**New Business**

**9.a. 4<sup>th</sup> of July Event 2020.**

In light of the COVID-19 pandemic requiring social distancing and other orders in place, the Board agreed it would not proceed with the event this year and hopes that the residents understand the decision was made to promote health and safety.

**9.b. Budget Development for FY20-21.**

Aside from the road work maintenance, no special projects were identified for fiscal year 2021. The Clerk was instructed to put together a draft budget for consideration based on the current year's expenses.

**10. Adjournment.** Upon motion by Director Matt Sites and seconded by Director Mark Magee, the meeting was adjourned at 9:08 p.m.

Submitted by:



Linda Stone, Board Secretary

Approved by Board: July 21, 2020

May 19, 2020

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Clearing out Summerfield Storm Drain Pipe
- Tree limb removed along Summerfield hanging over sidewalk.
- Fire breaks ongoing through end of month.

Berkshire Park Plan: No response from County to date on permit variance.

Radar Sign:

Radar sign installed and data accessed (see attached charts).



Shadow Hills:

Finalizing bid package to include Shadow Hills sealing/repairs, Stonebriar remove and replace repairs/stripping/sidewalk grinding and Springfield Meadows speed bump painting.

Well Destruction:

Work took place to destroy the well on Folsom Heights property and large vehicles (cement trucks) used Winterfield Drive Fire Gate to Access property. Folsom Heights indicated that they would take responsibility if the drainage pipe is damaged due to oversized vehicle traffic.

Annexation:

EDHCSD looking for additional financials from last audit.

Fire Abatement:

Livestock back on property working on fire breaks.

COVID19:

Stonebriar Park tape/signs kept getting removed and torn and littered all over park. I left signs taped to the equipment stating closure but removed tape since it kept being removed and I was spending a lot of time on cleanup and retape. Board member sent out Nextdoor post indicating playground closed. I found 10 people with small toddler children using playground, I asked them to leave and retaped playground.

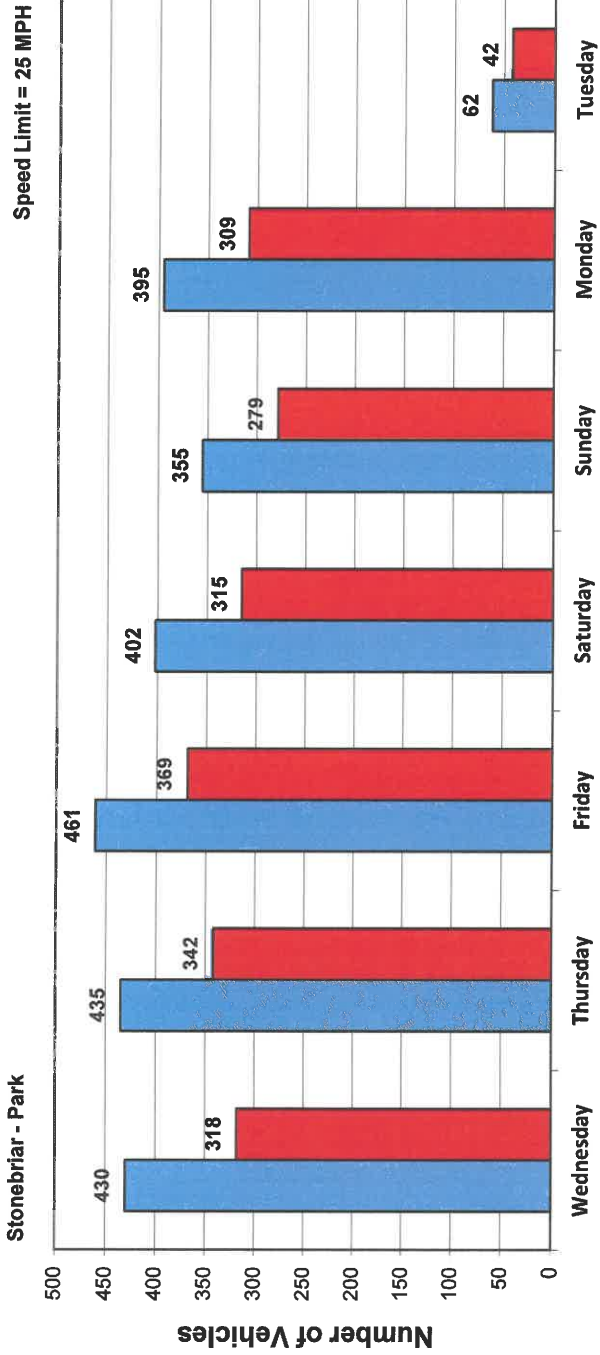


Meeting signs went out early to ensure more residents see it's a call in meeting and to go to website for instructions.

# Vehicle and Speed Violator Counts

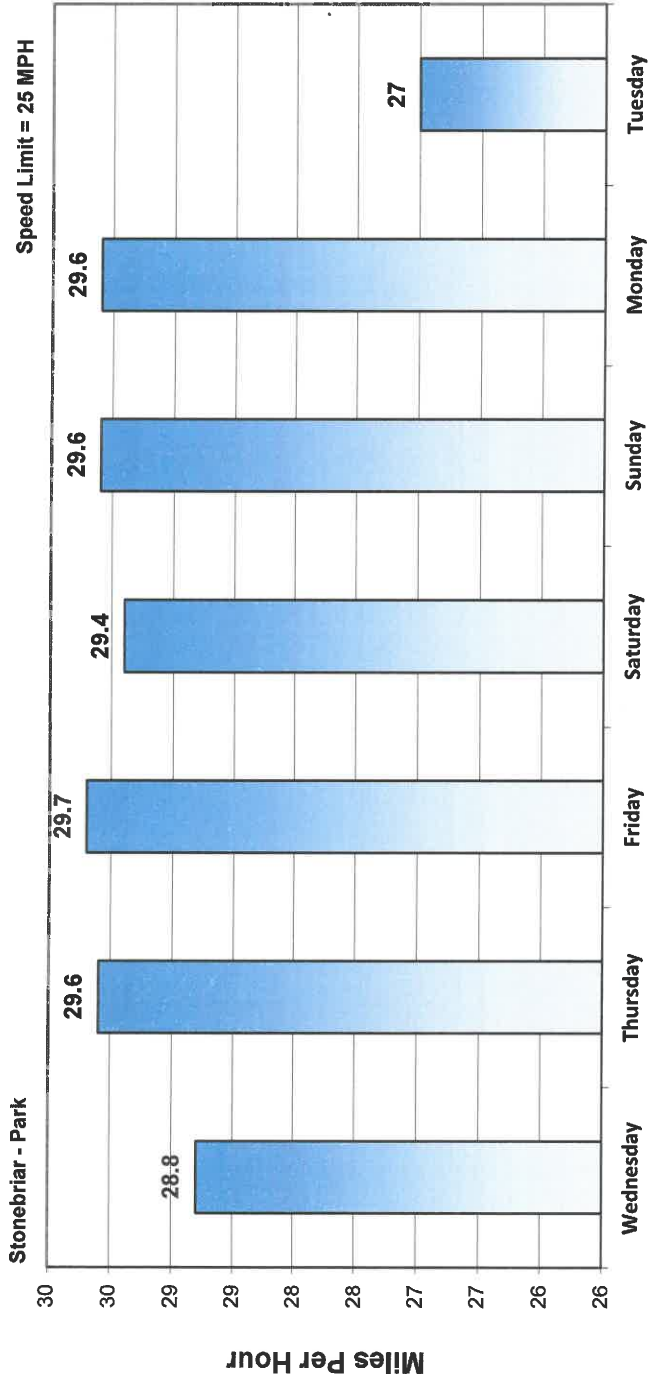


■ Tot. Vehicles ■ # Violators



Week (7 days): 4/29/2020 - 5/5/2020

# Daily Average Speeds

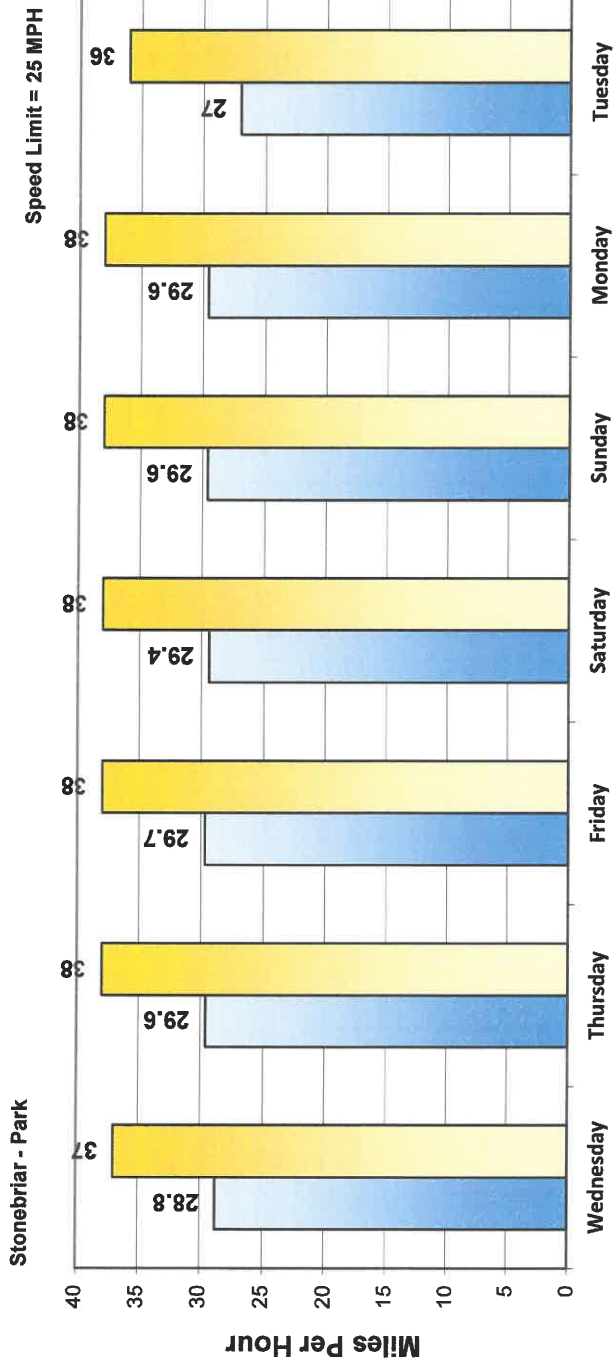


Week (7 days): 4/29/2020 - 5/5/2020

### Daily Average Speeds vs. 85th Percentile Speeds



Avg. Speed    
  85th pct Speed

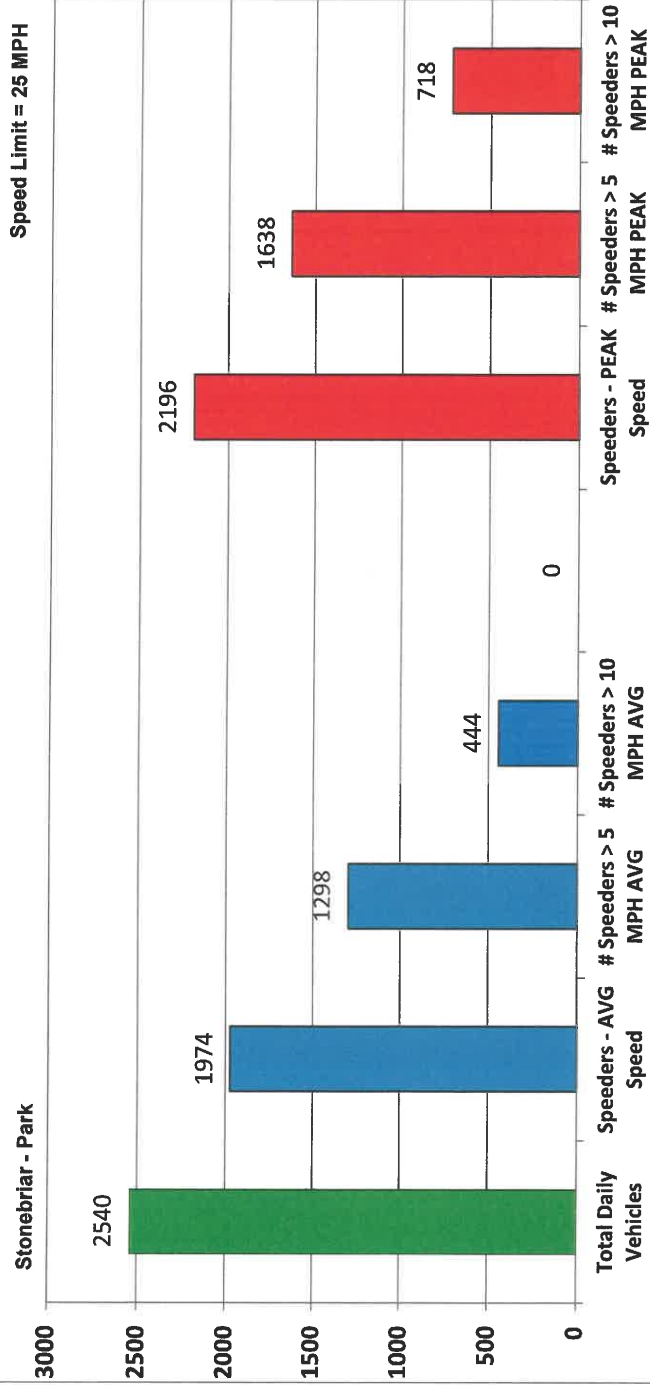


Week (7 days): 4/29/2020 - 5/5/2020

# Weekly Speed Summary - Vehicle Counts



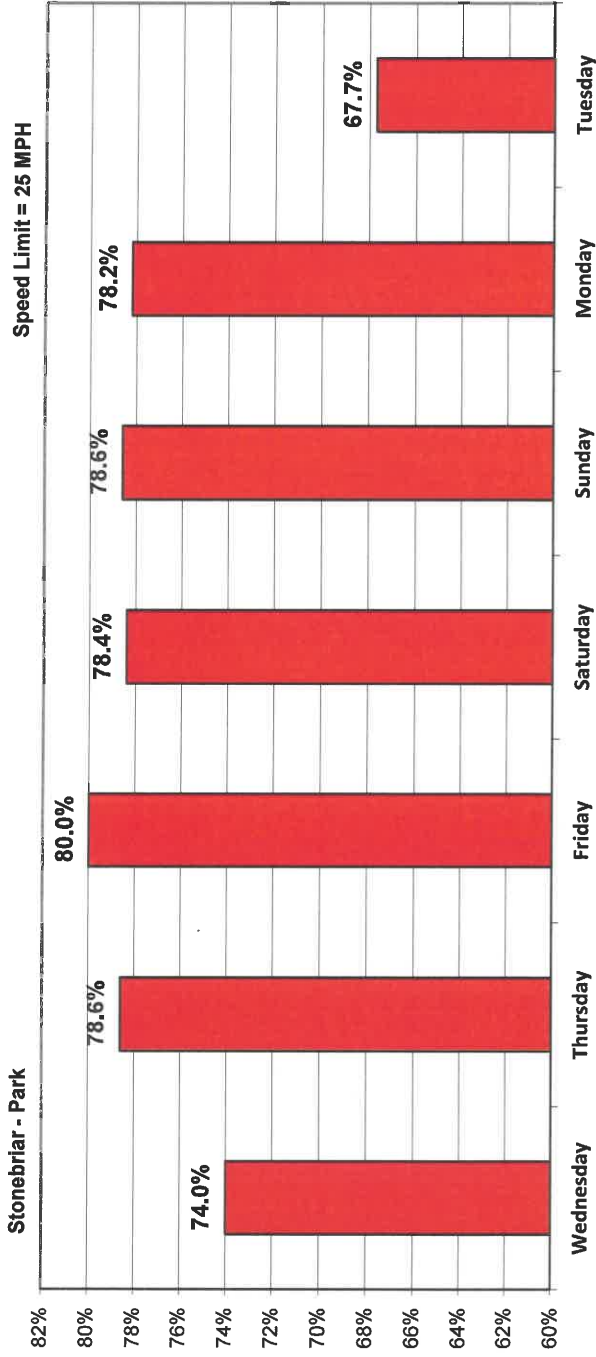
Speed Limit = 25 MPH



Week (7 days): 4/29/2020 - 5/5/2020

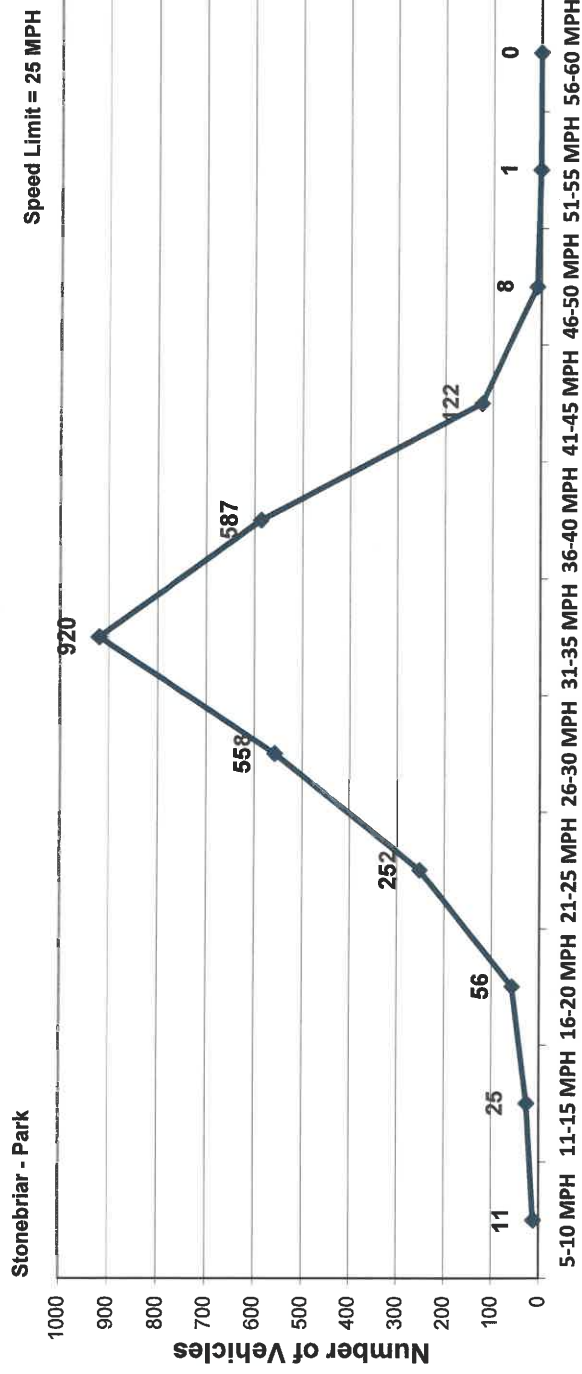


# Percentage of Vehicles Speeding



Week (7 days): 4/29/2020 - 5/5/2020

# Vehicle Count by Peak Speed Bins



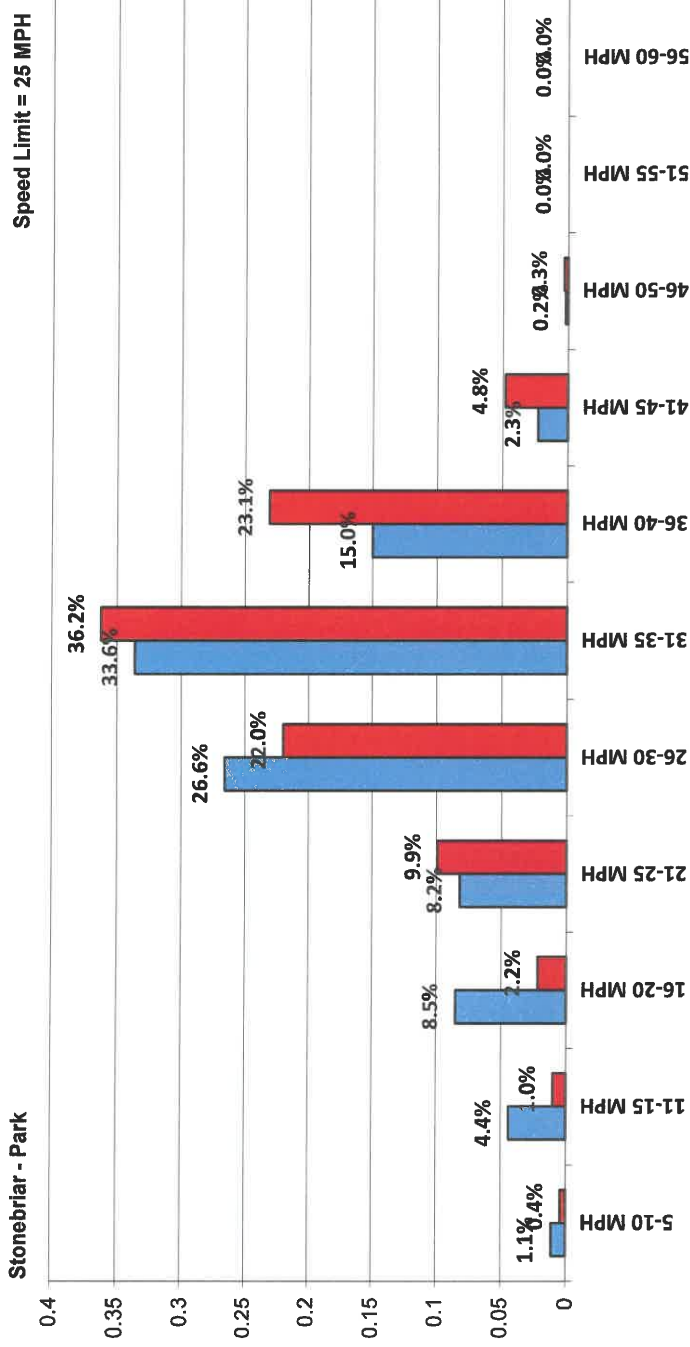
Week (7 days): 4/29/2020 - 5/5/2020

### Avg. vs. Peak Speeds by Percentage



■ AVG ■ PEAK

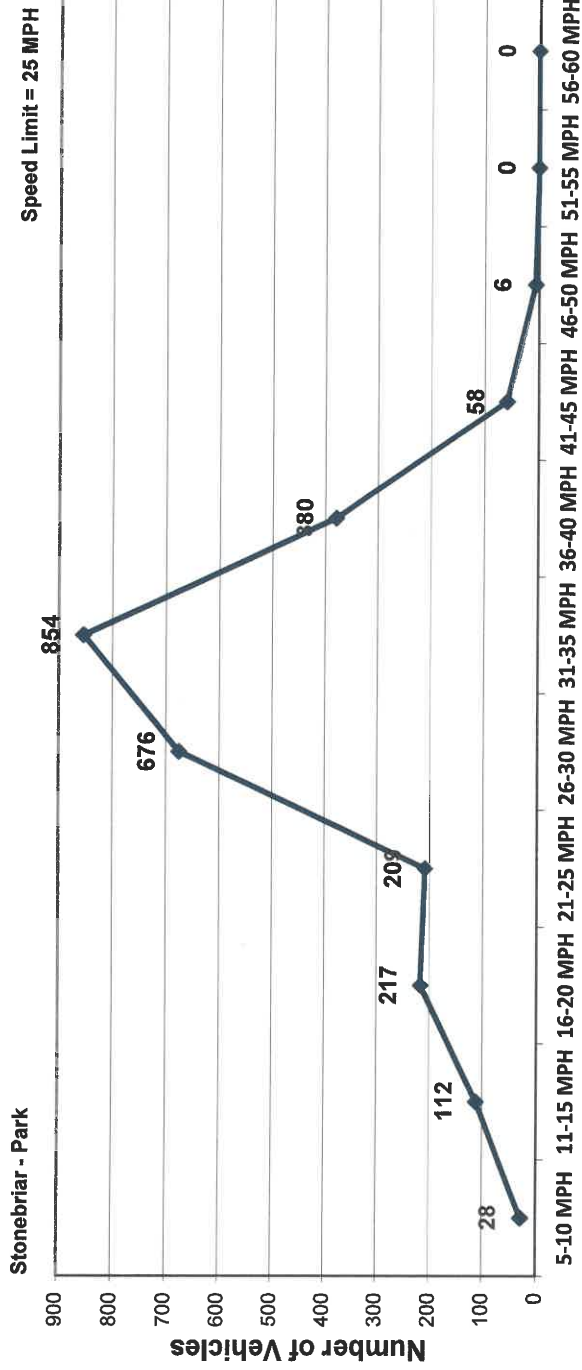
Speed Limit = 25 MPH



Week (7 days): 4/29/2020 - 5/5/2020

Stonebriar - Park

# Vehicle Count by Avg. Speed Bins



Week (7 days): 4/29/2020 - 5/5/2020