

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JULY 21, 2020 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The Rolling Hills CSD regular Board meeting held by teleconference on July 21, 2020, was called to order at 7:02 p.m. by appointed Chair Matt Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Director Sites, Board members Brenda Collette, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and General Counsel Trevor Taniguchi were present. Also present on the conference call were members of the public.

2. Public Comment (Items not on the agenda).

Public Comment was moved after closed session.

3. Closed Session.

The Board adjourned to closed session at 7:13 p.m.

4. Report from Closed Session.

The Board reconvened to open session at 8:00 p.m. There was no reportable action taken in closed session. District counsel Trevor Taniguchi left the meeting.

2. Public Comment (Items not on the agenda).

Resident Ed McGowan inquired about the closed session potential litigation. The Board advised that it had an issue to discuss with its General Counsel. Resident Ellen Post reported that an artist had recently put up a display behind her house. She said he was trespassing, had no permit, and was not supposed to be there. General Manager Chaney Hicks said that the District has an Order on file with the Sheriff's Department such that if a resident calls and reports unlawful activity, they will come out. Chaney said the non-emergency number for the Sheriff's department is listed in the newsletter recently mailed to all residents by the District. Ms. Post asked if Chaney has a map showing distances around her property. Chaney said she will email her what she has in the files.

5. Public Works Project Bid Opening – 2020 Shadow Hills Road Resurfacing Maintenance.

The Bid opening was rescheduled to occur at a Special meeting of the Board of Directors on August 4, 2020. Only bids received prior to the original deadline set forth in the RFP will be accepted and opened; no new bids will be received.

6. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks discussed her July 21, 2020, report detailing district business, copy attached.

7. Consent Items.

With three typographical type of corrections requested by Director Gordon Fawkes, the consent items consisting of the Minutes of the May 19, 2020 regular meeting, June 16, 2020, regular meeting, and June 24, 2020, special meeting; correspondence including Notice from Registrar of Voters – Candidate Filing for the November 3, 2020 Election: Filing Period July 13 – August 7, 2020 (by appointment only per COVID-19 updated filing process); June 22, 2020 Tim Halverson Resignation letter from RHCS D Board of Directors; CalPERS Actuarial Circular Letters dated June 12, 2020 and June 15, 2020; New Generation Landscape Management Certificate of Liability Insurance; and Confirmation filing of 2019 Government Compensation Report for RHCS D were considered. Director Gordon Fawkes moved to approve the consent

items and accept and file the items; second by Director Brenda Collette. There was no further discussion. A roll call vote was taken, as follows; motion carried.

AYES: Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: None

Old Business

8. a. Dead Trees at Stonebriar Entrance.

General Manager Chaney Hicks explained to the Board that she was aware the trees were not quite ready to be cut down. She explained that cutting the trees down had been the result of a miscommunication between her and the landscapers. She requested that they give her a price to cut down the three trees; they misunderstood and went ahead with the work. She said the roots that border Ed's side are completely dead. As part of the work completed, they used a chain saw to score the bottom and used weed killer to prevent any regrowth. Resident Ed McGowan clarified for the record that he took exception to the language used in the agenda item, and he had not yet said he wanted the trees removed. He has long expressed concern about the volunteers that come from poplar trees. The minutes of the Board's June 24th special meeting reflect that Ed had advised the Board that two arborists told him the trees were still partially alive and should be sprayed with a chemical to ensure they are completely dead before cutting down. Since he trees were cut down, he has done his own review and is taking some of the same actions respraying with chemicals as the landscapers did and said fewer and fewer sprouts are coming up.

Ed requested approval for replacement of the trees with planting to occur in November or December to be healthy. Ed also offered to share in the cost for replacement of the trees; he said he does not want them to be a burden to the Board. Chaney and Ed will meet to discuss replacement options for the trees.

After discussion, Director Brenda Collette made a motion to approve expenditure of \$600.00 for the removal and haul-off of three trees located at Stonebriar and Prima Drive which has already occurred; second by Director Gordon Fawkes. There was no further discussion. A roll call vote was taken, as follows; motion carried.

AYES: Collette, Fawkes, Magee, and Sites

NOES: None

ABSENT: None

ABSTAIN: None

8.b. Request for Reconsideration of September 17,2019 Decision Regarding Resident's Request for District to Cut Down Tree(s) Overhanging Property at 406 Bailey.

The matter was introduced with a quick review of the tree situation and the unapproved cutting of the trees on one side by the prior property owner at 406 Bailey. As a result the Board had to further trim the trees because they were out of balance which itself was cause for concern. Mr. Rood, the current owner of the property, presented his request that the trees behind his property be removed because of his concerns about the safety of his children, the pinecones that fall, concrete lifting up, and the leaves and sap that affect his swimming pool. He said he got an arborist's opinion today from Environmental Tree Services which said the trees are dangerous.

Extensive discussion took place which included Mark Magee's comment that the Roods moved to the District in 2018 and the pool was installed in about 2019, with knowledge of the trees. He said they are a part of the park. Resident Ed McGowan commented that he has experience with Digger Pines when one split and fell on his parent's house and on another occasion when one fell on his truck. He thinks the tree is a hazard and a liability for the CSD. Gordon Fawkes expressed concerns, and asked how many trees and which trees were in issue. Gordon said from the materials presented, tree identified as No. 2 seems to be the biggest offender. Mr. Rood said he would like nine trees removed but

would settle for four, as that was what the arborist recommended. Gordon stated his objection to cutting down any of the trees, said he isn't confident that the tree split growth will result in a limb falling, but is willing to fund additional trimming of overhanging branches. Brenda Collette expressed confusion about the arborist report Chaney said the Board received which said the trees do not pose a dangerous condition, and the arborist findings cited by Mr. Rood. Matt Sites said until the Board obtains a current formal certified arborist report, we should avoid he said/she said opinions. Brenda said the Board might consider allowing Mr. Rood to take out trees at his own expense. Gordon said he is strongly opposed to allowing the homeowner that right. Director Mark Magee suggested that the District do its due diligence each year by monitoring the trees. Resident Ed McGowan commented that he thinks Mark's idea is the best idea, doesn't think allowing the homeowner to remove trees from District property is a good idea, and also does not think additional trimming is a good idea. Director Matt Sites said he favors yearly or semi-annual monitoring of the trees, doesn't feel that any trees need to be cut down at this time, and commented that the homeowner installed their swimming pool under the dripline of a tree.

Director Sites made a motion that the District routinely monitor the trees in Berkshire Park behind 604 Bailey on a semi-annual basis by checking on the trees, that a formal arborist report be obtained every three years, and that no trees be cut down at this time; second by Director Mark Magee.

Further discussion included Gordon's comment that he supports watchful waiting, and comment that since Chaney obtained the formal arborist's report two years ago, a neighbor had a tree fall in his yard and to wait is asking for something to happen. Matt Sites replied that of course the District does not want something to happen and is very concerned about safety. The pool was installed with the knowledge that the trees exist.

The Chair called for the vote. A roll call vote was taken, as follows; motion carried.

AYES: Fawkes, Magee, and Sites

NOES: Collette

ABSENT: None

ABSTAIN: None

Mr. Rood commented that he reported what he believes is a safety issue in 2018 and again in 2020, and will continue to work with the Board. Chaney said she had an arborist come and review the trees three weeks ago, and received a verbal assessment with no dangerous condition. She will request the assessment in writing. Gordon requested that all assessments of the trees include written documentation on the findings.

New Business

9.a. Notice of Vacancy on Board of Directors.

As a result of the resignation of Tim Halverson, a vacancy exists on the Board of Directors. A "Notice of Vacancy" is posted asking that interested persons submit a statement. The Board intends to fill this vacancy by appointment at its regular meeting on August 18, 2020.

9.b. Resolution Commending Tim Halverson for 13 Years of Service.


Director Matt Sites asked that this item be continued to the August regular meeting so Tim can be invited to "attend" the virtual meeting and receive the commendation.

9.c. Public Hearing – Open Public Hearing Regarding Approval of Final Budget for Fiscal Year 2021.

Due to time constraints, this item will be re-noticed and continued to the next meeting of the Board of Directors.

10. Adjournment. Upon motion by Director Matt Sites and seconded by Director Mark Magee, the meeting was adjourned at 9:23 p.m.

Submitted by:



Linda Stone, Board Secretary

Approved by Board: August 18, 2020

July 21 2020

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Several Irrigation Breaks/Repairs at Stonebriar Park
- 5 small dead trees at Stonebriar Park cut and removed
- Irrigation Repairs at Berkshire Park
- Pruning at Winterfield/Haul off Dead Material
- Trenching completed at Winterfield
- Reworking valve order at Stonebriar Park to ensure max use.

Berkshire Park Plan: No update from County to date on permit variance. Mel is not responding to my emails.

Prima EVA: I reached out to both Folsom Planning Dept and Clay Loomis and have been told that there are no updates.

Direct Assessment: Delayed due to Parcel Quest, scheduled next week to go to County

Radar Sign: Average Speed Occurring: 85% of vehicles 31 to 35 mph

Shadow Hills: Bid Package Released and sent to 14 contractors. 5 Showed up at Bid Walk, several decided not to bid due to bid bond due/cost to procure

Fire Abatement: Livestock gone but trying to get back out to do section behind Winterfield to Stonebriar

Newsletter: Sent Out. Topics included: Board Position Opening, Storm Drain Clearing, Sign Up for Email Notifications, Speed/Safety Information, Upcoming Road Work, Fire Danger/Trespassing/Monument Damage

JPA: The SE Capital Connector (White Rock Road) section of roadway between Prairie City Road and Placerville went out of bid. The work had been funded and construction was to start this year. The next section to proceed is the section from Prairie City Road to the existing El Dorado Improvements.

Warnings/Citations: One Basketball Hoop tagged, letter sent with removal request or daily charges will accrue. Pool company installing pool on Dunnwood and didn't apply for encroachment permit, conveyed to them required and awaiting application.

Agency	Citation	Cite Date	Time	Plate/VIN	State	Make	Location	Status	# Notices	RD	Appealed?	DMV Hold?	FTB?	Original	Charges/Fees	Payments	Owing
Rolling Hills	RHCSD0255	6/15/2020	10:24	1KG9654	CA	DARGO	7981 BELHAVEN WY	Open	1	HRT	No	No	No	\$100.00			\$100.00
Rolling Hills DELINQUENT	RHCSD0252	11/22/2019	10:33	8LGY474	CA	FORES	200 MONTROSE COURT	Open	1	HRT	No	Yes	No	\$100.00			\$100.00
Rolling Hills DELINQUENT	RHCSD0203	4/10/2018	11:10	4GL1042	CA	PACE	700 SAN MARINO	Open	1	HRT	No	No	No	\$200.00			\$200.00
Rolling Hills DELINQUENT	RHCSD0202	2/21/2018	9:57	4GL1042	CA	PACE	700 SAN MARINO CT	Open	1	HRT	No	No	No	\$100.00			\$100.00
Totals:									4					\$700.00	(\$100.00)	\$0.00	\$600.00

Monument: Trespassing/Climbing ongoing. Meeting Friday With Chamber and EDHCSD.

Resident Concerns: Call Re: Irrigation Leaks, Stonebriar Park Irrigation over sidewalk. Call from resident regarding procedures to repaint Springfield Meadows house (referred to Butch).

Encroachment: Removed

