

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JUNE 24, 2020 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The special meeting of the Rolling Hills CSD held by teleconference on June 24, 2020, was called to order at 7:07 p.m. by President Tim Halverson in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020, that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Halverson, Directors Mark Magee and Gordon Fawkes were present at roll call. Director Brenda Collette subsequently joined the meeting. Also participating in the teleconference meeting were General Manager Chaney Hicks, Board Secretary Linda Stone, and a resident of the District.

2. Public Comment.

Resident Ed McGowan updated the Board about information he obtained from arborists about the poplar trees at Stonebriar and Prima Drive which he previously requested be removed. He said both arborists advised that the trees are partially alive and should be sprayed with a chemical to ensure they are completely dead. The process entails scoring the fleshy part of the tree and then spraying; within three months they will be completely dead.

3. Budget for FY2020-2021.

The Board discussed each line item listed on the draft budget document presented by the Board Clerk. As a result, the preliminary budget includes routine operations and maintenance expenses of \$186,100, plus special projects (road maintenance) of \$40,000. The bid opening for the 2020 roadwork maintenance project is in July. That information will be used by the Board for its consideration of the final budget. The anticipated revenue income is \$186,100. The difference will be met by a transfer from the fund balance. President Tim Halverson made a motion to approve the preliminary budget as discussed by the Board in the total amount of \$226,100.00; second by Director Mark Magee. A roll call vote was taken, as follows. The motion passed.

AYES: Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: Sites

ABSTAIN: None

4. Adjournment. The meeting was adjourned at 8:40 p.m.

Submitted by:



Linda Stone, Board Secretary

Approved by Board: July 21, 2020