

Board of Directors Regular Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, January 19, 2021 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference by:

Dial: 1-669-900-9128

Meeting ID: 989 2796 8291

Hosted through Zoom

Or Join by Computer: <https://zoom.us/j/98927968291>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Swearing in of Board Members and Oaths of Office

4. Monthly Reports

a. General Manager Report

b. Long Range Funding Committee Report

5. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the November 24, 2020 special meeting of the Board of Directors
- b. Correspondence accept and file:
 - 1) Umpqua Bank statement for periods ending November 30, 2020, and December 31, 2020
 - 2) Financial Reports prepared by the Auditor-Controller's office periods ending November 30, 2020, and December 31, 2020
 - 3) SDRMA Notification regarding Renewal Indications & Invoices for Insurance Renewals
 - 4) El Dorado LAFCO Memo regarding Election of Special District Representatives to El Dorado LAFCO Nominations for Special District Commissioner
 - 5) El Dorado County Auditor Letter dated 12/3/2020 regarding Doug Veerkamp General Engineering and the Public Contract Code
 - 6) CalPERS Circular Letter dated 12/2/2020 re 2021 Annual Invoice for Internal Revenue Code (IRC) 415(b) Replacement Benefit Fund (RBF)
 - 7) SDRMA Email of 1/15/2021 confirming submittal of Internal Control Report for RHCS

Consent Items Pulled for Discussion: _____

6. Old Business

- a. **Folsom Heights Development Project Update** – Staff to present any new or updated information regarding this project.
- b. **Berkshire Park Development** – Consideration of approval of expenditure of \$909.00 to El Dorado County Planning and Development Department for administrative permit processing fee.
- c. **El Dorado Hills Monument Sign – Discussion and Consideration of:**
 - (1) Update regarding further damage and graffiti to Monument Sign after temporary fencing installed. Discussion of option for remediation: organizing a volunteer project to repaint the sign and perform trash removal, performed in accordance with California Department of Public Health guidelines for gatherings and volunteering safely; and
 - (2) Designation of negotiator(s) on behalf of the District regarding potential sale, purchase, exchange, or lease of a portion of parcel of property owned by the District on which the Monument sign is located, APN 117-051-036, with El Dorado Hills Community Services District.

7. New Business

- a. Local Committee on Noise Abatement** – Following the public comment presented by John Raslear of the Four Seasons JPA APAC Committee on noise abatement at the November Board meeting, discussion of interest to the community and potential involvement by community members.
- b. Required Board Member Training** – Discussion of required AB1234 Ethics Training and Sexual Harassment Prevention Training and options for satisfaction of requirement via Online webinars

8. Adjournment

CONSENT ITEMS



November 30, 2020 Page: 1 of 2

Customer Service:
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST
CSD REVOLVING ACCOUNT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Last statement: October 31, 2020
This statement: November 30, 2020

Umpqua Bank Rules & Regulations updates go into effect 7-1-2020. This update mainly includes changes to Umpqua Bank's Funds Availability Policy. Next business day funds availability has increased to \$225, if there is a hold on a check. For more info, and to review other changes, you may request a copy by calling us at 1-866-486-7782 or visiting umpquabank.com/disclosures.

PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$2,976.24
Low balance	\$2,947.25	Deposits/Additions	\$0.00
Average balance	\$2,956.15	Withdrawals/Subtractions	\$28.99
Interest earned	\$0.00	Ending balance	\$2,947.25

Card Transactions/Withdrawals

Date	Description	Subtractions
11-02	POS Purchase Terminal 0001 Zoom.Us 888-799-9 CA XXXXXXXXXXXX1280	14.99
11-19	POS Purchase Terminal Vbase2 Logmein*gotomeetin G Logmein.C Ma XXXXXXXXXXXX1280	14.00

Total Card Transactions/Withdrawals **\$28.99**

Daily Balances

Date	Amount	Date	Amount	Date	Amount
10-31	2,976.24	11-02	2,961.25	11-19	2,947.25
				11-30	2,947.25

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**



Customer Service:
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST
CSD REVOLVING ACCOUNT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Last statement: November 30, 2020
This statement: December 31, 2020

Umpqua Bank Rules & Regulations updates go into effect 7-1-2020. This update mainly includes changes to Umpqua Bank's Funds Availability Policy. Next business day funds availability has increased to \$225, if there is a hold on a check. For more info, and to review other changes, you may request a copy by calling us at 1-866-486-7782 or visiting umpquabank.com/disclosures.

PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$2,947.25
Low balance	\$2,882.27	Deposits/Additions	\$0.00
Average balance	\$2,896.78	Withdrawals/Subtractions	\$64.98
Interest earned	\$0.00	Ending balance	\$2,882.27

Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
12-01	POS Purchase Terminal Vbase2 Usps Po 0527430762 El Dorado CA XXXXXXXXXXXX1280	35.00
12-01	POS Purchase Terminal Vbase2 Zoom.Us 888-799-96 66 Www.Zoom. CA XXXXXXXXXXXX1280	14.99
12-31	POS Purchase Terminal Vbase2 Zoom.Us 888-799-96 66 Www.Zoom. CA XXXXXXXXXXXX1280	14.99
Total Card Transactions/Withdrawals		\$64.98

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
11-30	2,947.25	12-01	2,897.26	12-31	2,882.27

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**

8028280 - 8028280 GENERAL FUNDPrinted 12/2/2020
8:47:45 AM**General Ledger****Summary for the Accounting Period Ended: November 30, 2020**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH	519,258.37	117,546.06	401,712.31
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	524,258.37	117,546.06	406,712.31
LIABILITIES			
201 VOUCHERS PAYABLE	117,414.95	117,414.95	0.00
LIABILITIES	117,414.95	117,414.95	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	433,355.99	-433,355.99
401 ESTIMATED REVENUE	226,100.00	0.00	226,100.00
411 ACTUAL REVENUES	0.00	8,894.78	-8,894.78
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
431 EXPENDITURES	94,372.46	0.00	94,372.46
FUND BALANCE	320,472.46	727,184.77	-406,712.31
80280280 ROLLING HILLS	962,145.78	962,145.78	0.00

8028280 - 8028280 GENERAL FUNDPrinted 12/2/2020
8:47:47 AM**General Ledger****Details for the Accounting Period Ended: November 30, 2020**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH			
11/1/2020 BEGINNING BALANCE	513,986.55	115,991.06	397,995.49
11/5/2020 GEN 202105 337	198.85	0.00	398,194.34
11/5/2020 GNI 202105 558	190.35	0.00	398,384.69
11/5/2020 GNI 202105 560	9.49	0.00	398,394.18
11/5/2020 GNI 202105 565	18.53	0.00	398,412.71
11/5/2020 GNI 202105 566	115.25	0.00	398,527.96
11/5/2020 GNI 202105 567	0.64	0.00	398,528.60
11/6/2020 GNI 202105 568	4,738.71	0.00	403,267.31
11/25/2020 APP 202105 1956	0.00	1,555.00	401,712.31
100 EQUITY IN POOLED CASH	519,258.37	117,546.06	401,712.31
102 IMPREST (PETTY) CASH			
11/1/2020 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	524,258.37	117,546.06	406,712.31
LIABILITIES			
201 VOUCHERS PAYABLE			
11/1/2020 BEGINNING BALANCE	115,859.95	115,859.95	0.00
11/24/2020 API 202105 1944	0.00	1,555.00	-1,555.00
11/25/2020 APP 202105 1956	1,555.00	0.00	0.00
201 VOUCHERS PAYABLE	117,414.95	117,414.95	0.00
LIABILITIES	117,414.95	117,414.95	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL			
11/1/2020 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
11/1/2020 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
11/1/2020 BEGINNING BALANCE	0.00	433,355.99	-433,355.99
350 FND BAL: UNRSVD UNDESIGNATED	0.00	433,355.99	-433,355.99
401 ESTIMATED REVENUE			
11/1/2020 BEGINNING BALANCE	226,100.00	0.00	226,100.00
401 ESTIMATED REVENUE	226,100.00	0.00	226,100.00
411 ACTUAL REVENUES			
11/1/2020 BEGINNING BALANCE	0.00	3,622.96	-3,622.96
11/5/2020 GEN 202105 337	0.00	198.85	-3,821.81
11/5/2020 GNI 202105 558	0.00	190.35	-4,012.16
11/5/2020 GNI 202105 560	0.00	9.49	-4,021.65

8028280 - 8028280 GENERAL FUNDPrinted 12/2/2020
8:47:47 AM**General Ledger****Details for the Accounting Period Ended: November 30, 2020**

		Debit	Credit	Balance
11/5/2020	GNI 202105 565	0.00	18.53	-4,040.18
11/5/2020	GNI 202105 566	0.00	115.25	-4,155.43
11/5/2020	GNI 202105 567	0.00	0.64	-4,156.07
11/6/2020	GNI 202105 568	0.00	4,738.71	-8,894.78
	411 ACTUAL REVENUES	0.00	8,894.78	-8,894.78
420 ORIGINAL BUDGET (APPROPTNS.)				
11/1/2020	BEGINNING BALANCE	0.00	226,100.00	-226,100.00
	420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
431 EXPENDITURES				
11/1/2020	BEGINNING BALANCE	92,817.46	0.00	92,817.46
11/24/2020	API 202105 1944	1,555.00	0.00	94,372.46
	431 EXPENDITURES	94,372.46	0.00	94,372.46
	FUND BALANCE	320,472.46	727,184.77	-406,712.31
	80280280 ROLLING HILLS	962,145.78	962,145.78	0.00

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Summary For the Month ended: November 30, 2020

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	98,000.00	2,582.07	95,417.93
0110 PROP TAX: CURR UNSECURED	0.00	1,673.64	-1,673.64
0130 PROP TAX: PRIOR UNSECURED	0.00	34.19	-34.19
0140 PROP TAX: SUPP CURRENT	0.00	515.39	-515.39
0150 PROP TAX: SUPP PRIOR	0.00	115.54	-115.54
01 Taxes	98,000.00	4,920.83	93,079.17
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	33.64	-33.64
03 Fines & Penalties	0.00	33.64	-33.64
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,500.00	1,240.31	6,259.69
04 Rev Use Money/Prop	7,500.00	1,240.31	6,259.69
13 Service Charges			
1310 SPECIAL ASSESSMENTS	79,800.00	2,600.00	77,200.00
13 Service Charges	79,800.00	2,600.00	77,200.00
19 Miscellaneous Rev			
1940 MISC: REVENUE	800.00	100.00	700.00
19 Miscellaneous Rev	800.00	100.00	700.00
22 Fund Balance			
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	8,894.78	217,205.22
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
4183 MAINT: GROUNDS	11,000.00	8,100.00	2,900.00

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Summary For the Month ended: November 30, 2020

	Estimated / Budget	Actual Amount	Balance
4185 MAINT: PARK	73,000.00	39,815.00	33,185.00
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
4190 MAINT: DRAINAGE	7,500.00	950.00	6,550.00
4191 MAINT: ROADS	200.00	0.00	200.00
4192 MAINT: LIGHTING	500.00	0.00	500.00
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS	675.00	0.00	675.00
4240 MISC: EXPENSE	300.00	36.74	263.26
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE	450.00	5.50	444.50
4266 PRINTING SERVICES	500.00	309.95	190.05
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	13,797.00	11,203.00
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	5,000.00	341.25	4,658.75
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	1,725.00	2,275.00
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT	800.00	154.00	646.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	770.00	3,030.00
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	31,500.00	21,689.17	9,810.83
40 Services & Supplies	226,100.00	94,372.46	131,727.54
Total Expense	226,100.00	94,372.46	131,727.54
8028280 CSD: ROLLING HILLS CSD	0.00	-85,477.68	85,477.68
Report Total			
Total Revenue	226,100.00	8,894.78	217,205.22
Total Expense	226,100.00	94,372.46	131,727.54
	0.00	-85,477.68	85,477.68

8028280 CSD: ROLLING HILLS CSDPrinted 12/2/2020
8:47:49 AM**Revenues and
Expenditures**

Details For the Accounting Period ended: November 30, 2020

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
11/1/2020 BEGINNING BALANCE	98,000.00	343.36	
11/6/2020 GNI 688 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	16.84	
11/6/2020 GNI 688 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	2,221.87	
0100 PROP TAX: CURR SECURED	98,000.00	2,582.07	95,417.93
0110 PROP TAX: CURR UNSECURED			
11/1/2020 BEGINNING BALANCE	0.00	1,483.29	
11/5/2020 GNI 690 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	190.35	
0110 PROP TAX: CURR UNSECURED	0.00	1,673.64	-1,673.64
0130 PROP TAX: PRIOR UNSECURED			
11/1/2020 BEGINNING BALANCE	0.00	25.03	
11/5/2020 GNI 691 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	3.63	
11/5/2020 GNI 691 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	5.53	
0130 PROP TAX: PRIOR UNSECURED	0.00	34.19	-34.19
0140 PROP TAX: SUPP CURRENT			
11/1/2020 BEGINNING BALANCE	0.00	399.50	
11/5/2020 GNI 686 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	114.69	
11/5/2020 GNI 686 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	0.56	
11/5/2020 GNI 687 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	0.64	
0140 PROP TAX: SUPP CURRENT	0.00	515.39	-515.39
0150 PROP TAX: SUPP PRIOR			
11/1/2020 BEGINNING BALANCE	0.00	99.92	
11/5/2020 GNI 689 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	15.29	
11/5/2020 GNI 691 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.20	
11/5/2020 GNI 691 DU ROLL 14321 1% GENERAL TAX SUPP DU-J	0.00	0.01	
11/5/2020 GNI 691 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.12	
0150 PROP TAX: SUPP PRIOR	0.00	115.54	-115.54
01 Taxes	98,000.00	4,920.83	93,079.17
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
11/1/2020 BEGINNING BALANCE	0.00	30.40	
11/5/2020 GNI 689 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	3.24	
0360 PEN & COST DELINQUENT TAXES	0.00	33.64	-33.64
03 Fines & Penalties	0.00	33.64	-33.64

8028280 CSD: ROLLING HILLS CSDPrinted 12/2/2020
8:47:49 AM**Revenues and
Expenditures**

Details For the Accounting Period ended: November 30, 2020

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
11/1/2020 BEGINNING BALANCE	7,500.00	1,041.46	
11/5/2020 GEN OCT 20 Int Interest Allocation Entry	0.00	198.85	
0400 REV: INTEREST	7,500.00	1,240.31	6,259.69
04 Rev Use Money/Prop	7,500.00	1,240.31	6,259.69
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
11/1/2020 BEGINNING BALANCE	79,800.00	100.00	
11/6/2020 GNI 688 CS ROLL 64801 DIRECT CHARGE-S	0.00	2,500.00	
1310 SPECIAL ASSESSMENTS	79,800.00	2,600.00	77,200.00
13 Service Charges	79,800.00	2,600.00	77,200.00
19 Miscellaneous Rev			
1940 MISC: REVENUE			
11/1/2020 BEGINNING BALANCE	800.00	100.00	
1940 MISC: REVENUE	800.00	100.00	700.00
19 Miscellaneous Rev	800.00	100.00	700.00
22 Fund Balance			
0001 FUND BALANCE			
11/1/2020 BEGINNING BALANCE	40,000.00	0.00	
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	8,894.78	217,205.22
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
11/1/2020 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
11/1/2020 BEGINNING BALANCE	150.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS			
11/1/2020 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
11/1/2020 BEGINNING BALANCE	4,850.00	5,332.54	
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54

8028280 CSD: ROLLING HILLS CSDPrinted 12/2/2020
8:47:49 AM**Revenues and
Expenditures**

Details For the Accounting Period ended: November 30, 2020

	Estimated / Budget	Actual Amount	Balance
4183 MAINT: GROUNDS			
11/1/2020 BEGINNING BALANCE	11,000.00	8,100.00	
4183 MAINT: GROUNDS	11,000.00	8,100.00	2,900.00
4185 MAINT: PARK			
11/1/2020 BEGINNING BALANCE	73,000.00	39,815.00	
4185 MAINT: PARK	73,000.00	39,815.00	33,185.00
4189 MAINT: WATER SYSTEM			
11/1/2020 BEGINNING BALANCE	6,000.00	1,215.20	
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
4190 MAINT: DRAINAGE			
11/1/2020 BEGINNING BALANCE	7,500.00	950.00	
4190 MAINT: DRAINAGE	7,500.00	950.00	6,550.00
4191 MAINT: ROADS			
11/1/2020 BEGINNING BALANCE	200.00	0.00	
4191 MAINT: ROADS	200.00	0.00	200.00
4192 MAINT: LIGHTING			
11/1/2020 BEGINNING BALANCE	500.00	0.00	
4192 MAINT: LIGHTING	500.00	0.00	500.00
4197 MAINT: BUILDINGSUPPLIES			
11/1/2020 BEGINNING BALANCE	500.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS			
11/1/2020 BEGINNING BALANCE	675.00	0.00	
4220 MEMBERSHIPS	675.00	0.00	675.00
4240 MISC: EXPENSE			
11/1/2020 BEGINNING BALANCE	300.00	36.74	
4240 MISC: EXPENSE	300.00	36.74	263.26
4260 OFFICE EXPENSE			
11/1/2020 BEGINNING BALANCE	200.00	0.00	
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE			
11/1/2020 BEGINNING BALANCE	450.00	5.50	
4261 POSTAGE	450.00	5.50	444.50
4266 PRINTING SERVICES			
11/1/2020 BEGINNING BALANCE	500.00	309.95	
4266 PRINTING SERVICES	500.00	309.95	190.05
4300 PROFESSIONAL & SPECIAL SRVS			
11/1/2020 BEGINNING BALANCE	25,000.00	12,396.00	
11/24/2020 API 545753 RHCS Clerk services 10/25-11/	0.00	1,401.00	
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	13,797.00	11,203.00

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Details For the Accounting Period ended: November 30, 2020

	Estimated / Budget	Actual Amount	Balance
4304 AGENCY ADMINISTRATION FEE			
11/1/2020 BEGINNING BALANCE	325.00	131.11	
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
4305 AUDIT & ACCOUNTING SERVICES			
11/1/2020 BEGINNING BALANCE	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES			
11/1/2020 BEGINNING BALANCE	5,000.00	341.25	
4313 LEGAL SERVICES	5,000.00	341.25	4,658.75
4345 SPECIAL DISTRICT DIRECTOR SRVS			
11/1/2020 BEGINNING BALANCE	4,000.00	1,725.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	1,725.00	2,275.00
4400 PUBLICATION & LEGAL NOTICES			
11/1/2020 BEGINNING BALANCE	200.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT			
11/1/2020 BEGINNING BALANCE	800.00	154.00	
4420 RENT & LEASE: EQUIPMENT	800.00	154.00	646.00
4440 RENT & LEASE: BUILD & IMPRV			
11/1/2020 BEGINNING BALANCE	3,800.00	616.00	
11/24/2020 API 545752 RHCSO Storage rental December	0.00	154.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	770.00	3,030.00
4501 SPECIAL PROJECTS			
11/1/2020 BEGINNING BALANCE	40,000.00	0.00	
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
4505 SB924: TRANSPORTATION & TRAVEL			
11/1/2020 BEGINNING BALANCE	50.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERT)			
11/1/2020 BEGINNING BALANCE	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERT)	200.00	0.00	200.00
4700 UTILITIES			
11/1/2020 BEGINNING BALANCE	31,500.00	21,689.17	
4700 UTILITIES	31,500.00	21,689.17	9,810.83
40 Services & Supplies	226,100.00	94,372.46	131,727.54
Total Expense	226,100.00	94,372.46	131,727.54
8028280 CSD: ROLLING HILLS CSD	0.00	-85,477.68	85,477.68
Report Total			

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD****Details For the Accounting Period ended: November 30, 2020**

Total Revenue	226,100.00	8,894.78	217,205.22
Total Expense	226,100.00	94,372.46	131,727.54
	0.00	-85,477.68	85,477.68

8028280 - 8028280 GENERAL FUNDPrinted 1/6/2021
7:14:30 AM**General Ledger****Summary for the Accounting Period Ended: December 31, 2020**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH	608,600.24	170,703.58	437,896.66
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	613,600.24	170,703.58	442,896.66
LIABILITIES			
201 VOUCHERS PAYABLE	168,251.73	168,251.73	0.00
LIABILITIES	168,251.73	168,251.73	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	433,355.99	-433,355.99
401 ESTIMATED REVENUE	226,100.00	0.00	226,100.00
411 ACTUAL REVENUES	2,320.74	98,236.65	-95,915.91
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
431 EXPENDITURES	145,209.24	0.00	145,209.24
FUND BALANCE	373,629.98	816,526.64	-442,896.66
80280280 ROLLING HILLS	1,155,481.95	1,155,481.95	0.00

8028280 - 8028280 GENERAL FUNDPrinted 1/6/2021
7:14:31 AM**General Ledger****Details for the Accounting Period Ended: December 31, 2020**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH			
12/1/2020 BEGINNING BALANCE	519,258.37	117,546.06	401,712.31
12/2/2020 APP 202106 313	0.00	40,295.82	361,416.49
12/4/2020 GEN 202106 265	154.60	0.00	361,571.09
12/8/2020 GNI 202106 725	43.67	0.00	361,614.76
12/8/2020 GNI 202106 726	0.57	0.00	361,615.33
12/8/2020 GNI 202106 727	211.64	0.00	361,826.97
12/8/2020 GNI 202106 730	29,765.76	0.00	391,592.73
12/8/2020 GNI 202106 731	17.71	0.00	391,610.44
12/8/2020 GNI 202106 735	3.23	0.00	391,613.67
12/8/2020 GNI 202106 771	122.92	0.00	391,736.59
12/10/2020 GNI 202106 1350	59,021.77	0.00	450,758.36
12/16/2020 APP 202106 1481	0.00	10,540.96	440,217.40
12/17/2020 GNI 202106 1558	0.00	2,300.00	437,917.40
12/31/2020 GNI 202106 2452	0.00	4.72	437,912.68
12/31/2020 GNI 202106 2453	0.00	0.13	437,912.55
12/31/2020 GNI 202106 2454	0.00	1.30	437,911.25
12/31/2020 GNI 202106 2463	0.00	14.59	437,896.66
100 EQUITY IN POOLED CASH	608,600.24	170,703.58	437,896.66
102 IMPREST (PETTY) CASH			
12/1/2020 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	613,600.24	170,703.58	442,896.66
LIABILITIES			
201 VOUCHERS PAYABLE			
12/1/2020 BEGINNING BALANCE	117,414.95	117,414.95	0.00
12/2/2020 API 202106 286	0.00	40,295.82	-40,295.82
12/2/2020 APP 202106 313	40,295.82	0.00	0.00
12/15/2020 API 202106 1464	0.00	10,540.96	-10,540.96
12/16/2020 APP 202106 1481	10,540.96	0.00	0.00
201 VOUCHERS PAYABLE	168,251.73	168,251.73	0.00
LIABILITIES	168,251.73	168,251.73	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL			
12/1/2020 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
12/1/2020 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00

8028280 - 8028280 GENERAL FUNDPrinted 1/6/2021
7:14:31 AM**General Ledger****Details for the Accounting Period Ended: December 31, 2020**

	Debit	Credit	Balance
350 FND BAL: UNRSVD UNDESIGNATED			
12/1/2020 BEGINNING BALANCE	0.00	433,355.99	-433,355.99
350 FND BAL: UNRSVD UNDESIGNATED	0.00	433,355.99	-433,355.99
401 ESTIMATED REVENUE			
12/1/2020 BEGINNING BALANCE	226,100.00	0.00	226,100.00
401 ESTIMATED REVENUE	226,100.00	0.00	226,100.00
411 ACTUAL REVENUES			
12/1/2020 BEGINNING BALANCE	0.00	8,894.78	-8,894.78
12/4/2020 GEN 202106 265	0.00	154.60	-9,049.38
12/8/2020 GNI 202106 725	0.00	43.67	-9,093.05
12/8/2020 GNI 202106 726	0.00	0.57	-9,093.62
12/8/2020 GNI 202106 727	0.00	211.64	-9,305.26
12/8/2020 GNI 202106 730	0.00	29,765.76	-39,071.02
12/8/2020 GNI 202106 731	0.00	17.71	-39,088.73
12/8/2020 GNI 202106 735	0.00	3.23	-39,091.96
12/8/2020 GNI 202106 771	0.00	122.92	-39,214.88
12/10/2020 GNI 202106 1350	0.00	59,021.77	-98,236.65
12/17/2020 GNI 202106 1558	2,300.00	0.00	-95,936.65
12/31/2020 GNI 202106 2452	4.72	0.00	-95,931.93
12/31/2020 GNI 202106 2453	0.13	0.00	-95,931.80
12/31/2020 GNI 202106 2454	1.30	0.00	-95,930.50
12/31/2020 GNI 202106 2463	14.59	0.00	-95,915.91
411 ACTUAL REVENUES	2,320.74	98,236.65	-95,915.91
420 ORIGINAL BUDGET (APPROPTNS.)			
12/1/2020 BEGINNING BALANCE	0.00	226,100.00	-226,100.00
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
431 EXPENDITURES			
12/1/2020 BEGINNING BALANCE	94,372.46	0.00	94,372.46
12/2/2020 API 202106 286	40,295.82	0.00	134,668.28
12/15/2020 API 202106 1464	10,540.96	0.00	145,209.24
431 EXPENDITURES	145,209.24	0.00	145,209.24
FUND BALANCE	373,629.98	816,526.64	-442,896.66
80280280 ROLLING HILLS	1,155,481.95	1,155,481.95	0.00

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Summary For the Month ended: December 31, 2020

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	98,000.00	50,264.88	47,735.12
0110 PROP TAX: CURR UNSECURED	0.00	1,717.31	-1,717.31
0120 PROP TAX: PRIOR SECURED	0.00	-14.59	14.59
0130 PROP TAX: PRIOR UNSECURED	0.00	37.21	-37.21
0140 PROP TAX: SUPP CURRENT	0.00	726.30	-726.30
0150 PROP TAX: SUPP PRIOR	0.00	130.10	-130.10
01 Taxes	98,000.00	52,861.21	45,138.79
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	36.87	-36.87
03 Fines & Penalties	0.00	36.87	-36.87
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,500.00	1,394.91	6,105.09
04 Rev Use Money/Prop	7,500.00	1,394.91	6,105.09
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	122.92	-122.92
05 IG Rev - State	0.00	122.92	-122.92
13 Service Charges			
1310 SPECIAL ASSESSMENTS	79,800.00	41,400.00	38,400.00
13 Service Charges	79,800.00	41,400.00	38,400.00
19 Miscellaneous Rev			
1940 MISC: REVENUE	800.00	100.00	700.00
19 Miscellaneous Rev	800.00	100.00	700.00
22 Fund Balance			
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	95,915.91	130,184.09
Expense			

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Summary For the Month ended: December 31, 2020

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
4183 MAINT: GROUNDS	11,000.00	8,100.00	2,900.00
4185 MAINT: PARK	73,000.00	52,705.00	20,295.00
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
4190 MAINT: DRAINAGE	7,500.00	950.00	6,550.00
4191 MAINT: ROADS	200.00	31,505.63	-31,305.63
4192 MAINT: LIGHTING	500.00	0.00	500.00
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS	675.00	670.00	5.00
4240 MISC: EXPENSE	300.00	36.74	263.26
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE	450.00	5.50	444.50
4266 PRINTING SERVICES	500.00	309.95	190.05
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	18,187.00	6,813.00
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	5,000.00	577.50	4,422.50
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	1,950.00	2,050.00
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT	800.00	154.00	646.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	770.00	3,030.00
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	31,500.00	22,609.07	8,890.93
40 Services & Supplies	226,100.00	145,209.24	80,890.76
Total Expense	226,100.00	145,209.24	80,890.76
8028280 CSD: ROLLING HILLS CSD	0.00	-49,293.33	49,293.33
Report Total			
Total Revenue	226,100.00	95,915.91	130,184.09

8028280 CSD: ROLLING HILLS CSD

Summary For the Month ended: December 31, 2020

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Total Expense	226,100.00	145,209.24	80,890.76
	0.00	-49,293.33	49,293.33

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**
Details For the Accounting Period ended: December 31, 2020

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
12/1/2020 BEGINNING BALANCE	98,000.00	2,582.07	
12/8/2020 GNI 694 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	180.28	
12/8/2020 GNI 694 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	17,877.67	
12/8/2020 GNI 694 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	7.81	
12/10/2020 GNI 700 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	131.75	
12/10/2020 GNI 700 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	31,436.74	
12/10/2020 GNI 700 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	353.28	
12/17/2020 GNI PT ADM RECOV PT ADM COST RECOVERY ESTIMATE	0.00	-2,300.00	
12/31/2020 GNI 705 CS PYNSF 14321 1% GENERAL TAX CS-S	0.00	-4.72	
0100 PROP TAX: CURR SECURED	98,000.00	50,264.88	47,735.12
0110 PROP TAX: CURR UNSECURED			
12/1/2020 BEGINNING BALANCE	0.00	1,673.64	
12/8/2020 GNI 696 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	43.67	
0110 PROP TAX: CURR UNSECURED	0.00	1,717.31	-1,717.31
0120 PROP TAX: PRIOR SECURED			
12/1/2020 BEGINNING BALANCE	0.00	0.00	
12/31/2020 GNI 709 RC DS 14321 1% GENERAL TAX DS-I	0.00	-14.59	
0120 PROP TAX: PRIOR SECURED	0.00	-14.59	14.59
0130 PROP TAX: PRIOR UNSECURED			
12/1/2020 BEGINNING BALANCE	0.00	34.19	
12/8/2020 GNI 697 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	1.17	
12/8/2020 GNI 697 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	1.98	
12/31/2020 GNI 706 DU PYNSF 14321 1% GENERAL TAX DU-K	0.00	-0.13	
0130 PROP TAX: PRIOR UNSECURED	0.00	37.21	-37.21
0140 PROP TAX: SUPP CURRENT			
12/1/2020 BEGINNING BALANCE	0.00	515.39	
12/8/2020 GNI 692 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	210.70	
12/8/2020 GNI 692 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	0.94	
12/8/2020 GNI 693 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	0.22	
12/8/2020 GNI 693 SU ROLL 14321 1% GENERAL TAX SUPP SU-V	0.00	0.35	
12/31/2020 GNI 707 SS PYNSF 14321 1% GENERAL TAX SUPP SS-C	0.00	-1.30	
0140 PROP TAX: SUPP CURRENT	0.00	726.30	-726.30
0150 PROP TAX: SUPP PRIOR			
12/1/2020 BEGINNING BALANCE	0.00	115.54	
12/8/2020 GNI 695 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	14.48	
12/8/2020 GNI 697 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.08	
0150 PROP TAX: SUPP PRIOR	0.00	130.10	-130.10
01 Taxes	98,000.00	52,861.21	45,138.79

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Details For the Accounting Period ended: December 31, 2020

	Estimated / Budget	Actual Amount	Balance
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
12/1/2020 BEGINNING BALANCE	0.00	33.64	
12/8/2020 GNI 695 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	3.23	
0360 PEN & COST DELINQUENT TAXES	0.00	36.87	-36.87
03 Fines & Penalties	0.00	36.87	-36.87
04 Rev Use Money/Prop			
0400 REV: INTEREST			
12/1/2020 BEGINNING BALANCE	7,500.00	1,240.31	
12/4/2020 GEN INT NOV 20 Interest Allocation Entry	0.00	154.60	
0400 REV: INTEREST	7,500.00	1,394.91	6,105.09
04 Rev Use Money/Prop	7,500.00	1,394.91	6,105.09
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
12/1/2020 BEGINNING BALANCE	0.00	0.00	
12/8/2020 GNI 698 HO EXMPT 14321 1% HOMEOWNER EXEMPTN 15%	0.00	122.92	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	122.92	-122.92
05 IG Rev - State	0.00	122.92	-122.92
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
12/1/2020 BEGINNING BALANCE	79,800.00	2,600.00	
12/8/2020 GNI 694 CS ROLL 64801 DIRECT CHARGE-S	0.00	11,700.00	
12/10/2020 GNI 700 CS ROLL 64801 DIRECT CHARGE-S	0.00	27,100.00	
1310 SPECIAL ASSESSMENTS	79,800.00	41,400.00	38,400.00
13 Service Charges	79,800.00	41,400.00	38,400.00
19 Miscellaneous Rev			
1940 MISC: REVENUE			
12/1/2020 BEGINNING BALANCE	800.00	100.00	
1940 MISC: REVENUE	800.00	100.00	700.00
19 Miscellaneous Rev	800.00	100.00	700.00
22 Fund Balance			
0001 FUND BALANCE			
12/1/2020 BEGINNING BALANCE	40,000.00	0.00	
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	95,915.91	130,184.09
Expense			

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Details For the Accounting Period ended: December 31, 2020

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
12/1/2020 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
12/1/2020 BEGINNING BALANCE	150.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS			
12/1/2020 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
12/1/2020 BEGINNING BALANCE	4,850.00	5,332.54	
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
4183 MAINT: GROUNDS			
12/1/2020 BEGINNING BALANCE	11,000.00	8,100.00	
4183 MAINT: GROUNDS	11,000.00	8,100.00	2,900.00
4185 MAINT: PARK			
12/1/2020 BEGINNING BALANCE	73,000.00	39,815.00	
12/2/2020 API 548001 RHCS D landscape services Nov.	0.00	6,445.00	
12/15/2020 API 553876 landscape srvc s Dec 20 Inv 106	0.00	6,445.00	
4185 MAINT: PARK	73,000.00	52,705.00	20,295.00
4189 MAINT: WATER SYSTEM			
12/1/2020 BEGINNING BALANCE	6,000.00	1,215.20	
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
4190 MAINT: DRAINAGE			
12/1/2020 BEGINNING BALANCE	7,500.00	950.00	
4190 MAINT: DRAINAGE	7,500.00	950.00	6,550.00
4191 MAINT: ROADS			
12/1/2020 BEGINNING BALANCE	200.00	0.00	
12/2/2020 API 548000 RHCS D 2020 Shadow Hills Resurf	0.00	31,505.63	
4191 MAINT: ROADS	200.00	31,505.63	-31,305.63
4192 MAINT: LIGHTING			
12/1/2020 BEGINNING BALANCE	500.00	0.00	
4192 MAINT: LIGHTING	500.00	0.00	500.00
4197 MAINT: BUILDINGSUPPLIES			
12/1/2020 BEGINNING BALANCE	500.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS			
12/1/2020 BEGINNING BALANCE	675.00	0.00	
12/15/2020 API 553884 2021 CSDA Membership	0.00	670.00	
4220 MEMBERSHIPS	675.00	670.00	5.00

8028280 CSD: ROLLING HILLS CSDPrinted 1/6/2021
7:14:33 AM**Revenues and
Expenditures****Details For the Accounting Period ended: December 31, 2020**

	Estimated / Budget	Actual Amount	Balance
4240 MISC: EXPENSE			
12/1/2020 BEGINNING BALANCE	300.00	36.74	
4240 MISC: EXPENSE	300.00	36.74	263.26
4260 OFFICE EXPENSE			
12/1/2020 BEGINNING BALANCE	200.00	0.00	
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE			
12/1/2020 BEGINNING BALANCE	450.00	5.50	
4261 POSTAGE	450.00	5.50	444.50
4266 PRINTING SERVICES			
12/1/2020 BEGINNING BALANCE	500.00	309.95	
4266 PRINTING SERVICES	500.00	309.95	190.05
4300 PROFESSIONAL & SPECIAL SRVS			
12/1/2020 BEGINNING BALANCE	25,000.00	13,797.00	
12/2/2020 API 547999 RHCS D General Manager services	0.00	1,650.00	
12/15/2020 API 553875 Gen Mngr services Nov 6-Dec 4	0.00	1,450.00	
12/15/2020 API 553885 Clerk services 11/20/20 - 12/	0.00	1,290.00	
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	18,187.00	6,813.00
4304 AGENCY ADMINISTRATION FEE			
12/1/2020 BEGINNING BALANCE	325.00	131.11	
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
4305 AUDIT & ACCOUNTING SERVICES			
12/1/2020 BEGINNING BALANCE	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES			
12/1/2020 BEGINNING BALANCE	5,000.00	341.25	
12/2/2020 API 548002 RHCS D Legal services September	0.00	236.25	
4313 LEGAL SERVICES	5,000.00	577.50	4,422.50
4345 SPECIAL DISTRICT DIRECTOR SRVS			
12/1/2020 BEGINNING BALANCE	4,000.00	1,725.00	
12/15/2020 API 553881 11/24/2020 Director stipend	0.00	75.00	
12/15/2020 API 553882 11/24/2020 Director stipend	0.00	75.00	
12/15/2020 API 553883 11/24/2020 Director stipend	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	1,950.00	2,050.00
4400 PUBLICATION & LEGAL NOTICES			
12/1/2020 BEGINNING BALANCE	200.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT			
12/1/2020 BEGINNING BALANCE	800.00	154.00	
4420 RENT & LEASE: EQUIPMENT	800.00	154.00	646.00

**Revenues and
Expenditures****8028280 CSD: ROLLING HILLS CSD**


Details For the Accounting Period ended: December 31, 2020

	Estimated / Budget	Actual Amount	Balance
4440 RENT & LEASE: BUILD & IMPRV			
12/1/2020 BEGINNING BALANCE	3,800.00	770.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	770.00	3,030.00
4501 SPECIAL PROJECTS			
12/1/2020 BEGINNING BALANCE	40,000.00	0.00	
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
4505 SB924: TRANSPORTATION & TRAVEL			
12/1/2020 BEGINNING BALANCE	50.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERTN)			
12/1/2020 BEGINNING BALANCE	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERTN)	200.00	0.00	200.00
4700 UTILITIES			
12/1/2020 BEGINNING BALANCE	31,500.00	21,689.17	
12/2/2020 API 548003 RHCS power no. 4570858285-8	0.00	324.94	
12/2/2020 API 548004 RHCS power no. 1857646705-6	0.00	73.40	
12/2/2020 API 548005 RHCS power no. 6085621545-8	0.00	49.22	
12/2/2020 API 548006 RHCS power no. 1211321236-4	0.00	11.38	
12/15/2020 API 553877 power no. 4570858285-8	0.00	325.13	
12/15/2020 API 553878 power no. 1857646705-6	0.00	73.51	
12/15/2020 API 553879 power no. 6085621545-8	0.00	51.81	
12/15/2020 API 553880 power no. 1211321236-4	0.00	10.51	
4700 UTILITIES	31,500.00	22,609.07	8,890.93
40 Services & Supplies	226,100.00	145,209.24	80,890.76
Total Expense	226,100.00	145,209.24	80,890.76
8028280 CSD: ROLLING HILLS CSD	0.00	-49,293.33	49,293.33
Report Total			
Total Revenue	226,100.00	95,915.91	130,184.09
Total Expense	226,100.00	145,209.24	80,890.76
	0.00	-49,293.33	49,293.33

Subject: FW: Renewal Indications & Invoices, 1/15/21 DEADLINE, Spring Ed Day

Begin forwarded message:

From: Ellen Doughty <edoughty@sdrma.org>
Date: January 4, 2021 at 4:14:43 PM PST
To: Gm@rollinghillscsd.org
Subject: Renewal Indications & Invoices, 1/15/21 DEADLINE, Spring Ed Day
Reply-To: edoughty@sdrma.org



Preparing for 2021-22 Renewal Indications & Invoices

Happy New Year from the SDRMA Board of Directors and staff! When the clock brings us into a new year, SDRMA staff start preparing for the upcoming renewal, collecting updates from our members on the Renewal Questionnaire, and then working with our program brokers and reinsurers to prepare coverage for our members beginning July 1.

As natural disasters continue to occur worldwide and significant jury verdicts and settlements are being awarded at record levels, the insurance market faces challenges that impact all of us. Meanwhile, the emergence of COVID-19 has affected our members' service delivery while underscoring the importance of workers safety. It is in these difficult times that SDRMA continues to serve our membership to the best of our ability by providing broad coverage, proactive loss prevention, effective claims cost containment, enhanced member services, along with our hands-on personal care.

As our members enter budget planning season, SDRMA is working diligently to provide the rate information they need. Upon receiving your agency's renewal exposures and updates on the 2021-22 Renewal Questionnaire (RQ) in February, we will work with our program brokers to obtain renewal information and send out **renewal estimates** to our membership as soon as possible.

We need your RQ submission by March 1, 2021 in order for us to provide you with an initial **renewal estimate for the 2021-22 program year** in late March. In **mid-May** we expect to release the renewal invoices with the **confirmed renewal rates**. With the current condition of the insurance market, our program brokers are anticipating *rate increases across the globe*.

We will continue to provide market and renewal updates to our membership as they develop over the next few months. Please continue to check **MemberPlus™** regularly for your agency correspondence. Letters can be found under the **NOTIFICATIONS** dropdown, under **MEMBER LETTERS**. *We are no longer mailing hard copy letters via USPS.*

We appreciate the continued commitment of our members participating in our Property/Liability and Workers' Compensation Programs, as we all face the changes of the insurance market together.

If you have any questions about the renewal process or need assistance accessing your agency's letters, please contact our member services department at memberplus@sdrma.org or call 800.537.7790.

Report on Internal Controls - DEADLINE 1/15/21

Each year, SDRMA Property/Liability Program members are required to report on their most recent Report on Internal Control or Management Letter that is provided by an auditor. **The deadline to submit this important information is January 15, 2021.**

The process will only take a few minutes of your time. The Internal Control Report Upload process is available through [MemberPlus™](#) under **QUICK LINKS** in the navigation menu. **All property/liability members are required to complete this process**, even if your agency does not receive an annual financial audit.

Please login to [MemberPlus™](#) and click on the **NOTIFICATIONS** dropdown for complete details under **MEMBER LETTERS**. Along with your agency letter, you will see the instructions and attachments provided to assist you with submitting the Internal Control or Management Letter.

For questions or assistance on submitting your Internal Control Report or Management Letter, please contact our finance team at accounting@sdrma.org or 800.537.7790.

2021 SPRING EDUCATION DAY

Due to the current pandemic, the SDRMA 2021 Spring Education Day will be a virtual event and include live and recorded sessions. Registration information and event details will be released soon. ***Stay tuned!***

2019-2020 ANNUAL REPORT

The **SDRMA 2019-20 Annual Report** is now available! The report includes important program and membership information and is available for your convenience at www.sdrma.org. If you would like to receive a printed copy, please send a request to [Member Services](#) or call 800.537.7790.

IMPORTANT COVID UPDATES

Don't forget to check [SDRMA MemberPlus™](#) for important **COVID-19** updates. We recently added frequently asked questions on COVID Reporting for your reference. You can locate the **COVID Reporting FAQs** under the COVID-19 dropdown.

Please contact our claims team at claims@sdrma.org or call 800.537.7790 for assistance.



A proud California Special
Districts Alliance Partner



ALWAYS MEMBER FOCUSED.

800.537.7790 | www.sdrma.org

SDRMA | 1112 I Street Suite 300, Sacramento, CA 95814

[Unsubscribe gm@rollinghillscsd.org](mailto:gm@rollinghillscsd.org)

[Update Profile](#) | [About our service provider](#)

Sent by edoughty@sdrma.org powered by






LOCAL AGENCY FORMATION COMMISSION
550 Main Street, Suite E. Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

M E M O

TO: Presiding Officer

FROM: José C. Henríquez, Executive Officer 
El Dorado Local Agency Formation Commission

DATE: January 6, 2021

SUBJECT: ***Election of Special District Representatives to El Dorado LAFCO
Nominations for Special District Commissioner***

This is a follow up to the January 4, 2021 Memo sent to all of the districts. In that memo, El Dorado LAFCO notified you that the nomination period was open for the election for the Special District Alternate to this agency. That was an error: There are two special district seats that are will be open this year: one Regular Special District Member seat with a 4-year term and one Regular Special District Member seat with a 2-year term. The latter would finish the Regular Special District Term vacated last year.

As noted before, the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular and an alternate Special District Representative for new four-year terms beginning in May 2021 pursuant to the provisions of Government Code §56332(f).

All nominations are due in writing on or before **February 15, 2021**. Nominations received after that date cannot be accepted and will be returned to your District. A nominee must be a Director from an independent special district within El Dorado County. To be valid, all nominations must include the following:

- 1) Name and district of the nominee
- 2) Name of the nominating district
- 3) **Signature** of the **Presiding Officer** of the District's Board of Directors or the record of nomination made by majority vote at an official meeting of your District's board (Resolution or Minute Order can be attached)

Please submit a statement of qualifications (not to exceed one page) for each nominee.

The election for both seats will be held concurrently. The recipient of the most votes will serve the 4-year term and the recipient of the second most number of votes will serve the 2-year term. Once the nomination period is closed, one ballot listing valid candidates and voting instructions will be sent via email to those Districts who have opted to receive and complete the election by email and by certified mail to each District opting to receive materials by mail. The one-page statement of qualifications will be included as submitted.

Contact the LAFCO office at (530) 295-2707, if you have any questions.

Enclosure: Election Nomination Ballot

C:\Users\lindas\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\6R7VHYTT\2021 May Special District Election Nomination Memo - Follow Up.docx

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
City Members: Cody Bass, Michael Saragosa • Alternate City Member: Kara Taylor
County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo
Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
Malathy Subramanian, Commission Counsel



LOCAL AGENCY FORMATION COMMISSION
550 Main Street, Suite E. Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

(Required)

NAME OF NOMINATING DISTRICT: _____

MINUTES ATTACHED (Optional):

Yes ☐

No ☐

Nominations must be received by LAFCO before

5:00 p.m. on February 15, 2021

Return to:

**LAFCO
550 Main Street, Suite E
Placerville, CA 95667**

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
City Members: Cody Bass, Michael Saragosa • Alternate City Member: Kara Taylor
County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo
Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
Malathy Subramanian, Commission Counsel

REVITALIZING OUR COMMUNITIES

LAFCO IS HERE TO HELP

We understand how difficult the COVID-19 pandemic has been on the staff and operations of cities and special districts, and we are looking forward to emerging from this very difficult period in our collective history. LAFCo is here to help guide the recovery process through proven leadership and fair decision-making that acknowledges and balances competing interests. LAFCo uses its regulatory and planning powers to manage growth and development and promote efficient service delivery. LAFCo has the tools and resources that can help your organization through the next steps.

■ LAFCOS ARE COMMITTED TO:



1. LEADING THE CONVERSATION WITHOUT BIAS

- Facilitating a constructive discussion with local and regional agencies
- Reaching out to local and regional agencies to identify issues and solutions
- Coordinating agency access to information, programs and resources
- Bringing agencies together by building relationships
- Offering unique local solutions to meet local challenges



2. DEVELOPING MORE EFFICIENT SERVICES

- Building on interagency strengths
- Developing options for efficient and effective services in the new normal
- Connecting agencies to each other for service streamlining
- Giving great weight to proposals that promote improved service delivery to underserved communities while achieving orderly growth patterns



3. PARTNERING TO REBUILD LOCAL ECONOMY IN A BALANCED WAY

- Considering the impacts of LAFCo decisions
- Facilitating economic opportunities based on local circumstances
- Balancing economic growth and conservation of open space and agricultural lands



4. TAKING CRISIS ACTIONS TOGETHER WITH STRESSED AGENCIES

- Helping agencies look at key health indicators (i.e. fiscal, governance)
- Working with agencies to identify internal solutions
- Exploring alternative service delivery options

WE OFFER:

- ✓ Email lists and contacts
- ✓ Connections to other agencies
- ✓ Local stakeholder access
- ✓ Professional affiliations
- ✓ SOI/MSRs/Special Studies
- ✓ Key agency health indicators
- ✓ LAFCo actions: Annexations, activation powers, reorganizations, applications, etc.



Public member restrictions

No person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county, provided, however, that any officer or employee serving on January 1, 1994, may complete the term for which he or she was appointed.

Alternative member; one vote

56331.3. If two or more members are absent or disqualify themselves from participating in a meeting of the commission, any alternate member who is authorized to serve and vote in the place of a member shall only have one vote.

Independent special district selection committee

56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to participate in a meeting or election of the independent special district selection committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or his or her alternate as designated by the governing body. Members representing a majority of the eligible districts shall constitute a quorum.

Meetings

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:

Anticipated vacancy

(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.

(2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.

(3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(4) Upon the adoption of a resolution of intention pursuant to Section 56332.5.

(5) Upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need

Appointment of special district members

District member disqualification

Call for nominations

Elections by mailed ballot

to appoint a member representing independent special districts on an oversight board pursuant to paragraph (3) of subdivision (j) of Section 34179 of the Health and Safety Code.

(c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

(1) The executive officer may prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. This paragraph shall be operative only if the written notice of the meeting provided pursuant to subdivision (b) discloses that, if nominations are received for only one candidate by the end of the nominating period, the candidate shall be deemed appointed and the meeting may be cancelled.

(d) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

Ballot and voting instructions

(3) The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. **As an alternative to the delivery by certified mail, the executive *** officer may transmit materials by electronic mail. All notices and election materials shall be addressed to the presiding officer, care of the clerk of the district.**

(4) *****Nominations and ballots may be returned to the executive officer by electronic mail.**

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

Quorum

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. **If ballots from a quorum of the districts have not been received at the end of the 60-day extension period, the executive officer shall extend the period to return ballots for a length of time at his or her discretion until a quorum is achieved, unless another procedure has been adopted by the selection committee.** The executive officer shall announce the results of the election within seven days of the date specified.

(7) For a vote on special district representation to be valid, at least a quorum of the special districts must submit valid ballots **to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible**

	<p><u>district. If ballots from a quorum of the districts have not been received at the end of the 60-day extension period, the executive officer shall extend the period to return ballots for a length of time at his or her discretion until a quorum is achieved, unless another procedure has been adopted by the selection committee.</u> By a majority vote of those district representatives voting on the issue, the selection committee shall either accept or deny representation. <u>The executive officer shall announce the results of the election within seven days of the date specified.</u></p> <p>(8) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.</p> <p>(g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission.</p> <p>(Amended by Stats. 2018, Ch. 86)</p>
"Executive officer"	
Representation of independent special districts	<p>56332.5. (a) If the commission does not have representation from independent special districts on or before January 1, 2001, the commission shall initiate proceedings for representation of independent special districts upon the commission if either of the following occur:</p> <p>(1) Upon receipt of a written request by one or more members of the selection commission representing districts having 10 percent or more of the assessed values of taxable property within the county, as shown on the last equalized county assessment roll.</p> <p>(2) Upon adoption of a resolution by the commission proposing representation of special districts upon the commission.</p>
Proceedings	
Meeting	<p>(b) The commission, at its next regular meeting, shall adopt a resolution of intention. The resolution of intention shall state whether the proceedings are initiated by the commission or by an independent special district or districts, in which case, the names of those districts shall be set forth. The commission shall order the executive officer to call and give notice of a meeting of the independent special district selection committee to be held within 15 days after the adoption of the resolution in order to determine whether independent special districts shall accept representation on the commission and appoint independent special district representation pursuant to Section 56332.</p>
Appointment of public member when commission includes special district representation	<p>56333. When a commission is enlarged to seven members as provided in Section 56332, the public members appointed pursuant to Sections 56325 and 56329 shall thereafter be appointed by members of the commission representing cities, counties, and special districts. Those appointments shall be made at the times and in the manner provided in Section 56334.</p>



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667-4193
Phone: (530) 621-5487 Fax: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

December 3, 2020

**Rolling Hills Community Services District
PO Box 5266
El Dorado Hills, CA 95762**

RE: Doug Veerkamp General Engineering, Inc. and the Public Contract Code

Dear Board Members:

We have received the invoice for Doug Veerkamp General Engineering, Inc. for \$31,505.63. As you may be aware, the Public Contract Code governs the requirements under which a public entity may contract for public works, and the Labor Code governs when prevailing wages must be required of the contractor to be paid to his employees on public works. The prevailing wage requirements apply to work in excess of \$1,000.00. The Public Contract Code provides for various thresholds that apply to bidding, and may require formal or informal bids, rather than a negotiated contract, where those thresholds are exceeded. There are also stated exceptions to bidding, including for certain types of maintenance.

We are providing payment for the invoice on the presumption that you have followed all the appropriate Public Contract Code and Labor Code requirements in respect to the invoice, but we are also asking special districts to review all of the above requirements and obtain training if necessary to insure that all requirements are followed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Amy Miller".

**Amy Miller
Deputy Auditor**



California Public Employees' Retirement System
P.O. Box 942715 | Sacramento, CA 94229-2715
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442
www.calpers.ca.gov

Retirement Benefits

Circular Letter

December 2, 2020

Circular Letter: 200-053-20

Distribution: IV, V, VI, X, XII, XVI

To: All CalPERS Employers
Subject: 2021 Annual Invoice for Internal Revenue Code (IRC) 415(b) Replacement Benefit Fund (RBF)

Purpose

The purpose of this Circular Letter is to inform you of the 2021 IRC 415(b) annual dollar limit. The 2021 limit remains unchanged from the 2020 limit of \$230,000 for retirees aged 62 or older. The annual limit is reduced for people who retire under the age of 62.

Annual Invoice

Annual invoices, which cover the 2021 calendar year, will be issued in December 2020. The invoice due date is 30 days after the issue date of the invoice; however, if you can pay your invoice in full by December 31, 2020, this will ensure your retiree receives payment on January 31, 2021, with no delay in their monthly benefits.

For additional information regarding the RBF invoice, you may access the RBF Invoice Detail Report in myCalPERS via the Cognos reporting tool. To learn how to access and use Cognos reports, view the student guide for myCalPERS Employer Reports (Cognos) at www.calpers.ca.gov.

RBF Contact Type

Your agency's system access administrator (SAA) is responsible for maintaining your agency's contact information in myCalPERS. To provide a higher quality of service to our business

Linda Stone

Subject: FW: Internal Control Report Submittal for Rolling Hills CSD

From: <memberplus@sdrma.org>
Date: Fri, Jan 15, 2021 at 5:16 AM
Subject: Internal Control Report Submittal for Rolling Hills CSD
To: <csdclerk@gmail.com>
Cc: <accounting@sdrma.org>

Dear linda,

Thank you for submitting your Internal Control Report for Rolling Hills Community Services District. No further action is required at this time.

The information you have submitted will be evaluated to determine if any adjustments to your 2021-22 coverage may be required.

While your Information is being reviewed by SDRMA staff, it will not be editable. If you need to make corrections to your submitted Information, please contact SDRMA Finance Department at accounting@sdrma.org or by phone at 800.537.7790.

The document you provided may be viewed by clicking on the hyperlink below:

[Uploaded Internal Control Report](#)

Thank you,

SDRMA Finance Department

--

Linda Stone
Board Secretary
Rolling Hills Community Services District

OLD BUSINESS

Item 6.a.
1/19/2021

Linda Stone

Subject: FW: [FWD: RE: Folsom Heights Update]
Attachments: image001.png

This is the update I received from Clay regarding Folsom Heights.

Chaney Hicks, General Manager
Rolling Hills Community Services District
PO Box 5266, El Dorado Hills, CA 95762
(916) 235-8671 cel. (916) 220-2737

----- Original Message -----

Subject: RE: Folsom Heights Update
From: clay [loomis.ws](mailto:clay@loomis.ws) <clay@loomis.ws>
Date: Thu, January 14, 2021 10:42 am
To: "gm@rollinghillscsd.org" <gm@rollinghillscsd.org>

Hi Chaney,

Happy New Year to you. I am hoping that 2021 is better than 2020!

If construction starts this year it will be later in the year. My best guess at this time would be that grading will start early 2022.

If something changes I will try and let you know.

Clay

From: gm@rollinghillscsd.org <gm@rollinghillscsd.org>
Sent: Thursday, January 14, 2021 8:36 AM
To: clay loomis.ws <clay@loomis.ws>
Subject: Folsom Heights Update

Hi Clay,

Hope the new year is treating you well. I am checking in to see how the progress for the Folsom Heights development is going and what stage it is at. I'd appreciate any information you have so I can pass it along.

Chaney Hicks, General Manager
Rolling Hills Community Services District
PO Box 5266, El Dorado Hills, CA 95762
(916) 235-8671 cel. (916) 220-2737

Item 6.D.
1/19/2021



PLANNING AND BUILDING DEPARTMENT

PLANNING DIVISION

www.edcgov.us/Government/Planning

PLACERVILLE OFFICE:

2850 Fairlane Court, Placerville, CA 95667

PLANNING

(530) 621-5355 / (530) 642-0508 Fax

planning@edcgov.us

LAKE TAHOE OFFICE:

924 B Emerald Bay Rd

South Lake Tahoe, CA 96150

(530) 573-3330/(530) 542-9082

Administrative Permit Application

File # assigned by County _____

Assessor's # (s) _____

Project Name/Request (describe proposed use) _____

Applicant Name _____

Mailing Address _____

Phone: _____ Email: _____

Property Owner _____

Mailing Address _____

Phone _____ Email _____

Please list additional property owners on a separate sheet, if applicable

Engineer/Architect _____

Mailing Address _____

Phone: _____ Email: _____

Location: The property is located on North side of _____
_____ Feet/miles North of the intersection with _____

In the _____ area. PROPERTY SIZE _____ (acreage or Sq Ft)

X Signature of property owner or authorized agent _____ Date _____

FOR OFFICE USE ONLY

Date _____ Fee \$ _____ Receipt # _____ Rec'd by _____ Census _____

Zoning _____ GPD _____ Supervisor Dist _____ Sec _____ Twn _____ Rng _____

Action by Staff Level ☐

Action by Board of Supervisors ☐

Approval/Hearing Date _____ Approval/Hearing Date _____

Findings/Conditions
Attached

Findings/Conditions
Attached

Appeal
Approved ☐

Denied ☐



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Administrative Permit, Relief, or Waiver

PURPOSE

An Administrative Permit is required in cases where limited review of a proposed structure or use is necessary to verify compliance with established standards adopted to ensure compatibility with adjacent uses and availability of public services and infrastructure. The Administrative Permit is used for the processing of Oak Tree/Oak Woodland Removal Permits in compliance with Oak Resources Conservation Ordinance Section 130.39.060 (Oak Tree and Oak Woodland Removal Permits – Ministerial Development Projects), administrative relief or waiver requests in compliance with [Zoning Ordinance](#) Subsection 130.52.010.B (Administrative Relief or Waiver) or to establish the legal nonconforming status of a use or structure in compliance with [Zoning Ordinance](#) Chapter 130.61 (Nonconforming Uses, Structures, and Lots).

The issuance of an Administrative Permit shall be a ministerial project pursuant to the [California Environmental Quality Act \(CEQA\)](#).

INITIAL PROCESS

1. Applicant/agent prepares all required submittal information and makes an appointment to submit the application to the Planning Division, (530) 621-5355 or [schedule an appointment](#)
2. The Planning Division reviews submittal and makes a determination on zoning conformance or if public hearing is required within 20 working days.

NOTE: Ranch marketing and winery activities require Agricultural Commission review, extending the determination by approximately 30-45 days.

APPEALS

If an appeal is requested, [Zoning Ordinance](#) 130.52.090, it must be made within ten working days from date of decision and filed with Planning Division and applicable fees paid.

FEES

Current application and revision fees may be obtained by accessing the Planning Division online [fee schedule](#) or calling (530) 621-5355.

Should your application be denied, application fees are nonrefundable. Should you request withdrawal of the application, you may receive only that portion of the fee which has not yet been expended.

DEED RESTRICTIONS

Please review and understand any private deed restrictions recorded against your property to insure your proposed application does not violate such deed restrictions. If a conflict exists between the deed restrictions and your application, the County can still approve your application and issue necessary permits. **However, County approval does not absolve your obligation to comply with deed restrictions.**

APPLICATION

If the application and submittal requirements are not attached to this information packet, please contact Planning Services. You may also call Planning Division at (530) 621-5355 for general assistance.

APPOINTMENT

Applications are accepted by appointment only: [Schedule an appointment](#) or call (530) 621-5355. Please have all required submittal information completed before your appointment.



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The required application materials are listed below. Please use on the ☐ left to be sure you have all the required information. **The application will be deemed incomplete and will not be accepted if not provided.** All plans and maps must be folded to 8½" x 11".

Applications are accepted by appointment only. Schedule an appointment call (530) 621-5355 or call (530) 621-5355. Please have all required submittal information completed before your appointment.

Required Forms and Maps

1. ☐ Application form and agreement for payment of processing fees are complete and signed.
2. ☐ Letter of authorization from all property owners authorizing agent to act as applicant, when applicable.
3. ☐ Proof of ownership (Grant Deed), if the property has changed title since the last tax roll.
4. ☐ Please attach a Project Narrative that includes what the request is for and any history or special circumstance.
5. ☐ An 8 ½" x 11" vicinity map showing the location of the project in relation to the distance to major roads, intersections, and town sites.

Oak Tree/Oak Woodland Removal

The following supplemental information is required if any oak woodlands, individual native oak trees, or heritage trees, as defined in El Dorado County [Zoning Ordinance](#), Section 130.39.030, will be impacted by the project consistent with Section 130.39.070.

If Oak Resources *will not* be impacted

1. ☐ Oak Resources Technical Report prepared by a qualified professional consistent with Section 2.5 of the [Oak Resources Management Plan](#)

If Oak Resources *will* be impacted

1. ☐ Completed [Oak Resources Technical Report Checklist](#), also available from Planning Division. Include supplemental data for impacted individual native oak trees within oak woodlands, as applicable.
2. ☐ Security deposit for on-site oak tree/oak woodland retention and/or replacement planting (if proposed as part of project mitigation) consistent with El Dorado County [Zoning Ordinance](#), Section 130.39.070.G
3. ☐ Reason and objective for impact to oak trees and/or oak woodlands.

Required Information on Site Plan

Three copies plus an **electronic copy** of the site plan detailing what exists on the site at the time of application shall be submitted on 24" x 36" sheets or smaller, drawn to scale, and of sufficient size to clearly show all details and required data. **All plans MUST be folded to 8 ½" x 11", plus one 8 ½" x 11" reduction. No rolled drawings will be accepted.**

1. ☐ Three site plan copies plus an electronic version
2. ☐ Project name, applicant name, address and designer, if applicable
3. ☐ North point, and scale
4. ☐ Entire parcel showing perimeter with dimensions
5. ☐ All roads, alleys, streets, include all names
6. ☐ Location of easements, stating purpose and width
7. ☐ All existing and proposed uses (buildings, driveways, dwellings, utility transmission lines, etc.)
8. ☐ Parking and loading stalls with dimensions (refer to [Zoning Ordinance](#) 130.35 and the [Community Design Standards - Parking and Loading Standards](#))

9. ☐ Location(s) for trash/litter storage or collection areas and propane tank(s)
10. ☐ Total gross square footage of proposed buildings
11. ☐ Proposed/existing fences or walls
12. ☐ Sign locations and sizes, if proposed (refer to [Zoning Ordinance 130.16](#))
13. ☐ Pedestrian walkways, courtyards, etc., if proposed
14. ☐ Exterior lighting plan, if proposed. Include a Photometric Study and fixture specifications (refer to [Zoning Ordinance 130.35](#) and the [Community Design Standards - Outdoor Lighting Standards](#)) Existing/proposed water, sewer, septic systems and wells, if applicable
15. ☐ Existing/proposed fire hydrants
16. ☐ Location of rock outcropping, lava caps, drainage courses, lakes, canals, reservoirs, rivers, streams, spring areas subject to inundation and wetlands, if applicable. Show respective 100-foot and 50-foot septic system setbacks when a septic system is proposed.
17. ☐ Identify areas subject to a 100-year flood on perennial streams or creeks, and show high water level (100 year) on map
18. ☐ Note any proposed trails or connection to existing/proposed trail systems.
19. ☐ Summary table on plans (or attached) demonstrating compliance with zoning regulations regarding the following:
- a. ☐ Signs (refer to [Zoning Ordinance 130.16](#))
 - b. ☐ Parking (refer to [Zoning Ordinance 130.35](#) and the [Community Design Standards - Parking and Loading Standards](#))
 - c. ☐ Landscaping (refer to [Zoning Ordinance 130.33](#) and the [Community Design Standards - Landscaping and Irrigation Standards](#))
 - d. ☐ Development standards regarding maximum coverage for the lot (refer to applicable zone district development standards)

Preliminary Landscape Plan Requirements

We require a landscaping plan for all new discretionary proposals (refer to [Zoning Ordinance 130.33](#), [Community Design Standards - Landscaping and Irrigation Standards](#) and [Model Water Efficient Landscape Ordinance \(MWELO\)](#))

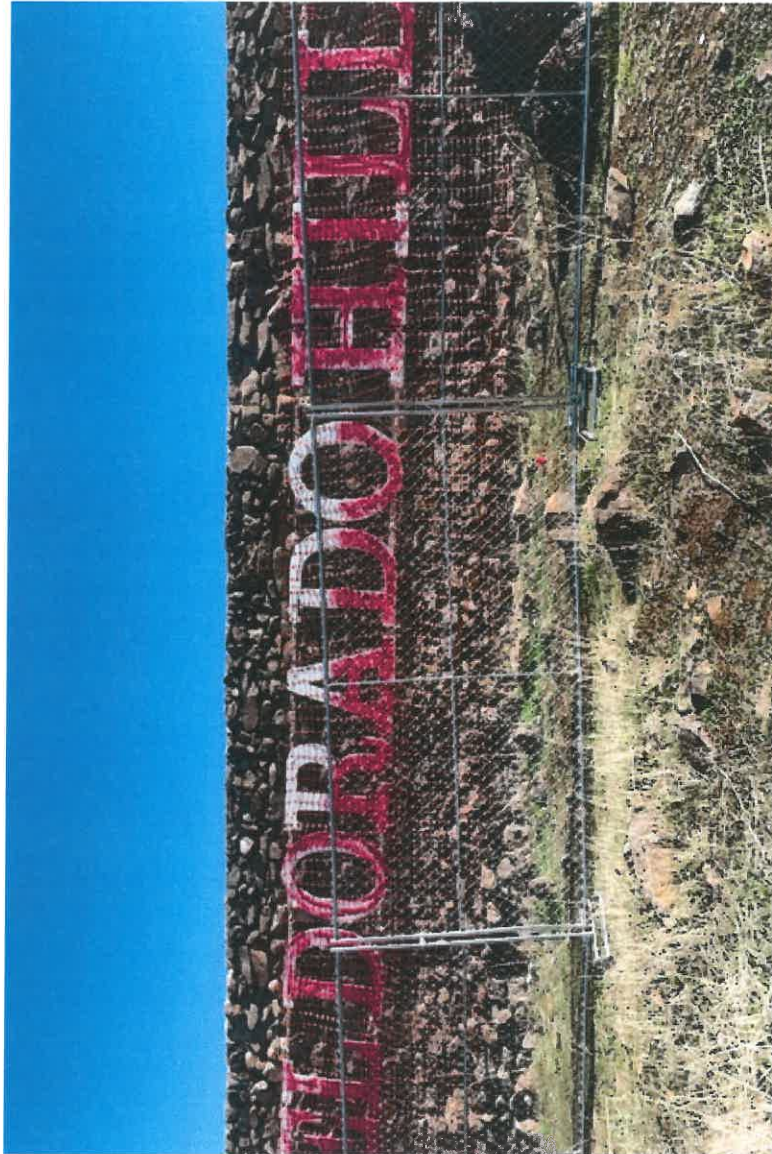
1. ☐ Two copies folded into 8½" x 11", plus one 8½" x 11" reduction, plus an electronic copy
2. ☐ Location, quantity, and a gallon size of proposed plant material (refer to [Zoning Ordinance 130.33](#) and the [Community Design Standards - Landscaping and Irrigation Standards](#))
3. ☐ Location, type (pine, oaks, etc.), quantity, and size of all existing trees in areas subject to grading or may be removed/affected by proposed improvements.
4. ☐ List of common and botanical names of plant material. Drought tolerant species are required and a list is available in Planning Division (refer to [Zoning Ordinance 130.33](#) and the [Community Design Standards - Landscaping and Irrigation Standards](#))
5. ☐ Location/type of irrigation proposed.

The final Landscape Plan will ultimately be required to meet the County's [Water Conserving Landscape Standards](#) and Model Water Efficient Landscape Ordinance [Model Water Efficient Landscape Ordinance \(MWELO\)](#)

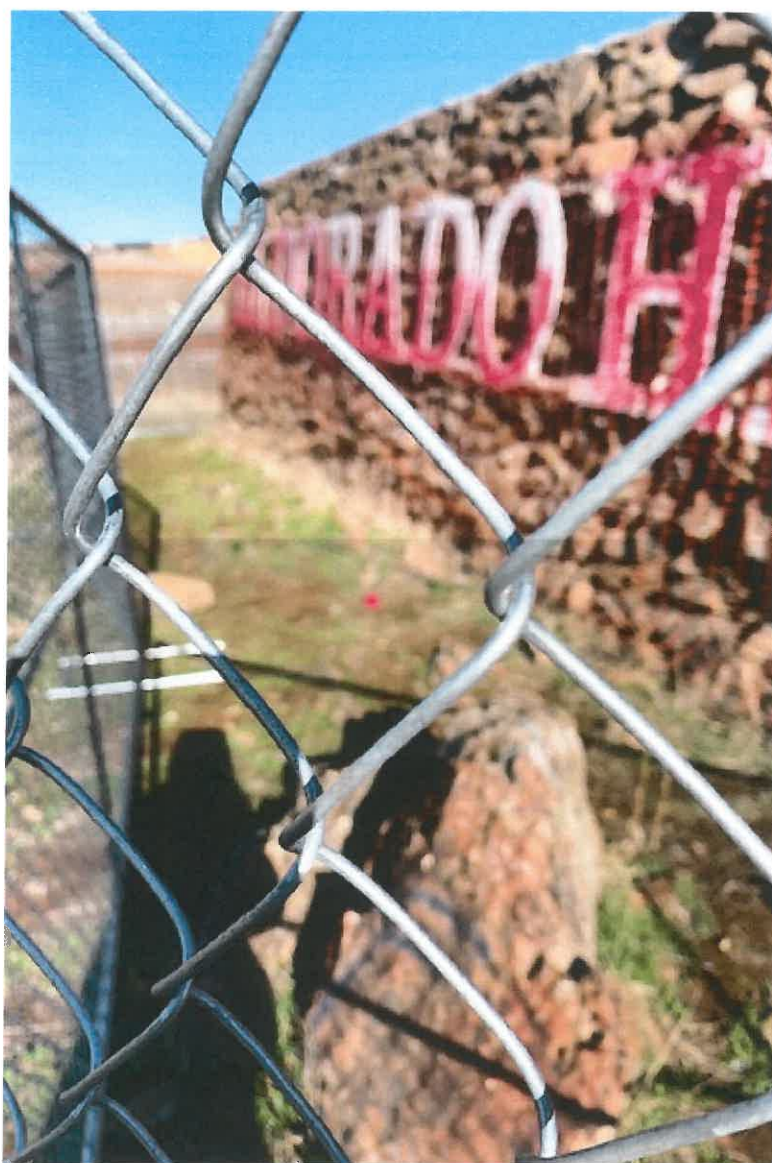
APPOINTMENT

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Item 6.c(1)
1/19/2021







Item 6.c.4
1/19/2021



VOLUNTEER SAFELY

Volunteers can safely help their communities by following this guide developed in accordance with the California Department of Public Health's safety guidelines while volunteering.



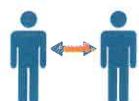
Do not volunteer if you have experienced symptoms related to COVID-19 such as fever, cough, or shortness of breath. Avoid taking risks to keep us all safe.



Wear a mask or face covering when outside of your home, with limited exceptions.



Practice cleanliness and disinfect volunteer area's surfaces regularly. Wash your hands before, during, and after volunteering. You can use hand sanitizer if soap and water are not readily available.



Maintain physical distance of at least 6 ft. between you and others.



Cover your cough and sneezes with a tissue. If tissues are not available cough and sneeze into your elbow. Avoid touching your face during the volunteer project.



Inform yourself of safety precautions and procedures before arriving to your volunteer opportunity. Most importantly, remember to follow the California Department of Public Health's guidelines. Visit www.cdph.ca.gov/COVID19 for more information.

Visit CaliforniansForAll.ca.gov

#CaliforniansForAll

Item 6.6(1)
1/19/2021

SAVE OUR SIGN MINUTES

DATE: 1/14/2021

Time: 7pm

Facilitator: Wade Klinetobe

In Attendance

Arnold Peters James Albertoni – RHCSD Resident

Brenda Collette – RHCSD Resident & Board Member

Mark Keener Shelly Ronan – RHCSD Resident

Chaney Hicks – RHCSD GM

Bill Rogers Susan Stokes – RHCSD Resident

John Davey

Summary

- Bill submitted a proposal for new no trespassing signage to meet regulations and cost estimate. Cost was over \$9000 but he indicated that his firm would donate the signage and if the District could do installation as volunteer project. Balance of labor fee was \$4500 of which that was not bid at prevailing wage.
 - Is District concerned about absolute no trespass signage compliance – residents may not care for amount of signs adjacent (every 200 feet) to their homes
 - Even with community volunteer project, how much is the District willing to expend to increase signage visibility – Cost of GM labor to organize, materials, etc.
- Suggestion for RHCSD to carry umbrella policy that would solely be to insure the sign to help with risk associated with monument.
 - Cost may be funded by fundraising efforts by community (long term viability of continuous funds?)
 - Chamber of Commerce expressed interest in helping with donations for maintenance (long term viability of continuous funds?)
- Suggestion to poll RHCSD residents on desire to continue maintenance efforts by RHCSD.
- Parking Lot Bot Surveillance – Cellular motion activated surveillance trailer with solar power monthly rentals start around \$1450. These solar options do not have the motion activated flood light.
- Committee would like the RHCSD to send out an RFP for the cost to repair or restore the monument so they know how much is required for fundraising. Direction required from the Board whether they want to entertain the cost associated with getting an architect to spec out specific details for the repair/restoration of the monument. Second step would be the RHCSD administrative costs to put together the bid package given the District may not be able to afford such a costly public works project.
- RHCSD should put together an ADHOC committee to coordinate with Community Save Our Sign Committee

NEW BUSINESS



**California Special
Districts Association**

Districts Stronger Together

Item 7.b.
1/19/2021

Webinar: Public Service Ethics AB1234

Presenters: Trevor Taniguchi and Frank
Splendorio, Meyers Nave

Overview of public service ethics issues
necessary to satisfy the requirements of AB
1234. Covers general ethical principles relating
to public service, including personal financial
gain by public servants (bribery and conflict-of-
interest laws); claiming prerequisites (“perks”)
of office (gift and travel restrictions, use of
public resources, gifts of public funds, and mass
mailing restrictions); government transparency
laws (financial interest disclosure requirements
and open government laws); and fair processes
(common law bias prohibitions, due process
requirements, incompatible offices,
competitive bidding requirements for public
contracts, and disqualification from
participating in decisions).

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

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CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Management Authority.

When 1/20/2021 10:00 AM - 12:00 PM



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

SDLF Scholarships
Register for an Event
Career Center



**California Special
Districts Association**

Districts Stronger Together

Webinar: Sexual Harassment Prevention Training - 2 hr

Title: Sexual Harassment Prevention Training
for Supervisors/Board Members (2 hour)

Presenter: Shauna Amon, BBK

This two hour presentation will comply with the requirements of AB 1825 and AB 1661 and cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance with AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Management Authority.

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When 1/26/2021 10:00 AM - 12:00 PM



1112 "I" Street, Suite 200
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CALIFORNIA SPECIAL DISTRICTS ALLIANCE