

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JANUARY 19, 2021 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on January 19, 2021, was called to order at 7:02 p.m. by President Matt Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Sites, Directors Gordon Fawkes, Brenda Collette, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present. Also present was Board-member elect Ed McGowan and four members of the public.

2. Public Comment (Items not on the agenda).

None.

3. Swearing-In of Board Members and Oaths of Office

The Clerk of the Board conducted the swearing-in of board members Gordon Fawkes, Brenda Collette, and Mark Magee to new terms of office, and newly elected Board member Ed McGowan. She administered the Oath of Office and each Board member took the Oath and signed the document during the meeting on Zoom for all to witness.

Due to a family emergency, Clerk Linda Stone left the meeting, and Chaney Hicks will take Minutes for the rest of the meeting.

4. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached. She gave summary of the breakdown of per home costs per subdivision as suggested by Director Fawkes, copy attached. Breakdown per home presented as follows: Shadow Hills - \$548; Springfield Meadows - \$725; Sierramonte - \$196 (Chaney commented that she believes the line item for sound wall may need to come out due to the fact that their HOA probably maintains it); and Stonebriar - \$565. Director Collette indicated that it was unrealistic to expect that homeowners would want to increase their assessment and that the solution was to just cut the budget and spend less. Director Fawkes indicated that the choice may be presented at some point that the residents will either realize they get reduced service or will need to increase the assessment amount. Chaney Hicks indicated that the underfunded totals are from the fact that the assessment hasn't increased since 1979, not even for inflation, and reminded that the William Lyon Report indicated in 2003 that the costs needed to increase to \$350 but the effort for increase was rejected by the residents. Accordingly, since no increase has been implemented, the impact to residents will be much more severe due to the lack of action. The problem isn't that the District is spending too much, it is that the assessment hasn't kept up with basic costs for general maintenance. Continued work necessary to look at how to address breakdown of differing increases to each subdivision.

5. Consent Items

The Consent Items consisting of minutes of the November 24, 2020 special meeting of the Board of Directors and reports and correspondence including Umpqua Bank statement for periods ending November 30, 2020, and December 31, 2020, financial reports prepared by the Auditor-Controller's office periods ending November 30, 2020, and December 31, 2020, SDRMA Notification regarding Renewal Indications & Invoices for Insurance Renewals, El Dorado LAFCO Memo regarding Election of

Special District Representatives to El Dorado LAFCO Nominations for Special District Commissioner, El Dorado County Auditor Letter dated 12/3/2020 regarding Doug Veerkamp General Engineering and the Public Contract Code, CalPERS Circular Letter dated 12/2/2020 re 2021 Annual Invoice for Internal Revenue Code (IRC) 415(b) Replacement Benefit Fund (RBF), and SDRMA Email of 1/15/2021 confirming submittal of Internal Control Report for RHCSO, were considered. Director Fawkes made motion to accept as presented, Director McGee seconded. A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Sites, Collette, Fawkes, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

6. Old Business

a. Folsom Heights Development Project Update. Chaney Hicks relayed information received from representative from Folsom Heights that the estimated schedule would be grading to begin early 2022. She had a subsequent conversation with Folsom Heights regarding schedule for grading and access used. Resident Stephanie Haley again cautioned against the future development of the EVA related to fire concerns. Chaney Hicks will follow up with the Fire Dept regarding finalization of the type of gate proposed.

b. Berkshire Park Development. Originally Matt Sites motioned to request a check from the County and Brenda Collette seconded it. During subsequent discussion, Gordon Fawkes asked what additional costs would be necessary to prepare the required supporting documents in order to procure the permit. Matt believed more research is necessary to see if he had time to prepare or if the District would need to send that work to an outside contractor. Matt then withdrew his motion and Brenda withdrew her second. This item will be carried over to next month's meeting to allow for that information to be compiled.

c. El Dorado Hills Monument Sign – Discussion and Consideration.

Chaney Hicks related the summary of damage and measures taken to reinforce construction fencing. Summary presented of the Save our Sign committee efforts along with information that the El Dorado Hills CSD is willing to entertain the prospect of taking over ownership of the monument. Brenda Collette indicated that she is not in favor of giving away District lands and would like to continue to explore options for its maintenance with help from others. Community feedback was that there was interest in fundraising in the hopes of restoring the sign and potential cleanup. President Matt Sites made motion to allow volunteers access to the monument with Board representative Brenda Collette present to remove the orange construction fencing and repaint the letters white, at no cost to the District. Brenda will also ensure Volunteer Waiver forms are executed before work begins. Gordon Fawkes seconded the motion. A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Sites, Collette, Fawkes, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

Chaney Hicks will get information from graffiti coating to resident James Albertoni who will assist in the selection of a good paint to overlay. Gordon Fawkes and Brenda Collette will serve on an ADHOC committee to coordinate with the Save Our Sign Committee and report back to the District.

Due to the hour approaching 9:00 p.m., President Matt Sites made motion to extend the meeting time since the Board has more business to go through. Gordon Fawkes seconded the motion. A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Sites, Collette, Fawkes, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

7. New Business

a. Local Committee on Noise Abatement. Director Ed McGowan indicated that as a concerned resident he has been participating in the JPA sound wall committee and that the resident concerns are that the previous study was done years ago and those noise standards are no longer the same. The existing 5' wall would now be considered a privacy wall, not classified as sound wall. Several concerns are that the previous study does not consider Folsom's restriction of truck traffic which diverts it to White Rock Road, the privacy wall height issue, and quantity of homes affected by traffic. Ed encourages everyone to get involved even though the expansion isn't anticipated for at least 10 years due to funding issues.

b. Required Board Member Training. Matt discussed free training that is available for the board members and encouraged them to take advantage of the opportunities and to let Linda know for login information. Ed indicated he is signed up for both training sessions.

8. Adjournment. Upon motion by Director Sites and seconded by Director Fawkes, the meeting was adjourned at 9:14 p.m.

Submitted by:

/s/

Chaney Hicks, General Manager

Approved by Board: February 16, 2021

January 19, 2021

General Manager Report:

Landscaping: Discussed issue/s with landscapers:

- Ongoing leaf removal from storm drain inlets
- Excess Leaves Cleared from Dunnwood Drive gutters(CSD Property)

Bus Stop: Reached out to CHP Officer Frizzel several times with no response regarding status of bus stop at Stonebriar Ct/Stonebriar Dr

Culverts: Vacuum Truck out and billed \$1500 to expose outlets on 10 storm drain outlets into the open spaces. Further clearing/trimming required when dries out.

JPA: Letters sent out to all Residents Backing Up to White Rock Rd Sound Wall with John Raslear’s contact information for information on latest updates.

Radar Sign: Radar Sign Needs to be Returned for Warranty Work

Park: Gopher holes at far end of soccer field. Meeting with contractors regarding remediation plan.

Umpqua Account: Confirmation Brenda received her bank card.

Encroachment: 12 Encroachment Postcards sent out regarding tree/sidewalk clearance, leaf removal from sidewalk/gutter. 1 Encroachment Letter Re: Basketball Hoop Removal from Street Required or Removal, 1 Trailer Tagged, Dumpster on Dunnwood/Since Removed from Street.

Warnings/Citations: Two citations issued to trailer/trailer-boat. Cleaned up outstanding citation log.

Aging Report by Citations - Parking								Rolling Hills All Departments	
Citation	Cite Date	0-30 Days	31-60 Days	61-90 Days	91 Days-1 Yr	1Yr,1Day -2Years	2Yr,1Day -3Years	>3Yr,1Day	
RHCSD0156	7/24/2011 12:30:00 PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
RHCSD0202	2/21/2018 9:57:00 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	
RHCSD0203	4/10/2018 11:10:00 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	
RHCSD0252	11/22/2019 10:33:00 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	
RHCSD0258	8/4/2020 2:54:00 PM	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	
RHCSD0258	10/10/2020 9:21:00 AM	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	
RHCSD0259	11/12/2020 10:18:00 AM	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	
Totals:		\$0.00	\$0.00	\$100.00	\$200.00	\$100.00	\$300.00	\$100.00	

7 records matched your report criteria (Including: Current and Delinquent Citations. Sorted By: 'Cite Date')

Resident Concerns: Resident Calls Re: Dogs off leash repeatedly.