Board of Directors Meeting – AGENDA ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, April 20, 2021 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782 Meeting ID: 869 9796 0638

Or Join by Computer: https://us06web.zoom.us/j/86997960638

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Long Range Funding Ad Hoc Committee Report (see, Old Business Item 5.b.)
- c. Monument Sign Ad Hoc Committee Report (see, Old Business Item 5.c.)

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the March 16, 2021 meeting of the Board of Directors and Minutes of the March 22, 2021 Joint Special Meeting of the RHCSD and EDHCSD
- **b.** Correspondence accept and file:
- 1) Umpqua Bank statement for period ending March 31, 2021
- 2) Financial Reports prepared by the Auditor-Controller's office period ending March 31, 2021
- 3) Quarterly Payroll Report forms filed with the IRS and EDD for the quarter ended March 31, 2021
- 4) Notice EID Board Declares Free Day Use at Sly Park on Earth Day, April 22, 2021
- 5) SDRMA correspondence advising of availability of 2021-22 Renewal Information
- 6) State of CA DIR notice re: 2021 COVID-19 Supplemental Paid Sick Leave
- 7) El Dorado Hills Fire Department Initial Notice to Abate Fire Hazard and Destroy Weeds dated April 1, 2021, including current Unimproved Property Hazard Abatement Standard

5. Old Business

- a. Folsom Heights Development Project Update Emergency Vehicle Access (EVA) at Prima Drive and Stonebriar. Staff to discuss information received from the Folsom City Planning Department related to the project and/or the EVA. (Discussion Item)
- **b.** Long Range Funding for District Ad Hoc Committee and staff to provide update regarding work on funding options, discuss flowchart to determine next steps going forward to improve District funding position. (Discussion Item)
- c. Discussion of Potential Reorganization to Allow for Annexation of Rolling Hills CSD into El Dorado Hills CSD Discussion of the potential option for the District to consider dissolution upon the condition that it is annexed by the El Dorado Hills CSD; process; next steps. (Discussion/Possible Action Item)
- d. Berkshire Park Development Consider Hiring of Outside Consultant to Assist in the Permit Application Process Discussion of next steps needed to move forward with obtaining the permit necessary to commence work on the development of Berkshire Park; staff seeking authorization for expenditure of funds from the approved budget in an amount of not-to-exceed \$20,000 to hire a Consultant to assist with the permit application and submittal package process. (Discussion/Possible Action Item)

6. New Business

a. Fire Scraping Around Perimeter of District for Additional 2021 Fire Mitigation Measure – Staff seeking authorization for expenditure of funds from the approved budget in an amount not-to-exceed \$3,200 for fire scraping; and authorizing the General Manager to execute the agreement necessary to carry out that work. (Discussion/Possible Action Item)

7. Adjournment.

April 20, 2021

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Monitoring watering schedule, modifying water as needed.
- Talked with them regarding weed abatement schedule, starting interior mid May

Weed Abatement:

Livestock contractor requested Thursday evening if they could bring livestock out earlier than contract due to the fact that the goats prefer the green grass and do a better job at cutting it down. I allowed him to proceed with the caveat, that if the areas grow back they will come back at no charge (an email sent states this).

ATV Trespass:

Got call from Board Member regarding unauthorized vehicles at Winterfield open space. Elliott Homes saw that there was a water easement there and called to ask if they could open the gate so they could access their parcel from RHCSD side. They told Elliott rep that it wasn't their lock, Elliott cut off our lock and proceeded to add his to the gate making our gate inaccessible to us. I reached Elliott rep and they apologized for the error and replaced the chain and took KNOX lock to Sheriff's Dept to have them unlock it so it could be added back. I told him we are willing to be good neighbors in the future if they need access, but that there is a Permission to Enter form that needs to be completed prior.

EDH Flag:

Found out flag keeps being stolen.

EID/Backflows:

Landscaper found backflow off at Stonebriar Park, turned back on. Called EID to see if it was turned off after an inspection and they indicated no. The locks are missing from the cages so replacement locks will be installed.

EID/Hydrants:

Call from EID regarding pressure tests done at a few hydrants as a courtesy. Winterfield hydrant is 102 psi, Montrose hydrant is 104 psi and Dunnwood Drive is 75 psi which are all in the healthy pressure range. Dunnwood is the lowest due to the elevation. (homes run 55 psi).

Berkshire Park:

Reached out to 5 architects, 5 engineering/construction management firms regarding getting help with permit application submittal, one response/no pricing to date.

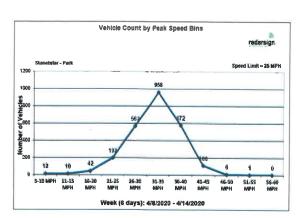
Warnings/Citations: Landscaping Debris Pile letter sent out/Removed, Two Storage PODS

Tagged/Not removed.

Two open citations not paid.

Radar Sign:

Average of 2461 daily vehicle trips and data shows that close to 80% of vehicles driving over the posted speed limit (25). 4% of these vehicles are exceeding the speed limit more than 15 mph.



Park Use:

Park Use application submitted and approved for a 3 hour event.

Resident Concerns:

Emails regarding fire hazards, will re-evaluate after livestock grazing complete. Appears one area of growth is being fed by homeowner drainage into CSD property. Emails Re: ATV's on Sac County side of property, conveyed to the resident that that is not RHCSD property (sent Russell Ranch development plan to illustrate dividing line).

ROLLING HILLS COMMUNITY SERVICES DISTRICT MINUTES OF MARCH 16, 2021 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on March 16, 2021, was called to order at 7:05 p.m. by Director Gordon Fawkes in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newson's Emergency Declaration related to COVID-19, and Governor Newson's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public by teleconference. In addition to Director Gordon Fawkes, Directors Ed McGowan, Mark Magee and Brenda Collette, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Also present were four members of the public. President Matt Sites joined the meeting at 7:44 p.m. during discussion on item 5.a.

2. Public Comment (Items not on the agenda).

None.

3. Monthly Reports

- **a. General Manager Report**. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.
- b. Long Range Funding Ad Hoc Committee Report. Discussed under Old Business item 5.b.
- c. Monument Sign Ad Hoc Committee Report. Discussed under Old Business item 5.c.

4. Consent Items

The Consent Items consisting of the minutes of the February 16, 2021 meeting of the Board of Directors; correspondence including Umpqua Bank statement for period ending February 28, 2021; financial reports prepared by the Auditor-Controller's office period ending February 28, 2021; Notice of Public Hearing via postcard re Rezone Z15-0002/Tentative Parcel Map, Planned Development and Conditional Use Permit for Montano De El Dorado Phase I and II and related approvals; notification re El Dorado LAFCO's special district regular sets and election deadline to submit nomination for the open LAFCO seats is March 31, 2021; Department of Industrial Relations letter regarding critical requirements related to COVID-19 applicable to the workplace; and Investment Company Offer to Purchase Property 117150009 were considered. Director Fawkes said he noticed a few non-substantive wording corrections he would like made to the February 16, 2021 minutes. With those corrections, Director Fawkes made motion to approve and accept/file the Consent items as noted, Director McGee seconded. A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Fawkes, Collette, Magee and McGowan

NOES: None ABSENT: Sites ABSTAIN: None

5. Old Business

a. Folsom Heights Development Project Update. Given the information reported at the February meeting about added Condition 182 for the project which includes a bike lane on the EVA only road, General Manager Chaney Hicks said she submitted a Public Records Act to the City of Folsom to obtain all information regarding changes to the project in this regard subsequent to the original approval. Director McGowan commented that Condition 182 is ambiguous. The Board discussed its desire to have Folsom go on record with its intentions and then move forward with a meeting with Folsom staff. During public comment on this item Ellen Post said that Tim Taron and Clay Loomis previously said on the record that there would be no bike lanes and no pedestrian traffic; Tim Haley said he would like to

attend the meeting with Folsom staff on behalf of the homeowners, Ella Perez inquired about when the survey was done to ascertain the residents' opinions on bike lanes; and Ellen Post further commented that Folsom wants connectivity, that it is a marketing issue, and that concerned residents should attend Folsom Planning Committee meetings as that is the prelude to the Council meetings where recommendations are made. The Board discussed the planned meeting with Folsom staff and said it is a business meeting between jurisdictions, not a meeting subject to the Brown Act. Previously the Board planned to have Matt Sites and Ed McGowan attend for the District, but Ed said he didn't feel as well informed on the history of this issue as other board members may be. Brenda Collette said she would attend in Ed's place.

- **b. Long Range Funding for the District.** Chaney Hicks reported about the reply she received from the District's General Counsel confirming any increase to an assessment requires a 2/3 vote in favor for approval, whether the requested increase is for the District overall or for some areas. Discussion was had about an engineer's report to demonstrate the need for an increase. Director Gordon Fawkes requested that the Board allow the Long Range Funding Committee another month to work on the issues. Director Mark Magee commented that the general election where an increase would be considered isn't for another year so there is time to continue this work. The Board agreed its goal is to develop the needed information to be considered by the residents. Director McGowan said the Board is looking at the long-term good of the District from a community standpoint with thought toward benefits down the road.
- **c. El Dorado Hills Monument Sign.** Since the last meeting, Ad Hoc Committee member Brenda Collette asked Director Gordon Fawkes to host the meeting of committee members and a representative from California Masonry Concepts to walk the monument sign for the purpose of getting estimates for restoration of the sign. Director Fawkes reported on those efforts. The Committee continues to gather information in order to present a specific proposal.

6. New Business

a. Fire Breaks for Fire Mitigation Measure 2021. Chaney Hicks presented this item seeking authorization for the expenditure of funds from the approved budget and in accordance with the District's procurement policies in an amount of \$6,750 for costs associated with creating 100' fire breaks along the Sacramento County line and adjacent to Highway 50 (utilizing goats/sheep result in 150' break); and authorizing execution of an agreement with Capra Environmental Services for these services utilizing approximately 650 goats/sheet. The Board discussed possible sources for water including use of an EID temporary meter and/or continued donations of water from residents. During comment on this item, various residents offered the use of their water for this purpose. Director Brenda Collette made a motion to approve the \$6,750 cost for the fire breaks and agreement with Capra Environmental Services for these services; second by Director Gordon Fawkes. . A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Fawkes, Collette, Magee, McGowan and Sites

NOES: None ABSENT: None ABSTAIN: None

b. Playground Fiber for Stonebriar Park. Chaney Hicks presented this item seeking authorization for the expenditure of \$2,800 to supply and deliver 100 cubic yards of playground fiber for the area at Stonebriar Park. She contemplates this will be a community volunteer project for installation of the bark into the playground area as done in past years. Director Brenda Collette made a motion to approve expenditure of \$2,800 for purchase and delivery of 100 cubic years of playground fiber for the

Stonebriar Park play area; second by Director Mark Magee. A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Fawkes, Collette, Magee, McGowan and Sites

NOES: None ABSENT: None ABSTAIN: None

- **c. Deep Root Watering for Remaining Pine Trees** along **Bailey.** Chaney Hicks presented this item. She explained that based on the Arborist's report previously received regarding the trees, she obtained bids for the installation of a deep root watering system for the remaining pine trees along Bailey fence. The lowest cost was \$2,550. She said one of the bidders commented that he wondered why the trees are not being removed as they have a "shelf life." Director Fawkes said he would like specifics about the proposed watering system. Other Board comments were about whether the money may be better spent toward taking the trees down. The Board agreed to defer this item for consideration in conjunction with the specific plans for development of Berkshire Park and that Director Fawkes and Chaney will work together about what type of trees may be a better alternative for this location.
- **d. District's Adopted Hazardous Mitigation Plan.** Resident Stephanie Haley requested information about the District's Hazardous Mitigation Plan, adopted November 16, 2016. Chaney Hicks advised that the Plan was formally adopted by the Board of Supervisors at that time after having been reviewed by all emergency jurisdictions. The Plan will be put on a future agenda for further review.
- **7. Adjournment**. Upon motion by Director **Sites and** seconded by Director Fawkes, the meeting was adjourned at 9:08 p.m.

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Linda Stone, Board Clerk/Secretary

Approved by Board:





El Dorado Hills CSD (EDHCSD) & Rolling Hills CSD (RHCSD) Board of Directors'

JOINT SPECIAL MEETING

Monday, March 22, 2021 MINUTES

**Meeting Held Jointly In-Person and Via Zoom Virtual Conferencing Due to COVID-19
Restrictions**

Board President, Noelle Mattock, called the joint meeting to order on Monday, March 22, 2021, at 7:08 p.m., jointly in person at the Norm Rowett Pavilion at El Dorado Hills Community Services District (District), located at 1021 Harvard Way, El Dorado Hills, California and via Zoom Virtual Conferencing.

On-site attendees include the following:

EDHCSD Board Members

- Noelle Mattock, President
- Sean Hansen, Vice President
- Allan Priest, Director
- Michael Martinelli, Director

RHCSD Board Members

- Matthew Sites, President

ABSENT:

- Benjamin Paulsen, EDHCSD Director

EDHCSD Staff

- Kevin A. Loewen, General Manager
- Brittany DiTonno, Executive Assistant/Clerk of the Board
- Tauni Fessler, Director of Parks & Planning

Other Attendees

- David Tyra, Legal Counsel

<u>Virtual attendees include the following:</u>

RHCSD Board Members

- Brenda Collette, Vice President
- Gordon Fawkes, Director
- Mark Magee, Director
- Ed McGowan, Director

EDHCSD Staff

- Cara Layne, Staff Services Analyst
- Teri Gotro, Controller

RHCSD Staff

- Chaney Hicks, General Manager
- Linda Stone, Clerk of the Board

Rolling Hills President Sites led the pledge of allegiance.

General Public
Approximately 9 Members

DATE:

President Mattock called for a moment of silence to honor American service members (military, law enforcement, fire and other emergency personnel). Adoption of Agenda President Mattock called for the adoption of the Agenda. Motion No. 1. Director Maritnelli moved and RH President Sites seconded the motion to adopt the agenda as presented. Motion passed by both Boards, outlined as follows: **EDHCSD** Yes - 4 - Hansen, Martinelli, Mattock, Priest Absent - 1 - Paulsen RHCSD Yes - 5 - Collette, Fawkes, Magee, McGowan, Sites **General Public Comment** Verbal Comments were received by the following: John Raslear Tim Haley Stephanie Haley **General Business** Joint Item - El Dorado Local Agency Formation Commission (LAFCO) Presentation and Discussion for the Topic of Special District Consolidations (Jose Henriquez of LAFCO) As there was no action required by either Board, direction was provided to staff. There being no further business of the Board, President Mattock called for adjournment of the meeting. Adjournment: 9:07 p.m. DATE: APPROVED: Noelle Mattock, President El Dorado Hills CSD Board of Directors

> Matthew Sites, President Rolling Hills CSD Board of Directors

ATTEST:



March 31, 2021 Page: 1 of 2

Customer Service: 1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST CSD REVOLVING ACCOUNT PO BOX 5266 EL DORADO HILLS CA 95762-0005

Last statement: February 28, 2021 This statement: March 31, 2021

PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$2,023.99
Low balance	\$1,702.87	Deposits/Additions	\$0.00
Average balance	\$1,801.68	Withdrawals/Subtractions	\$333.62
Interest earned	\$0.00	Ending balance	\$1,690.37

Card Transactions/Withdrawals

<u>Date</u>	Description	Subtractions
03-01	POS Purchase Terminal Vbase2 Zoom.Us 888-799-96 66 Www.Zoom. CA	14.99
	Xxxxxxxxxxx1280	
03-03	POS Purchase Terminal 00010001 Istorage-el Dorado Hil 916-93399 CA	161.00
	Xxxxxxxxxxx1280	
03-12	POS Purchase Terminal 084 Target 0002 2707 Eldorado CA Xxxxxxxxxxx1280	5.14
03-19	POS Purchase Terminal 50039863 Terrabound Solutio Ns I 877-85729 Tx	125.00
	Xxxxxxxxxxx1280	
03-30	POS Purchase Terminal Ly1pda25 Zoom.Us 888-799-96 66 Www.Zoom. CA	14.99
	Xxxxxxxxxxxx1280	
Total Card	Fransactions/Withdrawals	\$321.12

Other Withdrawals/Subtractions

Total Other	· Withdrawals/Subtractions	\$12.50
03-31	Service Charge For Maintenance Fee	12.50
Date	Description	<u>Subtractions</u>

ROLLING HILLS COMMUNITY SERVICES DIST

March 31, 2021 Page: 2 of 2

Daily Balances

Date	Amount		
02-28	2,023.99		
03-01	2,009.00		
03-03	1 848 00		

Date	Amount
03-12	1,842.86
03-19	1,717.86

Date	Amount		
03-30	1,702.87		
03-31	1,690.37		

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for -\$0.00



Confirmation No.:

Date Requested: Account Number:

1-606-062-752 April 7, 2021

499-0918-7

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Page: 1 Quarterly Contribution Return and Report of Wages (DE 9) Quarter Ended: March 31, 2021 A. No Wages Paid This Quarter [X] B. Out of Business/No Employees [] C. Total Subject Wages Paid This Quarter \$0.00 (Total employee wages up to 7,000.00 per employee per calandar year) D. Unemployment Insurance (UI) UI Rate % **UI Taxable Wages** 3.40 \$0.00 \$0.00 Х E. Employment Training Tax (ETT) ETT Rate % **ETT Taxable Wages** 0.10 \$0.00 \$0.00 (Total employee wages up to 128,298.00 per employee per calendar F. State Disability Insurance year) SDI Rate % SDI Taxable Wages 1,20 \$0.00 \$0.00 G. California Personal Income Tax (PIT) Withheld \$0.00 H. Subtotal \$0.00 (Contributions and Withholdings Paid for the Year) I. Less: \$0.00 (DO NOT Include Penalty and Interest Payments) (Item H minus Item I) J. Total Taxes Due or Overpaid \$0.00



Form 941 for 2021: Employer's QUARTERLY Federal Tax Return

950121

OMB No. 1545-0029

OND 110. 1343-0023
Report for this Quarter of 2021 (Check one.)
X 1: January, February, March
2: April, May, June
3: July, August, September
4: October, November, December
Go to www.irs.gov/Form941 for
instructions and the latest information.
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Rolling Hills Community Services District	Name (not your trade name)	Employer iden	tification number (EIN)	
Total nonrefundable credits. Add lines 11a, 11b, and 11c	Rollin			41-2208081	
Total taxes after adjustments and nonrefundable credits. Subtract line 11d from line 10 12 0 0 00 00 00 00 00 00 00 00 00 00 00 0	Part	1: Answer these questions for this quarter. (continued)			
Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (FR), 944-X, or 944-X (SP) filed in the current quarter 13a	11d	Total nonrefundable credits. Add lines 11a, 11b, and 11c	11d		
overpayments applied from Form 941-X, 941-X, 0FPB, 944-X, or 944-X (SP) filed in the current quarter 13a	12	Total taxes after adjustments and nonrefundable credits. Subtract line 11d from lin	e 10 . 12	O m	00
Refundable portion of credit for qualified sick and family leave wages from Worksheet 1 13c	13a			0	00
Total deposits and refundable credits. Add lines 13a, 13c, and 13d	13b	Reserved for future use	13b		
Total deposits and refundable credits. Add lines 13a, 13c, and 13d	13c	Refundable portion of credit for qualified sick and family leave wages from Works	sheet 1 13c		
Total advances received from filing Form(s) 7200 for the quarter	13d	Refundable portion of employee retention credit from Worksheet 1	13d		
Total deposits and refundable credits less advances. Subtract line 13f from line 13e 13g	13e	Total deposits and refundable credits. Add lines 13a, 13c, and 13d	13e	0 =	00
Balance due. If line 12 is more than line 13g, enter the difference and see instructions 14	13f	Total advances received from filing Form(s) 7200 for the quarter	13f	· ·	
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Part 2: Tell us about your deposit schedule and tax liability for this quarter. If you're unsure about whether you're a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15. 16 Check one: Line 12 on this return is less than \$2,500 or line 12 on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you're a monthly schedule depositor, complete the deposit schedule below; if you're a semiweekly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3. Tax liability: Month 1 Month 2 Month 3 Total liability for quarter Total liability for quarter Total liability for quarter Total liability for semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941. Go to Part 3.	14	Balance due. If line 12 is more than line 13g, enter the difference and see instructions	14	0	00
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Total liability for quarter Total must equal line 12. You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941. Go to Part 3. You MUST complete all three pages of Form 941 and SIGN it.		Month 2			
You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941. Go to Part 3. You MUST complete all three pages of Form 941 and SIGN it.		Month 3			
Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941. Go to Part 3. Next Next		Total liability for quarter Total n	nust equal line	12.	
	► Yo	u MUST complete all three pages of Form 941 and SIGN it.			

950921 Name (not your trade name) Employer Identification number (EIN) Rolling Hills Community Services District 41-2208081 Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank. If your business has closed or you stopped paying wages Check here, and enter the final date you paid wages ; also attach a statement to your return. See instructions. Qualified health plan expenses allocable to qualified sick leave wages 19 20 Qualified health plan expenses allocable to qualified family leave wages 20 21 Qualified wages for the employee retention credit 21 22 Qualified health plan expenses allocable to wages reported on line 21. Credit from Form 5884-C, line 11, for this quarter 23 24 Reserved for future use . 25 Reserved for future use . 25 Part 4: May we speak with your third-party designee? Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details. Yes. Designee's name and phone number Select a 5-digit personal identification number (PIN) to use when talking to the IRS. X No. Part 5: Sign here. You MUST complete all three pages of Form 941 and SIGN it. Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge. Print your TIM MOORE name here Sign your Print your name here PAYROLL MANAGER title here Date Best daytime phone 530-621-5484 Paid Preparer Use Only Check if you're self-employed PTIN Preparer's name Preparer's signature Date Firm's name (or yours EIN. if self-employed)

State

City

Address

Phone

ZIP code



MAKE A TAX PAYMENT

TAXPAYER NAME: ROLLING HILLS CSD

TIN: xxxxx8081

CANCEL A TAX PAYMENT

CHECK PAYMENT HISTORY

Payment History

Your 90 Day payment history is displayed at the bottom of this page.

Click the \odot icon for additional details on any payment shown below. Click this ② icon for additional information regarding payment history.

If you have authorized a deposit or a payment through a third party, and the deposit or payment isn't showing in your payment history, or it is showing but is an incorrect amount, or appears to be late, click <u>here</u> for more information.

Search Options

Transaction Search:

O 30 Days 90 Days O 180 Days O 365 Days O max (16 months)

or select Advanced Search

SEARCH ▶

Search Results

Settlement Date Initiation Date Tax Form Tax Period Amount Status

Home

Enrollment

My Profile

USA.gov

<u>Payments</u>

Help & Information Treasury.gov

Contact Us

Logout

IRS.gov Electronic Federal Tax Payment System® and EFTPS® are registered servicemarks of the U.S. Department of the Treasury's Bureau of the Fiscal Service. Subject:

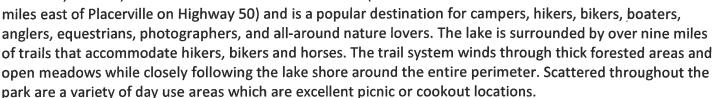
FW: EID Board Declares Free Day Use at Sly Park on Earth Day

EID Board Declares Free Day Use at Sly Park on Earth Day

During the January 11, 2021, board meeting a resolution was passed recognizing Sly Park Recreation Area as a valuable resource to EID's customers, El Dorado County residents, and the wider community. As such, the Board has declared Earth Day, April 22, an annual day use free access day at Sly Park Recreation Area.

All fees associated with day use activities will be waived for guests on this day and for future Earth Days. Camping fees will remain in effect, along with all other policies and procedures.

Sly Park Recreation Area, with beautiful Jenkinson Lake at its center, sits at 3,500 feet in elevation in Pollock Pines (21



All day use areas are in close proximity to the lake and have access to picnic tables, restrooms and water. Sly Park Recreation Area has something for everyone and is open to the public year round.

To learn more about Sly Park and other EID recreation opportunities, visit www.eid.org/recreation.



Linda Stone Board Secretary Rolling Hills Community Services District



1112 I Street, Suite 300 Sacramento, California 95814-2865 T 916.231.4141 or 800.537.7790 * F 916.231.4111

Maximizing Protection. Minimizing Risk. * www.sdrma.org

March 25, 2021

Ms. Linda Stone Board Secretary/Clerk Rolling Hills Community Services District Post Office Box 5266 El Dorado Hills, California 95762-5266

RE: 2021-22 Renewal Indication

Dear Ms. Stone,

New correspondence has been posted to MemberPlus for your viewing. Please login to MemberPlus through the SDRMA website at www.sdrma.org to find the most recent member letters under the NOTIFICATIONS dropdown. As of March 25, 2021, your 2021-22 Renewal Indication was made available. If you would like to request a hard copy or need assistance accessing your agency's letters, please contact us at memberplus@sdrma.org or 800.537.7790.

On behalf of the Board of Directors and our entire risk management team, we thank you for your continued partnership with SDRMA!

Sincerely,

Special District Risk Management Authority

uera S. Gill

Laura S. Gill, ICMA-CM, ARM, ARM-P, CSDM

Chief Executive Officer

2021 COVID-19 Supplemental Paid Sick Leave

Effective March 29, 2021

Covered Employees in the <u>public or private sectors</u> who <u>work for employers with more than 25 employees</u> are entitled to up to 80 hours of COVID-19 related sick leave from January 1, 2021 to September 30, 2021, immediately upon an oral or written request to their employer. If an employee took leave for the reasons below prior to March 29, 2021, the employee should make an oral or written request to the employer for payment.

<u>A covered employee may take leave</u> if the employee is unable to work or telework for <u>any</u> of the following reasons:

- Caring for Yourself: The employee is subject to quarantine or isolation period related to COVID-19 as defined by an order or guidelines of the California Department of Public Health, the federal Centers for Disease Control and Prevention, or a local health officer with jurisdiction over the workplace, has been advised by a healthcare provider to quarantine, or is experiencing COVID-19 symptoms and seeking a medical diagnosis.
- Caring for a Family Member: The covered employee is caring for a family member who is subject to a
 COVID-19 quarantine or isolation period or has been advised by a healthcare provided to quarantine due
 to COVID-19, or is caring for a child whose school or place of care is closed or unavailable due to
 COVID-19 on the premises.
- Vaccine-Related: The covered employee is attending a vaccine appointment or cannot work or telework due to vaccine-related symptoms.

Paid Leave for Covered Employees

- 80 hours for those considered full-time employees. Full-time firefighters may be entitled to more than 80 hours, caps below apply.
 - For part-time employees with a regular weekly schedule, the number of hours the employee is normally scheduled to work over two weeks.
 - For part-time employees with variable schedules, 14 times the average number of hours worked per day over the past 6 months.
- Rate of Pay for COVID-19 Supplemental Paid Sick Leave: Non-exempt employees must be paid the highest of the following for each hour of leave:
 - Regular rate of pay for the workweek in which leave is taken
 - State minimum wage
 - Local minimum wage
 - Average hourly pay for preceding 90 days (not including overtime pay)

Exempt employees must be paid the same rate of pay as wages calculated for other paid leave time.

Not to exceed \$511 per day and \$5,110 in total for 2021 COVID-19 Supplemental Paid Sick leave.

Retaliation or discrimination against a covered employee requesting or using COVID-19 supplemental paid sick leave is strictly prohibited. A covered employee who experiences such retaliation or discrimination can file a claim with the Labor Commissioner's Office. Locate the office by looking at the list of offices on our website http://www.dir.ca.gov/dlse/DistrictOffices.htm using the alphabetical listing of cities, locations, and communities or by calling 1-833-536-4636.

This poster must be displayed where employees can easily read it. If employees do not frequent a physical workplace, it may be disseminated to employees electronically.



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CALIFORNIA COVID-19 SUPPLEMENTAL PAID SICK LEAVE

Licencia por enfermedad remunerada suplementaria por COVID-19 de 2021

Vigente a partir del 29 de marzo de 2021

Los empleados cubiertos en el <u>sector público o privado</u> que <u>trabajen para empleadores con más de 25 empleados</u> tienen derecho a hasta 80 horas de licencia por enfermedad relacionada con COVID-19 desde el 1 de enero de 2021 hasta el 30 de septiembre de 2021, inmediatamente después de una solicitud verbal o escrita a su empleador. Si un empleado tomó una licencia por las razones mencionadas a continuación antes del 29 de marzo de 2021, el empleado debe presentar una solicitud verbal o escrita al empleador para el pago.

Un empleado cubierto puede tomar una licencia si el empleado no puede trabajar o teletrabajar por cualquiera de las siguientes razones:

- o **Cuidar de sí mismo:** El empleado está sujeto a un período de cuarentena o aislamiento relacionado con COVID-19 según lo definido por una orden o pautas del Departamento de Salud Pública de California, los Centros para el Control y la Prevención de Enfermedades federales, o un funcionario de salud local con jurisdicción sobre el lugar de trabajo, si un proveedor de atención médica le recomendó que se ponga en cuarentena, o está experimentando síntomas de COVID-19 y está buscando un diagnóstico médico.
- o **Cuidar a un familiar:** El empleado cubierto está cuidando a un familiar que está sujeto a un período de cuarentena o aislamiento por COVID-19 o ha sido aconsejado por un proveedor de atención médica que entre cuarentena debido a COVID-19, o está cuidando a un niño cuya escuela o lugar de cuidado está cerrado o no está disponible debido a COVID-19 en las instalaciones.
- o **Relacionado con la vacuna:** El empleado cubierto asiste a una cita de vacunación o no puede trabajar o teletrabajar debido a síntomas relacionados con la vacuna.

Licencia remunerada para empleados cubiertos

- o 80 horas para aquellos considerados empleados a tiempo completo. Los bomberos de tiempo completo pueden tener derecho a más de 80 horas, aplicándose los límites a continuación.
 - Para los empleados a tiempo parcial con un horario semanal regular, la cantidad de horas que el empleado normalmente está programado para trabajar durante dos semanas.
 - Para los empleados a tiempo parcial con horarios variables, 14 veces el número promedio de horas trabajadas por día durante los últimos 6 meses.
- o Tasa de pago para la licencia por enfermedad remunerada suplementaria por COVID-19: los empleados no exentos deben recibir el pago más alto de lo siguiente por cada hora de licencia:
 - · Tasa regular de pago por la semana laboral en la que se toma la licencia
 - · Salario mínimo estatal
 - Salario mínimo local
 - Pago promedio por hora de los 90 días anteriores (sin incluir el pago de horas extra).

Los empleados exentos deben recibir la misma tarifa de pago que los salarios calculados para otras licencias remuneradas.

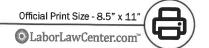
No debe exceder los \$511 por día ni \$5,110 en total para la licencia por enfermedad remunerada suplementaria por COVID-19 para 2021.

Está estrictamente prohibido tomar represalias o discriminación contra un empleado cubierto que solicite o utilice una licencia por enfermedad remunerada suplementaria por COVID-19. Un empleado cubierto que experimente tal represalia o discriminación puede presentar un reclamo ante la Oficina del Comisionado de Empleo. Localice la oficina mirando la lista de oficinas en nuestro sitio web http://www.dir.ca.gov/dlse/DistrictOffices.htm utilizando la lista alfabética de ciudades, ubicaciones y comunidades o llamando al 1-833-536- 4636.

Este cartel debe mostrarse en un lugar donde los empleados puedan leerlo fácilmente. Si los empleados no frecuentan un lugar de trabajo físico, se puede divulgar a los empleados electrónicamente.



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PO BOX 5266
EL DORADO HILLS CA 95762

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DORADO HILLS RE DEPARTMENT

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EL DORADO HILLS FIRE DEPARTMENT

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

INITIAL NOTICE TO ABATE FIRE HAZARD AND DESTROY WEEDS

April 1, 2021

Dear Property Owner:

Notice is hereby given that on the 18th day of March, 2021, the board of the El Dorado Hills County Water District, also known as the El Dorado Hills Fire Department, passed Resolution 2021-01 declaring that noxious or dangerous weeds posed a fire hazard and as such are considered as a public nuisance. Your unimproved parcel of land has been identified as one of the properties located in the district that currently contains weeds that are considered by the Fire Department to be a fire hazard that shall be abated. Please refer to the County of El Dorado Assessor Parcel Number (APN) identified on the envelope label that this letter was included in for additional information on the parcel in question. It is imperative that you read all pages contained in this notice to fully understand your obligation to abate this fire hazard, appeal this decision or update us with accurate contact information to speak to you about this matter.

It shall be the duty of every owner, occupant, and person in control of an unimproved parcel of land or having an interest therein, to abate therefrom, and from all unimproved parcels of land, all combustible material and hazardous vegetation, that constitutes a fire hazard and public nuisance which may endanger or damage neighboring property or forestland. Please refer to the **Unimproved Property Hazard Abatement Standard (Attachment A)** that is included in this notice for additional details on the exact requirements you must comply with to abate this fire hazard concern.

The abatement of this fire hazard concern shall be completed by no later than May 1, 2021.

Follow-up inspections of properties will occur after that date to confirm compliance with the Unimproved Property Hazard Abatement Standard. If your property is found to be non-compliant after May 1st, the El Dorado Hills Fire Department will begin efforts to legally abate this fire hazard on your behalf. The amount of the cost for abating the fire hazard and the amount incurred by the Fire Department in enforcing abatement shall constitute a special assessment against the property from which removal occurs and are a lien on the property for the amount of the respective assessments as described in Resolution 2021-01.

Please be advised your homeowners group or association may require additional abatement beyond that of the Fire Department. Property owners of lands located within the Serrano El Dorado Owners Association must also obtain approval from that organization prior to pruning or removing Heritage Oak Trees. Please check with your homeowners' group or association for additional details.

YOUR RIGHT TO APPEAL THIS DECISION

You have a right to appeal the facts contained within this notice should you [1] believe this notice was sent to you in error; [2] you are unable to comply with the May 1st deadline to comply with this notice; or [3] you object to your uninhabited property being identified as a fire hazard. You may appeal this decision to the District for its review/determination. Property owners who desire to file a protest or objection to the proposed removal of such weeds may file a written appeal via one of the following methods:

a. Complete and return the enclosed appeal form to the El Dorado Hills Fire Department at the address identified on the form;

or

b. Complete the online appeal form that is available at the following website location: www.edhfire.com.

All property owners having continuing objections to the proposed removal of such weeds as a fire hazard are hereby notified to attend a regular meeting of the Governing Board of the El Dorado Hills County Water District, to be held on Thursday, May 20, 2021, beginning at 6:00 P.M., when their objections will be heard and given due consideration.

Please visit our website at <u>www.edhfire.com</u> for additional information regarding vegetation management and uninhabited parcel maintenance.

If using a weed abatement contractor to remove this fire hazard we recommend that you contact them as soon as possible to ensure that the abatement work can be completed by the May 1, 2021, deadline. A list of local contractors who have stated that they provide weed abatement services is also available on our website. The El Dorado Hills Fire Department makes no guarantees or claims as to the individuals' credentials, licenses, insurance or abilities. We provide this list only as a convenience to you. For a complete listing, please look in the Yellow Pages.

Please contact Project Management Specialist Ron Phillips at (916) 933-6623, Extension 1018, or via his e-mail at Firemarshal@edhfire.com, with any questions and / or to request an early inspection of your property prior to the May 1, 2021 deadline to abate this fire hazard.

Sincerely,

Maurice Johnson Fire Chief

Attachments: A - Unimproved Property Abatement Standard

B - Request to File an Appeal of this Decision

C – Equipment Use Safety



EL DORADO HILLS FIRE DEPARTMENT FIRE PROTECTION STANDARD

ATTACHMENT A

UNIMPROVED PROPERTY HAZARD ABATEMENT STANDARD

1. DEFINITION

Weeds:

All weeds growing upon streets, sidewalks, or private property, including any of the following:

- a. Weeds which bear seeds of a downy or wingy nature.
- b. Sagebrush, chaparral, and any other brush or weed which attains such large growth as to become, when dry, a fire menace to adjacent improved property.
- **c.** Weeds which are otherwise noxious or dangerous.
- **d.** Poison oak or poison ivy when the conditions are such as to constitute a menace to public health.
- e. Dry grass, stubble, brush, litter, or other flammable materials which endanger the public safety by creating a fire hazard.

2. CLEARANCE REQUIREMENTS

- a. The intent of this program is to establish a defensible space around all homes, buildings, and other structures that abut to unimproved property.
- **b.** All combustible vegetation that is located within the designated defensible space shall be removed or cut to a maximum height of two (2) inches and shall include the removal of tree limbs to a height of six (6) feet above ground level.
- c. All downed trees, branches or woody debris smaller than eight (8) inches in diameter that is located within the designated defensible space shall be removed.
- **d.** The Fire Chief may require greater clearances, at his discretion, where public health safety or welfare so dictate, or where geographic, topographic or vegetation circumstances dictate.

Clearance from combustible structures (including combustible fences) and roadways:

- > Parcels up to one-acre (1.00) in size shall meet the clearance requirements for the entire parcel.
- ➤ Parcels over one-acre (1.01) in size shall clear a minimum of one hundred (100) feet from combustible structures.



EL DORADO HILLS FIRE DEPARTMENT FIRE PROTECTION STANDARD

ATTACHMENT A

> Parcels over one-acre (1.01) in size shall ensure that weeds located within twenty (20) feet of roadways shall be removed or cut to a maximum height of two (2) inches to reduce fire spread from roadside ignition sources.

3. ACCEPTABLE METHODS OF ABATEMENT

Disking: The discs shall be set at an angle sufficient to cut the sod loose and adequately bury

the growth of weeds, grass, or noxious vegetation existing at the time. Disking shall include rototilling or cultivating. Disking shall be done each time the growth

exceeds six (6) inches in height.

Scraping: Area shall be scraped clear, and all debris shall be removed from the required clear

area.

Mowing: Height of vegetation shall not exceed two (2) inches at completion. Mowing shall

be done each time growth exceeds six (6) inches in height. Mowing shall include

hand-operated weed eaters, flail, and rotary mowers.

Spraying: If sprays or pre-emergent are utilized prior to growth of vegetation, preventing

growth of vegetation, then this will be an acceptable method of abatement. Any time growth of vegetation exceeds six (6) inches height, it shall be removed by

another acceptable method of abatement.

4. DEBRIS REMOVAL

a. All brush or woody vegetation debris shall be chipped or removed from the property. Any non-vegetative debris (i.e., construction) shall be removed from the property.



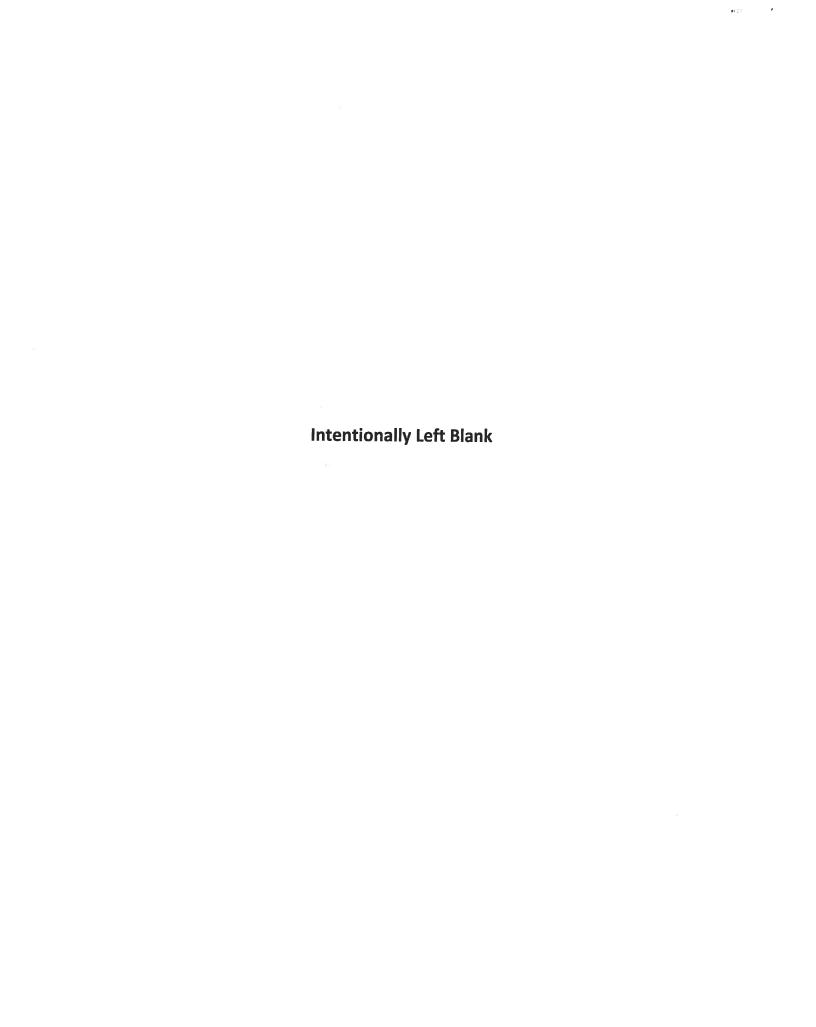
EL DORADO HILLS FIRE DEPARTMENT REQUEST TO FILE AN APPEAL — UNIMPROVED PROPERTY

ATTACHMENT B

PLEASE PROVIDE ALL OF THE FOLLOWING INFORMATION

Date:
Assessor Parcel Number (APN):
ocation of Property (i.e., closest street or address):
Parcel Size:
Property Owner Name(s):
Nailing Address:
City:
Phone Number: ()
-mail:
request an appeal of the Fire Department's decision regarding the parcel identified above bas on the following:
 We/I am no longer the property owner of this unimproved parcel.
 We/I are unable to meet the May 1, 2021, deadline date.
 We/I object to the property being identified as a fire hazard.
LEASE DESCRIBE THE FACTS REGARDING YOUR APPEAL IN THE SECTION BELOW

Please mail to: El Dorado Hills Fire Department, 1050 Wilson Bl., El Dorado Hills, CA 95762



Equipment Use Safety

Are **You** doing the right thing, the wrong way?

Are you doing the right thing the wrong way -for example, trying to eliminate the fire hazards around your home and in the process starting a wildland fire? Each year fire departments respond to thousands of fires started by Californians using equipment the wrong way.

Whether working to create a defensible space around your home, just mowing the lawn, or pulling your dirt bike over to the side of the road, if you live in a wildland area you need to use all equipment responsibly.

Lawn mowers, weedeaters, chain saws, grinders, welders, tractors, and trimmers can all spark a wildland fire.

Do your part, the right way, to keep your community fire safe.

Here's how to do it the **Right Way**:

- Do all yard maintenance that requires a gas or electrical motor before 10 a.m. Not in the heat of the day, or when the wind is blowing!
- Lawn mowers are designed to mow lawns. Never use lawn mowers in dry vegetation.
- Use a weed trimmer to cut down dry weeds and grass.
- Remove rocks in the area before you begin operating any equipment. A rock hidden in grass or weeds is enough to start a fire when struck by a metal blade.
- In wildland areas, spark arresters are required on all portable gasoline powered equipment including tractors, harvesters, chain saws, weedeaters, mowers, motorcycles, and All Terrain Vehicles (ATVs).
- Keep the exhaust system, spark arresters and mower in proper working order and free of carbon buildup. Use the recommended grade of fuel and don't top off.
- Keep the engine free of oil and dust, and keep the mower free of flammable materials.
- In wildland areas, a permit may be required for grinding and welding operations, and spark shields may be required on equipment. Be sure to have 10 feet of clearance, a 46"round point shovel, and a backpump water-type fire extinguisher ready to use.
- Hot exhaust pipes and mufflers can start fires you won't even see, until it's too late! **Don't** pull off into dry grass or brush.
- Keep a cell phone nearby and call 911 immediately in case of a fire.



April 15, 2021





Presentation and Discussion for the Topic of Special District Consolidations

March 22, 2021

José C. Henríquez, Executive Officer El Dorado LAFCO

LAFCO Background

- Created in 1963 by the State Legislature to regulate the boundaries of local public agencies, with notable exceptions
- Charged with implementing State mandates while taking into account local conditions
- Mission:
 - Preservation of open space and agricultural resources
 - Discourage sprawl
 - Ensure the efficient extension and provision of public services
 - Promote orderly growth and development



LAFCO Background

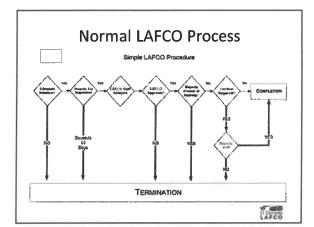
- LAFCO's authority, powers and responsibilities are encapsulated in the Cortese-Knox-Hertzberg Act (Government Code §56000 et seq.)
- LAFCOs must also comply with other statutes such as the Brown Act, Revenue and Taxation Code, CEQA, FPPC regulations, and – as applicable – districtspecific principal laws, such as CSA Law, CSD Law, etc.



Primary LAFCO Powers

- Review, Approve, Disapprove Boundary Changes (GC §56375)
 - Annexations, formations, incorporations, consolidations & dissolutions of local governments and out of agency service agreements
 - Add or activate powers of an agency
 - Make determinations
 - Modify proposals to comply with mission and add conditions to further its principles
- Conduct Studies
 - Review of proposals
 - Service studies and planning studies
- · Set Spheres of Influence





Normal LAFCO Process - Overview

- Application Initiation:
 - Notices Given
 - Assessor, Auditor, Affected Agencies
 - Tax Agreement
- Research and Analysis
- Public Hearing and LAFCO Decision
- Conducting Authority (if needed)
- · Completion (Record and Transmit)



Can the Two CSDs Become One?

Short Answer: Yes!

April 15, 202



Is It Really That Easy?

Short Answer:

April 15, 2021



But It Doesn't Have to Be Hard

Two options:

- Consolidation
 - Technically the two Districts dissolve and a new one is formed over the two service areas
- Reorganization (dissolution + annexation)
 - One District applies to dissolve, contingent on the other District annexing its service area
 - One District applies to annex the service area of another, contingent upon the latter dissolving

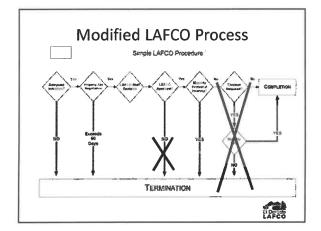
April 15, 2021



Easier Path in a Consolidation

- Government Code §56853(a)
 - If the agencies pursuing consolidation adopt substantially similar resolutions of application, LAFCO must either approve or conditionally approve the proposal
 - The reorganization could be ordered without an election unless the conditions under GC §57081(b) are met.



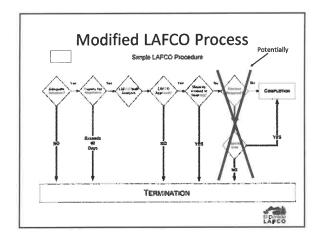


Easier Path in a Reorganization

- Government Code §57102
 - The commission may waive an election if the board of the dissolving district supports it unanimously
- Only landowners and registered voters in the impacted area (e.g. District to be dissolved) can protest

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The Fine Print

- In a consolidation:
 - Specify the powers for the proposed new district
 - Specify if any power is to be restricted geographically
- In a reorganization:
 - The resolutions of application must tie each other
 - The annexing District must specify the activation of powers and whether they are to be restricted geographically

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The Fine Print

- There needs to be a detailed Plan for Services specifying what services are to be provided and the revenues that are expected to be received to offset the costs of service
- If the reorg path is used, a unanimous vote to dissolve further ensures the election can be waived.
- Protest hearing is still held but only to overturn Commission decision

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Thank you for your time

Questions?

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