

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**Tuesday, May 18, 2021 - 7:00 p.m.**  
**Teleconference Meeting Only**

**This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.**

**You may participate in the meeting via teleconference hosted through Zoom by:**

**Dial: 1-253-215-8782**

**Meeting ID: 810 2353 2477**

**Or Join by Computer:** <https://us06web.zoom.us/j/81023532477>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

- a. General Manager Report
- b. Long Range Funding Ad Hoc Committee Report (see, Old Business Item 5.a.)
- c. Monument Sign Ad Hoc Committee Report (see, Old Business Item 5.b.)

**4. Consent Items**

*All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.*

- a. Approve and file Minutes of the April 20, 2021 meeting of the Board of Directors
- b. Correspondence accept and file:
  - 1) Umpqua Bank statement for period ending April 30, 2021; and
  - 2) Financial Reports prepared by the Auditor-Controller's office periods ending March 31, 2021 and April 30, 2021.

Consent Items Pulled for Discussion: \_\_\_\_\_

## **5. Old Business**

- a. **Long Range Funding for District** – Ad Hoc Committee and staff to provide clarification regarding the different legal requirements for enactment of a tax increase versus an assessment increase; update regarding compiling and methods for distributing information about the finances for the District's Four Communities Within One District Administration; and next steps to work toward improvement of the District's funding position. (Discussion Item)
- b. **El Dorado Hills Monument Sign** – Ad Hoc Committee and staff to discuss (1) endorsement of the EDH Save the Sign Committee's establishment of a fund for charitable contributions to defray the cost for repairs to the existing sign. The costs and scope of work proposed by the Save the Sign Committee are outlined in the Proposal submitted by California Masonry Concepts to the Committee dated May 7, 2021 at a cost of \$3,900.00; (2) consider approval for the EDH Save the Sign Committee to proceed with the work as outlined in the proposal; and (3) discuss removal of the construction fencing in order that the work may proceed and/or consider whether the District desires to reinstall fencing around the sign. (Discussion/Possible Action Item)
- c. **Discussion of Potential Reorganization to Allow for Annexation of Rolling Hills CSD into El Dorado Hills CSD** – Discussion of questions gathered regarding of the issue of potential dissolution of the Rolling Hills CSD upon the condition that it be annexed by the El Dorado Hills CSD; process; next steps. (Discussion/Possible Action Item)

## **6. New Business**

- a. **Amendment to New Generation Agreement for Landscape Maintenance Services** – Consideration of approval of Second Notice of Election to Extend Multi-Task General Services Agreement, extending the agreement term for an additional one-year effective June 1, 2021 through May 31, 2022, at an increased cost of \$312.25 per month. The agreement provides for up to four one-year extensions as may be mutually agreed between the parties. (Discussion/Possible Action Item)

- b. **Policy 3201-Procedures for Enforcement of Ordinance Regarding Parking Restrictions -** Discussion of existing policy 3201 (Amended 2/20/2018) for enforcement of parking restrictions and issues regarding implementation of enforcement with PODS, possible moving situations, and new residents being unaware. (Discussion/Possible Action Item)
- c. **Watering System for Trees Along Concrete Wall –** Consideration of expenditure of funds from approved budget in an amount not to exceed \$800.00 to switch the existing rotor sprinkler system to drip irrigation for water efficiency and authorization for the General Manager to approve the work. There is a potential \$100.00 rebate from El Dorado Irrigation District for the water efficiency upgrade. (Discussion/Possible Action Item)
- d. **4th of July Event 2021 –** Consideration of holding 4<sup>th</sup> of July event in light of COVID-19 current status and whether there is resident interest for co-sponsorship; and, if approved, further consideration of expenditure of funds from approved budget to defray District's contribution toward costs of event in an amount of not to exceed \$1,300. (Discussion/Possible Action Item)
- e. **Budget Development FY21-22 –** Discussion of budget concepts and goals for development of the preliminary budget for fiscal year 2021-2022; preliminary budget to be formally considered in June. (Discussion Item)

## **7. Adjournment.**

May 18, 2021

General Manager Report:

Landscaping:	<p>Discussed issue/s with landscapers:</p> <ul style="list-style-type: none"><li>• Monitoring watering schedule, modifying water as needed.</li><li>• Discuss alternate watering methods for common spaces</li><li>• Broken valves at large park (residents are manually turning off valves damaging them), one in middle replaced, second at outfield of ballfield (next to Haddington wetlands) not replaced, will let grass/weeds die off to conserve water</li><li>• Started interior weed abatement beginning of May</li><li>• Addressing Weeds in Stonebriar Park</li><li>• Clean up of broken branches from landscaping</li><li>• District landscape areas cut back off of sidewalks</li><li>• Berkshire Park Irrigation repairs</li></ul>
Weed Abatement:	Livestock grazed early and completed.
Gophers:	Looks like gopher activity at park again. Only one mound, I will attempt DIY fix and see if it eradicates problem before having Pest Service back out.
Dog Waste Station:	Repaired dog waste station in Berkshire Park
Berkshire Park:	Awaiting update from board members who were reaching out to their contacts for possible assistance with the permit application.
Warnings/Citations:	Trailer Tagged Three times and citation issued.
Abandoned Car:	Car parked in Berkshire Park and not moved in week, Tagged and notified County. Vehicle removed.
Signage:	Stonebriar and Shadow Hills replacement letters ordered.
Radar Sign:	Repeated modification made to factory settings regarding flashing dashes versus speeds.
Illegal Dumping:	Resident call regarding property owner dumping landscape debris along Dunnwood Drive. Left card at door of property notifying them to remove or District would remove at their cost/followup letter with removal date. The majority of the material was removed.



**Resident Concerns:** Resident call regarding Winterfield gate being left open (by herder) and radar sign blinking dashes.

Resident call regarding fire hazard of home along Dunnwood Drive – across from District maintained EVA (see image below). Submitted to County Weed Abatement per Fire Marshal. County inspected and indicated that they sent a letter to property owner and it gives them 1 month to abate.

Resident call regarding approval of landscape and fence changes.







**UMPQUA BANK**

April 30, 2021 Page: 1 of 2

Customer Service:  
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST  
CSD REVOLVING ACCOUNT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Last statement: March 31, 2021  
This statement: April 30, 2021

## PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$1,690.37
Low balance	\$1,185.68	Deposits/Additions	\$7.94
Average balance	\$1,443.37	Withdrawals/Subtractions	\$525.13
Interest earned	\$0.00	Ending balance	\$1,173.18

### Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
04-09	POS Purchase Terminal 00010001 Istorage-el Dorado Hil 916-93399 CA XXXXXXXXXXXX1280	161.00
04-13	POS Purchase Terminal 17600072 Wal Wal-Mart Store 952 Folsom CA XXXXXXXXXXXX1280	15.88
04-16	POS Purchase Terminal 16572277 Usps Po Boxes Onli NE 800-344-7 Dc XXXXXXXXXXXX1280	146.00
04-22	POS Purchase Terminal Vbase2 The Home Depot #66 75 Folsom CA XXXXXXXXXXXX1280	10.74
04-23	POS Purchase Terminal Vbase2 Fastsigns 457 Folsom CA XXXXXXXXXXXX1280	164.02
04-30	POS Purchase Terminal Vbase2 Zoom.Us 888-799-96 66 Www.Zoom. CA XXXXXXXXXXXX1280	14.99
<b>Total Card Transactions/Withdrawals</b>		<b>\$512.63</b>

### Card Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
04-27	POS Deposit POS Deposit Terminal 00000004 Wal-Mart #1760 Folsom CA XXXXXXXXXXXX1280	7.94
<b>Total Card Deposits/Additions</b>		<b>\$7.94</b>

**Other Withdrawals/Subtractions**

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
04-30	Service Charge For Maintenance Fee	12.50
<b>Total Other Withdrawals/Subtractions</b>		<b>\$12.50</b>

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
03-31	1,690.37	04-16	1,367.49	04-27	1,200.67
04-09	1,529.37	04-22	1,356.75	04-30	1,173.18
04-13	1,513.49	04-23	1,192.73		

**Overdraft Fee Summary**

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

**Checks**

(\* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **\$0.00**



**8028280 - 8028280 GENERAL FUND**Printed 5/14/2021  
6:34:04 AM**General Ledger****Summary for the Accounting Period Ended: March 31, 2021**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	626,905.10	207,722.73	419,182.37
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	631,905.10	207,722.73	424,182.37
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	202,736.97	202,736.97	0.00
LIABILITIES	202,736.97	202,736.97	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	433,355.99	-433,355.99
401 ESTIMATED REVENUE	226,100.00	0.00	226,100.00
411 ACTUAL REVENUES	4,854.65	116,541.51	-111,686.86
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
431 EXPENDITURES	179,694.48	0.00	179,694.48
FUND BALANCE	410,649.13	834,831.50	-424,182.37
80280280 ROLLING HILLS	1,245,291.20	1,245,291.20	0.00

**8028280 - 8028280 GENERAL FUND**Printed 5/14/2021  
6:34:06 AM**General Ledger**

Details for the Accounting Period Ended: March 31, 2021

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
3/1/2021 BEGINNING BALANCE	620,889.75	203,074.22	417,815.53
3/3/2021 APP 202109 638	0.00	45.00	417,770.53
3/5/2021 GEN 202109 447	109.04	0.00	417,879.57
3/8/2021 GEN 202109 851	313.00	0.00	418,192.57
3/10/2021 APP 202109 1116	0.00	4,603.51	413,589.06
3/13/2021 GNI 202109 1387	8.73	0.00	413,597.79
3/13/2021 GNI 202109 1388	5,385.20	0.00	418,982.99
3/15/2021 GNI 202109 1392	6.16	0.00	418,989.15
3/15/2021 GNI 202109 1393	30.90	0.00	419,020.05
3/15/2021 GNI 202109 1394	0.51	0.00	419,020.56
3/15/2021 GNI 202109 1395	161.81	0.00	419,182.37
<b>100 EQUITY IN POOLED CASH</b>	<b>626,905.10</b>	<b>207,722.73</b>	<b>419,182.37</b>
<b>102 IMPREST (PETTY) CASH</b>			
3/1/2021 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>ASSETS</b>	<b>631,905.10</b>	<b>207,722.73</b>	<b>424,182.37</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
3/1/2021 BEGINNING BALANCE	198,088.46	198,088.46	0.00
3/3/2021 API 202109 594	0.00	45.00	-45.00
3/3/2021 APP 202109 638	45.00	0.00	0.00
3/9/2021 API 202109 1086	0.00	4,603.51	-4,603.51
3/10/2021 APP 202109 1116	4,603.51	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>202,736.97</b>	<b>202,736.97</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>202,736.97</b>	<b>202,736.97</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
3/1/2021 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
3/1/2021 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
3/1/2021 BEGINNING BALANCE	0.00	433,355.99	-433,355.99
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>433,355.99</b>	<b>-433,355.99</b>
<b>401 ESTIMATED REVENUE</b>			
3/1/2021 BEGINNING BALANCE	226,100.00	0.00	226,100.00
<b>401 ESTIMATED REVENUE</b>	<b>226,100.00</b>	<b>0.00</b>	<b>226,100.00</b>

**8028280 - 8028280 GENERAL FUND**Printed 5/14/2021  
6:34:06 AM**General Ledger**

Details for the Accounting Period Ended: March 31, 2021

	Debit	Credit	Balance
<b>411 ACTUAL REVENUES</b>			
3/1/2021 BEGINNING BALANCE	4,854.65	110,526.16	-105,671.51
3/5/2021 GEN 202109 447	0.00	109.04	-105,780.55
3/8/2021 GEN 202109 851	0.00	313.00	-106,093.55
3/13/2021 GNI 202109 1387	0.00	8.73	-106,102.28
3/13/2021 GNI 202109 1388	0.00	5,385.20	-111,487.48
3/15/2021 GNI 202109 1392	0.00	6.16	-111,493.64
3/15/2021 GNI 202109 1393	0.00	30.90	-111,524.54
3/15/2021 GNI 202109 1394	0.00	0.51	-111,525.05
3/15/2021 GNI 202109 1395	0.00	161.81	-111,686.86
<b>411 ACTUAL REVENUES</b>	<b>4,854.65</b>	<b>116,541.51</b>	<b>-111,686.86</b>
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
3/1/2021 BEGINNING BALANCE	0.00	226,100.00	-226,100.00
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>	<b>0.00</b>	<b>226,100.00</b>	<b>-226,100.00</b>
<b>431 EXPENDITURES</b>			
3/1/2021 BEGINNING BALANCE	175,045.97	0.00	175,045.97
3/3/2021 API 202109 594	45.00	0.00	175,090.97
3/9/2021 API 202109 1086	4,603.51	0.00	179,694.48
<b>431 EXPENDITURES</b>	<b>179,694.48</b>	<b>0.00</b>	<b>179,694.48</b>
<b>FUND BALANCE</b>	<b>410,649.13</b>	<b>834,831.50</b>	<b>-424,182.37</b>
<b>80280280 ROLLING HILLS</b>	<b>1,245,291.20</b>	<b>1,245,291.20</b>	<b>0.00</b>

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Summary For the Month ended: March 31, 2021

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	98,000.00	58,520.89	39,479.11
0110 PROP TAX: CURR UNSECURED	0.00	1,776.87	-1,776.87
0120 PROP TAX: PRIOR SECURED	0.00	-14.59	14.59
0130 PROP TAX: PRIOR UNSECURED	0.00	47.87	-47.87
0140 PROP TAX: SUPP CURRENT	0.00	1,268.51	-1,268.51
0150 PROP TAX: SUPP PRIOR	0.00	168.06	-168.06
01 Taxes	98,000.00	61,767.61	36,232.39
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	45.53	-45.53
03 Fines & Penalties	0.00	45.53	-45.53
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,500.00	1,751.06	5,748.94
04 Rev Use Money/Prop	7,500.00	1,751.06	5,748.94
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	409.73	-409.73
05 IG Rev - State	0.00	409.73	-409.73
13 Service Charges			
1310 SPECIAL ASSESSMENTS	79,800.00	47,199.93	32,600.07
13 Service Charges	79,800.00	47,199.93	32,600.07
19 Miscellaneous Rev			
1940 MISC: REVENUE	800.00	513.00	287.00
19 Miscellaneous Rev	800.00	513.00	287.00
22 Fund Balance			
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	111,686.86	114,413.14
Expense			

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Summary For the Month ended: March 31, 2021

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
4183 MAINT: GROUNDS	11,000.00	8,925.00	2,075.00
4185 MAINT: PARK	73,000.00	66,850.00	6,150.00
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
4190 MAINT: DRAINAGE	7,500.00	2,450.00	5,050.00
4191 MAINT: ROADS	200.00	31,505.63	-31,305.63
4192 MAINT: LIGHTING	500.00	0.00	500.00
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS	675.00	670.00	5.00
4240 MISC: EXPENSE	300.00	36.74	263.26
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE	450.00	5.50	444.50
4266 PRINTING SERVICES	500.00	309.95	190.05
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	27,040.00	-2,040.00
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	5,000.00	997.50	4,002.50
4335 EDC DEPT OR AGENCY	0.00	45.00	-45.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	3,075.00	925.00
4400 PUBLICATION & LEGAL NOTICES	200.00	322.00	-122.00
4420 RENT & LEASE: EQUIPMENT	800.00	804.00	-4.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	609.00	3,191.00
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	31,500.00	29,370.31	2,129.69
40 Services & Supplies	226,100.00	179,694.48	46,405.52
Total Expense	226,100.00	179,694.48	46,405.52
8028280 CSD: ROLLING HILLS CSD	0.00	-68,007.62	68,007.62
Report Total			
Total Revenue	226,100.00	111,686.86	114,413.14

**Revenues and  
Expenditures**

**8028280 CSD: ROLLING HILLS CSD**

**Summary For the Month ended: March 31, 2021**

Printed 5/14/2021  
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Total Expense	226,100.00	179,694.48	46,405.52
	0.00	-68,007.62	68,007.62



**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2021**

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
3/1/2021 BEGINNING BALANCE	98,000.00	55,635.69	
3/13/2021 GNI 726 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	24.75	
3/13/2021 GNI 726 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	2,807.19	
3/13/2021 GNI 726 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	53.26	
0100 PROP TAX: CURR SECURED	98,000.00	58,520.89	39,479.11
0110 PROP TAX: CURR UNSECURED			
3/1/2021 BEGINNING BALANCE	0.00	1,745.97	
3/15/2021 GNI 728 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	30.90	
0110 PROP TAX: CURR UNSECURED	0.00	1,776.87	-1,776.87
0120 PROP TAX: PRIOR SECURED			
3/1/2021 BEGINNING BALANCE	0.00	-14.59	
0120 PROP TAX: PRIOR SECURED	0.00	-14.59	14.59
0130 PROP TAX: PRIOR UNSECURED			
3/1/2021 BEGINNING BALANCE	0.00	41.74	
3/15/2021 GNI 729 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	3.11	
3/15/2021 GNI 729 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	3.02	
0130 PROP TAX: PRIOR UNSECURED	0.00	47.87	-47.87
0140 PROP TAX: SUPP CURRENT			
3/1/2021 BEGINNING BALANCE	0.00	1,106.19	
3/15/2021 GNI 724 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	160.91	
3/15/2021 GNI 724 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	0.90	
3/15/2021 GNI 725 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	0.51	
0140 PROP TAX: SUPP CURRENT	0.00	1,268.51	-1,268.51
0150 PROP TAX: SUPP PRIOR			
3/1/2021 BEGINNING BALANCE	0.00	161.15	
3/13/2021 GNI 727 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	6.88	
3/15/2021 GNI 729 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.03	
0150 PROP TAX: SUPP PRIOR	0.00	168.06	-168.06
01 Taxes	98,000.00	61,767.61	36,232.39
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
3/1/2021 BEGINNING BALANCE	0.00	43.68	
3/13/2021 GNI 727 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	1.85	
0360 PEN & COST DELINQUENT TAXES	0.00	45.53	-45.53
03 Fines & Penalties	0.00	45.53	-45.53

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2021**

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
3/1/2021 BEGINNING BALANCE	7,500.00	1,642.02	
3/5/2021 GEN INT FEB 21 Interest Allocation Entry	0.00	109.04	
0400 REV: INTEREST	7,500.00	1,751.06	5,748.94
04 Rev Use Money/Prop	7,500.00	1,751.06	5,748.94
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
3/1/2021 BEGINNING BALANCE	0.00	409.73	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	409.73	-409.73
05 IG Rev - State	0.00	409.73	-409.73
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
3/1/2021 BEGINNING BALANCE	79,800.00	44,699.93	
3/13/2021 GNI 726 CS ROLL 64801 DIRECT CHARGE-S	0.00	2,500.00	
1310 SPECIAL ASSESSMENTS	79,800.00	47,199.93	32,600.07
13 Service Charges	79,800.00	47,199.93	32,600.07
19 Miscellaneous Rev			
1940 MISC: REVENUE			
3/1/2021 BEGINNING BALANCE	800.00	200.00	
3/8/2021 GEN CK 602BELHAVEN/710BAYWOOD PERMIT	0.00	200.00	
3/8/2021 GEN CK CITATION PROCESSNG DATA TICKET	0.00	113.00	
1940 MISC: REVENUE	800.00	513.00	287.00
19 Miscellaneous Rev	800.00	513.00	287.00
22 Fund Balance			
0001 FUND BALANCE			
3/1/2021 BEGINNING BALANCE	40,000.00	0.00	
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	111,686.86	114,413.14
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
3/1/2021 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2021**

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**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4041 COUNTY PASS THRU TELEPHONE CHRG</b>			
3/1/2021 BEGINNING BALANCE	150.00	0.00	
4041 COUNTY PASS THRU TELEPHONE CHRG	150.00	0.00	150.00
<b>4060 FOOD AND FOOD PRODUCTS</b>			
3/1/2021 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
<b>4100 INSURANCE: PREMIUM</b>			
3/1/2021 BEGINNING BALANCE	4,850.00	5,332.54	
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
<b>4183 MAINT: GROUNDS</b>			
3/1/2021 BEGINNING BALANCE	11,000.00	8,925.00	
4183 MAINT: GROUNDS	11,000.00	8,925.00	2,075.00
<b>4185 MAINT: PARK</b>			
3/1/2021 BEGINNING BALANCE	73,000.00	66,455.00	
3/9/2021 API 586406 RHCSO gopher 1st treatment SB	0.00	395.00	
4185 MAINT: PARK	73,000.00	66,850.00	6,150.00
<b>4189 MAINT: WATER SYSTEM</b>			
3/1/2021 BEGINNING BALANCE	6,000.00	1,215.20	
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
<b>4190 MAINT: DRAINAGE</b>			
3/1/2021 BEGINNING BALANCE	7,500.00	2,450.00	
4190 MAINT: DRAINAGE	7,500.00	2,450.00	5,050.00
<b>4191 MAINT: ROADS</b>			
3/1/2021 BEGINNING BALANCE	200.00	31,505.63	
4191 MAINT: ROADS	200.00	31,505.63	-31,305.63
<b>4192 MAINT: LIGHTING</b>			
3/1/2021 BEGINNING BALANCE	500.00	0.00	
4192 MAINT: LIGHTING	500.00	0.00	500.00
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
3/1/2021 BEGINNING BALANCE	500.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
<b>4220 MEMBERSHIPS</b>			
3/1/2021 BEGINNING BALANCE	675.00	670.00	
4220 MEMBERSHIPS	675.00	670.00	5.00
<b>4240 MISC: EXPENSE</b>			
3/1/2021 BEGINNING BALANCE	300.00	36.74	
4240 MISC: EXPENSE	300.00	36.74	263.26
<b>4260 OFFICE EXPENSE</b>			
3/1/2021 BEGINNING BALANCE	200.00	0.00	
4260 OFFICE EXPENSE	200.00	0.00	200.00

**8028280 CSD: ROLLING HILLS CSD**Printed 5/14/2021  
6:34:10 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: March 31, 2021**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4261 POSTAGE</b>			
3/1/2021 BEGINNING BALANCE	450.00	5.50	
4261 POSTAGE	450.00	5.50	444.50
<b>4266 PRINTING SERVICES</b>			
3/1/2021 BEGINNING BALANCE	500.00	309.95	
4266 PRINTING SERVICES	500.00	309.95	190.05
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
3/1/2021 BEGINNING BALANCE	25,000.00	24,297.00	
3/9/2021 API 586387 RHCS D General Manager services	0.00	1,175.00	
3/9/2021 API 586397 RHCS D website security, suppor	0.00	65.00	
3/9/2021 API 586398 RHCS D Clerk services 2/12/21-3	0.00	1,503.00	
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	27,040.00	-2,040.00
<b>4304 AGENCY ADMINISTRATION FEE</b>			
3/1/2021 BEGINNING BALANCE	325.00	131.11	
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
3/1/2021 BEGINNING BALANCE	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
<b>4313 LEGAL SERVICES</b>			
3/1/2021 BEGINNING BALANCE	5,000.00	971.25	
3/9/2021 API 586405 RHCS D Legal services January 2	0.00	26.25	
4313 LEGAL SERVICES	5,000.00	997.50	4,002.50
<b>4335 EDC DEPT OR AGENCY</b>			
3/1/2021 BEGINNING BALANCE	0.00	0.00	
3/3/2021 API 583906 RLNG HILLS INV20201047 12/30/2	0.00	45.00	
4335 EDC DEPT OR AGENCY	0.00	45.00	-45.00
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
3/1/2021 BEGINNING BALANCE	4,000.00	2,700.00	
3/9/2021 API 586392 RHCS D 2/3/2021 Director stipen	0.00	75.00	
3/9/2021 API 586393 RHCS D 2/3/2021 Director stipen	0.00	75.00	
3/9/2021 API 586394 RHCS D 2/3/2021 Director stipen	0.00	75.00	
3/9/2021 API 586395 RHCS D 2/3/2021 Director stipen	0.00	75.00	
3/9/2021 API 586396 RHCS D 2/3/2021 Director stipen	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	3,075.00	925.00
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
3/1/2021 BEGINNING BALANCE	200.00	322.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	322.00	-122.00
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
3/1/2021 BEGINNING BALANCE	800.00	804.00	
4420 RENT & LEASE: EQUIPMENT	800.00	804.00	-4.00
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
3/1/2021 BEGINNING BALANCE	3,800.00	609.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	609.00	3,191.00

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2021**

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**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4501 SPECIAL PROJECTS</b>			
3/1/2021 BEGINNING BALANCE	40,000.00	0.00	
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
3/1/2021 BEGINNING BALANCE	50.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
<b>4602 MILGE: EMPLOY AUTO (NO OVERT)</b>			
3/1/2021 BEGINNING BALANCE	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERT)	200.00	0.00	200.00
<b>4700 UTILITIES</b>			
3/1/2021 BEGINNING BALANCE	31,500.00	28,306.05	
3/9/2021 API 586388 RHCSO power no. 4570858285-8	0.00	322.71	
3/9/2021 API 586389 RHCSO power no. 1857646705-6	0.00	72.08	
3/9/2021 API 586390 RHCSO power no. 6085621545-8	0.00	49.01	
3/9/2021 API 586391 RHCSO power no. 1211321236-4	0.00	10.15	
3/9/2021 API 586399 RHCSO water no. 118388-001	0.00	82.64	
3/9/2021 API 586400 RHCSO water no. 118386-001	0.00	82.64	
3/9/2021 API 586401 RHCSO water no. 084490-002	0.00	126.26	
3/9/2021 API 586402 RHCSO water no. 126908-002	0.00	123.48	
3/9/2021 API 586403 RHCSO water no. 083214-001	0.00	88.04	
3/9/2021 API 586404 RHCSO water no. 126932-002	0.00	107.25	
4700 UTILITIES	31,500.00	29,370.31	2,129.69
40 Services & Supplies	226,100.00	179,694.48	46,405.52
Total Expense	226,100.00	179,694.48	46,405.52
8028280 CSD: ROLLING HILLS CSD	0.00	-68,007.62	68,007.62
<b>Report Total</b>			
Total Revenue	226,100.00	111,686.86	114,413.14
Total Expense	226,100.00	179,694.48	46,405.52
	0.00	-68,007.62	68,007.62

**8028280 - 8028280 GENERAL FUND**Printed 5/3/2021  
8:34:18 AM**General Ledger****Summary for the Accounting Period Ended: April 30, 2021**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	695,399.15	218,652.72	476,746.43
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	700,399.15	218,652.72	481,746.43
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	213,666.96	213,666.96	0.00
LIABILITIES	213,666.96	213,666.96	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	433,355.99	-433,355.99
401 ESTIMATED REVENUE	226,100.00	0.00	226,100.00
411 ACTUAL REVENUES	4,854.65	185,035.56	-180,180.91
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
431 EXPENDITURES	190,624.47	0.00	190,624.47
FUND BALANCE	421,579.12	903,325.55	-481,746.43
80280280 ROLLING HILLS	1,335,645.23	1,335,645.23	0.00



**8028280 - 8028280 GENERAL FUND**Printed 5/3/2021  
8:34:19 AM**General Ledger****Details for the Accounting Period Ended: April 30, 2021**

		Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>				
<b>ASSETS</b>				
<b>100 EQUITY IN POOLED CASH</b>				
4/1/2021	BEGINNING BALANCE	626,905.10	207,722.73	419,182.37
4/5/2021	GNI 202110 502	16.88	0.00	419,199.25
4/5/2021	GNI 202110 505	19,549.12	0.00	438,748.37
4/5/2021	GNI 202110 508	299.46	0.00	439,047.83
4/5/2021	GNI 202110 511	3.52	0.00	439,051.35
4/5/2021	GNI 202110 527	9.04	0.00	439,060.39
4/6/2021	GEN 202110 411	85.72	0.00	439,146.11
4/7/2021	GNI 202110 692	10.75	0.00	439,156.86
4/8/2021	APP 202110 853	0.00	10,929.99	428,226.87
4/15/2021	GNI 202110 1622	48,519.56	0.00	476,746.43
	<b>100 EQUITY IN POOLED CASH</b>	<b>695,399.15</b>	<b>218,652.72</b>	<b>476,746.43</b>
<b>102 IMPREST (PETTY) CASH</b>				
4/1/2021	BEGINNING BALANCE	5,000.00	0.00	5,000.00
	<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
	<b>ASSETS</b>	<b>700,399.15</b>	<b>218,652.72</b>	<b>481,746.43</b>
<b>LIABILITIES</b>				
<b>201 VOUCHERS PAYABLE</b>				
4/1/2021	BEGINNING BALANCE	202,736.97	202,736.97	0.00
4/8/2021	API 202110 841	0.00	10,929.99	-10,929.99
4/8/2021	APP 202110 853	10,929.99	0.00	0.00
	<b>201 VOUCHERS PAYABLE</b>	<b>213,666.96</b>	<b>213,666.96</b>	<b>0.00</b>
	<b>LIABILITIES</b>	<b>213,666.96</b>	<b>213,666.96</b>	<b>0.00</b>
<b>FUND BALANCE</b>				
<b>310 FND BAL: RSVD GENERAL</b>				
4/1/2021	BEGINNING BALANCE	0.00	53,834.00	-53,834.00
	<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>				
4/1/2021	BEGINNING BALANCE	0.00	5,000.00	-5,000.00
	<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>				
4/1/2021	BEGINNING BALANCE	0.00	433,355.99	-433,355.99
	<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>433,355.99</b>	<b>-433,355.99</b>
<b>401 ESTIMATED REVENUE</b>				
4/1/2021	BEGINNING BALANCE	226,100.00	0.00	226,100.00
	<b>401 ESTIMATED REVENUE</b>	<b>226,100.00</b>	<b>0.00</b>	<b>226,100.00</b>
<b>411 ACTUAL REVENUES</b>				
4/1/2021	BEGINNING BALANCE	4,854.65	116,541.51	-111,686.86
4/5/2021	GNI 202110 502	0.00	16.88	-111,703.74
4/5/2021	GNI 202110 505	0.00	19,549.12	-131,252.86

**8028280 - 8028280 GENERAL FUND**Printed 5/3/2021  
8:34:19 AM**General Ledger**

Details for the Accounting Period Ended: April 30, 2021

		Debit	Credit	Balance
4/5/2021	GNI 202110 508	0.00	299.46	-131,552.32
4/5/2021	GNI 202110 511	0.00	3.52	-131,555.84
4/5/2021	GNI 202110 527	0.00	9.04	-131,564.88
4/6/2021	GEN 202110 411	0.00	85.72	-131,650.60
4/7/2021	GNI 202110 692	0.00	10.75	-131,661.35
4/15/2021	GNI 202110 1622	0.00	48,519.56	-180,180.91
	411 ACTUAL REVENUES	4,854.65	185,035.56	-180,180.91
	420 ORIGINAL BUDGET (APPROPTNS.)			
4/1/2021	BEGINNING BALANCE	0.00	226,100.00	-226,100.00
	420 ORIGINAL BUDGET (APPROPTNS.)	0.00	226,100.00	-226,100.00
	431 EXPENDITURES			
4/1/2021	BEGINNING BALANCE	179,694.48	0.00	179,694.48
4/8/2021	API 202110 841	10,929.99	0.00	190,624.47
	431 EXPENDITURES	190,624.47	0.00	190,624.47
	FUND BALANCE	421,579.12	903,325.55	-481,746.43
	80280280 ROLLING HILLS	1,335,645.23	1,335,645.23	0.00

**8028280 CSD: ROLLING HILLS CSD**Printed 5/3/2021  
8:34:21 AM**Revenues and  
Expenditures**

Summary For the Month ended: April 30, 2021

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	98,000.00	96,889.57	1,110.43
0110 PROP TAX: CURR UNSECURED	0.00	1,793.75	-1,793.75
0120 PROP TAX: PRIOR SECURED	0.00	-14.59	14.59
0130 PROP TAX: PRIOR UNSECURED	0.00	56.78	-56.78
0140 PROP TAX: SUPP CURRENT	0.00	1,571.49	-1,571.49
0150 PROP TAX: SUPP PRIOR	0.00	176.24	-176.24
01 Taxes	98,000.00	100,473.24	-2,473.24
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	48.23	-48.23
03 Fines & Penalties	0.00	48.23	-48.23
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,500.00	1,836.78	5,663.22
04 Rev Use Money/Prop	7,500.00	1,836.78	5,663.22
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	409.73	-409.73
05 IG Rev - State	0.00	409.73	-409.73
13 Service Charges			
1310 SPECIAL ASSESSMENTS	79,800.00	76,899.93	2,900.07
13 Service Charges	79,800.00	76,899.93	2,900.07
19 Miscellaneous Rev			
1940 MISC: REVENUE	800.00	513.00	287.00
19 Miscellaneous Rev	800.00	513.00	287.00
22 Fund Balance			
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	180,180.91	45,919.09
Expense			

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Summary For the Month ended: April 30, 2021

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
4183 MAINT: GROUNDS	11,000.00	8,925.00	2,075.00
4185 MAINT: PARK	73,000.00	73,295.00	-295.00
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
4190 MAINT: DRAINAGE	7,500.00	2,450.00	5,050.00
4191 MAINT: ROADS	200.00	31,505.63	-31,305.63
4192 MAINT: LIGHTING	500.00	0.00	500.00
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS	675.00	670.00	5.00
4240 MISC: EXPENSE	300.00	36.74	263.26
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE	450.00	5.50	444.50
4266 PRINTING SERVICES	500.00	309.95	190.05
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	29,744.00	-4,744.00
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
4313 LEGAL SERVICES	5,000.00	1,575.00	3,425.00
4335 EDC DEPT OR AGENCY	0.00	45.00	-45.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	3,825.00	175.00
4400 PUBLICATION & LEGAL NOTICES	200.00	322.00	-122.00
4420 RENT & LEASE: EQUIPMENT	800.00	804.00	-4.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	609.00	3,191.00
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	31,500.00	29,823.80	1,676.20
40 Services & Supplies	226,100.00	190,624.47	35,475.53
Total Expense	226,100.00	190,624.47	35,475.53
8028280 CSD: ROLLING HILLS CSD	0.00	-10,443.56	10,443.56
Report Total			
Total Revenue	226,100.00	180,180.91	45,919.09

**Revenues and  
Expenditures**

**8028280 CSD: ROLLING HILLS CSD**

**Summary For the Month ended: April 30, 2021**

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Total Expense	226,100.00	190,624.47	35,475.53
	0.00	-10,443.56	10,443.56

Revenues and  
Expenditures8028280 CSD: ROLLING HILLS CSD  
Details For the Accounting Period ended: April 30, 2021

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
4/1/2021 BEGINNING BALANCE	98,000.00	58,520.89	
4/5/2021 GNI 734 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	89.06	
4/5/2021 GNI 734 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	11,259.05	
4/5/2021 GNI 734 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	1.01	
4/15/2021 GNI 736 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	60.91	
4/15/2021 GNI 736 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	26,649.41	
4/15/2021 GNI 736 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	309.24	
0100 PROP TAX: CURR SECURED	98,000.00	96,889.57	1,110.43
0110 PROP TAX: CURR UNSECURED			
4/1/2021 BEGINNING BALANCE	0.00	1,776.87	
4/5/2021 GNI 732 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	16.88	
0110 PROP TAX: CURR UNSECURED	0.00	1,793.75	-1,793.75
0120 PROP TAX: PRIOR SECURED			
4/1/2021 BEGINNING BALANCE	0.00	-14.59	
0120 PROP TAX: PRIOR SECURED	0.00	-14.59	14.59
0130 PROP TAX: PRIOR UNSECURED			
4/1/2021 BEGINNING BALANCE	0.00	47.87	
4/5/2021 GNI 733 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	2.09	
4/5/2021 GNI 733 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	6.82	
0130 PROP TAX: PRIOR UNSECURED	0.00	56.78	-56.78
0140 PROP TAX: SUPP CURRENT			
4/1/2021 BEGINNING BALANCE	0.00	1,268.51	
4/5/2021 GNI 730 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	296.54	
4/5/2021 GNI 730 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	2.92	
4/5/2021 GNI 731 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	3.52	
0140 PROP TAX: SUPP CURRENT	0.00	1,571.49	-1,571.49
0150 PROP TAX: SUPP PRIOR			
4/1/2021 BEGINNING BALANCE	0.00	168.06	
4/5/2021 GNI 733 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.13	
4/7/2021 GNI 735 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	8.05	
0150 PROP TAX: SUPP PRIOR	0.00	176.24	-176.24
01 Taxes	98,000.00	100,473.24	-2,473.24



**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2021**

	Estimated / Budget	Actual Amount	Balance
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
4/1/2021 BEGINNING BALANCE	0.00	45.53	
4/7/2021 GNI 735 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	2.70	
0360 PEN & COST DELINQUENT TAXES	0.00	48.23	-48.23
03 Fines & Penalties	0.00	48.23	-48.23
04 Rev Use Money/Prop			
0400 REV: INTEREST			
4/1/2021 BEGINNING BALANCE	7,500.00	1,751.06	
4/6/2021 GEN INT MAR 21 Interest Allocation Entry	0.00	85.72	
0400 REV: INTEREST	7,500.00	1,836.78	5,663.22
04 Rev Use Money/Prop	7,500.00	1,836.78	5,663.22
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
4/1/2021 BEGINNING BALANCE	0.00	409.73	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	409.73	-409.73
05 IG Rev - State	0.00	409.73	-409.73
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
4/1/2021 BEGINNING BALANCE	79,800.00	47,199.93	
4/5/2021 GNI 734 CS ROLL 64801 DIRECT CHARGE-S	0.00	8,200.00	
4/15/2021 GNI 736 CS ROLL 64801 DIRECT CHARGE-S	0.00	21,500.00	
1310 SPECIAL ASSESSMENTS	79,800.00	76,899.93	2,900.07
13 Service Charges	79,800.00	76,899.93	2,900.07
19 Miscellaneous Rev			
1940 MISC: REVENUE			
4/1/2021 BEGINNING BALANCE	800.00	513.00	
1940 MISC: REVENUE	800.00	513.00	287.00
19 Miscellaneous Rev	800.00	513.00	287.00
22 Fund Balance			
0001 FUND BALANCE			
4/1/2021 BEGINNING BALANCE	40,000.00	0.00	
0001 FUND BALANCE	40,000.00	0.00	40,000.00
22 Fund Balance	40,000.00	0.00	40,000.00
Total Revenue	226,100.00	180,180.91	45,919.09
Expense			

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2021**

	Estimated / Budget	Actual Amount	Balance
<b>40 Services &amp; Supplies</b>			
<b>4040 TELEPHONE VENDOR PAYMENTS</b>			
4/1/2021 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
<b>4041 COUNTY PASS THRU TELPHONE CHRG</b>			
4/1/2021 BEGINNING BALANCE	150.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
<b>4060 FOOD AND FOOD PRODUCTS</b>			
4/1/2021 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
<b>4100 INSURANCE: PREMIUM</b>			
4/1/2021 BEGINNING BALANCE	4,850.00	5,332.54	
4100 INSURANCE: PREMIUM	4,850.00	5,332.54	-482.54
<b>4183 MAINT: GROUNDS</b>			
4/1/2021 BEGINNING BALANCE	11,000.00	8,925.00	
4183 MAINT: GROUNDS	11,000.00	8,925.00	2,075.00
<b>4185 MAINT: PARK</b>			
4/1/2021 BEGINNING BALANCE	73,000.00	66,850.00	
4/8/2021 API 601761 RHCS D landscape service March	0.00	6,445.00	
4185 MAINT: PARK	73,000.00	73,295.00	-295.00
<b>4189 MAINT: WATER SYSTEM</b>			
4/1/2021 BEGINNING BALANCE	6,000.00	1,215.20	
4189 MAINT: WATER SYSTEM	6,000.00	1,215.20	4,784.80
<b>4190 MAINT: DRAINAGE</b>			
4/1/2021 BEGINNING BALANCE	7,500.00	2,450.00	
4190 MAINT: DRAINAGE	7,500.00	2,450.00	5,050.00
<b>4191 MAINT: ROADS</b>			
4/1/2021 BEGINNING BALANCE	200.00	31,505.63	
4191 MAINT: ROADS	200.00	31,505.63	-31,305.63
<b>4192 MAINT: LIGHTING</b>			
4/1/2021 BEGINNING BALANCE	500.00	0.00	
4192 MAINT: LIGHTING	500.00	0.00	500.00
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
4/1/2021 BEGINNING BALANCE	500.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
<b>4220 MEMBERSHIPS</b>			
4/1/2021 BEGINNING BALANCE	675.00	670.00	
4220 MEMBERSHIPS	675.00	670.00	5.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2021**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4240 MISC: EXPENSE</b>			
4/1/2021 BEGINNING BALANCE	300.00	36.74	
4240 MISC: EXPENSE	300.00	36.74	263.26
<b>4260 OFFICE EXPENSE</b>			
4/1/2021 BEGINNING BALANCE	200.00	0.00	
4260 OFFICE EXPENSE	200.00	0.00	200.00
<b>4261 POSTAGE</b>			
4/1/2021 BEGINNING BALANCE	450.00	5.50	
4261 POSTAGE	450.00	5.50	444.50
<b>4266 PRINTING SERVICES</b>			
4/1/2021 BEGINNING BALANCE	500.00	309.95	
4266 PRINTING SERVICES	500.00	309.95	190.05
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
4/1/2021 BEGINNING BALANCE	25,000.00	27,040.00	
4/8/2021 API 601760 RHCS D General Manager services	0.00	1,300.00	
4/8/2021 API 601771 RHCS D Clerk services 3/9/21-4/	0.00	1,404.00	
4300 PROFESSIONAL & SPECIAL SRVS	25,000.00	29,744.00	-4,744.00
<b>4304 AGENCY ADMINISTRATION FEE</b>			
4/1/2021 BEGINNING BALANCE	325.00	131.11	
4304 AGENCY ADMINISTRATION FEE	325.00	131.11	193.89
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
4/1/2021 BEGINNING BALANCE	9,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	9,000.00	0.00	9,000.00
<b>4313 LEGAL SERVICES</b>			
4/1/2021 BEGINNING BALANCE	5,000.00	997.50	
4/8/2021 API 601777 RHCS D legal services February	0.00	577.50	
4313 LEGAL SERVICES	5,000.00	1,575.00	3,425.00
<b>4335 EDC DEPT OR AGENCY</b>			
4/1/2021 BEGINNING BALANCE	0.00	45.00	
4335 EDC DEPT OR AGENCY	0.00	45.00	-45.00
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
4/1/2021 BEGINNING BALANCE	4,000.00	3,075.00	
4/8/2021 API 601766 RHCS D 3/16/2021 Director stipe	0.00	75.00	
4/8/2021 API 601767 RHCS D 3/16/2021 Director stipe	0.00	75.00	
4/8/2021 API 601768 RHCS D 3/16/2021 Director stipe	0.00	75.00	
4/8/2021 API 601769 RHCS D 3/16/2021 Director stipe	0.00	75.00	
4/8/2021 API 601770 RHCS D 3/16/2021 Director stipe	0.00	75.00	
4/8/2021 API 601772 RHCS D 3/22/2021 Director stipe	0.00	75.00	
4/8/2021 API 601773 RHCS D 3/22/2021 Director stipe	0.00	75.00	
4/8/2021 API 601774 RHCS D 3/22/2021 Director stipe	0.00	75.00	
4/8/2021 API 601775 RHCS D 3/22/2021 Director stipe	0.00	75.00	
4/8/2021 API 601776 RHCS D 3/22/2021 Director stipe	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,000.00	3,825.00	175.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2021**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
4/1/2021 BEGINNING BALANCE	200.00	322.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	322.00	-122.00
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
4/1/2021 BEGINNING BALANCE	800.00	804.00	
4420 RENT & LEASE: EQUIPMENT	800.00	804.00	-4.00
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
4/1/2021 BEGINNING BALANCE	3,800.00	609.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	609.00	3,191.00
<b>4501 SPECIAL PROJECTS</b>			
4/1/2021 BEGINNING BALANCE	40,000.00	0.00	
4501 SPECIAL PROJECTS	40,000.00	0.00	40,000.00
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
4/1/2021 BEGINNING BALANCE	50.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
<b>4602 MILGE: EMPLOY AUTO (NO OVERNT)</b>			
4/1/2021 BEGINNING BALANCE	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
<b>4700 UTILITIES</b>			
4/1/2021 BEGINNING BALANCE	31,500.00	29,370.31	
4/8/2021 API 601762 RHCSD power no. 4570858285-8	0.00	324.12	
4/8/2021 API 601763 RHCSD power no. 1857646705-6	0.00	72.91	
4/8/2021 API 601764 RHCSD power no. 6085621545-8	0.00	46.41	
4/8/2021 API 601765 RHCSD power no. 1211321236-4	0.00	10.05	
4700 UTILITIES	31,500.00	29,823.80	1,676.20
40 Services & Supplies	226,100.00	190,624.47	35,475.53
Total Expense	226,100.00	190,624.47	35,475.53
8028280 CSD: ROLLING HILLS CSD	0.00	-10,443.56	10,443.56
<b>Report Total</b>			
Total Revenue	226,100.00	180,180.91	45,919.09
Total Expense	226,100.00	190,624.47	35,475.53
	0.00	-10,443.56	10,443.56

### Clarification Regarding Voting Requirements Needed for Increase in Costs

Question posed:

What is needed to pass a Measure for an increase in the District's assessment? When the District sought an increase back in 2006, a 2/3 majority vote of all persons voting on the Measure was needed to pass. Please clarify current laws. A copy of the 2006 Measure J is provided for reference.

Answer:

There is a difference between a "tax" and an "assessment," even though they both provide revenue to the District. Each has its own unique way of becoming enacted and have a different basis for the amount which can be set.

The 2006 Measure J was a "Special Tax" measure, which under the California Constitution requires a 2/3 vote of the electorate. (*Cal. Const. Art. XIII C Sec. 2, "(d) No local government may impose, extend, or increase any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved.*). Special taxes require an affirmative vote of at least 2/3 approval of the voters that vote during that election. Meaning, if only 33 District residents voted during that election, the District would need 22 affirmative/yes votes to enact the special tax.

Assessments, on the other hand, must follow what is commonly known as the Proposition 218 Process. While there are many prescribed steps to follow under Prop 218, the main step is known as the "majority protest," where ballots are mailed to each property owner and they have the opportunity to oppose the assessment(s). If a majority of the votes do not oppose the assessment(s), the District Board is permitted to vote to levy the assessment. Depending on the type of assessment proposed, there could potentially be "weighted" ballots, whereby a property owner that has a higher assessment, would have a ballot that is weighted with more significance than another property owner that will pay less of an assessment. There are a significant number of procedural steps involved in this process. This is a simple overview.

#### **IMPARTIAL ANALYSIS OF MEASURE J**

This measure, if approved by 2/3 of the voters voting on the measure, would authorize a special tax on each parcel of real property within the boundaries of the Springfield Meadows Community Services District ("District"). The proceeds from the special tax can be used to cover the costs of maintaining and improving community infrastructure and for any other lawful purposes of the District.

This special tax would be in the amount of \$150 per annum per parcel of land, and would be in addition to any existing taxes and benefit assessments.

The special tax will be listed as a separate item on the county property tax bill for each parcel of land, and will be collected in the same way as the general property tax. All laws applicable to the levy, collection, and enforcement of county property taxes, including provisions for penalties and procedure for sale of the property in case of delinquency, shall also apply to the special tax. State law requires the District to prepare an annual report to determine the amount of special tax funds collected and expended, and to describe the status of any project required or authorized to be funded by the special tax.

This measure requires an affirmative vote of 2/3 or more of all voters voting on the measure in order to pass.

A "YES" vote is a vote to authorize the special tax provided in the measure.

A "NO" vote is a vote against the special tax provided in the measure.

LOUIS B. GREEN  
County Counsel



**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**FOUR COMMUNITIES - ONE DISTRICT ADMINISTRATION**  
**FINANCIAL REPORT**

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1. WILLIAM LYONS HOMES MAINTENANCE STUDY
2. DISTRICT RESERVES
  - a. SOURCE OF RESERVES
  - b. RESERVES DRAWDOWN TO BALANCE BUDGET
3. ANNUAL BUDGETS AND REVENUES
4. MAJOR EXPENDITURE ITEMS AND INFLATION TRENDS
5. COST ALLOCATIONS FOR EACH COMMUNITY

Item 5.6  
5/18/21

April 29, 2021

Greetings RHCSD,

The "Save Our Sign" volunteer group of El Dorado Hills organized for the purpose of the preservation and protection of the iconic El Dorado Hills Sign, located on the south side of US50, as we believe it is a valuable part of maintaining our history.

Our original goals have been dedicated to the preservation of the sign in its original state in order to preserve it's charm and to continue to reflect the natural landscape as much as possible.

In support of this effort above we have set the below goals and objectives.

Goals:

1. Establish a fund for charitable contributions for the repair of the sign in its current state as well as for ongoing maintenance needs as necessary.
2. Establish or seek additional volunteers in the community to assist in the maintenance of the property around the sign.
3. Ensure the sign remains Aesthetically pleasing to the broader El Dorado Hills community.

We are seeking the endorsement of the board to proceed with the establishment of the "El Dorado Hills Save Our Sign" fund through the "El Dorado Community Foundation" (<https://eldoradocf.org>) with an initial funding goal of 10K USD. A website has been established to host donor links and updates related to the monument at <https://www.edhsign.org>. The donation link will be available on [www.eldoradocf.org](http://www.eldoradocf.org) website as well. Creation of the fund and initial deposits to the fund will be made contingent on approval of the sign repairs. Soon after, a broader communication thru social media, print news media, and other periodical literature will be published requesting donations from the community.

Additionally, we are seeking approval to move forward with repairs of the monument. At this time we are in a position to secure a resource based on our RFS(Request for Solution) pending your consent. See attached documents for additional details regarding the proposed repairs.

Lastly, if the board is in agreement with the establishment of the fund and the described repairs we would like to formally request the removal of the fence around the sign so we can perform the necessary repairs.

A majority of the funds would be used for the initial sign repairs, with some additional funds left over for ongoing repairs as necessary.

Contingent on availability of significant excess funds, installation of additional no trespassing signs in the area could be a possibility as well as a solar powered cellular security camera system. Signs have been donated by Ellis & Ellis Sign Systems. See attached documents for details on the signs and potential locations for installation.

Unrelated to repairs, we have located a party to assist with ongoing cleanup at the site. With your consent we would like to move forward with the resource below and begin talks to establish regular cleanups at the site.

Brian Richart, County Chief Probation Officer, has offered his assistance maintaining minor vandalism of the sign in the future. His department is largely responsible for coordination efforts of all teen community service projects for youth who have been referred by other law enforcement agencies and schools for low level delinquent acts. We believe this might be a great resource for continued policing of the grounds for trash and maybe a resource that can be tapped in other cleanup and minor repair efforts.

Please review our requests and provide responses at your earliest convenience.

Thank you for your time and considerations on these matters. We look forward to hearing from the board.

Susan Stokes - Chair  
Email: suebellwebb@gmail.com  
Address: 810 Haddington Rd. EDH, CA 95762

James Albertoni - Vice Chair  
Email: ptownplayer44@hotmail.com  
Address: 600 Barranca Ct. EDH, CA 95762

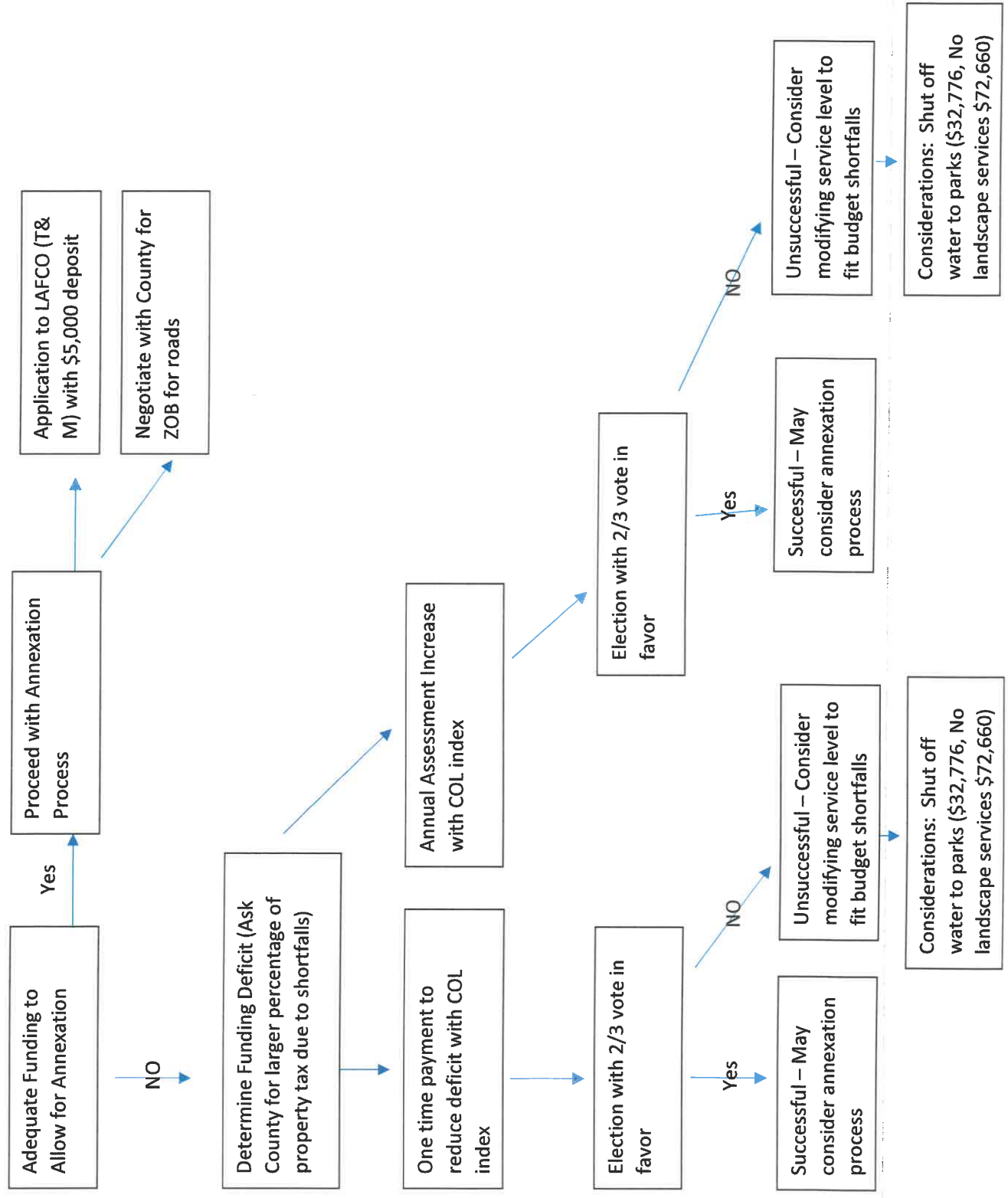
Sincerely,

Wade Allan Klinetobe

		Page	1 of 1
<b>PROPOSAL</b>			
<b>PROPOSAL SUBMITTED TO</b>	<b>TODAY'S DATE</b>	<b>JOB NAME</b>	
EDH Save Our Sign Committee	5/7/2021	EDH Save Our Sign	
<b>PROPOSAL FROM</b>	<b>Phone</b>	<b>License</b>	
California Masonry Concepts (CMS)	(916) 337-9569	Lic. No. 586733	
2306 Dartmouth Place El Dorado Hills, CA 95762			
I propose to furnish material and labor necessary for the completion of:			
<b>Repairs:</b>			
Repair existing stone on EDH Sign located on Rolling Hills CSD Property as follows:			
1) Fill existing voids on interior of sign wall with grout. 2) Place tan grout at all joints and near surface void remnant areas. 3) Re-mortar existing loose rocks that have been pulled free from wall. Quantity anticipated to be two (2) to six (6) rocks as observed on 3/12/21 site visit. 4) Work to be completed over an estimated two (2) consecutive days with coordination as needed.			
<b>Mortar Material:</b>			
Mortar quantity estimated at 1 pallet and is included in this estimated price. Should additional mortar be required, material will be procured by CMC at customary cost and shall be agreed upon by EDH Save Our Sign Committee prior to purchase. Mortar to be mixed on-site and to be tan in color. Mortar to be struck smooth and pressed firmly at surface joints adjacent to existing and reinstalled rocks.			
<b>Water:</b>			
Client to procure water source in advance from EID at one of the two following locations:			
1 4512 Golden Foothill Drive, El Dorado Hills, CA. 2 2207 Village Center Drive, El Dorado Hills, CA			
<b>Equipment:</b>			
CMC to provide all necessary equipment for mortar mixing and placement.			
CMC to supply water trailer for water pickup and delivery to site as needed.			
<b>Site Access:</b>			
EDH Save Our Sign Committee to coordinate site access with Rolling Hills CSD and will ensure clear access to sign area free of tall weeds and/or grasses. CMC to coordinate with EDH Save Our Sign Committee regarding available access dates to site. CMC to leave site in a clean manner as originally found.			
I propose to furnish material and labor - complete in accordance with above details for the sum of:			
dollars \$ 3,900.00			
<b>Payment is as follows: Payment in full at completion of repairs.</b>			
All material and workmanship (excluding design elements) is guaranteed to be as specified and in accordance with Chapter 21 <i>Masonry</i> of the California Building Code with all work completed in a manner according to details submitted and per standard practices. Any alteration or deviation from above details involving extra costs will be executed only upon written orders from the EDH Save Our Sign Committee and will become an extra charge over and above the estimate herein provided. CMC is performing repair work on an existing sign and has not been asked or required to verify the structural condition or adequacy of the existing sign. Repairs are of a non-structural nature and are intended to improve the appearance and overall safety of the sign beyond its existing condition as observed during the site visit on Friday, March 12, 2021. CMS is nonetheless exempted from any liability regarding the future performance and safety of the sign.			
<b>Authorized Signature</b> Mark Brockschmitt			<b>Date</b>
ACCEPTANCE OF PROPOSAL The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.	<b>Signature</b>		<b>Date</b>
	<b>Signature</b>		<b>Date</b>

Item 5.c.  
5/18/21

# ROLLING HILLS CSD DETERMINATIONS



## Potential Reorganization of Rolling Hills CSD to Allow for Annexation by El Dorado Hills CSD

### Questions Raised during Discussions

1. During Joint meeting to discuss possible options between RHCSO and EDHCSD, comment was made regarding a Cityhood issue for El Dorado Hills or some kind of boundary change. Please clarify how this issue(s) impacts possible annexation of the District to EDHCSD.
2. During Joint meeting discussion, mention that RHCSO's finances must be in order and that the Revenue must be sufficient. What is the revenue requirement; sufficient to cover what? Annual expenses, deferred maintenance costs, other?
3. Will homeowners in RHCSO have higher fees imposed if RHCSO joins EDHCSD?
4. During discussion of this issue mention has been made that maintenance of the District's roads would come from a newly created Zone of Benefit (ZOB). Currently RHCSO has an existing assessment. Would this ZOB cost come out of the existing assessment or property taxes collected? Or, be a different, new, or supplemental assessment specific for the road maintenance cost?

Internet research says the CA Board of Equalization designates a Zone of Benefit as a specific tax rate area. Funds for the services provided by the ZOB are established as a special tax or as a benefit assessment. The funds collected for the established purpose are "public funds." Would this special tax require a 2/3 vote of the electorate, i.e. an affirmative vote of at least 2/3 of the voters that vote during the election?

5. Would any contemplated new assessment or special tax be levied overall for the RHCSO? Or, distinguished among the different neighborhoods/(villages) of the RHCSO existing area?
6. Who would vote on any contemplated new assessment or special tax - all of El Dorado Hills, or just the existing area of RHCSO?
7. What are the Pros of RHCSO being annexed into the EDHCSD?
  - a. Identified reasons in favor include:
    - i. The ability for enforcement of the CCR's recorded for each area;
    - ii. Probability of enhanced and better developed parks and recreational opportunities;
    - iii. Reduced fees for recreational services as the District would become part of EDHCSD.

**SECOND NOTICE OF ELECTION TO EXTEND THE MULTI-TASK GENERAL SERVICES AGREEMENT BETWEEN ROLLING HILLS COMMUNITY SERVICES DISTRICT AND NEW GENERATION LANDSCAPE MANAGEMENT**

This Second Notice of Election to Extend the Multi-Task General Services Agreement is entered into by and between the Rolling Hills Community Services District ("District") and New Generation Landscape Management ("Contractor") (collectively referred to as "the Parties") on \_\_\_\_\_, 2022.

WHEREAS, the Parties entered into a Multi-Task General Services Agreement dated effective June 1, 2019, (the "Agreement") for Contractor to provide all labor, equipment, materials, and supervision required to properly maintain landscaped areas in the District, and Contractor has been providing services since that date; and

WHEREAS, on September 23, 2020, the Parties entered into a First Notice of Election to Extend the Agreement 's term for an additional one-year period through May 31, 2021 at a monthly compensation cost of \$6,445.00; and

WHEREAS, the Agency now desires to further extend the Agreement consistent with section 1.1 of the Agreement for an additional one-year period from May 31, 2021, to a new date of May 31, 2022; and

WHEREAS, the parties have agreed to amend the Agreement to increase the monthly compensation by five percent (5%) for the Work authorized by the Agreement from \$6,455.00 to \$6,767.25, effective June 1, 2021; and

WHEREAS, the Parties have agreed to extend the Agreement as set forth above; and

WHEREAS, in accordance with Section 8.2 this extension to the Agreement must be in writing and signed by all the Parties; and

NOW, THEREFORE, the Parties agree to:

1. Extend the term of the Agreement as provided in Section 1.1 for an additional one year through May 31, 2022;
2. Amend Section 2 of the Agreement, entitled "Compensation" effective June 1, 2021, to read as follows:

**COMPENSATION**. District hereby agrees to pay Contractor the amount of Six Thousand Seven Hundred Sixty-Seven and 25/100 Dollars (\$6,767.25) per month for the Work, which shall include all fees, costs, expenses and other reimbursables.

The remainder of Section 2 remains unchanged; and



3. This Second Notice of Election to Extend the Agreement in no way alters the terms and conditions of the Agreement except as specifically set forth herein.

Date: \_\_\_\_\_

ROLLING HILLS COMMUNITY SERVICES  
DISTRICT

\_\_\_\_\_  
**Chaney Hicks, General Manager**

Attest:

\_\_\_\_\_  
RHCSO Board Clerk

Date: \_\_\_\_\_

NEW GENERATION LANDSCAPE  
MANAGEMENT

\_\_\_\_\_  
**Ismael Castro, Authorized Signatory**



Item 6.b.  
5/18/21

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## **Rolling Hills Community Services District**

### **POLICY HANDBOOK**

**POLICY TITLE: PROCEDURES FOR ENFORCEMENT OF ORDINANCE REGARDING PARKING RESTRICTIONS**

**POLICY NUMBER: 3201**

**3201.1** The Board of Directors of the District adopted Ordinance 2012-01 (Amending 2010-01, 2008-01) (hereinafter "Ordinance") to establish parking restrictions on District roads and bridges to protect the health and safety of community residents and to protect the roads. The purpose of the Ordinance is to restrict the parking of boats, campers, trailers, and other similar recreational and construction vehicles on all streets within the District as more particularly set forth in the Ordinance and to establish restrictions prohibiting parking on the roads located within the Springfield Meadows area of the District.

**3201.2** The Board of Directors of the District adopted Ordinance 2016-01 to provide for the issuance of administrative citations that are in addition to all other legal remedies, criminal or civil, that may be pursued by the District to address any violation of the District's ordinances.

**3201.3** The District General Manager has placed appropriate signs applying to all streets, roads or highways within the District to give notice of the Ordinance and indicating the affected residential and commercial streets, roads or highways where commercial or recreational vehicle parking is prohibited.

**3201.4** District staff may approve permit applications, with conditions as necessary to ensure the safety of the public and the integrity of the District's roads and bridges, and any and all infrastructure thereunder, received from persons seeking to park a commercial or recreational vehicle, boat or trailer under any circumstances other than those expressly allowed by the Ordinance, when all fees have been paid and the permit signed.

**3201.5** When vehicles, boats, campers, trailers and other similar recreational and/or construction vehicles are parked in violation of the Ordinance, vehicles may be cited. The procedure for issuance of a Citation is as follows:

**3201.5.1** The General Manager, member of the Board of Directors, or Enforcement officer shall issue a Warning Sticker which shall be placed on the vehicle. The Warning Sticker states that the owner of the vehicle has 24 hours within which to remove the vehicle.

**3201.5.2** Upon issuance of the Warning Sticker, the General Manager, member of the Board of Directors, or Enforcement officer shall take a picture of the Warning Sticker placed on the vehicle bearing the date and time. If the General Manager or member of the Board of Directors issues the Warning Sticker, that person shall notify the Enforcement officer for the purpose of follow-up in 24 hours.

**3201.5.3** If, after the expiration of 24 hours from issuance of the Warning Sticker, the vehicle has not been removed from the public streets, highway or right of way within the boundaries

of the District, the Enforcement officer shall issue a citation, entitled "Ordinance Violation Notice RHCSO" (Citation).

**3201.5.4** Upon issuance of the Citation, the Enforcement officer shall notify the District's agent for processing and collection of fees and fines from Citations.

**3201.5.5** If, after the expiration of 72 hours from issuance of the Citation, the vehicle has not been removed from the public streets, highway or right of way within the boundaries of the District, the General Manager may notify the District's duly authorized towing agent for removal by the District at the owner's expense.

**3201.5.6** In the case of any parking activity which, in the discretion of the General Manager, Member of the Board of Directors, or Enforcement officer, poses an immediate safety concern, the vehicle, boat, camper, trailer and/or other similar vehicle may be immediately removed by the District at the owner's expense.

**3201.5.7** In the event three Warning Stickers are issued and placed on the same vehicle during any one year period, no further warnings shall be necessary and further violations will result in immediate issuance of a Citation by the Enforcement officer.

**3201.5** The Ordinance provides any person violating any of the provisions of the Ordinance is guilty of an infraction thereof and shall be punished by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation within one year. In addition to a fine, any subsequent violations in addition to three within one year will subject the vehicle to being towed at the owner's expense by a District authorized agent without further warning.

**3201.6** For a period of 21 calendar days from the issuance of the Citation or 14 calendar days from the mailing of a notice of delinquent parking Citation, a person may request an initial review of the notice by the issuing agency. If the person is dissatisfied with the results of the initial review, the person may request an administrative hearing of the violation no later than 21 calendar days following the mailing of the results of the issuing agency's initial review. The administrative hearing shall be conducted in accordance with the applicable provisions of the California Vehicle Code.

Adopted: March 16, 2010

Amended: April 20, 2010

Amended: June 21, 2011

Amended: May 15, 2012

Amended: August 20, 2013

Amended: February 20, 2018

**ORDINANCE NO: 2012-01 (amending 2010-01, 2008-01)**

**AN ORDINANCE OF THE ROLLING HILLS  
COMMUNITY SERVICES DISTRICT  
REGARDING PARKING RESTRICTIONS**

**WHEREAS**, the Board of Directors (the "Board") of the Rolling Hills Community Services District (the "District") believes that establishing maximum parking restrictions on District roads and bridges is necessary to protect the health and safety of community residents and to protect the roads; and

**WHEREAS**, due to the fact that the roads located within the Springfield Meadows area of the District are extremely narrow, the Board further believes that establishing restrictions to prohibit parking on the roads located within the Springfield Meadows community is necessary to protect the health and safety of community residents; and

**WHEREAS**, The Rolling Hills Community Services District is authorized to adopt ordinances, pursuant to California Government Code section 61060. The District is further authorized under Government Code Section 61100 to improve and maintain its streets, roads, right-of-ways, bridges, culverts, drains, curbs, gutters and sidewalks of the District. Government Code section 61103 provides that this community services district shall have all of the powers, duties and authorities of a county with respect to prohibiting or restricting parking of vehicles on streets and sidewalks maintained by the District. In addition, Vehicle Code section 22507 provides that the district has the authority to restrict parking on particular streets during all or certain hours of the day; and

**WHEREAS**, the District believes that the adoption of a permit process pursuant to which any person would be required to obtain a permit to allow parking of commercial and recreational vehicles, boats and/or trailers under any circumstances other than those specifically allowed by this Ordinance, and to provide financial security for any damage and/or destruction to the District's roads and/or bridges is necessary to protect District property and the health and safety of District residents; and

**WHEREAS**, Vehicle Code section 22651 authorizes the District, in enforcing its parking laws and regulations, to remove a vehicle when a vehicle is parked or left standing upon a street maintained by the District in violation of these parking regulations adopted by the District.

**NOW THEREFORE**, The Board of Directors of the Rolling Hills Community Services District (District) ordains as follows:

**SECTION 1**

**PURPOSE**

The purpose of this ordinance is (1) to prohibit the parking of any vehicles whatsoever at any time on those streets within the Springfield Meadows neighborhood located within the District, as specified below; and (2) to restrict the parking of boats, campers, trailers, and other similar recreational and construction vehicles on all streets within the District located in El Dorado County, California.

- I. Prohibition of Parking any vehicles whatsoever on the roads or streets located within the Springfield Meadows neighborhood of the District. The District's Board of Directors has determined that allowing parking on those narrow streets within the District poses a threat to the health and safety of residents using such roads.

II. Prohibition of Parking Commercial and Recreational Vehicles, Boats and/or Trailers on Public Roadways within the District without a permit.

III. Prohibition against any person who owns or has custody or control of any commercial or recreational vehicle, boat or trailer from parking or storing such vehicle on any public street, highway or right of way within the boundaries of the District without obtaining a permit from the District as specified herein.

IV. This section shall not prohibit the parking of commercial and recreational vehicles, boats or trailers if they are, at the time, engaged in any of the following activities.

- a. Loading or unloading of persons and/or property; or
- b. Parked in connection with or in the aid of the immediate performance of a service during the hours of 7:00 a.m. through 7:00 p.m. to or on a property in the immediate proximity in which such vehicle is parked; or
- c. Parked or left standing to allow the operator respite in the immediate proximity in which such vehicle is parked for a period of not to exceed 30 minutes; or
- d. Parked or left standing as a result of a mechanical breakdown so as to allow for the performance of emergency repairs on the vehicle, or while waiting for a tow operator for a period not to exceed two hours; or
- e. Parked or left standing as allowed by a special permit issued by the District; or
- f. Emergency vehicles of any political subdivision of the State of California or of a public utility, while the driver of any such vehicle is engaged in the necessary performance of public emergency duties; or
- g. Parking of motor homes, trailer coaches, recreational trailers, truck campers, camping trailers, or boat trailers designed for personal use for less than 24 hours. Persons may not reside in vehicles, operate generators, or empty septic tanks within District boundaries at any time.

#### V. Permits

- a. Any person and/or business entity seeking to park a commercial or recreational vehicle, boat or trailer under any circumstances other than those expressly allowed by Section IV.a-g of this Ordinance must submit an application form to the District, along with any fees established by the District for the review and issuance of such permit prior to parking any commercial or recreational vehicle, boat or trailer on any street or sidewalk within the jurisdictional boundaries of the District. A fee schedule and procedures governing the application process shall be adopted by resolution of the District. The fees imposed shall include reimbursement of all administrative, legal and other costs incurred by the District in reviewing the application and issuing the permit and adopting and/or amending this Ordinance.
- b. Upon review of the application, the District may impose conditions on the permit in order to insure the safety of the public and the integrity of District's roads and bridges, and any and all infrastructure thereunder.



c. The permit, if approved, shall be prepared and issued when all fees have been paid, and the applicant has signed the permit.

d. The permit shall state a date when the parking restriction exemption begins and the date when the permit shall expire. A person and/or business entity seeking a temporary parking restriction exemption shall apply to the District for a permit in accordance with any and all rules and procedures established by the District.

e. Permittee shall defend, indemnify and save harmless the District, its officers, agents, employees and representatives, and each of them, of and from any and all claims, demands, suits, causes of action, damages, costs, expense, losses or liability, in law or in equity, of every kind and nature whatsoever arising out of or in connection with the parking of commercial and recreational vehicles, boats and/or trailers on District streets pursuant to the provisions of this Ordinance. In no event shall District be liable for any damage, destruction, theft, loss, of any commercial or recreational vehicle, boat and/or trailer, or the contents thereof, for which the District issues a parking permit pursuant to the provisions of this Ordinance.

f. Permittee shall provide a cash deposit, surety bond or other security acceptable to the District in the amount determined by the General Manager or Board as sufficient to reimburse the District for any costs to be incurred by the District in enforcing the terms and conditions of any permit issued pursuant to this Ordinance, or for any damage or destruction to District streets, sidewalks, and/or bridges which may be caused by the parking of Permittee's commercial or recreational vehicle, boat and/or trailer on District streets, and/or costs of removal of illegally parked vehicles.

## **SECTION 2.**

### **REMOVAL OF ILLEGALLY PARKED VEHICLES**

I. The District may remove a vehicle which is determined to have been parked in violation of the provisions of this Ordinance in those situations specified in Vehicle Code section 22651 as follows:

#### **TOWED OR REMOVED IMMEDIATELY**

- a. When a vehicle is parked or left standing on a District street in a position so as to obstruct the normal movement of traffic;
- b. When a vehicle is illegally parked so as to block the entrance to a private driveway;
- c. When a vehicle is illegally parked so as to prevent access by firefighting or other emergency equipment;

#### **CITED AND TOWED AFTER 72 HOURS**

- d. When a vehicle is parked or left standing in those areas where the District has posted signs prohibiting parking in such areas and providing notice of the potential removal of the vehicle for violating such parking restrictions for a period of 72 hours after the issuance of a citation by District;

e. In removing illegally parked vehicles, the District will comply with all the provisions of Vehicle Code sections 22651 *et seq.*

II. Cited vehicles which are not permanently removed from any District street or driveway intersecting a District street within 72 hours after such citation has been issued will be in violation of this Ordinance and subject to removal by the District's duly authorized towing agent at the owner's expense pursuant to the provisions of Vehicle Code section 22651 *et seq.*

III. The District shall place appropriate signs applying to all streets within the District to give notice of this section indicating the affected District streets where vehicle parking is prohibited, and giving notice of the fact that cited vehicles will be towed at the owner's expense.

### **SECTION 3.**

#### **AUTHORITY**

I. The Rolling Hills Community Services District is authorized to adopt ordinances, pursuant to California Government Code section 61060. The District is further authorized to under Government Code Section 61100 to improve and maintain its streets, roads, right-of-ways, bridges, culverts, drains, curbs, gutters and sidewalks of the District.

II. Government Code Section 61103 provides that a district with the authority granted under Government Code Section 61100 shall have the powers, duties, and authority of a county for those works including, but not limited to Division 11 of Vehicle Code, commencing with section 21000.

III. Section 22507 of the Vehicle Code permits a local authority to prohibit or restrict the stopping, parking or standing of vehicles on all or specified streets within the District, or portions thereof, during all or certain hours of the day, provided signs have been placed giving adequate notice to the public of such parking restrictions.

IV. Cited vehicles which are not permanently removed from any public street, park or open-space within 72 hours after such citation has been issued will be in violation of RHCSD Ordinance 2012-01 (Amending 2010-01, 2008-01) and subject to removal by the District's duly authorized towing agent at the owner's expense.

V. The District General Manager shall place appropriate signs applying to all streets, roads or highways within the District to give notice of this section indicating the affected residential and commercial streets, roads or highways where commercial or recreational vehicle parking is prohibited.

VI. Any person violating any of the provisions of this Section is guilty of an infraction thereof and shall be punished by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation within one year. In addition to a fine, any subsequent violations in addition to three within one year will subject the vehicle to being towed at the owner's expense by a District authorized agent without further warning.

### **SECTION 4.**

#### **Definitions.**

As used in this ordinance, the terms listed below shall have the meaning assigned them.

I. "Commercial or recreational vehicle, boat and/or trailer" includes, but is not limited to all motorized and non-motorized tractors, trailers, semi-trailers, vans, trucks, open bed, utility bed or flat bed pickups, mobile equipment, machinery, motor homes, campers, boats, boat trailers, or other vehicles which meet one or more of the following criteria:

1. Vehicle or load height exceeds 7 feet; or
2. Vehicle or load width exceeds 7.5 feet, as measured from the widest portion of the vehicle or load, but not including mirrors; or
3. Vehicle or load length exceeds 20 feet (in combination with any attached trailers); or
4. Manufacturer's gross vehicle weight rating exceeds 10,000 pounds; or
5. Any non-motorized vehicle regardless of its height, width, length or weight when it has been detached from a motor vehicle that is capable of towing such vehicle.

II. "District" or "RHCS" means the Rolling Hills Community Services District.

III. "General Manager" means the General Manager of the Rolling Hills Community Services District, or designee.

IV. "Person" means any natural person, a partnership, corporation, or other entity, public or private.

This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in full within fifteen (15) days after its adoption in a local newspaper.

This Ordinance was introduced and the first reading waived at the regular meeting of the Rolling Hills Community Services District Board of Directors on April 17, 2012.

The foregoing Ordinance was read in its entirety at the regular meeting of the Rolling Hills Community Services District Board of Directors on May 15, 2012. On a motion by Director Mike Nevlida, seconded by Director John Kennedy, the foregoing ordinance was passed and adopted by the Board of Directors of the Rolling Hills Community Services District this 15<sup>th</sup> day of May, 2012, by the following vote:

AYES: 5                      DIRECTORS: Halverson, Kennedy, Nevlida, Magee, Fawkes

NAYS: 0                      DIRECTORS:

ABSTAIN: 0                      DIRECTORS:

ABSENT: 0                      DIRECTORS:

/s/  
Tim Halverson  
PRESIDENT OF THE BOARD

/s/  
Linda Stone  
BOARD SECRETARY