

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF APRIL 20, 2021 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on April 20, 2021, was called to order at 7:09 p.m. by President Matt Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-29-20 issued March 17, 2020 that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Sites, Directors Brenda Collette, Ed McGowan, Mark Magee and Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present. Also present at roll call were six members of the public.

2. Public Comment (Items not on the agenda).

A resident offered comments about the District's Ordinance prohibiting the parking of boats, trailers, recreational and construction vehicles on all streets within the District, and specifically referenced trucks and storage pods when a person is moving into or out of the District. She said that for a new resident just moving in, having a pod or vehicle tagged or cited when in the process of moving results in an unwelcome feeling. The General Manager clarified that the Ordinance provides for the issuance of a permit allowing short-term parking to accommodate such situations and that the District does work with people. One of the stated purposes of the District's ordinance prohibiting parking or placement of vehicles, bins, or pods on streets is to protect against threats to the health and safety of residents using such roads.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached. She also gave thanks to all residents who volunteered to provide water for the goats utilized for weed abatement efforts.

b. Long Range Funding Ad Hoc Committee Report. Discussed under Old Business item 5.b.

c. Monument Sign Ad Hoc Committee Report. No new information was presented.

4. Consent Items

The Consent Items consisting of the minutes of the March 16, 2021 meeting of the Board of Directors; minutes of the March 22, 2021 Joint special meeting of the RHCS and EDHCS boards; correspondence including Umpqua bank statement for period ending March 31, 2021; quarterly payroll report for quarter ended March 31, 2021; Notice EID Board declares Free Day Use at Sly Park on Earth Day April 22, 2021; SDRMA correspondence advising of availability of 2021-22 renewal information; CA DIR notice re: 2021 COVID-19 Supplemental Paid Sick Leave; and EDH Fire Department initial notice to abate fire hazard and destroy weeds were considered. Director Fawkes said he noticed three non-substantive wording corrections he would like made to the March 16, 2021 minutes. With those corrections, Director Fawkes made motion to approve and accept/file the Consent items as noted, Director Brenda Collette seconded. A roll call vote was taken, as follows; motion carried by the following vote:

AYES: Sites, Fawkes, Collette, Magee and McGowan

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

a. Folsom Heights Development Project Update – Emergency Vehicle Access (EVA) at Prima Drive and Stonebriar.

In light of the concerns expressed at the March board meeting, on April 7, 2021, the District's Advisory committee including General Manager Chaney Hicks, President Sites and Vice President Collette, met with Steve Banks, the Planning Director for the City of Folsom via conference call to clarify the City's intent with adoption of Condition 182 for the Project. General Manager Chaney Hicks reported that Steve Banks said their Council, legal counsel and planning department representatives went through the tape recordings of the meeting where the Project was originally approved and the meeting when Condition 182 was approved. Condition 182 was meant to clarify a few items they felt weren't clear. The original Condition 174 was not changed and Mr. Banks said there is no plan to change it from an EVA with gates/bollards (to be determined by fire departments). Further, he said there are no plans to do any improvements for pedestrian/bike lanes. Folsom expects that some people may use the EVA road to walk on or ride bike but it isn't being formally developed for those purposes. The primary purpose of the EVA will be a standard paved surface for Emergency Services use. Chaney Hicks prepared a written meeting notes, a copy of which is posted to the District's website as supplemental meeting materials for this April 20, 2021 agenda item.

Two residents whose property is near the location of the future EVA road gave comments about their ongoing concerns regarding safety, evacuation, and unsavory elements attributable to the EVA access road. Comments were also expressed about the fire department multi-jurisdictional issues and money. Other residents expressed opinions about the EVA road, suggested the District post signs to discourage use. President Sites commented that there will be jurisdictional issues to be worked out among police, fire, and public works when actual construction nears. Further we want to ensure that this stays an EVA only access road, and not a full road.

b. Long Range Funding for the District. Director Gordon Fawkes presented strategies for presenting the District's funding information to residents in a meaningful way so they can see the historical information and current costs of the District. Key drivers of cost increases include inflation, prevailing wage requirements, and other factors which drive operational and maintenance costs up. Gordon suggested the Board put out messages periodically and flyers each quarter to catch people's attention. Discussion was had about the requirements necessary to pass an increase in the assessment. Staff will clarify the voting requirements needed to do so.

c. Discussion of Potential Reorganization to Allow for Annexation of Rolling Hills CSD into El Dorado Hills CSD. Staff presented the PowerPoint prepared by El Dorado LAFCO which outlines the process and it was included in the meeting materials. Much of whether annexation is even a viable option depends on the District's finances. Resident comments concurred with staff comments that the matter should be deferred until at least next month.

d. Berkshire Park Development - Consider Hiring of Outside Consultant to Assist in the Permit Application Process. General Manager Chaney Hicks reported that she had reached out to various firms to ascertain costs should the Board decide to hire a consultant to provide the services needed to move forward with the permitting process. Only one firm returned her call. Two board members said they will look into possible civil engineering references. A resident questioned if this is the right priority for allocation of the District's resources right now given its limited funds. Staff advised that it received development fees and Quimby funds, a portion of which were dedicated to the development of this park. The Board previously approved the park's development and use of those dedicated funds.

6. New Business

a. Fire Scraping Around Perimeter of District for Additional 2021 Fire Mitigation Measure. Chaney Hicks presented this item advising that should the Board desire to do the perimeter fire scraping as an extra fire safety precaution this year, the cost would not-exceed \$3,200. The Board agreed the goats have done a very good job with the weed abatement. In response to comments, Chaney confirmed that the District does receive feedback from the EDH Fire Department about fire prevention issues and if they make recommendations, the District follows them. She also confirmed the District has never been out of compliance for fire or weed abatement measures. No motion as made for fire scraping this year.

7. Adjournment. Upon motion by Director Fawkes and seconded by Director Magee, the meeting was adjourned at 9:02 p.m.

Submitted by:



Linda Stone, Board Clerk/Secretary

Approved by Board: June 22, 2021

Note: copy of 4/7/21 meeting notes mentioned in Item 5a, also attached to these minutes.

April 20, 2021

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Monitoring watering schedule, modifying water as needed.
- Talked with them regarding weed abatement schedule, starting interior mid May

Weed Abatement:

Livestock contractor requested Thursday evening if they could bring livestock out earlier than contract due to the fact that the goats prefer the green grass and do a better job at cutting it down. I allowed him to proceed with the caveat, that if the areas grow back they will come back at no charge (an email sent states this).

ATV Trespass:

Got call from Board Member regarding unauthorized vehicles at Winterfield open space. Elliott Homes saw that there was a water easement there and called to ask if they could open the gate so they could access their parcel from RHCS D side. They told Elliott rep that it wasn't their lock, Elliott cut off our lock and proceeded to add his to the gate making our gate inaccessible to us. I reached Elliott rep and they apologized for the error and replaced the chain and took KNOX lock to Sheriff's Dept to have them unlock it so it could be added back. I told him we are willing to be good neighbors in the future if they need access, but that there is a Permission to Enter form that needs to be completed prior.

EDH Flag:

Found out flag keeps being stolen.

EID/Backflows:

Landscaper found backflow off at Stonebriar Park, turned back on. Called EID to see if it was turned off after an inspection and they indicated no. The locks are missing from the cages so replacement locks will be installed.

EID/Hydrants:

Call from EID regarding pressure tests done at a few hydrants as a courtesy. Winterfield hydrant is 102 psi, Montrose hydrant is 104 psi and Dunnwood Drive is 75 psi which are all in the healthy pressure range. Dunnwood is the lowest due to the elevation. (homes run 55 psi).

Berkshire Park:

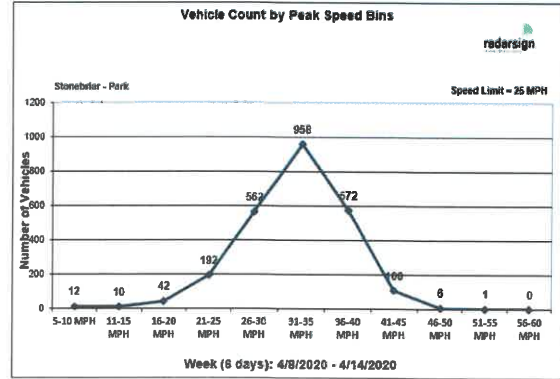
Reached out to 5 architects, 5 engineering/construction management firms regarding getting help with permit application submittal, one response/no pricing to date.

Warnings/Citations:

Landscaping Debris Pile letter sent out/Removed, Two Storage PODS Tagged/Not removed.
Two open citations not paid.

Radar Sign:

Average of 2461 daily vehicle trips and data shows that close to 80% of vehicles driving over the posted speed limit (25). 4% of these vehicles are exceeding the speed limit more than 15 mph.



Park Use:

Park Use application submitted and approved for a 3 hour event.

Resident Concerns:

Emails regarding fire hazards, will re-evaluate after livestock grazing complete. Appears one area of growth is being fed by homeowner drainage into CSD property. Emails Re: ATV's on Sac County side of property, conveyed to the resident that that is not RHCS D property (sent Russell Ranch development plan to illustrate dividing line).

MEETING MINUTES

DATE: April 7, 2021

Time: 2:00 pm

Call With :

Steve Banks

Matt Sites

Brenda Collette

Chaney Hicks

Summary

Steve Banks explained that City Staff/Attorney/Council got feedback from Condition 174 and Condition 182 was created to clarify Condition 174. Condition 182 did not change approved design of EVA. There are no plans to develop EVA as anything other than a paved surface for emergency services.

Steve Banks indicated that development of formal bike lanes and pedestrian trail are not planned. There will also not be sidewalks. The usual width for an EVA ranges from 20'-24' and formal design details of Prima Road EVA have not been submitted by developer nor has any final permit been approved.

Steve Banks stated that the staff believed the original intent was there to allow for pedestrians/bikes to use the EVA if they so choose but again stated that there was no plan for formalizing trails for those purposes.

Brenda Collette asked for confirmation that the approval hadn't changed and was told by Steve, No. It will still just be an Emergency Vehicle Access Road with either bollards or gate system (to be determined by Fire Agencies). Steve again, reiterated there is no plan for further development other than paved for emergency vehicles.