

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JUNE 22, 2021 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference special meeting of the Rolling Hills CSD held on June 22, 2021, was called to order at 7:08 p.m. by President Matt Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Governor Newsom's Executive Order N-08-21 issued June 11, 2021 that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Sites, Vice President Collette, Directors Gordon Fawkes, Mark Magee and Ed McGowan, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. In addition, members of the public participated in the meeting.

2. Public Comment (Items not on the agenda).

None.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached. In addition, attached to the GM Report are Chaney's Meeting Notes from the June 22, 2021 8:30 a.m. meeting among residents Tim and Stephanie Haley, Emelia McGee, EDH Fire Marshall Ron Johnson, Director Mark McGee, Director Ed McGowan, and General Manager Chaney Hicks. The meeting was called at the request of resident Stephanie Haley to discuss the Prima Drive EVA and fire safety concerns.

b. Long Range Funding Ad Hoc Committee Report. The committee reported that the recommended avenue for pursuit of an increase in revenue is through an assessment, not a tax increase. However, it was noted that a formal Engineer's Report may be needed at an estimated cost of about \$20,000. Gordon inquired as to how an engineering report differs from the Reserve Study. An engineering report is apparently much more detailed than a reserve study.

c. Monument Sign Ad Hoc Committee Report. Director Gordon Fawkes said he would take the first turn at drafting a Memorandum of Understanding between the parties for the restoration work to the El Dorado Hills Monument sign.

4. Consent Items

The Consent Items consisting of the Minutes of the April 20, 2021 regular meeting and May 18, 2021 regular meeting of the Board of Directors; correspondence including Umpqua bank statement for the period ending May 30, 2021; SDRMA May 10, 2021 revised Notice of FY22 property/liability renewal information, letter to District postmarked May 27, 2021 from unidentified sender, Notice from the Auditor's office regarding FY21 year-end processing deadlines, Notice of New Sales and Use Tax Rates effective July 1, 2021, and letter from Fiona Ma, CPA, Treasurer, State of California were considered. Director Gordon Fawkes made a motion to approve and accept/file the Consent items as presented, Vice President Brenda Colette seconded the motion. There was no further discussion. A roll call vote was taken as follows; motion carried by the following vote:

AYES: Sites, Fawkes, Collette, McGowan and Magee

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

a. Long Range Funding for the District. This item was discussed under the Monthly Reports.

6. New Business

a. Audit of District Fiscal Years ended June 30, 2017, June 30, 2018, and June 30, 2019. The completed audit report prepared by Vaughn Johnson, Certified Public Accountant, was presented. The Board requested additional time to review the audit materials. The Clerk inquired if it would be helpful to the Board to have Ms. Johnson participate in the next board meeting to formally present the audit and answer any questions. The Board unanimously agreed they would appreciate that opportunity. The matter was continued to the July board meeting.

b. Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment for Fiscal Year 2022. President Matt Sites opened the public hearing for this item. He asked if there was any public comment. There being none, he closed the hearing. There being no discussion, Vice President Brenda Collette moved for adoption of Resolution 21-01 authorizing continued collection of the Direct Charge Assessment of \$200 in FY22 for the purpose of maintaining and improving community infrastructure and for other lawful purposes of the District; second by Director Gordon Fawkes. Discussion was had; Director Ed McGowan commented that this assessment is 21-plus year old, outrageously low, and not sustainable. A roll call vote was taken, as follows; motion carried.

AYES: Sites, Fawkes, Collette, McGowan and Magee

NOES: None

ABSENT: None

ABSTAIN: None

c. Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limit for Fiscal Year 2022 for RHCS D as Described in Article XII B of the State Constitution. President Matt Sites opened the public hearing for this item. He asked if there was any public comment. There being none, he closed the hearing. There being no discussion, President Sites moved for adoption of Resolution 21-02 establishing the Appropriation Limits for FY22 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$117,384.66 calculated as follows: \$109,818.19 (FY21 limit) x 1.0689 = \$117,384.66; second by Director Gordon Fawkes. There being no further discussion, a roll call vote was taken, as follows; motion carried.

AYES: Sites, Fawkes, Collette, McGowan and Magee

NOES: None

ABSENT: None

ABSTAIN: None

d. Preliminary Budget for Fiscal Year 2021-2022 (FY22). The Board had a robust discussion including valuable input from members of the public about the preliminary budget and its approach to adoption. A hybrid approach was discussed which includes three columns of dollar amounts for the categories of expenditures including what is truly needed (unconstrained), what the District can afford (constrained), and the compromised amount for inclusion in the budget. Having both unconstrained and constrained budget numbers in the records for reference would be helpful when analyzing costs, revenue, and the entire financial situation. All present agreed it was a very fruitful discussion. Adoption of a preliminary budget was continued to the July meeting of the Board.

7. Adjournment. Upon motion and second, the meeting was adjourned at 9:40 p.m.

Submitted by:


Linda Stone, Board Clerk/Secretary

Approved by Board: August 17, 2021

Note: copy of 6/22/21 meeting notes² attached to these minutes
Re: Item 3.a.

June 22, 2021

General Manager Report:

Landscaping:

Discussed issue/s with landscapers:

- Berkshire tree branch cut off that was leaning over roadway
- Irrigation repairs made along White Rock Road
- Irrigation length of time cut back along White Rock due to pooling water
- Irrigation repairs to drip system along Dunnwood Drive
- Drip system conversion at Prima completed, one Cypress looks like it didn't make it. Looking to replace it.
- Area adjacent to Prima gate trimmed back off of the sidewalk.
- Summerfield trees cut back from sidewalk, ongoing trimming.

Berkshire Park:

Awaiting update from board members who were reaching out to their contacts for possible assistance with the permit application.

Warnings/Citations:

Basketball hoop letter out regarding removal (letter gave until Monday for removal of encroachment – need board member to help remove from street since it is past removal deadline), Two trailers tagged

Encroachment:

Encroachment letter (Stonebriar) sent out since courtesy postcard didn't work (Stonebriar). Encroachment Letter sent to Stonebridge resident regarding landscaping into the roadway.

Signage:

Signs completed.

Radar Sign:

Consistent Speeding ongoing.

Citation Report:

Currently, three outstanding citations (unpaid).

Prima EVA:

Elliott Homes new owner of Folsom Heights. They have requested to make presentation to the board and community regarding their project. Awaiting decision on in person meeting prior to scheduling this.

No update on final design for this emergency vehicle access. Meeting requested from residents with EDH Fire Marshal to discuss safety concerns regarding this EVA (see meeting notes attached).

Resident Concerns:

Resident emails regarding grading work along Sacramento County Line. Resident keeps referring to current work going on as Folsom Heights work and it is not. It is part of Russell Ranch development (along with Folsom Heights). Several hours spent responding to specific requests from resident and forwarding correct information. Calls from residents regarding social

media post development information. Request via social media to correct information so I don't continue to get calls.

House on Dunnwood Drive that had weed abatement notice from Fire Dept cut down weeds.



MEETING NOTES

DATE: JUNE 22, 2021 AT 8:30 AM.

ATTENDEES:

Myself
Tim and Stephanie Haley
Mark and Emelia McGee
Ed McGowan
Ron Johnson, EDH Fire Marshal

SUMMARY:

Meeting at the request of Stephanie Haley with the EDH Fire Marshal to discuss Prima EVA and fire safety concerns. The Haleys do not understand why the EVA needs to be paved since it brings more concerns regarding safety issues, ie. Bikes, pedestrians, fire danger. Stephanie Haley expressed concern regarding evacuation routes and the sole entrance/exit for Stonebriar residents.

Fire Marshal Ron Johnson indicated that the reason for paving roads for EVA's is the weight load required for emergency vehicles (75,000 vehicle weight) and longevity of the road lasting. Additional concern regarding gravel road with the current slope of the EVA. Regarding evacuation, he explained that there are two additional exit routes but that all of them exit out onto White Rock Road. Prima EVA allows for potential exit route to the Folsom Heights development bypassing White Rock Road.

Chaney Hicks also added that there is a future EVA at end of Montrose exiting into Town Center West.

Tim Haley asked for specific location of Folsom Heights due to previous maps not to scale. Stephanie Haley has concerns regarding current grading going on that is on RHCSO property. Chaney Hicks showed the approximate location on site as to where



Rolling Hills

Community Services District

Folsom Heights project will be going and it is not the current grading project. Fire Marshal also confirmed that it isn't Folsom Heights. It was confirmed that the Prima EVA will be on RHCSD property. Fire Marshal showed Haleys on his tablet real time parcel relationships relative to Prima EVA location.

Haleys are concerned regarding the marketing materials they have seen from Folsom Heights include information regarding connectivity to El Dorado Hills and Town Center. That information is basically an invitation for people to use the EVA.

Fire Marshal Ron Johnson suggested that the residents contact Elliot homes to remove marketing information regarding access. He indicated that his discussion with Elliott Homes rep was eager to talk with the community regarding their project.

Chaney Hicks indicated that she has spoken with Elliott Homes rep regarding a presentation from them to the community to let them know what they can expect. Tim Haley asked why the meeting hadn't been scheduled yet since it is urgent and Chaney Hicks let them know that depending on whether the in-person meeting restrictions have been lifted has bearing on when the meeting will occur. This will be discussed at this evenings regular Board Meeting and then a scheduled date will be shared with the community.

Tim Haley asked Chaney Hicks whether the board members would be willing to draft a letter to the Elliott Homes development with safety concerns. Chaney Hicks indicated that she isn't a board member and cannot speak for board members but that it will be discussed at meeting tonight.

Meeting Notes Prepared By:



Chaney Hicks, General Manager

gm@rollinghillscsd.org