

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF OCTOBER 19, 2021 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills Community Services District (RHCS D) held on October 19, 2021, was called to order at 7:00 p.m. by Vice President Brenda Collette under the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, the District's finding that a local emergency exists, and Assembly Bill 361, which allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Gordon Fawkes, Ed McGowan, and Mark Magee were present at roll call, and General Manager Chaney Hicks and Board Secretary Linda Stone were present. In addition, numerous members of the public participated in the meeting, and President Matt Sites joined the meeting during the General Manager's report.

2. Public Comment (Items not on the agenda).

None.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached. Comments regarding the two fire access gates included the installation of a wheel as another solution for a sagging gate. This modification may be the simplest and cheapest solution.

b. Long Range Funding Ad Hoc Committee Report. No update.

c. Monument Sign Ad Hoc Committee Report. Monument sign issues are on the agenda.

4. Consent Items

The Consent Items consisting of the Minutes of the September 21, 2021 meeting of the Board of Directors; Meeting Notes for the June 30, 2021 meeting with RHCS D staff, EDH Fire Marshal, EDH Fire Chief, and Folsom Fire Chief; financial reports for the District prepared by the Auditor-Controller's office for fiscal year-end 2021, monthly reports for the periods ended July 31, 2021, August 31, 2021, and September 30, 2021; and correspondence including Umpqua bank statement for the period ending September 30, 2021, were considered. Director Gordon Fawkes made a motion to approve and accept/file the Consent items as presented; President Matt Sites seconded the motion. There was no further discussion. A roll call vote was taken as follows; motion carried by the following vote:

AYES: Sites, Fawkes, Collette, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

a. El Dorado Hills Monument Sign. The Board discussed Phase II of the project, including mitigation measures to prevent access to the sign and signage. The Board discussed whether the signage resolves the climbing issues, the no-climb fencing bids obtained at a cost of more than \$30,000, and a deer fencing proposal at over \$28,000. President Sites asked the Save Our Sign representative how much of the funding raised is left for the project and whether the committee would contribute the amount toward fencing if the District bears the balance of that cost. In response, Sue estimated about \$4,500 remains and that she would inquire at the committee's next meeting. Director Brenda Collette indicated she would like to make a motion. However, President Sites noted a motion is premature as discussion is

not finished. The Board's discussion continued regarding the estimated costs for the signage received from various sources, installation, and potential liability risks. The Public Comment discussion of this item included a recommendation from Adam Olson that the Board's analysis of potential risk include the likelihood of an occurrence and the consequences of that happening. The Board would then evaluate the result against the District's budget. He felt that the likelihood and consequences are low and that the resulting risk is not enough to warrant the top-end costs. He further commented that in his opinion, the bid costs are very high, and he would get other prices.

At the close of public comment, Brenda Collette made a motion that the District proceed with (1) installation of six signs prohibiting climbing/trespass on the Monument in the locations mapped out by the Save our Sign Committee and approved by the Board; and once installed, (2) removal of the temporary fencing around the Monument. She clarified that no fencing is needed. Director Mark Magee seconded the motion. There was no further discussion. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Fawkes, Collette, McGowan, and Magee

NOES: Sites

ABSENT: None

ABSTAIN: None

b. Berkshire Park Plan for Improvements. President Matt Sites presented an updated proposed site plan for the contemplated Berkshire Park improvements. The updated version resolved the encroachment issue with a 12'x10' storage shed, and split the picnic areas into two 10'x12' areas. Matt reminded the Board that the District will have an address for this location with the installation of electricity. He noted the type of sports court has not yet been decided. Public comment was favorable noting this solution uses District funds in a way that is fiscally responsible. President Sites made a motion to approve the revised Improvement Plan; second by Director Brenda Collette. There was no further discussion. The clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Sites, Fawkes, Collette, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

c. Re-Authorize Remote Teleconference Meetings of the Board of Directors for An Additional 30-Day Period Per Assembly Bill 361. RHCSO Board meetings are open and public, as required by the Ralph M. Brown Act, so that any member of the public may attend, participate, and watch RHCSO conduct its business. On September 21, 2021, RHCSO adopted its initial resolution under AB 361, allowing the District to continue to meet by teleconference and making the meetings available telephonically to any members of the public. Presently, the proclamation of emergency by the Governor remains in effect. After discussion, President Matt Sites made a motion to approve Resolution 21-06 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency issued by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the legislative body of RHCSO for the period October 20, 2021, through November 18, 2021, pursuant to Brown Act provisions currently in effect. The motion was seconded Director Brenda Collette. There was no further discussion. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Sites, Fawkes, Collette, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

6. New Business

a. Trimming of Trees at Manchester Entrance. The General Manager briefed the Board about trees she recommends need trimming at the Manchester Entrance. Bids received ranged from \$1,925 at non-prevailing wage rates to \$4,050 at prevailing wage rates. Chaney is expecting receipt of two additional bids. She noted a resident requested that the trees be trimmed up to 14', which is two feet beyond the District's 12' Ordinance requirement. After discussion, Director Gordon Fawkes made a motion to approve trimming the trees at the Manchester entrance per the General Manager's specifications at the cost of not-to-exceed \$4,050.00 from the approved budget. Director Brenda Collette made a friendly amendment to the motion to include in the authorization trimming of the tree at Berkshire Park. Director Fawkes accepted the amendment. Director Mark Magee seconded the motion. There was no further discussion. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Sites, Fawkes, Collette, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

b. El Dorado Hills Soccer Club Request for soccer Field Use. General Manager Chaney Hicks briefed the Board about a communication she received from a local soccer club proposing to pay RHCS D for the use of the Stonebriar Park soccer field. After discussion, the Board unanimously agreed it would like to receive a detailed proposal with the terms and conditions the soccer club wishes the Board to consider. The District does not have restrooms at the park, so that component would need to be addressed.

c. Options for District Website/Agenda Development Tool. El Dorado Hills resident Dean Getz contacted Director Mark Magee about a software solution his company is promoting for the preparation of meeting agendas. The Clerk spoke with Dean Getz to hear what the software includes. She advised the Board that she feels the agenda development process the District currently follows is sufficient for its needs but leaves it to the Board to determine if it would like to entertain this possible new project. Most comments were that the current process is working, but Director Brenda Collette volunteered to vet the software solution.

7. Adjournment. Upon motion and second, the President adjourned the meeting at 9:11 p.m.

Submitted by:

/s/

Linda Stone, Board Clerk/Secretary

Approved by Board: November 16, 2021