

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF NOVEMBER 16, 2021 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on November 16, 2021, was called to order at 7:00 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Mark Magee and Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. President Matt Sites and Board member Ed McGowan were absent.

2. Public Comment (Items not on the agenda).

None.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business; a copy is attached.

b. Long Range Funding Ad Hoc Committee Report. No meeting was held during the past month.

c. Monument Sign Ad Hoc Committee Report. See agenda item 5.b.

4. Consent Items

The Consent Items consisting of the minutes of the October 19, 2021, regular board meeting; monthly financial reports prepared by the El Dorado County Auditor Controller’s office for the period ended October 31, 2021; and correspondence including Umpqua bank statement for the period ending October 30, 2021; El Dorado Auditor-Controller memo “Caldor Fire Information Regarding Direct Charges,” and payroll reports for the third quarter 2021 prepared by the Auditor-Controller’s office were considered. Vice President Brenda Collette made a motion to approve and accept/file the Consent items, Director Mark Magee seconded. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: Sites and McGowan

ABSTAIN: None

Vice President Collette took the following item out of order:

New Business Item 6.c. Axiom Analytix Agenda Tool. Dean Getz of Axiom made a formal presentation to the Board regarding a tool that could aid the District with agenda preparation and other functions. Features of the tool include converting agenda documents into Spanish and utilizing a QR code. It also has a subscriber feature. Mr. Getz would make the tool available to the District at no cost for an introductory trial period. After that, the cost of the tool is \$100 per month. Board members and members of the public provided discussion comments. Some points discussed included that (1) the Analytix tool is a slick product for school districts, (2) there has been no expressed dissatisfaction with the current process for creating agendas, (3) although there may be no direct cost to try the product, indirect costs include staff time to learn the new system and update district processes, and (4) the District currently has a mechanism on the website for gathering subscriber information and that there are 63 subscribers in the system. Director Ed McGowan joined the meeting during the discussion of the item. He noted concerns about the increased risk of potential violations of the Brown Act. As a result of the discussion, the Board took no action on this item.

5. Old Business

a. Folsom Heights Development Project Update. Chaney Hicks updated the Board about her November 3, 2021 telephone call with EDH Fire Marshal Ron Philips. She presented written notes of the call for the public's and Board's information and filing. The Board also discussed the City of Folsom Notice of Public Hearing of the Folsom Planning Commission re: Small-Lot Vesting Tentative Subdivision Map Extension, for applicant and property owner Elliott Homes, Inc. Chaney reported that Price Walker of Elliott Homes advised he did propose to Folsom the abandonment of the EVA since there are now other options for access available. However, Folsom declined that idea. Per the call notes, there are no changes from what was previously approved, and the public hearing is only to extend the subdivision map.

b. El Dorado Hills Monument Sign – Status of Sign Installation. The no trespassing signs are not yet installed, which, when completed, will allow removal of temporary construction fencing per the Board's decision in October.

6. New Business

a. Fire Breaks for Fire Mitigation Measure 2022. Per staff's recommendation, the Board considered authorization for expenditure of funds from the approved budget and according to the District's procurement policies in an amount of \$8,025 for costs associated with creating minimum 100' fire breaks along the Sacramento County line and adjacent to Highway 50. Chaney noted that utilizing goats and sheep results in a fire break width of 150 feet. Discussion included an acknowledgment that the lowest cost proposal for these services is about \$2,000 higher than what was included in the approved FY22 budget and that other maintenance costs would have to be reduced to keep within the approved budget. Vice President Brenda Collette made a motion to approve an expenditure of \$8,025 for the fire mitigation work and authorize the General Manager to execute an agreement with Capra Environmental utilizing goats and sheep to carry out the services. Director Mark Magee seconded the motion. The Clerk took a roll call vote, and the motion carried as follows:

AYES: Collette, Fawkes, Magee, and McGowan

NOES: None

ABSENT: Sites

ABSTAIN: None

b. Regular Meeting Dates for Calendar Year 2022. The regular meeting dates for 2022 were considered on the third Tuesday of each month, excluding December, at 7:00 pm. Vice President Brenda Collette motioned to approve the regular meeting dates as presented; second by Director Mark Magee. A roll call vote was taken as follows; motion carried by the following vote:

AYES: Collette, Fawkes, Magee, and McGowan

NOES: None

ABSENT: Sites

ABSTAIN: None

Special meetings will be needed from time to time to comply with AB 361 requirements to reaffirm the use of remote meetings every thirty days.

d. Proposal from USA Stars Academy for Proposed Use of Stonebriar Park Soccer Field Area. Chaney Hicks briefed the Board about the proposal from USA Stars Academy, utilizing a PowerPoint presentation. After discussion, it was the unanimous consensus of all Board members present that the proposal does not make financial sense for the District.

7. Adjournment. Upon motion and second, the meeting was adjourned at 8:34 pm.

Submitted by:

/s/

Linda Stone, Board Clerk/Secretary

Approved by Board: December 14, 2021