

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF NOVEMBER 18, 2021 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference special meeting of the Rolling Hills CSD held on November 18, 2021, was called to order at 7:12 pm by President Matthew Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Sites, Vice President Brenda Collette, Director Ed McGowan, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Directors Gordon Fawkes and Mark Magee were absent.

2. Public Comment (Items not on the agenda).

None.

3. Old Business

a. Re-Authorize Remote Teleconference Meetings of the Board for 30-Day Period November 19, 2021, through December 18, 2021, per AB 361. After discussion, Director Ed McGowan made a motion to adopt Resolution 21-07 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the Board of Directors during the period November 19, 2021-December 18, 2021. The motion was seconded by Vice President Brenda Collette. The Clerk took a roll call vote. The motion passed, as follows:

AYES: Sites, Collette, and McGowan

NOES: None

ABSENT: Fawkes and Magee

ABSTAIN: None

4. New Business

a. Additional Regular Meeting Date for December 2021. The Board does not normally meet in the month of December. However, due to the requirements of AB 361, the Board considered whether it would like to add a meeting in December to be noticed as a regular meeting. Vice President Brenda Collette made a motion to add a regular meeting on December 14, 2021, to the schedule of regular meetings for the year; second by Director Ed McGowan. The Clerk took a roll call vote. The motion passed, as follows:

AYES: Sites, Collette, and McGowan

NOES: None

ABSENT: Fawkes and Magee

ABSTAIN: None

5. Adjournment. Upon motion and second, the meeting was adjourned at 7:15 pm.

Submitted by:

/s/

Linda Stone, Board Clerk/Secretary

Approved by Board: December 14, 2021