

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, February 15, 2022 - 7:00 p.m.
Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782

Meeting ID: 844 5597 2763

Or Join by Computer: <https://us06web.zoom.us/j/84455972763>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report**
- b. Long Range Funding Ad Hoc Committee Report**
- c. Monument Sign Ad Hoc Committee Report**

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the January 18, 2022 regular meeting of the Board of Directors
- b. Approve and file the Monthly Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the period ended January 31, 2022
- c. Correspondence accept and file:
 - Umpqua Bank statement for January 2022
 - CSDA Board of Directors Call for Nominations – Seat B
 - Employer's Quarterly Tax Returns prepared by County Auditor's office for 4th quarter of 2021

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Folsom Heights Development Project Update** – Staff to provide update regarding the Folsom Heights Development Project including: (1) any new project information received by the District; and (2) staff's efforts to reach out to the developer to begin discussions for the development of a Memorandum of Understanding for maintenance of the emergency only vehicle access road (Discussion Item)
- b. **Re-Authorize Remote Teleconference Meetings of the Board for the 30-Day Period February 16, 2022 through March 18, 2022 per AB 361** – Consideration of adoption of Resolution 22-03 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period February 16, 2022 – March 18, 2022 (Discussion/Possible Action Item)

6. Adjournment.

February 15, 2022

General Manager Report:

Landscaping:	<p>Discussed issue/s with landscapers:</p> <ul style="list-style-type: none">• Watered Annual Color at Springfield Meadows• Irrigation turned on once a week since no rain in forecast• Irrigation Plan to Offset for Expected Drought Conditions:<ul style="list-style-type: none">○ Repair all leaking valves○ Focus park watering around playground and baseball field○ Cut back water around the back perimeter of soccer field○ Berkshire Park sprinkler valves keep getting turned on, landscapers to install screws in valve boxes to inhibit tampering
Park:	<p>Car drove on grass within Stonebriar Park.</p>
Park Reservation:	<p>Follow-up request from resident to reserve Stonebriar Park. Permit submitted for all day (date not listed) and wanting to have 50+ 10 x 10 tents for arts/crafts festival with a couple food trucks and music. Original request was for a couple food trucks for a neighborhood get together, I am concerned regarding lack of parking/traffic related to the magnitude of this new proposal. Request Board input for approval process.</p>
Berkshire Park:	<p>Need assistance on language for specified items required within the park plan.</p>
Encroachment:	<p>Previously issued encroachment permit to access their Winterfield property via open space for large equipment; property owner has constructed stairs on CSD property. I let them know that they can't erect anything on District property without authorization and the previous encroachment permit only authorizes access. They said since they raised their property (fill) and installed the fire access gate at back of property they needed a way down to grade level. I told them I was unaware of that code and I also backed up to open space and a gate was not required. He said he would contact fire marshal for verification. I told him, even if gate access required, the steps would need to be removed. Ongoing.</p>
Monument:	<p>New ownership with fencing company, he is having difficulty with getting his large truck and trailer up there to remove. He is looking for laborers to help move the fencing closer to the access road.</p>

Warning Stickers: Trailer tagged within Stonebriar and removed

Citations: 5 Outstanding Citations Not Paid

Resident Concerns: Email request from residents along Dunnwood Drive to add drought tolerant hedge to replace some of the trees that have died. Residents prepared to purchase and install plantings. I have a call into him to find out more specifics regarding scope of the plantings and if they will be setting up irrigation to the plants or if I need to get landscapers to take care of.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JANUARY 18, 2022 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on January 18, 2022, was called to order at 7:08 pm by President Matt Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Sites, Directors Brenda Collette, Mark Magee, Gordon Fawkes, and Ed McGowan, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. There were five members of the public present at roll call.

2. Public Comment (Items not on the agenda).

None.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business; a copy is attached.

b. Long Range Funding Ad Hoc Committee Report. No meeting was held during the past month.

c. Monument Sign Ad Hoc Committee Report. Chaney Hicks reported the No Trespassing signs are scheduled for installation tomorrow, and she is meeting the crew at the site. Brenda Collette and James Albertoni said the Sign Committee would meet on Thursday to discuss a possible regular volunteer clean-up schedule. Currently, a clean-up effort of the area is underway, and James graciously volunteered to remove existing graffiti tomorrow also.

4. Consent Items

The Consent Items consisting of the minutes of the December 14, 2021 regular board meeting and January 12, 2022 special meeting of the Board of Directors; monthly financial reports prepared by the El Dorado County Auditor Controller's office for the period ended December 31, 2021; and correspondence including Umpqua bank statements for the periods ending November 2021 and December 2021; EDD Notice of Contribution Rates and Statement of UI Reserve Account for 2022, SDRMA letter transmitting California Labor Law poster for 2022, SDRMA letter dated December 16, 2021 regarding Property Liability Program Report on Internal Controls; CSDA Finance Corporation letter dated December 20, 2021 related to municipal bonds, and an unsigned letter from Occupant at 4440 Dunnwood Drive regarding alleged bogus complaint postmarked December 17, 2021 were considered. Director Gordon Fawkes made a motion to approve and accept/file the Consent items, Director Brenda Collette seconded. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Sites, Collette, Fawkes, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

a. Folsom Heights Development Project Update. Chaney Hicks updated the Board about her efforts toward a Memorandum of Understanding (MOU) with Elliott Homes, Inc. related to maintenance costs for the EVA road. Chaney has emailed Price Walker on this subject and has not yet heard back. She suggested that legal counsel write a letter to Elliott Homes on this subject. After discussion by the Board and with input from the public, it was the consensus of all Board members present that the next step will be for Chaney and Matt Sites to send a jointly signed letter to Elliott Homes, preferably certified mail

return receipt requested, requesting that Elliott provide us with a draft MOU including what they propose.

b. Re-Authorize Remote Teleconference Meetings of the Board for the 30-Day Period from January 19, 2022, through February 18, 2022, per AB 361. In response to a question from Director Gordon Fawkes, the Board discussed Governor Newsom's recent Executive Order 2022-1 and how that pertains to state agencies vs. special district public entities. Director Brenda Collette made a motion to approve Resolution No. 22-02 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom and re-authorizing remote teleconference meetings of the Board of Directors of the Rolling Hills CSD during the period January 19, 2022, through February 18, 2022. Director Gordon Fawkes seconded the motion. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Sites, Collette, Fawkes, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

6. New Business

a. Development of Request for Proposals for Berkshire Park Development. The Board discussed the next steps for development of Berkshire Park. The Board previously approved a conceptual plot plan for the project. The discussion centered around whether to approach the project through one RFP for design-build, including all aspects of the plan which may provide more flexibility, or whether the RFP should be split apart which separate proposals for site work and landscaping components. Points raised during the discussion included (1) Gordon Fawkes' request that an arborist weigh-in on further removal of any trees, an RFP include tree removal as an option, and an arborist designates the appropriate types of trees for replacement; (2) options along the property line include the use of trees and/or hedges, but hedges require continuous maintenance. Further discussion was had about working on specifying the components of the site development for the building, picnic area, sports court, etc. James Albertoni commented that his experience with design architects is that their costs often do not fit with project budgets.

Gordon Fawkes stated he would like to focus on-site development and then see what remains for the landscaping piece of the project. Other board members expressed agreement. Matt Sites said he could spec out just the building aspects of the project as a start. Director Fawkes made a motion that the Board work toward issuing an RFP for site development work in Berkshire Park and evaluate the responses to that solicitation for proposals before the landscape components are contemplated; motion seconded by Director Brenda Collette. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Sites, Collette, Fawkes, McGowan, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

7. Adjournment. Upon motion and second, the meeting was adjourned at 8:16 pm.

Submitted by:

Linda Stone, Board Clerk/Secretary

Approved by Board:

80280280 - 80280280 GENERAL FUNDPrinted 2/4/2022
10:32:21 AM**General Ledger****Summary for the Accounting Period Ended: January 31, 2022**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH	557,097.30	136,357.00	420,740.30
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	562,097.30	136,357.00	425,740.30
LIABILITIES			
201 VOUCHERS PAYABLE	134,254.48	134,254.48	0.00
LIABILITIES	134,254.48	134,254.48	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	365,036.93	-365,036.93
401 ESTIMATED REVENUE	245,000.00	0.00	245,000.00
411 ACTUAL REVENUES	1,960.97	105,507.34	-103,546.37
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	245,000.00	-245,000.00
431 EXPENDITURES	101,677.00	0.00	101,677.00
FUND BALANCE	348,637.97	774,378.27	-425,740.30
80280280 ROLLING HILLS	1,044,989.75	1,044,989.75	0.00

8028280 - 8028280 GENERAL FUNDPrinted 2/4/2022
10:32:24 AM**General Ledger****Details for the Accounting Period Ended: January 31, 2022**

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH			
1/1/2022 BEGINNING BALANCE	552,188.74	105,030.48	447,158.26
1/7/2022 GEN 202207 192	93.85	0.00	447,252.11
1/8/2022 GNI 202207 691	282.56	0.00	447,534.67
1/8/2022 GNI 202207 695	8.04	0.00	447,542.71
1/8/2022 GNI 202207 696	3.70	0.00	447,546.41
1/8/2022 GNI 202207 697	342.11	0.00	447,888.52
1/8/2022 GNI 202207 698	2.14	0.00	447,890.66
1/8/2022 GNI 202207 699	4,154.81	0.00	452,045.47
1/8/2022 GNI 202207 700	21.35	0.00	452,066.82
1/13/2022 GNI 202207 974	0.00	18.81	452,048.01
1/13/2022 APP 202207 1035	0.00	31,307.71	420,740.30
100 EQUITY IN POOLED CASH	557,097.30	136,357.00	420,740.30
102 IMPREST (PETTY) CASH			
1/1/2022 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	562,097.30	136,357.00	425,740.30
LIABILITIES			
201 VOUCHERS PAYABLE			
1/1/2022 BEGINNING BALANCE	102,946.77	102,946.77	0.00
1/12/2022 API 202207 1024	0.00	31,307.71	-31,307.71
1/13/2022 APP 202207 1035	31,307.71	0.00	0.00
201 VOUCHERS PAYABLE	134,254.48	134,254.48	0.00
LIABILITIES	134,254.48	134,254.48	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL			
1/1/2022 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
1/1/2022 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
1/1/2022 BEGINNING BALANCE	0.00	365,036.93	-365,036.93
350 FND BAL: UNRSVD UNDESIGNATED	0.00	365,036.93	-365,036.93
401 ESTIMATED REVENUE			
1/1/2022 BEGINNING BALANCE	245,000.00	0.00	245,000.00
401 ESTIMATED REVENUE	245,000.00	0.00	245,000.00
411 ACTUAL REVENUES			
1/1/2022 BEGINNING BALANCE	1,942.16	100,598.78	-98,656.62
1/7/2022 GEN 202207 192	0.00	93.85	-98,750.47

8028280 - 8028280 GENERAL FUNDPrinted 2/4/2022
10:32:24 AM**General Ledger****Details for the Accounting Period Ended: January 31, 2022**

		Debit	Credit	Balance
1/8/2022	GNI 202207 691	0.00	282.56	-99,033.03
1/8/2022	GNI 202207 695	0.00	8.04	-99,041.07
1/8/2022	GNI 202207 696	0.00	3.70	-99,044.77
1/8/2022	GNI 202207 697	0.00	342.11	-99,386.88
1/8/2022	GNI 202207 698	0.00	2.14	-99,389.02
1/8/2022	GNI 202207 699	0.00	4,154.81	-103,543.83
1/8/2022	GNI 202207 700	0.00	21.35	-103,565.18
1/13/2022	GNI 202207 974	18.81	0.00	-103,546.37
	411 ACTUAL REVENUES	1,960.97	105,507.34	-103,546.37
	420 ORIGINAL BUDGET (APPROPTNS.)			
1/1/2022	BEGINNING BALANCE	0.00	245,000.00	-245,000.00
	420 ORIGINAL BUDGET (APPROPTNS.)	0.00	245,000.00	-245,000.00
	431 EXPENDITURES			
1/1/2022	BEGINNING BALANCE	70,369.29	0.00	70,369.29
1/12/2022	API 202207 1024	31,307.71	0.00	101,677.00
	431 EXPENDITURES	101,677.00	0.00	101,677.00
	FUND BALANCE	348,637.97	774,378.27	-425,740.30
	80280280 ROLLING HILLS	1,044,989.75	1,044,989.75	0.00

8028280 CSD: ROLLING HILLS CSD
Summary For the Month ended: January 31, 2022

Printed 2/4/2022
10:32:27 AM

**Revenues and
Expenditures**

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	100,500.00	56,331.78	44,168.22
0110 PROP TAX: CURR UNSECURED	0.00	1,736.73	-1,736.73
0120 PROP TAX: PRIOR SECURED	0.00	-17.25	17.25
0130 PROP TAX: PRIOR UNSECURED	0.00	40.57	-40.57
0140 PROP TAX: SUPP CURRENT	0.00	1,058.64	-1,058.64
0150 PROP TAX: SUPP PRIOR	0.00	127.58	-127.58
01 Taxes	100,500.00	59,278.05	41,221.95
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	59.05	-59.05
03 Fines & Penalties	0.00	59.05	-59.05
04 Rev Use Money/Prop			
0400 REV: INTEREST	1,800.00	605.61	1,194.39
04 Rev Use Money/Prop	1,800.00	605.61	1,194.39
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	403.66	-403.66
05 IG Rev - State	0.00	403.66	-403.66
13 Service Charges			
1310 SPECIAL ASSESSMENTS	76,900.00	43,200.00	33,700.00
13 Service Charges	76,900.00	43,200.00	33,700.00
19 Miscellaneous Rev			
1940 MISC: REVENUE	1,000.00	0.00	1,000.00
19 Miscellaneous Rev	1,000.00	0.00	1,000.00
22 Fund Balance			
0001 FUND BALANCE	64,800.00	0.00	64,800.00
22 Fund Balance	64,800.00	0.00	64,800.00
Total Revenue	245,000.00	103,546.37	141,453.63
Expense			

8028280 CSD: ROLLING HILLS CSDPrinted 2/4/2022
10:32:27 AM**Revenues and
Expenditures**

Summary For the Month ended: January 31, 2022

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	5,450.00	5,525.79	-75.79
4183 MAINT: GROUNDS	16,000.00	225.00	15,775.00
4185 MAINT: PARK	85,000.00	47,370.75	37,629.25
4189 MAINT: WATER SYSTEM	6,000.00	8,742.85	-2,742.85
4190 MAINT: DRAINAGE	7,500.00	0.00	7,500.00
4191 MAINT: ROADS	30,000.00	0.00	30,000.00
4192 MAINT: LIGHTING	500.00	347.00	153.00
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS	675.00	1,102.00	-427.00
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE	450.00	0.00	450.00
4266 PRINTING SERVICES	500.00	0.00	500.00
4300 PROFESSIONAL & SPECIAL SRVS	35,000.00	11,845.00	23,155.00
4304 AGENCY ADMINISTRATION FEE	325.00	141.55	183.45
4313 LEGAL SERVICES	5,000.00	2,587.93	2,412.07
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,500.00	2,325.00	2,175.00
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT	800.00	180.00	620.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	0.00	3,800.00
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	41,500.00	21,284.13	20,215.87
40 Services & Supplies	245,000.00	101,677.00	143,323.00
Total Expense	245,000.00	101,677.00	143,323.00
8028280 CSD: ROLLING HILLS CSD	0.00	1,869.37	-1,869.37
Report Total			
Total Revenue	245,000.00	103,546.37	141,453.63
Total Expense	245,000.00	101,677.00	143,323.00
	0.00	1,869.37	-1,869.37

**Revenues and
Expenditures**

8028280 CSD: ROLLING HILLS CSD
Summary For the Month ended: January 31, 2022

Printed 2/4/2022
10:32:27 AM

8028280 CSD: ROLLING HILLS CSDPrinted 2/4/2022
10:32:28 AM**Revenues and
Expenditures****Details For the Accounting Period ended: January 31, 2022**

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
1/1/2022 BEGINNING BALANCE	100,500.00	53,676.97	
1/8/2022 GNI 821 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	14.92	
1/8/2022 GNI 821 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	2,618.45	
1/8/2022 GNI 821 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	21.44	
0100 PROP TAX: CURR SECURED	100,500.00	56,331.78	44,168.22
0110 PROP TAX: CURR UNSECURED			
1/1/2022 BEGINNING BALANCE	0.00	1,728.69	
1/8/2022 GNI 825 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	8.04	
0110 PROP TAX: CURR UNSECURED	0.00	1,736.73	-1,736.73
0120 PROP TAX: PRIOR SECURED			
1/1/2022 BEGINNING BALANCE	0.00	1.56	
1/13/2022 GNI 829 RC DS 14321 1% GENERAL TAX DS-I	0.00	-18.81	
0120 PROP TAX: PRIOR SECURED	0.00	-17.25	17.25
0130 PROP TAX: PRIOR UNSECURED			
1/1/2022 BEGINNING BALANCE	0.00	37.17	
1/8/2022 GNI 826 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	0.94	
1/8/2022 GNI 826 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	2.46	
0130 PROP TAX: PRIOR UNSECURED	0.00	40.57	-40.57
0140 PROP TAX: SUPP CURRENT			
1/1/2022 BEGINNING BALANCE	0.00	714.39	
1/8/2022 GNI 823 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	340.29	
1/8/2022 GNI 823 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	1.82	
1/8/2022 GNI 824 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	2.14	
0140 PROP TAX: SUPP CURRENT	0.00	1,058.64	-1,058.64
0150 PROP TAX: SUPP PRIOR			
1/1/2022 BEGINNING BALANCE	0.00	110.62	
1/8/2022 GNI 822 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	16.66	
1/8/2022 GNI 826 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.08	
1/8/2022 GNI 826 DU ROLL 14321 1% GENERAL TAX SUPP DU-J	0.00	0.22	
0150 PROP TAX: SUPP PRIOR	0.00	127.58	-127.58
01 Taxes	100,500.00	59,278.05	41,221.95

8028280 CSD: ROLLING HILLS CSDPrinted 2/4/2022
10:32:28 AM**Revenues and
Expenditures****Details For the Accounting Period ended: January 31, 2022**

	Estimated / Budget	Actual Amount	Balance
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
1/1/2022 BEGINNING BALANCE	0.00	54.36	
1/8/2022 GNI 822 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	4.69	
0360 PEN & COST DELINQUENT TAXES	0.00	59.05	-59.05
03 Fines & Penalties	0.00	59.05	-59.05
04 Rev Use Money/Prop			
0400 REV: INTEREST			
1/1/2022 BEGINNING BALANCE	1,800.00	511.76	
1/7/2022 GEN INT DEC 21 Interest Allocation Entry	0.00	93.85	
0400 REV: INTEREST	1,800.00	605.61	1,194.39
04 Rev Use Money/Prop	1,800.00	605.61	1,194.39
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
1/1/2022 BEGINNING BALANCE	0.00	121.10	
1/8/2022 GNI 827 HO EXMPT 14321 1% HOMEOWNER EXEMPTN 35%	0.00	282.56	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	403.66	-403.66
05 IG Rev - State	0.00	403.66	-403.66
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
1/1/2022 BEGINNING BALANCE	76,900.00	41,700.00	
1/8/2022 GNI 821 CS ROLL 64801 DIRECT CHARGE-S	0.00	1,500.00	
1310 SPECIAL ASSESSMENTS	76,900.00	43,200.00	33,700.00
13 Service Charges	76,900.00	43,200.00	33,700.00
19 Miscellaneous Rev			
1940 MISC: REVENUE			
1/1/2022 BEGINNING BALANCE	1,000.00	0.00	
1940 MISC: REVENUE	1,000.00	0.00	1,000.00
19 Miscellaneous Rev	1,000.00	0.00	1,000.00
22 Fund Balance			
0001 FUND BALANCE			
1/1/2022 BEGINNING BALANCE	64,800.00	0.00	
0001 FUND BALANCE	64,800.00	0.00	64,800.00
22 Fund Balance	64,800.00	0.00	64,800.00
Total Revenue	245,000.00	103,546.37	141,453.63
Expense			

8028280 CSD: ROLLING HILLS CSDPrinted 2/4/2022
10:32:28 AM**Revenues and
Expenditures****Details For the Accounting Period ended: January 31, 2022**

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
1/1/2022 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
1/1/2022 BEGINNING BALANCE	150.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS			
1/1/2022 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
1/1/2022 BEGINNING BALANCE	5,450.00	5,525.79	
4100 INSURANCE: PREMIUM	5,450.00	5,525.79	-75.79
4183 MAINT: GROUNDS			
1/1/2022 BEGINNING BALANCE	16,000.00	0.00	
1/12/2022 API 728160 RHCSD grounds 5 flats color l	0.00	225.00	
4183 MAINT: GROUNDS	16,000.00	225.00	15,775.00
4185 MAINT: PARK			
1/1/2022 BEGINNING BALANCE	85,000.00	27,069.00	
1/12/2022 API 728157 RHCSD landscape service Sept 2	0.00	6,767.25	
1/12/2022 API 728159 RHCSD landscape service Jan 20	0.00	6,767.25	
1/12/2022 API 728183 RHCSD landscape service Decemb	0.00	6,767.25	
4185 MAINT: PARK	85,000.00	47,370.75	37,629.25
4189 MAINT: WATER SYSTEM			
1/1/2022 BEGINNING BALANCE	6,000.00	7,925.75	
1/12/2022 API 728158 RHCSD irrigation Sept 2021 Inv	0.00	817.10	
4189 MAINT: WATER SYSTEM	6,000.00	8,742.85	-2,742.85
4190 MAINT: DRAINAGE			
1/1/2022 BEGINNING BALANCE	7,500.00	0.00	
4190 MAINT: DRAINAGE	7,500.00	0.00	7,500.00
4191 MAINT: ROADS			
1/1/2022 BEGINNING BALANCE	30,000.00	0.00	
4191 MAINT: ROADS	30,000.00	0.00	30,000.00
4192 MAINT: LIGHTING			
1/1/2022 BEGINNING BALANCE	500.00	172.00	
1/12/2022 API 728182 RHCSD LED additional photocell	0.00	175.00	
4192 MAINT: LIGHTING	500.00	347.00	153.00
4197 MAINT: BUILDINGSUPPLIES			
1/1/2022 BEGINNING BALANCE	500.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00

8028280 CSD: ROLLING HILLS CSDPrinted 2/4/2022
10:32:28 AM**Revenues and
Expenditures****Details For the Accounting Period ended: January 31, 2022**

	Estimated / Budget	Actual Amount	Balance
4220 MEMBERSHIPS			
1/1/2022 BEGINNING BALANCE	675.00	1,102.00	
4220 MEMBERSHIPS	675.00	1,102.00	-427.00
4240 MISC: EXPENSE			
1/1/2022 BEGINNING BALANCE	300.00	0.00	
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE			
1/1/2022 BEGINNING BALANCE	200.00	0.00	
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE			
1/1/2022 BEGINNING BALANCE	450.00	0.00	
4261 POSTAGE	450.00	0.00	450.00
4266 PRINTING SERVICES			
1/1/2022 BEGINNING BALANCE	500.00	0.00	
4266 PRINTING SERVICES	500.00	0.00	500.00
4300 PROFESSIONAL & SPECIAL SRVS			
1/1/2022 BEGINNING BALANCE	35,000.00	8,991.50	
1/12/2022 API 728156 RHCSO General Manager services	0.00	550.00	
1/12/2022 API 728172 RHCSO General Manager services	0.00	1,112.50	
1/12/2022 API 728185 RHCSO Clerk services October-N	0.00	1,191.00	
4300 PROFESSIONAL & SPECIAL SRVS	35,000.00	11,845.00	23,155.00
4304 AGENCY ADMINISTRATION FEE			
1/1/2022 BEGINNING BALANCE	325.00	141.55	
4304 AGENCY ADMINISTRATION FEE	325.00	141.55	183.45
4313 LEGAL SERVICES			
1/1/2022 BEGINNING BALANCE	5,000.00	0.00	
1/12/2022 API 728165 RHCSO legal services November	0.00	1,863.75	
1/12/2022 API 728184 RHCSO legal services August-Oc	0.00	724.18	
4313 LEGAL SERVICES	5,000.00	2,587.93	2,412.07
4345 SPECIAL DISTRICT DIRECTOR SRVS			
1/1/2022 BEGINNING BALANCE	4,500.00	1,650.00	
1/12/2022 API 728177 RHCSO 11/18/2021 Director stip	0.00	75.00	
1/12/2022 API 728178 RHCSO 11/18/2021 Director stip	0.00	75.00	
1/12/2022 API 728179 RHCSO 11/18/2021 Director stip	0.00	75.00	
1/12/2022 API 728180 RHCSO 11/18/2021 Director stip	0.00	75.00	
1/12/2022 API 728181 RHCSO 11/18/2021 Director stip	0.00	75.00	
1/12/2022 API 728186 RHCSO 12/14/2021 Director stip	0.00	75.00	
1/12/2022 API 728187 RHCSO 12/14/2021 Director stip	0.00	75.00	
1/12/2022 API 728188 RHCSO 12/14/2021 Director stip	0.00	75.00	
1/12/2022 API 728189 RHCSO 12/14/2021 Director stip	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,500.00	2,325.00	2,175.00
4400 PUBLICATION & LEGAL NOTICES			
1/1/2022 BEGINNING BALANCE	200.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00

8028280 CSD: ROLLING HILLS CSDPrinted 2/4/2022
10:32:28 AM**Revenues and
Expenditures**

Details For the Accounting Period ended: January 31, 2022

	Estimated / Budget	Actual Amount	Balance
4420 RENT & LEASE: EQUIPMENT			
1/1/2022 BEGINNING BALANCE	800.00	180.00	
4420 RENT & LEASE: EQUIPMENT	800.00	180.00	620.00
4440 RENT & LEASE: BUILD & IMPRV			
1/1/2022 BEGINNING BALANCE	3,800.00	0.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	0.00	3,800.00
4505 SB924: TRANSPORTATION & TRAVEL			
1/1/2022 BEGINNING BALANCE	50.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)			
1/1/2022 BEGINNING BALANCE	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES			
1/1/2022 BEGINNING BALANCE	41,500.00	17,611.70	
1/12/2022 API 728161 RHCSO power no. 4570858285-8	0.00	326.06	
1/12/2022 API 728162 RHCSO power no. 1857646705-6	0.00	74.07	
1/12/2022 API 728163 RHCSO power no. 6085621545-8	0.00	51.51	
1/12/2022 API 728164 RHCSO power no. 1211321236-4	0.00	9.86	
1/12/2022 API 728166 RHCSO water no. 118388-001	0.00	122.51	
1/12/2022 API 728167 RHCSO water no. 118386-001	0.00	192.23	
1/12/2022 API 728168 RHCSO water no. 084490-002	0.00	1,025.12	
1/12/2022 API 728169 RHCSO water no. 126908-002	0.00	341.83	
1/12/2022 API 728170 RHCSO water no. 083214-001	0.00	241.06	
1/12/2022 API 728171 RHCSO water no. 126932-002	0.00	830.58	
1/12/2022 API 728173 RHCSO power no. 4570858285-8	0.00	325.66	
1/12/2022 API 728174 RHCSO power no. 1857646705-6	0.00	73.83	
1/12/2022 API 728175 RHCSO power no. 6085621545-8	0.00	48.58	
1/12/2022 API 728176 RHCSO power no. 1211321236-4	0.00	9.53	
4700 UTILITIES	41,500.00	21,284.13	20,215.87
40 Services & Supplies	245,000.00	101,677.00	143,323.00
Total Expense	245,000.00	101,677.00	143,323.00
8028280 CSD: ROLLING HILLS CSD	0.00	1,869.37	-1,869.37
Report Total			
Total Revenue	245,000.00	103,546.37	141,453.63
Total Expense	245,000.00	101,677.00	143,323.00
	0.00	1,869.37	-1,869.37



UMPQUA BANK

January 31, 2022 Page: 1 of 2

Customer Service:
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST
CSD REVOLVING ACCOUNT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Last statement: December 31, 2021
This statement: January 31, 2022

Business Account Service fees for Account Opening and Usage, Business Online Banking-Multi-User Tiers and Tax Payment Services, will change on November 01, 2021. For more information, visit umpquabank.com: umpquabank.com/business-fees

PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$1,882.10
Low balance	\$1,330.05	Deposits/Additions	\$0.00
Average balance	\$1,702.61	Withdrawals/Subtractions	\$564.55
Interest earned	\$0.00	Ending balance	\$1,317.55

Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
01-03	POS Purchase Terminal 00010001 Istorage-el Dorado Hil 916-93399 CA XXXXXXXXXXXX1280	179.00
01-31	POS Purchase Terminal Vbase2 Ringcentral Inc. 888-898-4 CA XXXXXXXXXXXX1280	358.06
01-31	POS Purchase Terminal Ly1pda25 Zoom.Us 888-799-96 66 Wwww.Zoom. CA XXXXXXXXXXXX1280	14.99
Total Card Transactions/Withdrawals		\$552.05

Other Withdrawals/Subtractions

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
01-31	Service Charge For Maintenance Fee	12.50
Total Other Withdrawals/Subtractions		\$12.50

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
12-31	1,882.10	01-03	1,703.10	01-31	1,317.55

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**

Linda Stone

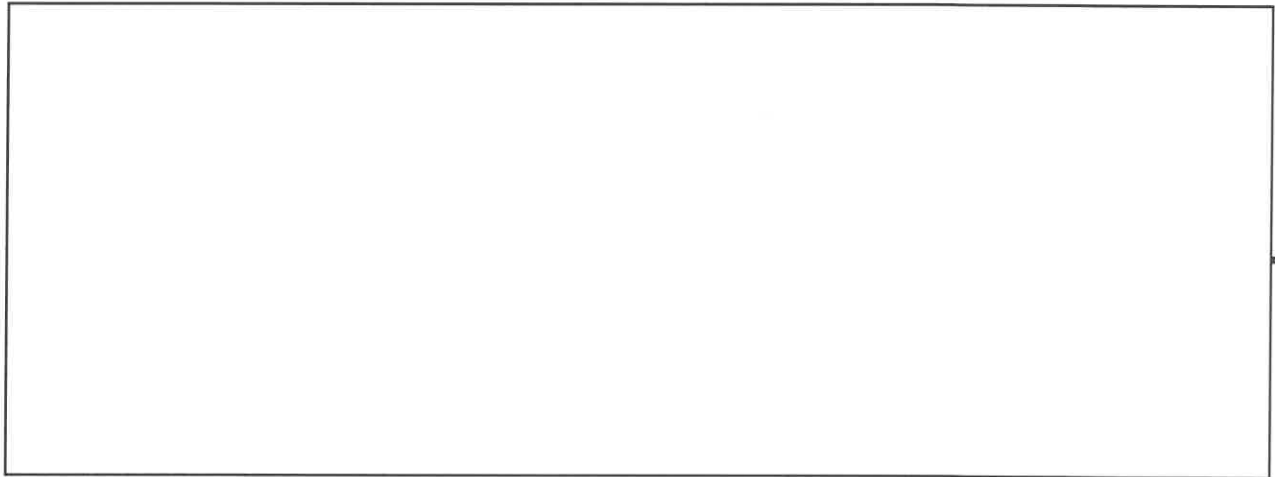
Subject: FW: CSDA Board of Directors Call for Nominations Seat B

From: Neil McCormick <neilm@csda.net>

Date: Mon, Jan 31, 2022 at 11:29 AM

Subject: CSDA Board of Directors Call for Nominations Seat B

To: <csdclerk@gmail.com>



CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS - SEAT B

Deadlines:

Northern, Sierra, Bay, Central & Southern Networks - March 31, 2022

Coastal Network - due to vacancy - April 11, 2022

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts

■ Association for the 2023 - 2025 term. ■

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network they seek to represent.

([CSDA Network Map](#))

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all

California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the Spring, and the CSDA Annual Conference - held in the Fall. (CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).

Please review the CSDA Board **Policy 2.16 Board Commitments & Responsibilities**.

Nomination Procedures:

Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and [Candidate Information Sheet](#) must accompany the [Nomination Form](#). The deadline for receiving nominations for the Northern, Sierra, Bay Area, Central and Southern Networks is March 31, 2022. Due to the current vacancy in the Coastal Network, the deadline for receiving nominations for the Coastal Network is April 11, 2022. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csla.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 2, 2022. All votes must be received through the system no later than 5:00 p.m. July 8, 2022. The successful candidates will be notified no later than July 12, 2022. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2022.

Expiring Terms ([See enclosed network map](#))

(*Incumbent is running for re-election)

Northern Network	Seat B	Kim Seney, Director, Gold Mountain Community Services District*
Sierra Network	Seat B	Jerry Gilmore, Director, Truckee Sanitary District*
Bay Network	Seat B	Ryan Clausnitzer, GM, Alameda County Mosquito Abatement District*
Central Network	Seat B	Lorenzo Rios, GM, Clovis Veterans Memorial District*
Coastal Network	Seat B	Vacant
Southern Network	Seat B	Don Bartz, GM, Phelan Pinon Hills Community Services District*

CSDA will be using a web-based online voting system, allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 2, 2022. All votes must be received through the system no later than 5:00 p.m. July 8, 2022.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail at

*amberp@cda.net by **March 31, 2022** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 2, 2022 per district request only.

If you have any questions, please contact Amber Phelen at amberp@cda.net.



California Special Districts Association
1112 I Street, Suite 200, Sacramento CA, 95814
877.924.2732 | www.cda.net

[Manage Email Preferences/Unsubscribe](#)

Powered by [Higher Logic](#)

2028

Form 941 for 2021: Employer's QUARTERLY Federal Tax Return
(Rev. June 2021)

941 for 2021: Employer's QUARTERLY Federal Tax Return Department of the Treasury — Internal Revenue Service

951121
OMB No. 1545-0029

Employer Identification number (EIN) 4 1 - 2 2 0 8 0 8 1

Name (not your trade name) Rolling Hills Community Services District

Trade name (if any)

Address 360 FAIR LANE
Number Street Suite or room number

PLACERVILLE CA 95667
City State ZIP code

Foreign country name Foreign province/county Foreign postal code

Report for this Quarter of 2021
(Check one.)

☐ 1: January, February, March

☐ 2: April, May, June

☐ 3: July, August, September

☒ 4: October, November, December

Go to www.irs.gov/Form941 for instructions and the latest information.

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1: Answer these questions for this quarter.

1	Number of employees who received wages, tips, or other compensation for the pay period including: June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)	1	0
2	Wages, tips, and other compensation	2	0 00
3	Federal income tax withheld from wages, tips, and other compensation	3	0 0
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input checked="" type="checkbox"/> Check and go to line 6.	

	Column 1		Column 2
5a	Taxable social security wages* 0 00	$\times 0.124 =$	0 00
5a	(i) Qualified sick leave wages* 0 00	$\times 0.062 =$	0 00
5a	(ii) Qualified family leave wages* 0 00	$\times 0.062 =$	0 00
5b	Taxable social security tips 0 00	$\times 0.124 =$	0 00
5c	Taxable Medicare wages & tips 0 00	$\times 0.029 =$	0 00
5d	Taxable wages & tips subject to Additional Medicare Tax withholding 0 00	$\times 0.009 =$	0 0
5e	Total social security and Medicare taxes. Add Column 2 from lines 5a, 5a(i), 5a(ii), 5b, 5c, and 5d 0 00		
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions) 0 00		
6	Total taxes before adjustments. Add lines 3, 5e, and 5f 0 0		
7	Current quarter's adjustment for fractions of cents 0 00		
8	Current quarter's adjustment for sick pay 0 00		
9	Current quarter's adjustments for tips and group-term life insurance 0 00		
10	Total taxes after adjustments. Combine lines 6 through 9 0 00		
11a	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974 0 00		
11b	Nonrefundable portion of credit for qualified sick and family leave wages for leave taken before April 1, 2021 0 00		
11c	Nonrefundable portion of employee retention credit 0 00		

*Include taxable qualified sick and family leave wages for leave taken after March 31, 2021, on line 5a. Use lines 5a(i) and 5a(ii) only for wages paid after March 31, 2020, for leave taken before April 1, 2021.

► You MUST complete all three pages of Form 941 and SIGN it.

Next ►

Name (not your trade name)

Rolling Hills Community Services District

Employer identification number (EIN)

41-2208081

Part 1: Answer these questions for this quarter. (continued)

11d	Nonrefundable portion of credit for qualified sick and family leave wages for leave taken after March 31, 2021	11d	<input type="text" value="0.00"/>
11e	Nonrefundable portion of COBRA premium assistance credit (see instructions for applicable quarters)	11e	<input type="text" value="0.00"/>
11f	Number of individuals provided COBRA premium assistance		<input type="text"/>
11g	Total nonrefundable credits. Add lines 11a, 11b, 11c, 11d, and 11e	11g	<input type="text" value="0.00"/>
12	Total taxes after adjustments and nonrefundable credits. Subtract line 11g from line 10	12	<input type="text" value="0.00"/>
13a	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, or 944-X (SP) filed in the current quarter	13a	<input type="text" value="0.00"/>
13b	Reserved for future use	13b	<input type="text" value=""/>
13c	Refundable portion of credit for qualified sick and family leave wages for leave taken before April 1, 2021	13c	<input type="text" value="0.00"/>
13d	Refundable portion of employee retention credit	13d	<input type="text" value="0.00"/>
13e	Refundable portion of credit for qualified sick and family leave wages for leave taken after March 31, 2021	13e	<input type="text" value="0.00"/>
13f	Refundable portion of COBRA premium assistance credit (see instructions for applicable quarters)	13f	<input type="text" value="0.00"/>
13g	Total deposits and refundable credits. Add lines 13a, 13c, 13d, 13e, and 13f	13g	<input type="text" value="0.00"/>
13h	Total advances received from filing Form(s) 7200 for the quarter	13h	<input type="text" value="0.00"/>
13i	Total deposits and refundable credits less advances. Subtract line 13h from line 13g	13i	<input type="text" value="0.00"/>
14	Balance due. If line 12 is more than line 13i, enter the difference and see instructions	14	<input type="text" value="0.00"/>
15	Overpayment. If line 13i is more than line 12, enter the difference		<input type="text" value=""/> Check one: <input type="checkbox"/> Apply to next return. <input type="checkbox"/> Send a refund.

Part 2: Tell us about your deposit schedule and tax liability for this quarter.

If you're unsure about whether you're a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

16 Check one: ☒ **Line 12 on this return is less than \$2,500 or line 12 on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you're a monthly schedule depositor, complete the deposit schedule below; if you're a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.**

☐ **You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3.**

Tax liability: Month 1 Month 2 Month 3 Total liability for quarter

Total must equal line 12.

☐ **You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941. Go to Part 3.**

▶ **You MUST complete all three pages of Form 941 and SIGN it.**

Next ▶

Name (not your trade name)

Rolling Hills Community Services District

Employer identification number (EIN)

41-2208081

Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.17 If your business has closed or you stopped paying wages ☐ Check here, andenter the final date you paid wages / / ; also attach a statement to your return. See instructions.18a If you're a seasonal employer and you don't have to file a return for every quarter of the year . . . ☐ Check here.18b If you're eligible for the employee retention credit solely because your business is a recovery startup business ☐ Check here.19 Qualified health plan expenses allocable to qualified sick leave wages for leave taken before April 1, 2021 19 0 . 0020 Qualified health plan expenses allocable to qualified family leave wages for leave taken before April 1, 2021 20 0 . 0021 Qualified wages for the employee retention credit 21 0 . 0022 Qualified health plan expenses for the employee retention credit 22 0 . 0023 Qualified sick leave wages for leave taken after March 31, 2021 23 0 . 0024 Qualified health plan expenses allocable to qualified sick leave wages reported on line 23 24 0 . 0025 Amounts under certain collectively bargained agreements allocable to qualified sick leave wages reported on line 23 25 0 . 0026 Qualified family leave wages for leave taken after March 31, 2021 26 0 . 0027 Qualified health plan expenses allocable to qualified family leave wages reported on line 26 27 0 . 0028 Amounts under certain collectively bargained agreements allocable to qualified family leave wages reported on line 26 28 0 . 00**Part 4: May we speak with your third-party designee?**

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

☐ Yes. Designee's name and phone number

Select a 5-digit personal identification number (PIN) to use when talking to the IRS.

 ☐ No.**Part 5: Sign here. You MUST complete all three pages of Form 941 and SIGN it.**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

X

Sign your name here



Print your name here

TIM MOORE

Print your title here

PAYROLL MANAGER

Date

1/26/22

Best daytime phone

530-621-5485

Paid Preparer Use OnlyCheck if you're self-employed . . . ☐

Preparer's name

PTIN

Preparer's signature

Date

 / /

Firm's name (or yours if self-employed)

EIN

Address

Phone

City

State

ZIP code

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Page: 1

Quarterly Contribution Return and Report of Wages (DE 9)

Quarter Ended: December 31, 2021

A. No Wages Paid This Quarter ☒ [X]

B. Out of Business/No Employees ☐ []

C. Total Subject Wages Paid This Quarter \$0.00

D. Unemployment Insurance (UI) (Total employee wages up to 7,000.00 per employee per calendar year)

UI Rate %		UI Taxable Wages		
3.40	x	\$0.00	=	\$0.00

E. Employment Training Tax (ETT)

ETT Rate %		ETT Taxable Wages		
0.10	x	\$0.00	=	\$0.00

F. State Disability Insurance (Total employee wages up to 128,298.00 per employee per calendar year)

SDI Rate %		SDI Taxable Wages		
1.20	x	\$0.00	=	\$0.00

G. California Personal Income Tax (PIT) Withheld \$0.00

H. Subtotal \$0.00

I. Less: (Contributions and Withholdings Paid for the Year)
(DO NOT Include Penalty and Interest Payments) \$0.00

J. Total Taxes Due or Overpaid (Item H minus Item I) \$0.00

Item 5.a
2/15/22

Linda Stone

Correspondence,

To: RECEIVED FROM RHCSO RESIDENT RE FOLSOM HEIGHTS DEVELOPMENT PROJECT
Subject: FW: Folsom Heights Development Project Updates

From: Chaney Hicks <gm@rollinghillscsd.org>
Date: Tue, Jan 18, 2022, 10:27 AM
Subject: Fwd: Folsom Heights Development Project Updates
To: Linda Stone <csdclerk@gmail.com>
FYI

Sent from my iPhone

Begin forwarded message:

From: Timothy Haley <timothyhaley57@gmail.com>
Date: January 18, 2022 at 8:35:31 AM PST
To: "gm [rollinghillscsd.org](mailto:gm@rollinghillscsd.org)" <gm@rollinghillscsd.org>
Subject: Re: Folsom Heights Development Project Updates

Please add both items to the agenda for the next meeting.

Sent from my iPhone

On Jan 17, 2022, at 2:29 PM, gm [rollinghillscsd.org](mailto:gm@rollinghillscsd.org) <gm@rollinghillscsd.org> wrote:

Tim,

The agenda was already finalized and posted per the Brown Act noticing requirements. Folsom Heights is on the agenda for discussion. During public comment, you can address these issues. Thanks

Chaney Hicks, General Manager
Rolling Hills Community Services District
(916) 235-8671 or cel (916) 220-2737

From: Timothy Haley <timothyhaley57@gmail.com>
Sent: Tuesday, January 18, 2022 5:54 AM
To: brenda [rollinghillscsd.org](mailto:brenda@rollinghillscsd.org) <brenda@rollinghillscsd.org>; csd clerk <CSDClerk@gmail.com>; Stephanie Haley <stephanie.haley@remax.net>; Ellen Post <ellentherapy@msn.com>; Steven Banks <sbanks@folsom.ca.us>; eanderson@folsom.ca.us <eanderson@folsom.ca.us>; rrodriguez@folsom.ca.us <rrodriguez@folsom.ca.us>; Kerri@atlanticcorrosionengineers.com <Kerri@atlanticcorrosionengineers.com>; The Bosone <bosone@edcgov.us>; matt [rollinghillscsd.org](mailto:matt@rollinghillscsd.org) <matt@rollinghillscsd.org>; gm [rollinghillscsd.org](mailto:gm@rollinghillscsd.org) <gm@rollinghillscsd.org>; mark [rollinghillscsd.org](mailto:mark@rollinghillscsd.org) <mark@rollinghillscsd.org>; gordon

Subject: Folsom Heights Development Project Updates

Please add these 2 items to the agenda for tomorrow's meeting (Tuesday, January 18th)
The first item is a legal opinion providing public notice of dangerous conditions before the event. The second item is a recent email sent to the El Dorado County Board of Supervisors. Please make both items part of the permanent record for RHCSO meeting dated January 18, 2021.

Prima Road EVA Only

: Look at Government Code sections 830 and 835. These code sections impose a duty on public entities not to engage in conduct which results in a dangerous condition of public property or adjacent property. In the event of a claim based on a dangerous condition, a critical element of liability is notice of the dangerous condition BEFORE the event; this can be actual (they knew) or constructive (they *should* have known). To constitute constructive notice to a governmental entity, there must have been sufficient time prior to the injury to have permitted the public entity to take measures to protect against the danger. (§835, subd. (b).) The governmental entity has constructive notice if the plaintiff establishes that the condition had existed for a period of time and was of such an obvious nature that the public entity, in the exercise of due care, should have discovered the condition and its hazardous nature. (§ 835.2, subd. (b), *Strongman v. County of Kern* (1967) 255 Cal. App. 2d 308, 313; *Gentekos v. City & County of San Francisco* (1958) 163 Cal. App. 2d 691, 696, 697-698.

Of course if the entity actually knows of the problem in advance of an injury and does nothing, that's even worse.

Prima Drive EVA Only

Inbox

Timothy Haley <timothyhaley57@gmail.com>

to The, edc.cob, bostwo, bosthree, bosfour, bosfive, Brent, Brenda, Ellen, Stephanie



The most recent Folsom Planning Commission Agenda has a statement in it that I need to ask the EDH Board of Supervisors about. On pg. 177 regarding the EVA Only the City of Folsom is trying to manipulate an issue that was already voted on during the 10/24/2017 City Council Meeting. At that meeting a 7-0 vote was cast to not allow a full road with bike and pedestrian access due to obvious safety issues. At that time an EVA Only was voted for and legally accepted. Now the Folsom Planning

Commission is trying to add bike and pedestrian access to the same EVA Only. Here is my question, Has the El Dorado County Board of Supervisors been coordinating with the Folsom Planning Commission in regards to adding pedestrian and bike access to the Prima EVA Only? The reason I'm asking is the Agenda on pg 177 states, "the aforementioned improvements shall be constructed with the Phase 1 portion of the Folsom Heights subdivision project to the satisfaction of the Community Development Department and through coordination with El Dorado County." Has the El Dorado County Board of Supervisors been in contact with the City of Folsom regarding this EVA Only? Has anyone on the Board discussed the addition of pedestrian and bicycle access on this very dangerous 13% slope. I strongly recommend that all board members go back and listen carefully to the 20 plus tax paying American homeowners who spoke to this matter at the Folsom City Council meeting. If we allow bike and pedestrian access to this EVA Only you are creating a predictable/preventable public safety hazard and nuisance. If the El Dorado County Board chooses to side with Folsom City against the tax paying homeowners of EDH that will be a problem. If the Board supports this action you would be negligent given the public testimony provided to the Folsom City Council. Those members of Folsom City and El Dorado County Board of Supervisors who support this dangerous, unnecessary safety hazard should be held legally liable given the testimony provided in front of the Folsom City Council on numerous occasions. I truly hope our board has had nothing to do with this matter and will stand by the citizens of El Dorado County and not allow Folsom to create health and safety issues in our community. Please respond by Monday, November 1st, 2021.

Sincerely,

Timothy W Haley
631 Stonebriar Ct.
El Dorado Hills, CA 95762

Item 5.b.
2/15/22

RESOLUTION NO. 22-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF ROLLING HILLS COMMUNITY SERVICES DISTRICT FOR THE PERIOD FEBRUARY 16, 2022 THROUGH MARCH 18, 2022 PURSUANT TO BROWN ACT PROVISIONS CURRENTLY IN EFFECT

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the ROLLING HILLS COMMUNITY SERVICES DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-05 on September 21, 2021, finding that the requisite conditions exist for the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, the Board of Directors previously adopted Resolutions No. 21-06, 21-07, 21-08, 22-01, and 22-02 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency issued by Governor Newsom, and re-authorizing remote teleconference meetings of the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors does hereby find that emergency conditions persist in the District due to the ongoing COVID-19 pandemic, the District's lack of a sufficiently sized meeting room to accommodate measures to promote social distancing for the protection of attendees, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with

vaccination and other safety recommendations at such meetings would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that those conditions have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT will comply with all noticing and agenda requirements required by the Brown Act now in effect; provide the public with access to and participation in the meeting through a call-in or internet-based service; provide instructions in the posted notices or agenda for how to participate; ensure the public will be able to participate in the meeting in real time through call-in or internet-based service, ensure the public will be able to provide public comment during the meeting; and comply with the requirements of AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Affirmation that Local Emergency Persists. The Board hereby proclaims that a local emergency now exists throughout the District due to the ongoing COVID-19 pandemic and that the District's lack of a sufficiently sized meeting room to accommodate measures to promote social distancing for the protection of attendees, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings would present imminent risks to the health and safety of attendees.
3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date.
4. Remote Teleconference Meetings. The staff and legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of March 18, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the ROLLING HILLS COMMUNITY SERVICES DISTRICT this _____ day of _____, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Matthew Sites, President

ATTEST: _____
Linda Stone, District Clerk