

**Board of Directors Meeting – AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**Tuesday, March 15, 2022 - 7:00 p.m.**  
**Teleconference Meeting Only**

**This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.**

**You may participate in the meeting via teleconference hosted through Zoom by:**

**Dial: 1-253-215-8782**

**Meeting ID: 834 8237 8865**

**Or Join by Computer:** <https://us06web.zoom.us/j/83482378865>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org). Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

- a. General Manager Report**
- b. Long Range Funding Ad Hoc Committee Report**
- c. Monument Sign Ad Hoc Committee Report**

#### 4. Consent Items

*All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.*

- a. Approve and file Minutes of the February 15, 2022 regular meeting of the Board of Directors
- b. Approve and file the Monthly Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the period ended February 28, 2022
- c. Correspondence accept and file:
  - Umpqua Bank statement for February 2022
  - SDRMA letter re updated California Federal Employment Notice poster
  - Notification that Pioneer Community Energy, a not-for-profit, public agency, is the default electric generation provider in our community; District retains option to return to PG&E.

Consent Items Pulled for Discussion: \_\_\_\_\_

#### 5. Old Business

- a. **Folsom Heights Development Project Update** – Staff to provide update regarding the Folsom Heights Development Project including: (1) any new project information received by the District; and (2) status of development of a Memorandum of Understanding for maintenance of the emergency vehicle access only road (Discussion Item)

#### 6. New Business

- a. **Dunnwood Drive Resident Request for Installation of Drought Tolerant Hedge Shrubs** – Staff to advise about a Dunnwood Drive resident's request to replace some trees that have died with drought tolerant hedge shrubs. The resident offered to purchase and install the plantings. (Discussion/Possible Action Item)
- b. **Resident Request for Approval of Large Craft Faire Event at Park** – Board to discuss resident's request for use of Stonebriar Park for large craft faire event (Discussion/Possible Action Item)
- c. **Bush Removal and Limb Clearing in Summerfield Open Space** – Consideration of need to clear limbs and cut bushes back to improve the flow of water in the Summerfield open space area; cost to clear the entire length of the area is not-to-exceed \$14,000. Second option is to clear both culvert entrances (at Montrose and Dunnwood) and half of the open space area which cost would be within the approved FY22 drainage budget of \$7,500, with completion of the remainder of the work in the next fiscal year. (Discussion/Possible Action Item)

- d. **Re-Authorize Remote Teleconference Meetings of the Board for the 30-Day Period March 16, 2022 through April 15, 2022 per AB 361** – Consideration of adoption of Resolution 22-04 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period March 16, 2022 – April 15, 2022 (Discussion/Possible Action Item)

## **7. Adjournment.**

ROLLING HILLS COMMUNITY SERVICES DISTRICT

FOUR COMMUNITIES

ONE DISTRICT ADMINISTRATION

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1. WILLIAM LYONS HOMES MAINTENANCE STUDY
2. DISTRICT RESERVES
  - a. SOURCE OF RESERVES
  - b. RESERVES DRAWDOWN TO BALANCE BUDGET
3. ANNUAL BUDGETS AND REVENUES
4. MAJOR EXPENDITURE ITEMS AND INFLATION TRENDS
  - a. PARK MAINTENANCE
  - b. UTILITIES
  - c. WATER
  - d. ELECTRICITY
5. COST ALLOCATIONS FOR EACH COMMUNITY
  - a. SIERRAMONTE
  - b. SHADOW HILLS
  - c. STONEBRIAR
  - d. SPRINGFIELD MEADOWS
6. CONCLUSIONS

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF FEBRUARY 15, 2022 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The teleconference meeting of the Rolling Hills CSD held on February 15, 2022, was called to order at 7:04 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newson's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Mark Magee and Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. There were four members of the public present at roll call.

**2. Public Comment (Items not on the agenda).**

Resident Adam Olson reminded staff about its recurring contracts for services and the lead time required to bid out services and put an agreement in place. General Manager Chaney Hicks said she is already working on the RFP for landscaping services.

**3. Monthly Reports**

**a. General Manager Report.** General Manager Chaney Hicks presented an oral and written report detailing district business; a copy is attached. The resident's concern about adding drought tolerant plants along Dunnwood Drive to replace some trees that died will be on the agenda for discussion next month.

**b. Long Range Funding Ad Hoc Committee Report.** Gordon Fawkes reported that the committee did not meet during the past month. However, Gordon reported that he has been thinking about additional information to include in a position paper to mail to all residents to support the position that assessments need to be increased. Gordon said the committee worked hard analyzing the 2018 Reserve Study. He wrote an outline for a position paper which focused on overall costs that have increased over the last three or more decades. The analysis of the Reserve Study suggested that assessment increases should be different in each community of the District. He added that he has been thinking that the justification for variation in assessments might be based on factors like miles of roads, park acreage, lineal feet of storm water drainage lines and numbers of streetlights. All of these items, and perhaps others, drive maintenance costs for each community. These could be presented to focus on maintenance and replacement cost differences among the communities served. Gordon said he has not formally met with Adam Olson yet, who offered to assist with this project. Adam commented that he has some insights on the information to share when they meet. Gordon said he will get with Adam in advance, and then will send their resulting materials to the clerk for dissemination to the Board members for review.

**c. Monument Sign Ad Hoc Committee Report.** Brenda Collette reported that due to the vendor's staffing issues the fencing around the monument sign has not yet been removed. Chaney Hicks confirmed the District is no longer being charged for it. The fence will be removed by the vendor as soon as possible.

**4. Consent Items**

The Consent Items consisting of the minutes of the January 18, 2022 regular board meeting; monthly financial reports prepared by the El Dorado County Auditor Controller's office for the period ended January 31, 2022; and correspondence including Umpqua bank statement for the period ending January 2022; CSDA Board of Directors Call for Nominations-Seat B; and Employers Quarterly Tax Returns prepared by the County Auditor's office for the 4<sup>th</sup> quarter of 2021 were considered. With one correction of an auto-fill typo in the minutes, Director Gordon Fawkes made a motion to approve and

accept/file the Consent items, Director Brenda Collette seconded. The Clerk took a roll call vote; motion carried by the following vote:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: Sites and McGowan

ABSTAIN: None

## **5. Old Business**

**a. Folsom Heights Development Project Update.** Chaney Hicks updated the Board about her further efforts toward the development of a Memorandum of Understanding (MOU) with Elliott Homes, Inc. related to maintenance costs for the EVA road. Chaney heard back from Price Walker and asked that Elliott Homes present a draft of what it proposes. Chaney said she felt it is more cost effective for the District to have its counsel review a draft proposed by Elliott. Director Fawkes said he supports this approach to keep pressure on the developer to present a draft MOU. Input from the public included Stephanie Haley's extensive comments again about why an EVA road is needed for access at all, that no pedestrians or thru-fair should be allowed, why the District isn't asking for signage, about responsibility and liability for accidents should they occur, and said the District isn't asking the right questions. Chaney commented that the EVA is for emergency access only and confirmed that there will be gates at both ends of the EVA road so there will be no thru-traffic. Chaney said no design plan is yet in place for the EVA, and that the District has no information yet about signage. Chaney said the purpose of the MOU is to clarify where responsibility lies for maintenance of the EVA road. Stephanie Haley's comments used the words "liability" and "maintenance" interchangeably, and although she doesn't want thru-fare, said she doesn't want gates. Resident Ellen Post asked questions about the need for a MOU. Chaney said it is the District's opinion that the developer is responsible for the maintenance of the EVA road. Ellen reiterated her concerns about a trailhead reflected on Folsom maps which would allow walkers, joggers, and people in general going right behind her house. Chaney said that the purpose of the discussion is for development of a MOU to confirm that the financial burden for maintenance of the EVA only road approved by the City of Folsom does not fall on the District.

**b. Re-Authorize Remote Teleconference Meetings of the Board for the 30-Day Period from February 16, 2022, through March 18, 2022, per AB 361.** Director Mark Magee made a motion to approve Resolution No. 22-03 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson and re-authorizing remote teleconference meetings of the Board of Directors of the Rolling Hills CSD during the period February 16, 2022, through March 18, 2022. Director Brenda Collette seconded the motion. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: Sites and McGowan

ABSTAIN: None

**6. Adjournment.** Upon motion and second, the meeting was adjourned at 8:06 pm.

Submitted by:

Linda Stone, Board Clerk/Secretary

Approved by Board:

**80280280 - 80280280 GENERAL FUND**Printed 3/3/2022  
8:26:50 AM**General Ledger****Summary for the Accounting Period Ended: February 28 (or 29), 2022**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	561,229.09	152,583.68	408,645.41
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
ASSETS	566,229.09	152,583.68	413,645.41
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	149,980.85	149,980.85	0.00
LIABILITIES	149,980.85	149,980.85	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	365,036.93	-365,036.93
401 ESTIMATED REVENUE	245,000.00	0.00	245,000.00
411 ACTUAL REVENUES	2,461.28	109,639.13	-107,177.85
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	245,000.00	-245,000.00
431 EXPENDITURES	117,403.37	0.00	117,403.37
FUND BALANCE	364,864.65	778,510.06	-413,645.41
80280280 ROLLING HILLS	1,081,074.59	1,081,074.59	0.00

**8028280 - 8028280 GENERAL FUND**Printed 3/3/2022  
8:26:52 AM**General Ledger****Details for the Accounting Period Ended: February 28 (or 29), 2022**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
2/1/2022 BEGINNING BALANCE	557,097.30	136,357.00	420,740.30
2/1/2022 GNI 202208 120	0.00	500.07	420,240.23
2/4/2022 GEN 202208 237	124.79	0.00	420,365.02
2/7/2022 GNI 202208 676	3,759.78	0.00	424,124.80
2/7/2022 GNI 202208 677	5.86	0.00	424,130.66
2/7/2022 GNI 202208 678	227.93	0.00	424,358.59
2/7/2022 GNI 202208 701	1.81	0.00	424,360.40
2/17/2022 GNI 202208 1520	5.20	0.00	424,365.60
2/17/2022 GNI 202208 1521	6.42	0.00	424,372.02
2/24/2022 GNI 202208 2063	0.00	0.24	424,371.78
2/28/2022 APP 202208 2403	0.00	15,726.37	408,645.41
<b>100 EQUITY IN POOLED CASH</b>	<b>561,229.09</b>	<b>152,583.68</b>	<b>408,645.41</b>
<b>102 IMPREST (PETTY) CASH</b>			
2/1/2022 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>ASSETS</b>	<b>566,229.09</b>	<b>152,583.68</b>	<b>413,645.41</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
2/1/2022 BEGINNING BALANCE	134,254.48	134,254.48	0.00
2/28/2022 API 202208 2388	0.00	15,726.37	-15,726.37
2/28/2022 APP 202208 2403	15,726.37	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>149,980.85</b>	<b>149,980.85</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>149,980.85</b>	<b>149,980.85</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
2/1/2022 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
2/1/2022 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
2/1/2022 BEGINNING BALANCE	0.00	365,036.93	-365,036.93
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>365,036.93</b>	<b>-365,036.93</b>
<b>401 ESTIMATED REVENUE</b>			
2/1/2022 BEGINNING BALANCE	245,000.00	0.00	245,000.00
<b>401 ESTIMATED REVENUE</b>	<b>245,000.00</b>	<b>0.00</b>	<b>245,000.00</b>
<b>411 ACTUAL REVENUES</b>			
2/1/2022 BEGINNING BALANCE	1,960.97	105,507.34	-103,546.37
2/1/2022 GNI 202208 120	500.07	0.00	-103,046.30



**8028280 - 8028280 GENERAL FUND**Printed 3/3/2022  
8:26:52 AM**General Ledger****Details for the Accounting Period Ended: February 28 (or 29), 2022**

		Debit	Credit	Balance
2/4/2022	GEN 202208 237	0.00	124.79	-103,171.09
2/7/2022	GNI 202208 676	0.00	3,759.78	-106,930.87
2/7/2022	GNI 202208 677	0.00	5.86	-106,936.73
2/7/2022	GNI 202208 678	0.00	227.93	-107,164.66
2/7/2022	GNI 202208 701	0.00	1.81	-107,166.47
2/17/2022	GNI 202208 1520	0.00	5.20	-107,171.67
2/17/2022	GNI 202208 1521	0.00	6.42	-107,178.09
2/24/2022	GNI 202208 2063	0.24	0.00	-107,177.85
	<b>411 ACTUAL REVENUES</b>	<b>2,461.28</b>	<b>109,639.13</b>	<b>-107,177.85</b>
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>				
2/1/2022	BEGINNING BALANCE	0.00	245,000.00	-245,000.00
	<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>	<b>0.00</b>	<b>245,000.00</b>	<b>-245,000.00</b>
<b>431 EXPENDITURES</b>				
2/1/2022	BEGINNING BALANCE	101,677.00	0.00	101,677.00
2/28/2022	API 202208 2388	15,726.37	0.00	117,403.37
	<b>431 EXPENDITURES</b>	<b>117,403.37</b>	<b>0.00</b>	<b>117,403.37</b>
	<b>FUND BALANCE</b>	<b>364,864.65</b>	<b>778,510.06</b>	<b>-413,645.41</b>
	<b>80280280 ROLLING HILLS</b>	<b>1,081,074.59</b>	<b>1,081,074.59</b>	<b>0.00</b>

**8028280 CSD: ROLLING HILLS CSD**Printed 3/3/2022  
8:26:54 AM**Revenues and  
Expenditures**

Summary For the Month ended: February 28 (or 29), 2022

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	100,500.00	58,491.56	42,008.44
0110 PROP TAX: CURR UNSECURED	0.00	1,741.93	-1,741.93
0120 PROP TAX: PRIOR SECURED	0.00	-17.25	17.25
0130 PROP TAX: PRIOR UNSECURED	0.00	45.97	-45.97
0140 PROP TAX: SUPP CURRENT	0.00	1,288.38	-1,288.38
0150 PROP TAX: SUPP PRIOR	0.00	132.86	-132.86
01 Taxes	100,500.00	61,683.45	38,816.55
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	60.41	-60.41
03 Fines & Penalties	0.00	60.41	-60.41
04 Rev Use Money/Prop			
0400 REV: INTEREST	1,800.00	730.40	1,069.60
04 Rev Use Money/Prop	1,800.00	730.40	1,069.60
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	403.66	-403.66
05 IG Rev - State	0.00	403.66	-403.66
13 Service Charges			
1310 SPECIAL ASSESSMENTS	76,900.00	44,299.93	32,600.07
13 Service Charges	76,900.00	44,299.93	32,600.07
19 Miscellaneous Rev			
1940 MISC: REVENUE	1,000.00	0.00	1,000.00
19 Miscellaneous Rev	1,000.00	0.00	1,000.00
22 Fund Balance			
0001 FUND BALANCE	64,800.00	0.00	64,800.00
22 Fund Balance	64,800.00	0.00	64,800.00
Total Revenue	245,000.00	107,177.85	137,822.15
Expense			

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: February 28 (or 29), 2022**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	5,450.00	5,525.79	-75.79
4183 MAINT: GROUNDS	16,000.00	3,825.00	12,175.00
4185 MAINT: PARK	85,000.00	54,138.00	30,862.00
4189 MAINT: WATER SYSTEM	6,000.00	8,742.85	-2,742.85
4190 MAINT: DRAINAGE	7,500.00	0.00	7,500.00
4191 MAINT: ROADS	30,000.00	0.00	30,000.00
4192 MAINT: LIGHTING	500.00	347.00	153.00
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS	675.00	1,102.00	-427.00
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE	200.00	0.00	200.00
4261 POSTAGE	450.00	0.00	450.00
4266 PRINTING SERVICES	500.00	0.00	500.00
4300 PROFESSIONAL & SPECIAL SRVS	35,000.00	14,120.88	20,879.12
4304 AGENCY ADMINISTRATION FEE	325.00	141.55	183.45
4313 LEGAL SERVICES	5,000.00	3,633.78	1,366.22
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,500.00	3,150.00	1,350.00
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT	800.00	180.00	620.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	0.00	3,800.00
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	41,500.00	22,496.52	19,003.48
40 Services & Supplies	245,000.00	117,403.37	127,596.63
Total Expense	245,000.00	117,403.37	127,596.63
8028280 CSD: ROLLING HILLS CSD	0.00	-10,225.52	10,225.52
Report Total			
Total Revenue	245,000.00	107,177.85	137,822.15
Total Expense	245,000.00	117,403.37	127,596.63
	0.00	-10,225.52	10,225.52

**Revenues and  
Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: February 28 (or 29), 2022**

Printed 3/3/2022  
8:26:54 AM

**8028280 CSD: ROLLING HILLS CSD**Printed 3/3/2022  
8:26:55 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28 (or 29), 2022**

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
2/1/2022 BEGINNING BALANCE	100,500.00	56,331.78	
2/7/2022 GNI 832 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	16.65	
2/7/2022 GNI 832 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	2,075.75	
2/7/2022 GNI 832 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	67.38	
0100 PROP TAX: CURR SECURED	100,500.00	58,491.56	42,008.44
0110 PROP TAX: CURR UNSECURED			
2/1/2022 BEGINNING BALANCE	0.00	1,736.73	
2/17/2022 GNI 834 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	5.20	
0110 PROP TAX: CURR UNSECURED	0.00	1,741.93	-1,741.93
0120 PROP TAX: PRIOR SECURED			
2/1/2022 BEGINNING BALANCE	0.00	-17.25	
0120 PROP TAX: PRIOR SECURED	0.00	-17.25	17.25
0130 PROP TAX: PRIOR UNSECURED			
2/1/2022 BEGINNING BALANCE	0.00	40.57	
2/17/2022 GNI 835 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	2.66	
2/17/2022 GNI 835 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	2.74	
0130 PROP TAX: PRIOR UNSECURED	0.00	45.97	-45.97
0140 PROP TAX: SUPP CURRENT			
2/1/2022 BEGINNING BALANCE	0.00	1,058.64	
2/7/2022 GNI 830 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	227.58	
2/7/2022 GNI 830 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	0.35	
2/7/2022 GNI 831 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	1.81	
0140 PROP TAX: SUPP CURRENT	0.00	1,288.38	-1,288.38
0150 PROP TAX: SUPP PRIOR			
2/1/2022 BEGINNING BALANCE	0.00	127.58	
2/7/2022 GNI 833 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	4.50	
2/17/2022 GNI 835 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	1.02	
2/24/2022 GNI 837 NSF DS E 14321 1% GENERAL TAX SUPP DS-E	0.00	-0.24	
0150 PROP TAX: SUPP PRIOR	0.00	132.86	-132.86
01 Taxes	100,500.00	61,683.45	38,816.55
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
2/1/2022 BEGINNING BALANCE	0.00	59.05	
2/7/2022 GNI 833 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	1.36	
0360 PEN & COST DELINQUENT TAXES	0.00	60.41	-60.41
03 Fines & Penalties	0.00	60.41	-60.41

**8028280 CSD: ROLLING HILLS CSD**Printed 3/3/2022  
8:26:55 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28 (or 29), 2022**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
04 Rev Use Money/Prop			
0400 REV: INTEREST			
2/1/2022 BEGINNING BALANCE	1,800.00	605.61	
2/4/2022 GEN INT JAN 22 Interest Allocation Entry	0.00	124.79	
0400 REV: INTEREST	1,800.00	730.40	1,069.60
04 Rev Use Money/Prop	1,800.00	730.40	1,069.60
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
2/1/2022 BEGINNING BALANCE	0.00	403.66	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	403.66	-403.66
05 IG Rev - State	0.00	403.66	-403.66
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
2/1/2022 BEGINNING BALANCE	76,900.00	43,200.00	
2/1/2022 GNI 819 DIR CHRG COST RECOVERY - TAX CODE 64801	0.00	-500.07	
2/7/2022 GNI 832 CS ROLL 64801 DIRECT CHARGE-S	0.00	1,600.00	
1310 SPECIAL ASSESSMENTS	76,900.00	44,299.93	32,600.07
13 Service Charges	76,900.00	44,299.93	32,600.07
19 Miscellaneous Rev			
1940 MISC: REVENUE			
2/1/2022 BEGINNING BALANCE	1,000.00	0.00	
1940 MISC: REVENUE	1,000.00	0.00	1,000.00
19 Miscellaneous Rev	1,000.00	0.00	1,000.00
22 Fund Balance			
0001 FUND BALANCE			
2/1/2022 BEGINNING BALANCE	64,800.00	0.00	
0001 FUND BALANCE	64,800.00	0.00	64,800.00
22 Fund Balance	64,800.00	0.00	64,800.00
Total Revenue	245,000.00	107,177.85	137,822.15
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
2/1/2022 BEGINNING BALANCE	350.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	350.00	0.00	350.00
4041 COUNTY PASS THRU TELPHONE CHRG			
2/1/2022 BEGINNING BALANCE	150.00	0.00	

**8028280 CSD: ROLLING HILLS CSD**Printed 3/3/2022  
8:26:55 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28 (or 29), 2022**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4041 COUNTY PASS THRU TELEPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS			
2/1/2022 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM			
2/1/2022 BEGINNING BALANCE	5,450.00	5,525.79	
4100 INSURANCE: PREMIUM	5,450.00	5,525.79	-75.79
4183 MAINT: GROUNDS			
2/1/2022 BEGINNING BALANCE	16,000.00	225.00	
2/28/2022 API 747810 RHCSD Manchester tree maint. R	0.00	3,600.00	
4183 MAINT: GROUNDS	16,000.00	3,825.00	12,175.00
4185 MAINT: PARK			
2/1/2022 BEGINNING BALANCE	85,000.00	47,370.75	
2/28/2022 API 747823 RHCSD landscape service Februa	0.00	6,767.25	
4185 MAINT: PARK	85,000.00	54,138.00	30,862.00
4189 MAINT: WATER SYSTEM			
2/1/2022 BEGINNING BALANCE	6,000.00	8,742.85	
4189 MAINT: WATER SYSTEM	6,000.00	8,742.85	-2,742.85
4190 MAINT: DRAINAGE			
2/1/2022 BEGINNING BALANCE	7,500.00	0.00	
4190 MAINT: DRAINAGE	7,500.00	0.00	7,500.00
4191 MAINT: ROADS			
2/1/2022 BEGINNING BALANCE	30,000.00	0.00	
4191 MAINT: ROADS	30,000.00	0.00	30,000.00
4192 MAINT: LIGHTING			
2/1/2022 BEGINNING BALANCE	500.00	347.00	
4192 MAINT: LIGHTING	500.00	347.00	153.00
4197 MAINT: BUILDINGSUPPLIES			
2/1/2022 BEGINNING BALANCE	500.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	500.00	0.00	500.00
4220 MEMBERSHIPS			
2/1/2022 BEGINNING BALANCE	675.00	1,102.00	
4220 MEMBERSHIPS	675.00	1,102.00	-427.00
4240 MISC: EXPENSE			
2/1/2022 BEGINNING BALANCE	300.00	0.00	
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE			
2/1/2022 BEGINNING BALANCE	200.00	0.00	
4260 OFFICE EXPENSE	200.00	0.00	200.00

**8028280 CSD: ROLLING HILLS CSD**Printed 3/3/2022  
8:26:55 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28 (or 29), 2022**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4261 POSTAGE</b>			
2/1/2022 BEGINNING BALANCE	450.00	0.00	
4261 POSTAGE	450.00	0.00	450.00
<b>4266 PRINTING SERVICES</b>			
2/1/2022 BEGINNING BALANCE	500.00	0.00	
4266 PRINTING SERVICES	500.00	0.00	500.00
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
2/1/2022 BEGINNING BALANCE	35,000.00	11,845.00	
2/28/2022 API 747809 RHCSD General Manager services	0.00	1,060.88	
2/28/2022 API 747825 RHCSD Clerk services Dec 2021	0.00	1,215.00	
4300 PROFESSIONAL & SPECIAL SRVS	35,000.00	14,120.88	20,879.12
<b>4304 AGENCY ADMINISTRATION FEE</b>			
2/1/2022 BEGINNING BALANCE	325.00	141.55	
4304 AGENCY ADMINISTRATION FEE	325.00	141.55	183.45
<b>4313 LEGAL SERVICES</b>			
2/1/2022 BEGINNING BALANCE	5,000.00	2,587.93	
2/28/2022 API 747824 RHCSD legal services August-Oct	0.00	1,045.85	
4313 LEGAL SERVICES	5,000.00	3,633.78	1,366.22
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
2/1/2022 BEGINNING BALANCE	4,500.00	2,325.00	
2/28/2022 API 747815 RHCSD 1/12/2022 Director stipe	0.00	75.00	
2/28/2022 API 747816 RHCSD 1/12/2022 Director stipe	0.00	75.00	
2/28/2022 API 747817 RHCSD 1/12/2022 Director stipe	0.00	75.00	
2/28/2022 API 747818 RHCSD 1/18/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747819 RHCSD 1/18/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747820 RHCSD 1/18/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747821 RHCSD 1/18/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747822 RHCSD 1/18/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747832 RHCSD 2/15/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747833 RHCSD 2/15/2022 mtg Director s	0.00	75.00	
2/28/2022 API 747834 RHCSD 2/15/2022 mtg Director s	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,500.00	3,150.00	1,350.00
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
2/1/2022 BEGINNING BALANCE	200.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
2/1/2022 BEGINNING BALANCE	800.00	180.00	
4420 RENT & LEASE: EQUIPMENT	800.00	180.00	620.00
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
2/1/2022 BEGINNING BALANCE	3,800.00	0.00	
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	0.00	3,800.00
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
2/1/2022 BEGINNING BALANCE	50.00	0.00	
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00



**8028280 CSD: ROLLING HILLS CSD**Printed 3/3/2022  
8:26:55 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28 (or 29), 2022**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4602 MILGE: EMPLOY AUTO (NO OVERT)			
2/1/2022 BEGINNING BALANCE	200.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERT)	200.00	0.00	200.00
4700 UTILITIES			
2/1/2022 BEGINNING BALANCE	41,500.00	21,284.13	
2/28/2022 API 747811 RHCSO power no. 4570858285-8	0.00	330.29	
2/28/2022 API 747812 RHCSO power no. 1857646705-6	0.00	76.56	
2/28/2022 API 747813 RHCSO power no. 6085621545-8	0.00	55.96	
2/28/2022 API 747814 RHCSO power no. 1211321236-4	0.00	10.52	
2/28/2022 API 747826 RHCSO water no. 118388-001	0.00	97.45	
2/28/2022 API 747827 RHCSO water no. 118386-001	0.00	84.38	
2/28/2022 API 747828 RHCSO water no. 084490-002	0.00	138.94	
2/28/2022 API 747829 RHCSO water no. 126908-002	0.00	196.84	
2/28/2022 API 747830 RHCSO water no. 083214-001	0.00	99.56	
2/28/2022 API 747831 RHCSO water no. 126932-002	0.00	121.89	
4700 UTILITIES	41,500.00	22,496.52	19,003.48
40 Services & Supplies	245,000.00	117,403.37	127,596.63
Total Expense	245,000.00	117,403.37	127,596.63
8028280 CSD: ROLLING HILLS CSD	0.00	-10,225.52	10,225.52
Report Total			
Total Revenue	245,000.00	107,177.85	137,822.15
Total Expense	245,000.00	117,403.37	127,596.63
	0.00	-10,225.52	10,225.52



UMPQUA BANK

February 28, 2022 Page: 1 of 2

Customer Service:  
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST  
CSD REVOLVING ACCOUNT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Last statement: January 31, 2022  
This statement: February 28, 2022

Optimize your cash flow with a proactive financial partner. No matter your business, we can help you implement solutions like merchant services, payroll, and ACH payments that make it easy to manage your money. For more information, visit Umpquabank.com: <https://www.umpquabank.com/business-banking/cash-management/>

#### PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$1,317.55
Low balance	\$1,073.92	Deposits/Additions	\$0.00
Average balance	\$1,131.09	Withdrawals/Subtractions	\$256.13
Interest earned	\$0.00	Ending balance	\$1,061.42

#### Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
02-02	POS Purchase Terminal 00010001 Istorage-el Dorado Hil 916-93399 CA XXXXXXXXXXXX1280	179.00
02-23	POS Purchase Terminal 00000803 Berco Redwood Edh El Dorado CA XXXXXXXXXXXX1280	64.63
<b>Total Card Transactions/Withdrawals</b>		<b>\$243.63</b>

#### Other Withdrawals/Subtractions

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
02-28	Service Charge For Maintenance Fee	12.50
<b>Total Other Withdrawals/Subtractions</b>		<b>\$12.50</b>

**Daily Balances**

Date	Amount
01-31	1,317.55
02-02	1,138.55

Date	Amount
02-23	1,073.92

Date	Amount
02-28	1,061.42

**Overdraft Fee Summary**

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**Checks**

(\* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**

February 22, 2022

Ms. Linda Stone  
Board Secretary/Clerk  
Rolling Hills Community Services District  
Post Office Box 5266  
El Dorado Hills, California 95762-5266

Dear Ms. Stone,

As one of our complimentary MemberPlus Services™, each year SDRMA provides all of our members with an updated California Federal Employment Notices Poster that includes all the important state and federal laws and regulations. The U.S. Department of Labor recently signed into law on February 19, 2022, regulations concerning **2022 COVID-19 Supplemental Paid Sick Leave**.

Covered employees in the public or private sectors who work for employers with 26 or more employees are entitled to up to 80 hours of 2022 COVID-19 related paid sick leave from January 1, 2022, through September 30, 2022.

An informational poster has been developed, and all applicable employers are required to display the poster where employees can easily read it. For your convenience, the poster is available in English and Spanish and can be downloaded or printed from [MemberPlus™](#) under the QUICK LINKS dropdown, in the LABOR LAW POSTER section.

For other important information relating to COVID-19, check out the COVID-19 INFORMATION section, also under QUICK LINKS. SDRMA will continue to update this information as necessary.

Please contact us at [memberplus@sdrrma.org](mailto:memberplus@sdrrma.org) or 800.537.7790 if you would like to request a printed copy of the informational poster.

On behalf of the SDRMA Board of Directors and staff, we hope you take care and stay healthy.

Sincerely,

Special District Risk Management Authority



Laura S. Gill  
Chief Executive Officer



2510 Warren Drive, Suite B  
Rocklin, CA 95677

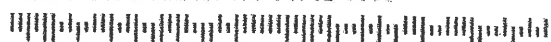
PRSR STD  
US POSTAGE PAID  
MAILED FROM  
ZIP CODE 95799  
PERMIT NO. 2094

\*\*\*\*\*SCH 5-DIGIT 95762 FSSD

ROLLING HILLS CSD

PO BOX 5266

EL DORADO HILLS, CA 95762-0005



# Pioneer Community Energy - You have a choice!

A partnership of Placer County, El Dorado County, Auburn, Colfax,  
Lincoln, Loomis, Placerville, and Rocklin.

## PIONEER COMMUNITY ENERGY TERMS & CONDITIONS OF SERVICE

### RATES

Pioneer Community Energy is a partnership between Placer County, El Dorado County and incorporated Auburn, Colfax, Lincoln, Loomis, Placerville, and Rocklin. Pioneer Community Energy purchases electricity wholesale with the intent to provide retail electric generation at competitive rates. Pioneer Community Energy rates are adopted at duly noticed public meetings of the Pioneer Community Energy Governing Board. PG&E charges Pioneer Community Energy customers a monthly Power Charge Indifference Adjustment (PCIA) and Franchise Fee Surcharge. Pioneer Community Energy (Pioneer) accounts for these additional charges in its rates. These rates and cost comparisons are subject to change. View current Pioneer Community Energy rates at <http://PioneerCommunityEnergy.ca.gov> or call 1(844) 937-7466 for more information.

Financial assistance programs like CARE (California Alternate Rates for Energy), FERA (Family Electric Rate Assistance), and Medical Baseline Allowance remain the same for Pioneer customers. PG&E employees and retirees also maintain their discount if enrolled with Pioneer. If you are enrolled in any of these programs with PG&E, you will continue to be enrolled if you choose Pioneer Community Energy.

### BILLING

You will receive a single monthly bill from PG&E. The bill will include charges for PG&E electric delivery and Pioneer's electric generation. Pioneer's charge is not an extra fee. Pioneer's electric generation charge replaces PG&E's electric generation charge. Pioneer customers will receive a "generation credit" from PG&E for the power PG&E DID NOT supply. PG&E will continue to charge for transmission, distribution, public goods programs, gas and other non-generation charges at the same rates it charges customers who do not receive Pioneer service. PG&E forwards payments for Pioneer generation to Pioneer Community Energy. If you opt out of Pioneer, PG&E will resume charging you for electric generation.

### ENROLLMENT

Pioneer Community Energy, a not-for-profit, public agency, is now the default electric generation provider in your community. California State Assembly Bill 117 (2002) requires that community choice aggregation (CCA) programs like Pioneer operate as the primary electric generation service provider in their service area. Once approved to operate, enrollment occurs through an automatic process to ensure equal and fair access to all customers. All customers then can choose to be with Pioneer or return to PG&E. You may request to remain with PG&E electric generation service at any time. To remain with PG&E Electric Generation Service call 1(844) 937-7466 or visit <http://PioneerCommunityEnergy.ca.gov>. Please have your PG&E account information available to process your request.

PG&E does not charge a fee to continue receiving electric generation services if you provide notice that you wish to remain with PG&E service before Pioneer service starts in your area or within 60 days after Pioneer begins serving you electricity. After those first 60 days of Pioneer serving you electricity, you will still be able to return to PG&E at any time, but PG&E may charge a one-time administrative fee of \$4.24 to return to PG&E service. Pioneer does not charge a fee for leaving our service or returning to it.

**NOTE:** PG&E requires that Pioneer Community Energy customers use one of the following options for returning to PG&E generation service: Option 1) Return to PG&E generation service at the end of your current billing cycle on PG&E's transition rate for a six-month period and standard rates, thereafter, or Option 2) Return to PG&E generation service, after six months' notice, on PG&E standard rates. If you return to PG&E electric generation service, you will be subject to PG&E's terms and conditions of service. For more information on PG&E's terms and conditions, visit [www.pge.com/ccca](http://www.pge.com/ccca).

Accounts will be transferred on the day the electric meter is read and cannot be transferred during the middle of a billing cycle. Requests to remain with PG&E electric generation service received 5 or more days prior to a customer's meter read date will be processed for that meter read date; all other requests will be processed on the subsequent meter read date. Customers who stop receiving electric generation service from Pioneer will be charged for all Pioneer electricity used before ending Pioneer electric service. Please be advised that if you do return to PG&E, you will not have the option to return to Pioneer Community Energy for a full year. Pioneer does not charge for returning to its unbundled electric generation service.

### FAILURE TO PAY

Pioneer Community Energy may transfer your account to PG&E upon 14 calendar days' written notice to you if you fail to pay your bill. If your service is transferred, you will be required to pay the PG&E fee, noted above. Pioneer is governed by a Board of Directors of elected officials representing Placer County, El Dorado County, and the incorporated areas of Auburn, Colfax, Lincoln, Loomis, Placerville and Rocklin. Learn more at [www.PioneerCommunityEnergy.ca.gov/about](http://www.PioneerCommunityEnergy.ca.gov/about).

### CUSTOMER PRIVACY POLICY

Pioneer Community Energy is committed to protecting customer privacy. View Pioneer Community Energy's policy on Customer Confidentiality at <http://PioneerCommunityEnergy.ca.gov/about> or by calling 1(844) 937-7466.



[www.PioneerCommunityEnergy.ca.gov](http://www.PioneerCommunityEnergy.ca.gov)

25919 T O P 1  
nt 3



[CustomerService@PioneerCommunityEnergy.ca.gov](mailto:CustomerService@PioneerCommunityEnergy.ca.gov)



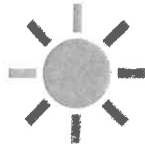
1 (844) 937-7466

Pioneer Community Energy (Pioneer) is a community-owned provider of electricity - powering the communities it serves with local control, competitive rates, reliable service and a choice in energy options since February 2018.

Pioneer is the default electricity provider in the unincorporated areas of Placer and El Dorado Counties and the cities of Auburn, Colfax, Lincoln, Placerville, and Rocklin, and the Town of Loomis, which means customers are scheduled to enroll automatically to ensure fair and equal access for all to Pioneer's benefits - but then customers choose whether to allow the enrollment or to remain with PG&E.

Pioneer provides the power and then partners with PG&E to delivery the power over PG&E's transmission and distribution system. Customers will continue receiving one bill from PG&E that includes both Pioneer's electricity charges and PG&E's delivery charges.

## **Pioneer Community Energy - The Power of Choice**



### **WHAT PIONEER DOES FOR ITS CUSTOMERS**

Pioneer customers have access to programs available to PG&E electric service customers and more!

- ✓ Pioneer customers continue to receive CARE/FERA/Medical baseline programs benefits.
- ✓ Pioneer's Net Energy Metering (solar) compensates net surplus generators \$.005/kWh more than PG&E.
- ✓ In 2020, Pioneer paid \$190,000 in net surplus compensation to its solar customers.
- ✓ Pioneer offers Green100 - the only 100% renewable energy product for customers who want it.
- ✓ Pioneer participates in the the Arrearage Management Plan helping customers in need...and more.

### **WHAT PIONEER DOES FOR OUR COMMUNITY**

Pioneer drives development of local power generation to create jobs and support the economy. Pioneer strives to procure locally, develop programs to help the communities it serves, and to keep its rates stable and competitive.

- ✓ Invested \$3.5 million into the regional economy for non-power purchases in 2020
- ✓ Developed small business payment plans to deal with Post-COVID recovery

Pioneer also voices the interests and concerns of our communities, local government, businesses, agricultural, industry, and schools in regulatory proceedings at the California Public Utilities Commission and to the Legislature. Pioneer advocates for the people of Placer and El Dorado Counties ensuring our voices are heard on issues that affect the cost of electricity. Pioneer advocacy success includes:

- ✓ Pursued successful legislation to ensure Mobile Home Park residents receive CCA benefits and savings
- ✓ Ensured highly impacted Ag Customers could defer Time of Use enrollment saving them \$465 to \$14,000 each
- ✓ Continue to achieve greater accountability, reporting, impact assessment and mitigation for Public Safety Power Shutoffs events

Pioneer service in El Dorado County and the City of Placerville began January 2022.

## **Welcome to Pioneer Community Energy!**

**If you choose not to be a Pioneer, please call toll free (844) 937-7466 or visit us online at <http://PioneerCommunityEnergy.ca.gov>**

Item 5a  
3/15/2022



## MEETING NOTES

**DATE:** March 3, 2022 AT 10:00 A.M.

**ATTENDEES:**

Price Walker – Elliot Homes  
Dave Sagan – Elliot Homes  
Ed Reagan – Elliot Homes  
Marty – Elliot Homes

Myself  
Mark Magee

**SUMMARY:**

Meeting to discuss Folsom Heights project. Price Walker indicated that grading plan has been submitted to county and anticipated grading to begin mid May. Other items that are beyond the Prima EVA scope of work the District needs to be made aware are the sewer line tie in at Montrose Court. There will be an access road that Elliott Homes has to construct behind the property (200 Montrose) to their property.

At end of Winterfield Drive, there will be water line tie in. A couple additional locations along property line (behind Stonebriar open space) will require a rockery retaining wall. Elliott Homes won't be doing grading work on RHCS D property but will need access to a few locations. Coordination with RHCS D will be necessary and a grading/construction MOU will be drafted to include this work, Winterfield water tie in and Montrose sewer tie in. Ed Reagan will go out to end of Montrose to take a look and view access since they believed there to be access for road construction at end of Montrose. I indicated that I believed the trees planted several years ago prevent large vehicle access. If trees need to be removed, Elliott Homes will replace.

Ed Reagan requested access via Winterfield Gate to get a water truck on their side of property for weed abatement precautions. I stated I would get a "Permission to Enter" form over to him for completion prior to access granted.





Blasting will be necessary for their grading and they anticipate it to begin in June and last one month. Ed Reagan indicated that the blasting company will be in contact with bordering properties and meet with them to schedule a pre-blasting survey of sites and will monitor blasting via fence monitors and video surveillance of blasting. Blasting company will attend April meeting to share further details. I stated I would convey blasting update at this month's Board meeting and get information on website for residents to contact Elliott Homes and blasting company directly if there are any issues or concerns.

Elliott Homes will install snake fencing at beginning of grading to help cut down the migration of snakes disturbed by grading.

Price will submit a MOU for all the construction entry related items with exhibits separate from the Prima Road EVA MOU.

Prima Road EVA is still designed to be 20' wide paved EVA with no sidewalks and curb/gutter on south side. Interior swinging automatic gates (solar) will be installed at both ends of easement. Price Walker stated that the construction and maintenance costs of Prima EVA would be paid for by Elliott Homes/Future HOA. A separate MOU will be submitted for RHCSO review/comment.

Elliott Homes will be present at April Board Meeting.

Call Notes Prepared By:

A handwritten signature in black ink, appearing to read "CHICKS", with a long, sweeping underline.

Chaney Hicks, General Manager

[gm@rollinghillscsd.org](mailto:gm@rollinghillscsd.org)



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF ROLLING HILLS COMMUNITY SERVICES DISTRICT FOR THE PERIOD MARCH 16, 2022 THROUGH APRIL 15, 2022 PURSUANT TO BROWN ACT PROVISIONS CURRENTLY IN EFFECT

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the ROLLING HILLS COMMUNITY SERVICES DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-05 on September 21, 2021, finding that the requisite conditions exist for the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, the Board of Directors previously adopted Resolutions No. 21-06, 21-07, 21-08, 22-01, 22-02 and 22-03 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency issued by Governor Newsom, and re-authorizing remote teleconference meetings of the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors does hereby find that emergency conditions persist in the District due to the ongoing COVID-19 pandemic, the District's lack of a sufficiently sized meeting room to accommodate measures to promote social distancing for the protection of attendees, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with

vaccination and other safety recommendations at such meetings would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that those conditions have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT will comply with all noticing and agenda requirements required by the Brown Act now in effect; provide the public with access to and participation in the meeting through a call-in or internet-based service; provide instructions in the posted notices or agenda for how to participate; ensure the public will be able to participate in the meeting in real time through call-in or internet-based service, ensure the public will be able to provide public comment during the meeting; and comply with the requirements of AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Affirmation that Local Emergency Persists. The Board hereby proclaims that a local emergency continues to exist throughout the District due to the ongoing COVID-19 pandemic and that convening to attend an in-person meeting could present imminent risks to the health and safety of attendees due to the continued pandemic.
3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date.
4. Remote Teleconference Meetings. The staff and legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of April 15, 2022, or such time as the Governor rescinds his Proclamation of a State of Emergency, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

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PASSED AND ADOPTED by the Board of Directors of the ROLLING HILLS COMMUNITY SERVICES DISTRICT this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Matthew Sites, President

ATTEST: \_\_\_\_\_  
Linda Stone, District Clerk