

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, April 19, 2022 - 7:00 p.m.
Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782

Meeting ID: 875 6196 8069

Or Join by Computer: <https://us06web.zoom.us/j/87561968069>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Long Range Funding Ad Hoc Committee Report (see also, Item 5.a.)

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the March 15, 2022 regular meeting of the Board of Directors
- b. Approve and file the Monthly Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the period ended March 31, 2022
- c. Correspondence accept and file:
 - Umpqua Bank statement for March 2022
 - CSDA Gold Country Chapter Workshop-May 4 Notice
 - Confirmation of Use Tax Return filing for calendar year 2021

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Folsom Heights Update** – Staff to provide update regarding any new information received for this project.
- b. **Resignation of General Manager Chaney Hicks** – Board to discuss Job Duties and allocation of duties until job is filled either permanently or on an interim basis; consideration of proposed Job Posting document and posting in the District and elsewhere for recruitment of her replacement. (Discussion/Possible Action Item)
- c. **Umpqua Bank – Designation of Additional Authorized Signer on Account in place of Chaney Hicks** – Board to discuss authorized signor on Bank Account in light of Chaney Hicks' resignation (Discussion/Possible Action Item)

6. New Business

- a. **Primary Election November 8, 2022 – Measure Calendar** – Discussion of deadlines to place Measure on the November 8, 2022 ballot. (Discussion/Possible Action Item)
Note: The documents for the November 8, 2022 election including Declaring and Election be held and regarding two Board seats which expire 12/2/2022 will be on the May agenda.

- b. **Energy Service Provider for District – Pioneer Community Energy or PG&E** – Discussion of costs associated with new default provider for energy service in El Dorado County, Pioneer Community Energy, as compared with costs for PG&E. Pioneer Energy is a community choice aggregator (CCA). The District has a choice for its electric generation provider either Pioneer Community Energy or revert back to PG&E. (Discussion/Possible Action Item)
- c. **Encroachment Issue at 5047 Winterfield – Installation of Stairs** – Staff to discuss status of this matter and communications with resident regarding installation of the stairs onto District property constitutes an encroachment issue. (Discussion/ Possible Action Item)
- d. **Encroachment Ordinance and Associated Policies and Procedures of District** – Staff to discuss with Board existing Ordinance No. 2013-01 (Amending 2010-02, 2009-01) and adopted policies 3070, Encroachment Permits and 3203, Procedures for Enforcement of Ordinance Regarding Encroachment Permits and whether it wants to consider changes to implement process for recording of Encroachment permits to attach to the property (Discussion/Possible Action Item)
- e. **Remote Teleconference Meetings of the Board for the 30-Day Period April 20, 2022 through May 19, 2022 per AB 361** – Consideration of adoption of Resolution 22-06 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period April 13, 2022 – May 19, 2022 (Discussion/Possible Action Item)
- f. **Bid Results from RFP for Landscape Services** – The Request for Proposals released by the District required that responses be submitted by April 19, 2022, at 2:00 p.m. The General Manager will share with the Board the preliminary results of review of proposals submitted in response to the RFP. (Discussion/Possible Action Item)

7. Adjournment.