

Board of Directors Meeting – AGENDA  
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, May 17, 2022 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

**Dial: 1-253-215-8782**  
**Meeting ID: 857 0707 0439**

**Or Join by Computer:** <https://us06web.zoom.us/j/85707070439>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less*

### **3. Monthly Reports**

- a. General Manager Report – provided by Board members handling various General Manager duties until the position is filled
- b. Long Range Funding Ad Hoc Committee Report

### **4. Consent Items**

*All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.*

- a. Approve and file Minutes of the Board of Directors meetings: special meeting held on April 12, 2022, regular meeting held on April 19, 2022, and continuation of meeting held on April 27, 2022
- b. Approve and file the Monthly Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the period ended April 30, 2022
- c. Correspondence accept and file:
  - Umpqua Bank statement for April 2022
  - El Dorado Hills Fire Department Initial Notice to Abate Fire Hazard and Destroy Weeds dated April 8, 2022; received April 23, 2022, for five parcels within the District

Consent Items Pulled for Discussion: \_\_\_\_\_

### **5. Old Business**

- a. **Recruitment for General Manager Position** – Board to discuss recruitment status and any issues with delegation of General Manager duties until the position is filled (Discussion/Possible Action Item)
- b. **Primary Election November 8, 2022 – Measure Calendar** – Continued discussion of deadlines to place Measure on the November 8, 2022 ballot and discussion of possible Measure language. (Discussion/Possible Action Item)
- c. **Encroachment Issue at 5047 Winterfield – Installation of Stairs** – Continued discussion of the status of this matter and communications with resident regarding installation of the stairs onto District property constitutes an encroachment issue. (Discussion/ Possible Action Item)
- d. **Encroachment Ordinance and Associated Policies and Procedures of District** – Staff to discuss with Board existing Ordinance No. 2013-01 (Amending 2010-02, 2009-01) and adopted policies 3070, Encroachment Permits and 3203, Procedures for Enforcement of

Ordinance Regarding Encroachment Permits and whether it wants to consider changes to implement process for recording of Encroachment permits to attach to the property (Discussion/Possible Action Item)

## **6. New Business**

- a. Remote Teleconference Meetings of the Board for the 30-Day Period May 18, 2022 through June 16, 2022 per AB 361** – Consideration of adoption of Resolution 22-07 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period May 18, 2022 – June 16, 2022 (Discussion/Possible Action Item)
- b. Consolidated District General Election to be Held November 8, 2022** – Staff seeking adoption of Resolution No. 22-08 “Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services,” at which election an issue to be presented to the voters is the nomination of candidates to elect two (2) Directors, each with a full four (4) year term to expire December 4, 2026 (Action Item)
- c. El Dorado Disposal Information Provided Regarding SB 1383** – Consideration of El Dorado Disposal request to present information provided regarding SB 1383 related to Organic recycling and state mandated reduction in organic waste; whether the request falls within the jurisdiction of the District; whether the Board would like to invite El Dorado Disposal to present at a board meeting, whether the Board would like information posted to the District website, or other recommendations.

## **7. Adjournment.**

5/17/2022      Rolling Hills CSD General Manager Report

*(Prepared by Director Mark Magee on behalf of Directors who are filling the gaps while the District recruits to fill the vacant General Manager position)*

- Director Fawkes paid the May billing for the District Storage Unit.
- Director Fawkes created an Administration Account with Ring Central and determined that the District phone system is paid for until January 23, 2023.
- Director Fawkes accepted responsibility for placing the District's meeting signs in place before each Board Meeting.
- Directors Fawkes and Magee meet with landscaper, Francisco.
- Director Magee contacted Paul Abess, goat weed abatement and Francisco to determine timing of weed abatement.
- Two residence's brought up issues about weed abatement.

One along Summer Field Rd., overhang along street and limbs falling.

One in backyard, Belhaven, bushes and trees within feet of fence, fire hazard.

- Gmail is at 93% or 14.07 of 15 GB used.

MINUTES WILL BE REMOVED FROM CONSENT ITEMS THIS MONTH

**8028280 - 8028280 GENERAL FUND**Printed 5/4/2022  
10:36:36 AM**General Ledger****Summary for the Accounting Period Ended: April 30, 2022**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	636,544.49	182,711.60	453,832.89
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
<b>ASSETS</b>	<b>641,544.49</b>	<b>182,711.60</b>	<b>458,832.89</b>
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	180,108.77	180,108.77	0.00
<b>LIABILITIES</b>	<b>180,108.77</b>	<b>180,108.77</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	365,036.93	-365,036.93
401 ESTIMATED REVENUE	245,000.00	0.00	245,000.00
411 ACTUAL REVENUES	2,461.28	184,954.53	-182,493.25
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	245,000.00	-245,000.00
431 EXPENDITURES	147,531.29	0.00	147,531.29
<b>FUND BALANCE</b>	<b>394,992.57</b>	<b>853,825.46</b>	<b>-458,832.89</b>
<b>80280280 ROLLING HILLS</b>	<b>1,216,645.83</b>	<b>1,216,645.83</b>	<b>0.00</b>

**8028280 - 8028280 GENERAL FUND**Printed 5/4/2022  
10:36:37 AM**General Ledger**

Details for the Accounting Period Ended: April 30, 2022

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
4/1/2022 BEGINNING BALANCE	565,692.12	167,240.67	398,451.45
4/4/2022 GNI 202210 502	11.58	0.00	398,463.03
4/4/2022 GNI 202210 503	7.36	0.00	398,470.39
4/4/2022 GNI 202210 504	370.19	0.00	398,840.58
4/6/2022 GEN 202210 403	137.15	0.00	398,977.73
4/6/2022 GNI 202210 635	17,359.14	0.00	416,336.87
4/6/2022 GNI 202210 641	2.87	0.00	416,339.74
4/6/2022 GNI 202210 694	9.15	0.00	416,348.89
4/13/2022 GNI 202210 1262	52,954.93	0.00	469,303.82
4/25/2022 APP 202210 2310	0.00	15,470.93	453,832.89
<b>100 EQUITY IN POOLED CASH</b>	<b>636,544.49</b>	<b>182,711.60</b>	<b>453,832.89</b>
<b>102 IMPREST (PETTY) CASH</b>			
4/1/2022 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>ASSETS</b>	<b>641,544.49</b>	<b>182,711.60</b>	<b>458,832.89</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
4/1/2022 BEGINNING BALANCE	164,637.84	164,637.84	0.00
4/22/2022 API 202210 2306	0.00	15,470.93	-15,470.93
4/25/2022 APP 202210 2310	15,470.93	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>180,108.77</b>	<b>180,108.77</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>180,108.77</b>	<b>180,108.77</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
4/1/2022 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
4/1/2022 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
4/1/2022 BEGINNING BALANCE	0.00	365,036.93	-365,036.93
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>365,036.93</b>	<b>-365,036.93</b>
<b>401 ESTIMATED REVENUE</b>			
4/1/2022 BEGINNING BALANCE	245,000.00	0.00	245,000.00
<b>401 ESTIMATED REVENUE</b>	<b>245,000.00</b>	<b>0.00</b>	<b>245,000.00</b>
<b>411 ACTUAL REVENUES</b>			
4/1/2022 BEGINNING BALANCE	2,461.28	114,102.16	-111,640.88
4/4/2022 GNI 202210 502	0.00	11.58	-111,652.46
4/4/2022 GNI 202210 503	0.00	7.36	-111,659.82

**8028280 - 8028280 GENERAL FUND**Printed 5/4/2022  
10:36:37 AM**General Ledger****Details for the Accounting Period Ended: April 30, 2022**

		Debit	Credit	Balance
4/4/2022	GNI 202210 504	0.00	370.19	-112,030.01
4/6/2022	GEN 202210 403	0.00	137.15	-112,167.16
4/6/2022	GNI 202210 635	0.00	17,359.14	-129,526.30
4/6/2022	GNI 202210 641	0.00	2.87	-129,529.17
4/6/2022	GNI 202210 694	0.00	9.15	-129,538.32
4/13/2022	GNI 202210 1262	0.00	52,954.93	-182,493.25
<b>411 ACTUAL REVENUES</b>		<b>2,461.28</b>	<b>184,954.53</b>	<b>-182,493.25</b>
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>				
4/1/2022	BEGINNING BALANCE	0.00	245,000.00	-245,000.00
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>		<b>0.00</b>	<b>245,000.00</b>	<b>-245,000.00</b>
<b>431 EXPENDITURES</b>				
4/1/2022	BEGINNING BALANCE	132,060.36	0.00	132,060.36
4/22/2022	API 202210 2306	15,470.93	0.00	147,531.29
<b>431 EXPENDITURES</b>		<b>147,531.29</b>	<b>0.00</b>	<b>147,531.29</b>
<b>FUND BALANCE</b>		<b>394,992.57</b>	<b>853,825.46</b>	<b>-458,832.89</b>
<b>80280280 ROLLING HILLS</b>		<b>1,216,645.83</b>	<b>1,216,645.83</b>	<b>0.00</b>



**8028280 CSD: ROLLING HILLS CSD**Printed 5/4/2022  
10:36:39 AM**Revenues and  
Expenditures**

Summary For the Month ended: April 30, 2022

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	100,500.00	100,147.36	352.64
0110 PROP TAX: CURR UNSECURED	0.00	1,758.26	-1,758.26
0120 PROP TAX: PRIOR SECURED	0.00	-17.25	17.25
0130 PROP TAX: PRIOR UNSECURED	0.00	56.42	-56.42
0140 PROP TAX: SUPP CURRENT	0.00	1,943.33	-1,943.33
0150 PROP TAX: SUPP PRIOR	0.00	148.66	-148.66
01 Taxes	100,500.00	104,036.78	-3,536.78
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	65.07	-65.07
03 Fines & Penalties	0.00	65.07	-65.07
04 Rev Use Money/Prop			
0400 REV: INTEREST	1,800.00	987.81	812.19
04 Rev Use Money/Prop	1,800.00	987.81	812.19
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	403.66	-403.66
05 IG Rev - State	0.00	403.66	-403.66
13 Service Charges			
1310 SPECIAL ASSESSMENTS	76,900.00	76,999.93	-99.93
13 Service Charges	76,900.00	76,999.93	-99.93
19 Miscellaneous Rev			
1940 MISC: REVENUE	1,000.00	0.00	1,000.00
19 Miscellaneous Rev	1,000.00	0.00	1,000.00
22 Fund Balance			
0001 FUND BALANCE	64,800.00	0.00	64,800.00
22 Fund Balance	64,800.00	0.00	64,800.00
Total Revenue	245,000.00	182,493.25	62,506.75
Expense			

**8028280 CSD: ROLLING HILLS CSD**Printed 5/4/2022  
10:36:39 AM**Revenues and  
Expenditures**

Summary For the Month ended: April 30, 2022

	Estimated / Budget	Actual Amount	Balance
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	350.00	358.06	-8.06
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
4100 INSURANCE: PREMIUM	5,450.00	5,732.29	-282.29
4183 MAINT: GROUNDS	16,000.00	4,365.00	11,635.00
4185 MAINT: PARK	85,000.00	67,672.50	17,327.50
4189 MAINT: WATER SYSTEM	6,000.00	15,325.07	-9,325.07
4190 MAINT: DRAINAGE	7,500.00	0.00	7,500.00
4191 MAINT: ROADS	30,000.00	0.00	30,000.00
4192 MAINT: LIGHTING	500.00	347.00	153.00
4197 MAINT: BUILDINGSUPPLIES	500.00	391.75	108.25
4220 MEMBERSHIPS	675.00	1,102.00	-427.00
4240 MISC: EXPENSE	300.00	0.00	300.00
4260 OFFICE EXPENSE	200.00	50.00	150.00
4261 POSTAGE	450.00	110.40	339.60
4266 PRINTING SERVICES	500.00	0.00	500.00
4267 ON-LINE SUBSCRIPTIONS	0.00	433.36	-433.36
4300 PROFESSIONAL & SPECIAL SRVS	35,000.00	18,475.88	16,524.12
4304 AGENCY ADMINISTRATION FEE	325.00	141.55	183.45
4313 LEGAL SERVICES	5,000.00	4,394.84	605.16
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,500.00	3,750.00	750.00
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00
4420 RENT & LEASE: EQUIPMENT	800.00	180.00	620.00
4440 RENT & LEASE: BUILD & IMPRV	3,800.00	1,259.60	2,540.40
4505 SB924: TRANSPORTATION & TRAVEL	50.00	0.00	50.00
4602 MILGE: EMPLOY AUTO (NO OVERNT)	200.00	0.00	200.00
4700 UTILITIES	41,500.00	23,441.99	18,058.01
40 Services & Supplies	245,000.00	147,531.29	97,468.71
Total Expense	245,000.00	147,531.29	97,468.71
8028280 CSD: ROLLING HILLS CSD	0.00	34,961.96	-34,961.96
Report Total			
Total Revenue	245,000.00	182,493.25	62,506.75
Total Expense	245,000.00	147,531.29	97,468.71
	0.00	34,961.96	-34,961.96

**Revenues and  
Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: April 30, 2022**

Printed 5/4/2022  
10:36:39 AM

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2022**

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
4/1/2022 BEGINNING BALANCE	100,500.00	60,833.29	
4/6/2022 GNI 848 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	49.67	
4/6/2022 GNI 848 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	10,808.67	
4/6/2022 GNI 848 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	0.80	
4/13/2022 GNI 850 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	58.96	
4/13/2022 GNI 850 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	27,898.66	
4/13/2022 GNI 850 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	497.31	
0100 PROP TAX: CURR SECURED	100,500.00	100,147.36	352.64
0110 PROP TAX: CURR UNSECURED			
4/1/2022 BEGINNING BALANCE	0.00	1,746.68	
4/4/2022 GNI 846 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	11.58	
0110 PROP TAX: CURR UNSECURED	0.00	1,758.26	-1,758.26
0120 PROP TAX: PRIOR SECURED			
4/1/2022 BEGINNING BALANCE	0.00	-17.25	
0120 PROP TAX: PRIOR SECURED	0.00	-17.25	17.25
0130 PROP TAX: PRIOR UNSECURED			
4/1/2022 BEGINNING BALANCE	0.00	49.07	
4/4/2022 GNI 847 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	0.71	
4/4/2022 GNI 847 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	6.64	
0130 PROP TAX: PRIOR UNSECURED	0.00	56.42	-56.42
0140 PROP TAX: SUPP CURRENT			
4/1/2022 BEGINNING BALANCE	0.00	1,570.27	
4/4/2022 GNI 844 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	369.57	
4/4/2022 GNI 844 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	0.62	
4/6/2022 GNI 845 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	2.87	
0140 PROP TAX: SUPP CURRENT	0.00	1,943.33	-1,943.33
0150 PROP TAX: SUPP PRIOR			
4/1/2022 BEGINNING BALANCE	0.00	141.89	
4/4/2022 GNI 847 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.01	
4/6/2022 GNI 849 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	6.76	
0150 PROP TAX: SUPP PRIOR	0.00	148.66	-148.66
01 Taxes	100,500.00	104,036.78	-3,536.78

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2022**

Printed 5/4/2022  
10:36:40 AM

**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
4/1/2022 BEGINNING BALANCE	0.00	62.68	
4/6/2022 GNI 849 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	2.39	
0360 PEN & COST DELINQUENT TAXES	0.00	65.07	-65.07
03 Fines & Penalties	0.00	65.07	-65.07
04 Rev Use Money/Prop			
0400 REV: INTEREST			
4/1/2022 BEGINNING BALANCE	1,800.00	850.66	
4/6/2022 GEN INT MAR 22 Interest Allocation Entry	0.00	137.15	
0400 REV: INTEREST	1,800.00	987.81	812.19
04 Rev Use Money/Prop	1,800.00	987.81	812.19
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
4/1/2022 BEGINNING BALANCE	0.00	403.66	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	403.66	-403.66
05 IG Rev - State	0.00	403.66	-403.66
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
4/1/2022 BEGINNING BALANCE	76,900.00	45,999.93	
4/6/2022 GNI 848 CS ROLL 64801 DIRECT CHARGE-S	0.00	6,500.00	
4/13/2022 GNI 850 CS ROLL 64801 DIRECT CHARGE-S	0.00	24,500.00	
1310 SPECIAL ASSESSMENTS	76,900.00	76,999.93	-99.93
13 Service Charges	76,900.00	76,999.93	-99.93
19 Miscellaneous Rev			
1940 MISC: REVENUE			
4/1/2022 BEGINNING BALANCE	1,000.00	0.00	
1940 MISC: REVENUE	1,000.00	0.00	1,000.00
19 Miscellaneous Rev	1,000.00	0.00	1,000.00
22 Fund Balance			
0001 FUND BALANCE			
4/1/2022 BEGINNING BALANCE	64,800.00	0.00	
0001 FUND BALANCE	64,800.00	0.00	64,800.00
22 Fund Balance	64,800.00	0.00	64,800.00
Total Revenue	245,000.00	182,493.25	62,506.75
Expense			

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2022**

Printed 5/4/2022  
10:36:40 AM

**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>40 Services &amp; Supplies</b>			
<b>4040 TELEPHONE VENDOR PAYMENTS</b>			
4/1/2022 BEGINNING BALANCE	350.00	358.06	
4040 TELEPHONE VENDOR PAYMENTS	350.00	358.06	-8.06
<b>4041 COUNTY PASS THRU TELPHONE CHRG</b>			
4/1/2022 BEGINNING BALANCE	150.00	0.00	
4041 COUNTY PASS THRU TELPHONE CHRG	150.00	0.00	150.00
<b>4060 FOOD AND FOOD PRODUCTS</b>			
4/1/2022 BEGINNING BALANCE	50.00	0.00	
4060 FOOD AND FOOD PRODUCTS	50.00	0.00	50.00
<b>4100 INSURANCE: PREMIUM</b>			
4/1/2022 BEGINNING BALANCE	5,450.00	5,732.29	
4100 INSURANCE: PREMIUM	5,450.00	5,732.29	-282.29
<b>4183 MAINT: GROUNDS</b>			
4/1/2022 BEGINNING BALANCE	16,000.00	4,365.00	
4183 MAINT: GROUNDS	16,000.00	4,365.00	11,635.00
<b>4185 MAINT: PARK</b>			
4/1/2022 BEGINNING BALANCE	85,000.00	60,905.25	
4/22/2022 API 776304 RHCSD landscape service April	0.00	6,767.25	
4185 MAINT: PARK	85,000.00	67,672.50	17,327.50
<b>4189 MAINT: WATER SYSTEM</b>			
4/1/2022 BEGINNING BALANCE	6,000.00	10,042.85	
4/22/2022 API 776300 RHCSD dripline WhiteRock/Stone	0.00	2,955.00	
4/22/2022 API 776301 RHCSD Dunnwood dripline rodent	0.00	1,017.00	
4/22/2022 API 776302 RHCSD replace pressure regulat	0.00	495.22	
4/22/2022 API 776303 RHCSD White Rock popups and va	0.00	815.00	
4189 MAINT: WATER SYSTEM	6,000.00	15,325.07	-9,325.07
<b>4190 MAINT: DRAINAGE</b>			
4/1/2022 BEGINNING BALANCE	7,500.00	0.00	
4190 MAINT: DRAINAGE	7,500.00	0.00	7,500.00
<b>4191 MAINT: ROADS</b>			
4/1/2022 BEGINNING BALANCE	30,000.00	0.00	
4191 MAINT: ROADS	30,000.00	0.00	30,000.00
<b>4192 MAINT: LIGHTING</b>			
4/1/2022 BEGINNING BALANCE	500.00	347.00	
4192 MAINT: LIGHTING	500.00	347.00	153.00
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
4/1/2022 BEGINNING BALANCE	500.00	391.75	
4197 MAINT: BUILDINGSUPPLIES	500.00	391.75	108.25

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2022**

Printed 5/4/2022  
10:36:40 AM

**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4220 MEMBERSHIPS</b>			
4/1/2022 BEGINNING BALANCE	675.00	1,102.00	
4220 MEMBERSHIPS	675.00	1,102.00	-427.00
<b>4240 MISC: EXPENSE</b>			
4/1/2022 BEGINNING BALANCE	300.00	0.00	
4240 MISC: EXPENSE	300.00	0.00	300.00
<b>4260 OFFICE EXPENSE</b>			
4/1/2022 BEGINNING BALANCE	200.00	50.00	
4260 OFFICE EXPENSE	200.00	50.00	150.00
<b>4261 POSTAGE</b>			
4/1/2022 BEGINNING BALANCE	450.00	110.40	
4261 POSTAGE	450.00	110.40	339.60
<b>4266 PRINTING SERVICES</b>			
4/1/2022 BEGINNING BALANCE	500.00	0.00	
4266 PRINTING SERVICES	500.00	0.00	500.00
<b>4267 ON-LINE SUBSCRIPTIONS</b>			
4/1/2022 BEGINNING BALANCE	0.00	433.36	
4267 ON-LINE SUBSCRIPTIONS	0.00	433.36	-433.36
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
4/1/2022 BEGINNING BALANCE	35,000.00	16,065.88	
4/22/2022 API 776290 RHCSO General Manager services	0.00	1,450.00	
4/22/2022 API 776306 RHCSO Clerk services Marh 2022	0.00	960.00	
4300 PROFESSIONAL & SPECIAL SRVS	35,000.00	18,475.88	16,524.12
<b>4304 AGENCY ADMINISTRATION FEE</b>			
4/1/2022 BEGINNING BALANCE	325.00	141.55	
4304 AGENCY ADMINISTRATION FEE	325.00	141.55	183.45
<b>4313 LEGAL SERVICES</b>			
4/1/2022 BEGINNING BALANCE	5,000.00	4,237.34	
4/22/2022 API 776305 RHCSO legal services Feb 2022	0.00	157.50	
4313 LEGAL SERVICES	5,000.00	4,394.84	605.16
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
4/1/2022 BEGINNING BALANCE	4,500.00	3,375.00	
4/22/2022 API 776295 RHCSO 4/12/2022 Director stipe	0.00	75.00	
4/22/2022 API 776296 RHCSO 4/12/2022 Director stipe	0.00	75.00	
4/22/2022 API 776297 RHCSO 4/12/2022 Director stipe	0.00	75.00	
4/22/2022 API 776298 RHCSO 4/12/2022 Director stipe	0.00	75.00	
4/22/2022 API 776299 RHCSO 4/12/2022 Director stipe	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	4,500.00	3,750.00	750.00
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
4/1/2022 BEGINNING BALANCE	200.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	200.00	0.00	200.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: April 30, 2022**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
4/1/2022 BEGINNING BALANCE	800.00	180.00	
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>	800.00	180.00	620.00
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
4/1/2022 BEGINNING BALANCE	3,800.00	1,259.60	
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>	3,800.00	1,259.60	2,540.40
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>			
4/1/2022 BEGINNING BALANCE	50.00	0.00	
<b>4505 SB924: TRANSPORTATION &amp; TRAVEL</b>	50.00	0.00	50.00
<b>4602 MILGE: EMPLOY AUTO (NO OVERTN)</b>			
4/1/2022 BEGINNING BALANCE	200.00	0.00	
<b>4602 MILGE: EMPLOY AUTO (NO OVERTN)</b>	200.00	0.00	200.00
<b>4700 UTILITIES</b>			
4/1/2022 BEGINNING BALANCE	41,500.00	22,963.03	
4/22/2022 API 776291 RHCS power no. 4570858285-8	0.00	338.87	
4/22/2022 API 776292 RHCS power no. 1857646705-6	0.00	80.82	
4/22/2022 API 776293 RHCS power no. 6085621545-8	0.00	49.43	
4/22/2022 API 776294 RHCS power no. 1211321236-4	0.00	9.84	
<b>4700 UTILITIES</b>	41,500.00	23,441.99	18,058.01
<b>40 Services &amp; Supplies</b>	245,000.00	147,531.29	97,468.71
<b>Total Expense</b>	245,000.00	147,531.29	97,468.71
<b>8028280 CSD: ROLLING HILLS CSD</b>	0.00	34,961.96	-34,961.96
<b>Report Total</b>			
<b>Total Revenue</b>	245,000.00	182,493.25	62,506.75
<b>Total Expense</b>	245,000.00	147,531.29	97,468.71
	0.00	34,961.96	-34,961.96





UMPQUA BANK

April 30, 2022 Page: 1 of 2

Customer Service:  
1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST  
CSD REVOLVING ACCOUNT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

Last statement: March 31, 2022  
This statement: April 30, 2022

Please be aware that items may be presented for payment multiple times when your account does not contain sufficient funds to pay the item(s). We may charge you a fee each time an item is presented and you do not have sufficient funds in your account to pay the item. For services to help you manage your account, visit [www.umpquabank.com/globalassets/media/documents/overdraft\\_disclosure\\_for\\_business\\_accounts.pdf](http://www.umpquabank.com/globalassets/media/documents/overdraft_disclosure_for_business_accounts.pdf)

## PUBLIC FUNDS CHECKING

Account number	4866853585	Beginning balance	\$839.94
Low balance	\$622.96	Deposits/Additions	\$3,362.17
Average balance	\$2,029.39	Withdrawals/Subtractions	\$423.98
Interest earned	\$0.00	Ending balance	\$3,778.13

### Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
04-18	Deposit	3,349.67
<b>Total Additions</b>		<b>\$3,349.67</b>

### Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
04-22	Svc Charge Refund Maintenance Refund Analysis 3/22	12.50
<b>Total Other Deposits/ Additions</b>		<b>\$12.50</b>

**Card Transactions/Withdrawals**

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
04-04	POS Purchase Terminal 00010001 Istorage-el Dorado Hil 916-93399 CA XXXXXXXXXXXX1280	179.00
04-14	POS Purchase Terminal Vbase2 Fastsigns 457 Folsom CA XXXXXXXXXXXX1280	30.60
04-15	POS Purchase Terminal Vbase2 Usps Po 0527430762 El Dorado CA XXXXXXXXXXXX1280	7.38
04-18	POS Purchase Terminal 20288308 Usps Po Boxes Onli NE 800-344-7 Dc XXXXXXXXXXXX1280	182.00
<b>Total Card Transactions/Withdrawals</b>		<b>\$398.98</b>

**Other Withdrawals/Subtractions**

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
04-20	Maintenance Fee Maintenance Fee For 03/22	12.50
04-30	Service Charge For Maintenance Fee	12.50
<b>Total Other Withdrawals/Subtractions</b>		<b>\$25.00</b>

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
03-31	839.94	04-15	622.96	04-22	3,790.63
04-04	660.94	04-18	3,790.63	04-30	3,778.13
04-14	630.34	04-20	3,778.13		

**Overdraft Fee Summary**

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

**Checks**

(\* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**



# EL DORADO HILLS FIRE DEPARTMENT

*"Serving the Communities of El Dorado Hills, Rescue and Latrobe"*

## INITIAL NOTICE TO ABATE FIRE HAZARD AND DESTROY WEEDS

April 8, 2022

Dear Property Owner:

Notice is hereby given that on the 4<sup>th</sup> day of April, 2022, the board of the El Dorado Hills County Water District, also known as the El Dorado Hills Fire Department, passed Resolution 2022-03 declaring that noxious or dangerous weeds posed a fire hazard and as such are considered as a public nuisance. *Your unimproved parcel of land has been identified as one of the properties located in the district that currently contains weeds that are considered by the Fire Department to be a fire hazard that shall be abated.* Please refer to the County of El Dorado Assessor Parcel Number (APN) identified on the envelope label that this letter was included in for additional information on the parcel in question. *It is imperative that you read all pages contained in this notice to fully understand your obligation to abate this fire hazard, appeal this decision or update us with accurate contact information to speak to you about this matter.*

It shall be the duty of every owner, occupant, and person in control of an unimproved parcel of land or having an interest therein, to abate therefrom, and from all unimproved parcels of land, all combustible material and hazardous vegetation, that constitutes a fire hazard and public nuisance which may endanger or damage neighboring property or forestland. Please refer to the **Hazardous Vegetation on Unimproved Properties Standard (Attachment A)** that are included in this notice for additional details on the exact requirements you must comply with to abate this fire hazard concern.

**The abatement of this fire hazard concern shall be completed by no later than May 1, 2022.**

Follow-up inspections of properties will occur after that date to confirm compliance with the Hazardous Vegetation on Unimproved Properties Standard. If your property is found to be non-compliant after May 1<sup>st</sup>, the El Dorado Hills Fire Department will begin efforts to legally abate this fire hazard on your behalf. *The amount of the cost for abating the fire hazard and the amount incurred by the Fire Department in enforcing abatement shall constitute a special assessment against the property from which removal occurs and are a lien on the property for the amount of the respective assessments as described in Resolution 2022-03.*

Please be advised your homeowners group or association may require additional abatement beyond that of the Fire Department. Property owners of lands located within the Serrano El Dorado Owners Association must also obtain approval from that organization prior to pruning or removing Heritage Oak Trees. Please check with your homeowners' group or association for additional details.

**YOUR RIGHT TO APPEAL THIS DECISION**

You have a right to appeal the facts contained within this notice should you [1] believe this notice was sent to you in error; [2] you are unable to comply with the May 1<sup>st</sup> deadline to comply with this notice; or [3] you object to your uninhabited property being identified as a fire hazard. You may appeal this decision to the District's for its review/determination. Property owners who desire to file a protest or objection to the proposed removal of such weeds may file a written appeal via one of the following methods:

- a. Complete and return the enclosed appeal form to the El Dorado Hills Fire Department at the address identified on the form;

or

- b. Complete the online appeal form that is available at the following website location:  
<https://edhfire.com/prevention-safety/vegetation-management/vacant-lot-program/property-owner-appeal-protest-form>.

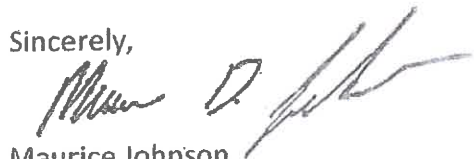
All property owners having continuing objections to the proposed removal of such weeds as a fire hazard are hereby notified to attend a regular meeting of the Governing Board of the El Dorado Hills County Water District, to be held on Thursday, May 19, 2022, beginning at 6:00 P.M., when their objections will be heard and given due consideration.

Please visit our website at [www.edhfire.com](http://www.edhfire.com) for additional information regarding vegetation management and uninhabited parcel maintenance.

If using a weed abatement contractor to remove this fire hazard we recommend that you contact them as soon as possible to ensure that the abatement work can be completed by the May 1, 2021, deadline. A list of local contractors who have stated that they provide weed abatement services is also available on our website. The El Dorado Hills Fire Department makes no guarantees or claims as to the individuals' credentials, licenses, insurance or abilities. We provide this list only as a convenience to you. For a complete listing, please look in the Yellow Pages.

Please contact the Community Risk Reduction Division at (916) 933-6623, Extension 1044, with any questions and / or to request an early inspection of your property prior to the May 1, 2022, deadline to abate this fire hazard.

Sincerely,



Maurice Johnson  
Fire Chief

Attachments: A - Unimproved Property Abatement Standard  
B - Request to File an Appeal of this Decision  
C - Equipment Use Safety



# EL DORADO HILLS FIRE DEPARTMENT FIRE PROTECTION STANDARD

## ATTACHMENT A

### HAZARDOUS VEGETATION ON UNIMPROVED PROPERTIES STANDARD

#### **1. DEFINITION**

**Weeds:** All weeds growing upon streets, sidewalks, or private property, including any of the following:

- a. Weeds which bear seeds of a downy or wingy nature.
- b. Sagebrush, chaparral, and any other brush or weed which attains such large growth as to become, when dry, a fire menace to adjacent improved property.
- c. Weeds which are otherwise noxious or dangerous.
- d. Poison oak or poison ivy when the conditions are such as to constitute a menace to public health.
- e. Dry grass, stubble, brush, litter, or other flammable materials which endanger the public safety by creating a fire hazard.

#### **2. CLEARANCE REQUIREMENTS**

- a. The intent of this program is to establish a defensible space around all homes, buildings, and other structures that abut to unimproved property.
- b. All combustible vegetation that is located within the designated defensible space shall be removed or cut to a maximum height of two (2) inches and shall include the removal of tree limbs to a height of six (6) feet above ground level.
- c. All downed trees, branches or woody debris smaller than eight (8) inches in diameter that is located within the designated defensible space shall be removed.
- d. The Fire Chief may require greater clearances, at his discretion, where public health safety or welfare so dictate, or where geographic, topographic or vegetation circumstances dictate.

**Clearance from combustible structures (including combustible fences) and roadways:**

- Parcels up to one-acre (1.00) in size shall meet the clearance requirements for the entire parcel.
- Parcels over one-acre (1.01) in size shall clear a minimum of one hundred (100) feet from combustible structures.





# EL DORADO HILLS FIRE DEPARTMENT FIRE PROTECTION STANDARD

## ATTACHMENT A

- **Parcels over one-acre (1.01) in size shall ensure that weeds located within twenty (20) feet of roadways shall be removed or cut to a maximum height of two (2) inches to reduce fire spread from roadside ignition sources.**

### **3. ACCEPTABLE METHODS OF ABATEMENT**

**Disking:** The discs shall be set at an angle sufficient to cut the sod loose and adequately bury the growth of weeds, grass, or noxious vegetation existing at the time. Disking shall include rototilling or cultivating. Disking shall be done each time the growth exceeds six (6) inches in height.

**Scraping:** Area shall be scraped clear, and all debris shall be removed from the required clear area.

**Mowing:** Height of vegetation shall not exceed two (2) inches at completion. Mowing shall be done each time growth exceeds six (6) inches in height. Mowing shall include hand-operated weed eaters, flail, and rotary mowers.

**Spraying:** If sprays or pre-emergent are utilized prior to growth of vegetation, preventing growth of vegetation, then this will be an acceptable method of abatement. Any time growth of vegetation exceeds six (6) inches height, it shall be removed by another acceptable method of abatement.

### **4. DEBRIS REMOVAL**

- a. All brush or woody vegetation debris shall be chipped or removed from the property. Any non-vegetative debris (i.e., construction) shall be removed from the property.



# EL DORADO HILLS FIRE DEPARTMENT REQUEST TO FILE AN APPEAL – UNIMPROVED PROPERTY

## ATTACHMENT B

### PLEASE PROVIDE ALL OF THE FOLLOWING INFORMATION

Date: \_\_\_\_\_

Assessor Parcel Number (APN): \_\_\_\_\_

Location of Property (i.e., closest street or address):  
\_\_\_\_\_

Parcel Size: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_

I request an appeal of the Fire Department's decision regarding the parcel identified above based on the following:

- ☐ We/I am no longer the property owner of this unimproved parcel.
- ☐ We/I are unable to meet the May 1, 2022, deadline date.
- ☐ We/I object to the property being identified as a fire hazard.

### PLEASE DESCRIBE THE FACTS REGARDING YOUR APPEAL IN THE SECTION BELOW

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Please mail to: El Dorado Hills Fire Department, 1050 Wilson Bl., El Dorado Hills, CA 95762



**EL DORADO HILLS  
FIRE DEPARTMENT**

## Equipment Use Safety

### Are You doing the right thing, the wrong way?

Are you doing the right thing the wrong way -for example, trying to eliminate the fire hazards around your home and in the process starting a wildland fire? Each year fire departments respond to thousands of fires started by Californians using equipment the wrong way.

Whether working to create a defensible space around your home, just mowing the lawn, or pulling your dirt bike over to the side of the road, if you live in a wildland area you need to use all equipment responsibly.

**Lawn mowers, weed eaters, chain saws, grinders, welders, tractors, and trimmers can all spark a wildland fire.**

Do your part, the right way, to keep your community fire safe.

### Here's how to do it the Right Way:

- Do all yard maintenance that requires a gas or electrical motor before 10 a.m. **Not in the heat of the day, or when the wind is blowing!**
- Lawn mowers are designed to mow lawns. **Never** use lawn mowers in dry vegetation.
- Use a weed trimmer to cut down dry weeds and grass.
- Remove rocks in the area before you begin operating any equipment. A rock hidden in grass or weeds is enough to start a fire when struck by a metal blade.
- In wildland areas, spark arresters are required on all portable gasoline powered equipment including tractors, harvesters, chain saws, weed eaters, mowers, motorcycles, and All Terrain Vehicles (ATVs).
- Keep the exhaust system, spark arresters and mower in proper working order and free of carbon buildup. Use the recommended grade of fuel and don't top off.
- Keep the engine free of oil and dust and keep the mower free of flammable materials.
- In wildland areas, a permit may be required for grinding and welding operations, and spark shields may be required on equipment. Be sure to have 10 feet of clearance, a 46" round point shovel, and a back pump water-type fire extinguisher ready to use.
- Hot exhaust pipes and mufflers can start fires you won't even see, until it's too late! **Don't pull off into dry grass or brush.**
- Keep a cell phone nearby and call 911 **immediately** in case of a fire.





**EL DORADO HILLS  
FIRE DEPARTMENT**

*Serving the Communities of El Dorado Hills, Rescue and Lathrop  
1030 Wilson Boulevard • El Dorado Hills • California 95762*



US POSTAGE PAID PITNEY BOWES



ZIP 95762 \$ 000.53<sup>0</sup>  
02 4W  
0000348299 APR 15 2022

944

SPRINGFIELD MEADOWS CSD

Re: APN#117150010

PO BOX 5266

EL DORADO HILLS CA 95762

9576260005 B003





**EL DORADO HILLS  
FIRE DEPARTMENT**

*Serving the Communities of El Dorado Hills, Queens and Lacey  
1050 Wilson Boulevard • El Dorado Hills • California 95762*



US POSTAGE  PITNEY BOWES



ZIP 95762 \$ 000.53<sup>0</sup>

02-4W

0000348299 APR 15 2022

945

SPRINGFIELD MEADOWS CSD

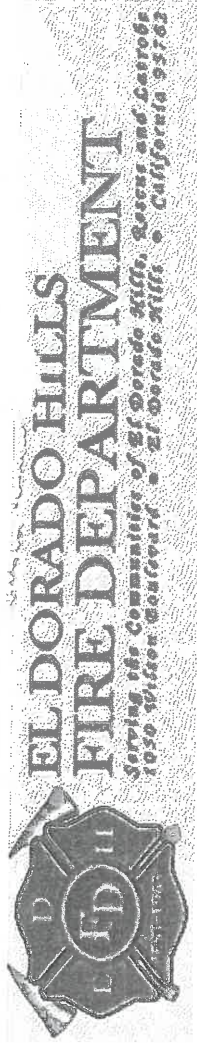
Re: APN#117200040

PO BOX 5266

EL DORADO HILLS CA 95762

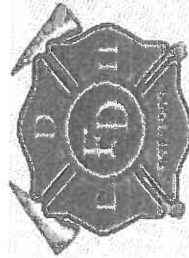
9576230005 8003





947  
SPRINGFIELD MEADOWS CSD  
Re: APN#117220063  
PO BOX 5266  
EL DORADO HILLS CA 95762

9576230005 B003



**EL DORADO HILLS  
FIRE DEPARTMENT**

*Serving the Communities of El Dorado Hills, Queens and Lathrop  
1030 Wilson Boulevard • El Dorado Hills • California 95762*



US POSTAGE PAID PITNEY BOWES



ZIP 95762 \$ 000.53<sup>0</sup>

02 4W

0000348299 APR 15 2022

943

SPRINGFIELD MEADOWS CSD

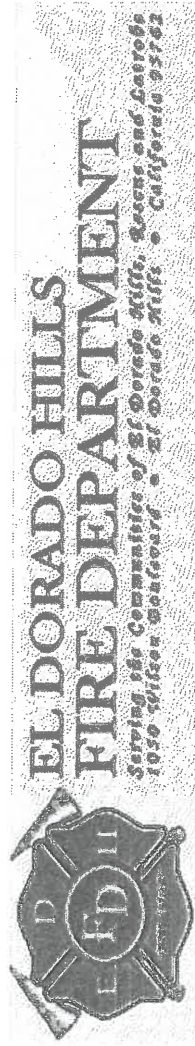
Re: APN#117150009

PO BOX 5286

EL DORADO HILLS CA 95762

9576280005 8003





946  
SPRINGFIELD MEADOWS CSD  
Re: APN#117200045  
PO BOX 5266  
EL DORADO HILLS CA 95762

US POSTAGE PAID FITNEY BOWES  
ZIP 95762 \$ 000.53<sup>0</sup>  
02.4W  
0000348299 APR 15 2022



Rec'd  
4/23.

9576230005 B003

Primary Election  
NOVEMBER 8, 2022

Item 5.b.  
5/17/22

Item 6.a.  
4/19/22

## MEASURE CALENDAR

The information contained in this calendar is the research and opinions of Elections' staff and are applicable to local measures filed in the County of El Dorado only.

DATE	RESPONSIBLE PARTY	DESCRIPTION
July 6 * (125)	District	<b>BALLOT MEASURE</b> (E.C. §§ 9311, 9051, 10403, 13247)  Resolutions from districts calling a measure due to the Registrar of Voters. The statement of all measures submitted to the voters shall be abbreviated on the ballot. The ballot label shall not contain more than 75 words.  * If your district is unable to meet this deadline please contact the Elections Department. (530) 621-7480.
July 11 - 17 (120 - 114)	Registrar of Voters	<b>NOTICE OF ARGUMENT DEADLINES</b> (E.C. §§ 9163; G.C. §§ 6060, 6061)  Publish a single notice of election as soon as possible between these dates setting forth the date for submitting arguments for and against a measure. A synopsis of the measure(s) shall be included in the publication.
July 22 (109)	Proponents/ Opponents	<b>FILE ARGUMENTS</b> (E.C. §§ 9315, 9316, 9600)  Last day set by the Registrar of Voters to submit arguments in favor or against the measure. Arguments may not exceed 300 words. No more than five signatures shall appear with any argument.
Jul 23 - Aug 1 (108 - 99)	Registrar of Voters	<b>PUBLIC EXAM OF BALLOT MEASURE MATERIALS</b> (E.C. § 9380)  During this period the Registrar of Voters will make available for public examination a copy of any, argument or other measure materials.
Aug 1 (99)	Proponents/ Opponents	<b>FILE REBUTTALS</b> (E.C. § 9317, 9600)  Last day set by the Registrar of Voters for the same authors of the primary arguments to file rebuttals with the Registrar of Voters. Rebuttals are limited to 250 words.
Aug 2 - Aug 11 (98 - 89)	Registrar of Voters	<b>PUBLIC EXAM OF REBUTTALS</b> (E.C. § 9380)  During this period the Registrar of Voters will make rebuttals to primary arguments available for public examination.
August 12 (88)	County Counsel	<b>IMPARTIAL ANALYSIS</b> (E.C. §§ 9313, 9314)  Impartial analysis of measures due from County Counsel to Registrar of Voters. The analysis will be printed in the ballot pamphlet preceding the arguments for or against the measure. The analysis is limited to 500 words.



Item No. 5d. 5/17/22  
Item 6d. 4/19/22  
←

## **Rolling Hills Community Services District**

# **POLICY HANDBOOK**

**POLICY TITLE: Encroachment Permits**

**POLICY NUMBER: 3070**

**3070.1** Preservation of the integrity, use and safety of District facilities and properties is of utmost importance. Use of District properties, whether in fee or easement, by private or other public agency, is subject to the needs and safe keeping of the District. Whenever a property owner desires to install or construct physical improvements - landscaping, fencing, retaining walls, culverts, bridges and/or other structures or improvements - on, above or below the surface of any portion of their land which is encumbered by a district facility or dedicated easement or right of way, or seeks permissive authority to enter into District owned property for ingress and egress to perform the activity, they shall, prior to commencement of said installation or construction, apply for and receive an Encroachment Permit from the General Manager, or his/her designated representative.

**3070.1.1** Permits will be granted on a case-by-case basis as determined by the District.

**3070.1.2** Plans for said structures or improvements may be required by the General Manager to be submitted and approved to ensure that the resulting installation adequately accommodates and/or is compatible with existing district facilities.

**3070.1.3** The Encroachment Permit will specify those conditions by which approval for the proposed improvements are granted, including specifications for construction materials and procedures as may be necessary.

**3070.1.4** A fee in the amount of \$100.00 may be charged to cover District administrative and inspection costs, and the additional cost to record the Encroachment Permit with the County Recorder, if applicable.

**3070.1.5** The form of the Encroachment Permit shall be as designated by the General Manager, and approved by the Board of Directors.

**3070.1.6** The District retains the right to amend or revoke any Encroachment Permit at any time. The District further reserves the right to limit access to any of its properties.

**3070.1.7** Applicant/property owner and/or contractor are responsible for any damages to sidewalk, street, or District property affected by this Permit. This permit DOES NOT replace any fees or permits that may be required by El Dorado County Department of Transportation.

**3070.1.8** An Encroachment Permit is not a property right, such as an easement, nor does it confer a property right. It cannot be transferred with the sale of real property. A new property owner must apply for and obtain a new Encroachment Permit for any activity to be performed.

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Revised policy 3070 adopted by Board 4/21/09



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# **Rolling Hills Community Services District**

## **POLICY HANDBOOK**

**POLICY TITLE: PROCEDURES FOR ENFORCEMENT OF ORDINANCE REGARDING  
ENCROACHMENT PERMITS**

**POLICY NUMBER: 3203**

**3203.1** The Board of Directors of the District adopted Ordinance 2010-02 (amending 2009-01) (hereinafter "Ordinance") to establish rules governing the application for and issuance of encroachment permits to preserve the safety, integrity, and use of District facilities, properties, residents and guests.

**3203.2** A permit is required whenever a property owner desires to install, construct, or place physical improvements – landscaping, fencing, retaining walls, culverts, bridges and/or other structures or improvements, including but not limited to basketball hoops and portable toilets, on, above or below the surface of any portion of their land which is encumbered by a district facility or dedicated easement or right of way, or seeks permissive authority to enter into District owned property for ingress and egress to perform the activity.

**3203.3** District staff may approve permit applications, with conditions as necessary, deny applications, or revoke permits, to ensure that the safety, integrity, and use of District facilities, properties, residents and guests is preserved.

**3203.4** If an activity which requires the issuance of an encroachment permit is undertaken without first obtaining the necessary encroachment permit from the District, the owner of the property shall be guilty of an infraction and a Citation may be issued.

The procedure for issuance of a Citation is as follows:

**3203.4.1** The General Manager, member of the Board of Directors or Citation Officer employed by the District shall issue a Warning Sticker which shall be placed on or near the violation or at the entrance to the property with a copy of the Ordinance. The Warning Sticker shall state that an Ordinance violation has occurred and corrective action is required.

**3203.4.2** Upon issuance of the Warning Sticker, the General Manager, member of the Board of Directors or Citation Officer shall take a picture of the Warning Sticker bearing the date and time. If the General Manager issues the Warning Sticker, he/she shall notify the Citation Officer for the purpose of follow-up.

**3203.4.3** As a courtesy, a letter may be sent to the property owner(s) providing further notification of the Ordinance violation, with proof of service attached. However, in the case of an activity which, in the discretion of the General Manager, member of the Board of Directors, or Citation Officer, poses a concern regarding safety, the issuance of a letter is not required prior to issuance of a Citation as set forth in section 3203.4.4.

**3203.4.4** If, after the expiration of 24 hours from issuance of the Warning Sticker, corrective action has not been taken to comply with Ordinance 2010-02 (amending Ordinance 2009-01), the Citation Officer may issue a Citation, entitled "Ordinance Violation Notice RHCSO" (Citation).

**3203.4.5** Upon issuance of the Citation, the Citation Officer shall notify the District's agent for processing and collection of fees and fines from Citations.

**3203.4.6** If, after the expiration of 72 hours from issuance of the Citation, an encroachment violation involving building materials or other structures or improvements placed on District property, streets or roadways, including but not limited to basketball hoops or portable toilets, has not been removed, the encroachment violation may be removed by the District at the owner's expense.

**3203.4.7** In the event three (3) Warning Stickers are issued to repeat offenders during any one year period, no further warnings shall be necessary and further violations will result in immediate issuance of a Citation.

**3203.5** Any person violating any of the provisions of the Ordinance is guilty of an infraction thereof and may be punished by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation within one year; (3) a fine not exceeding two hundred fifty dollars (\$250) for each additional violation within one year.

**3203.6** In the case of an encroachment activity which, in the discretion of the General Manager, Member of the Board of Directors, or Citation Officer, poses an immediate safety concern, such as placement of materials in a roadway, the encroachment violation may be immediately removed by the District at the owner's expense.

**3203.7** Signs and banners are not subject to encroachment permits. Approved signs are displayed and posted only on official exterior bulletin boards maintained and controlled by the District. Signs installed, placed or posted on District property, including but not limited to realty signs and advertisement signs, are strictly prohibited and may be removed and disposed of without prior notice.

Adopted: June 15, 2010

Amended: March 19, 2013

**ORDINANCE NO. 2013-01 (amending 2010-02, 2009-01)**

**AN ORDINANCE OF THE ROLLING HILLS  
COMMUNITY SERVICES DISTRICT  
REGARDING ENCROACHMENT PERMITS**

**WHEREAS**, the Board of Directors (the "Board") of the Rolling Hills Community Services District (the "District") believes that establishing rules governing the issuance of encroachment permits will serve to preserve the integrity, use and safety of District facilities and properties; and

**WHEREAS**, the Rolling Hills Community Services District is authorized to adopt ordinances, pursuant to California Government Code section 61060; and

**WHEREAS** the District believes that the adoption of an encroachment permit process whereby a property owner would be required to obtain a permit and execute a release and indemnification agreement is necessary to protect District property and protect the health and safety of community residents;

**NOW THEREFORE**, the Board of Directors of the Rolling Hills Community Services District ordains as follows:

**SECTION 1**

**PURPOSE**

The purpose of this ordinance is to provide rules governing the issuance of encroachment permits for all properties within the Rolling Hills Community Services District located in El Dorado County, California.

- I. **Permit Required.** Whenever a property owner desires to install, construct, or place physical improvements – landscaping, fencing, retaining walls, culverts, bridges and/or other structures or improvements, including but not limited to basketball hoops and portable toilets, on, above or below the surface of any portion of their land which is encumbered by a district facility or dedicated easement or right of way, or seeks permissive authority to enter into District owned property for ingress and egress to perform the activity, they shall apply for and receive an Encroachment Permit (Permit).
11. **Permit – Application.** Prior to commencement of said installation or construction, applications shall be filed with the General Manager. Applicants for permits under this section must file an application in writing on a form to be furnished by the District, which shall set forth the following information:
  - a. The name, address, and telephone number of the applicant;
  - b. The date of application;
  - c. The location of encroachment and reason for encroachment;
  - d. The name, address and telephone number of the contractor, if applicable;
  - e. The requested expiration date for the permit; and

Adopted 10-15-13  
Effective 11-14-13

f. Plans for structures or improvements may be required by the General Manager to be submitted and approved to ensure that the resulting installation adequately accommodates and/or is compatible with existing district facilities.

III. Permit – Application Fee. All permit applications shall be submitted with a payment of a fee in the amount as set forth in the District's Fee Schedule in effect on the date of application to cover the District's administrative and inspection costs, and the additional costs to record the Encroachment permit with the County Recorder, if applicable. Standard inspection costs shall include two site visits, the first prior to commencement of the encroachment activity, the second at the conclusion of the encroachment activity.

IV. Permit – Issuance. Upon the filing of a complete application for an Encroachment Permit, the General Manager shall review, approve, approve with conditions, or deny it within ten (10) business days of receipt. Permits will be granted on a case-by-case basis as determined by the District. Approval with conditions may include specifications for construction materials and procedures as may be necessary. When the grounds for permit denial can be corrected by imposing reasonable permit conditions, the General Manager may impose such conditions rather than deny the permit application.

V. Release and Indemnification Agreement. Applicant shall execute a hold harmless agreement, in a form approved by District, to defend, indemnify and save harmless the District, its officers, agents, employees and representatives, and each of them, of and from any and all claims, demands, suits, causes of action, damages, costs, expense, losses or liability, in law or in equity, of every kind and nature whatsoever arising out of or in connection with the alleged acts or omissions of the permit holder, its officers, agents or employees in connection with the Encroachment Permit activities. This indemnification agreement shall be executed prior to the issuance of the Permit.

VI. Permit – Notice of Issuance. Immediately upon the issuance of the permit, the General Manager shall send a copy thereof to the applicant.

VII. Permit – Notice of Permit Denial. If a permit application is denied, the General Manager shall provide the applicant with written notice of denial, which must contain a statement of facts upon which the denial is based and a statement of the appeal procedure set forth in paragraph XI, hereof.

VIII. Service Charge. In addition to the application fee paid pursuant to paragraph III, above, the District reserves the right to levy a service charge should the scope of the encroachment permit require the District to incur expenses in connection with re-inspection over and above the standard inspection costs set forth in paragraph III, above.

IX. Permit – Use. A Permit holder shall comply with all Permit conditions, and with all applicable laws and ordinances. The encroachment Permit shall expire as provided in the Permit issued. An Encroachment Permit is not a property right, such as an easement, nor does it confer a property right. It cannot be transferred with the sale of the real property. A new property owner must apply for and obtain a new Encroachment Permit for any activity to be performed.

X. Permit – Revocation. Permits issued pursuant to this Section may be revoked by the General Manager for failure to comply with the provisions of this section, failure to comply with any Permit terms and conditions, or at any time the General Manager learns that the Permit application contains false or misleading information. District's authority to revoke a Permit pursuant to this Section shall be in addition to any other remedies available to District under applicable laws.

XI. Appeal Procedure. Any person excepting to the denial or revocation of a Permit under this Section shall have the right, within five (5) business days after receiving notice in writing of the denial or revocation, to file a written appeal to the Board of the District. The appeal shall set forth the specific grounds upon which it is based. The Board shall hold a hearing on the appeal within forty-five (45) days after its receipt by the District, or at a time thereafter agreed upon and shall cause the appellant to be given at least five (5) business days written notice of such hearing. At the hearing, the appellant or its authorized representative shall have the right to present evidence and a written or oral argument, or both, in support of the appeal. The determination of the Board on appeal shall be final.

## **SECTION 2.**

### **AUTHORITY**

I. The Rolling Hills Community Services District is authorized to adopt ordinances, pursuant to California Government Code section 61060.

II. Government Code section 61064(a) and (b) provides that violation of an ordinance or any citation issued for such a violation may be processed either as a misdemeanor or an infraction.

III. Penal Code sections 17(d), 19.8 and 19.2 provide that the District can levy a fine for a violation of the ordinance in an amount not to exceed \$250.00 for each violation.

IV. Any person violating any of the provisions of this Ordinance shall be guilty of an infraction and shall be punished by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation within one year; (3) a fine not exceeding two hundred fifty dollars (\$250) for each additional violation within one year.

V. Any encroachment without a permit, or in violation of a condition of a permit, shall constitute a public nuisance under Civil Code section 3479 and Government Code section 61069, which may be abated by the District.

VI. In the event the District commences a legal action to remove an encroachment that a property owner refuses to remove after due notice, the property owner will be obligated to reimburse the District for its attorney's fees incurred in removing the encroachment if the District is successful in that action.

## **SECTION 3.**

### **DEFINITIONS**

As used in this ordinance, the terms listed below shall have the meaning assigned them.

I. "District" means the Rolling Community Services District.

II. "General Manager" means the General Manager of the Rolling Hills Community Services District, or designee.

III. "Permit" means the Encroachment Permit issued pursuant to this Section authorizing the encroachment activity described in the Permit.

IV. "Service Charge" means the actual costs that the District incurs in connection with the encroachment activities subject to a Permit, including but not limited to inspection costs,

administration or coordination by District.

This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in full within fifteen (15) days after its adoption in a local newspaper.

This Ordinance was introduced and read in its entirety at the regular meeting of the Rolling Hills Community Services District Board of Directors on September 17, 2013.

On a motion by Director Chaney Hicks, seconded by President Tim Halverson, the foregoing ordinance was passed and adopted by the Board of Directors of the Rolling Hills Community Services District this 15th day of October, 2013, by the following vote:

AYES: 3	DIRECTORS: Halverson, Kennedy, Magee
NAYS: 0	DIRECTORS: None
ABSTAIN: 0	DIRECTORS: None
ABSENT: 2	DIRECTORS: Sites, Fawkes

Tim Halverson  
PRESIDENT OF THE BOARD

Linda Stone  
BOARD SECRETARY

Adopted 10-15-13  
Effective 11-14-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF ROLLING HILLS COMMUNITY SERVICES DISTRICT FOR THE PERIOD MAY 18, 2022 THROUGH JUNE 16, 2022 PURSUANT TO BROWN ACT PROVISIONS CURRENTLY IN EFFECT

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the ROLLING HILLS COMMUNITY SERVICES DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-05 on September 21, 2021, finding that the requisite conditions exist for the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, the Board of Directors previously adopted Resolutions No. 21-06, 21-07, 21-08, 22-01, 22-02, 22-03, 22-04, 22-05, and 22-06 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency issued by Governor Newsom, and re-authorizing remote teleconference meetings of the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors does hereby find that emergency conditions persist in the District due to the ongoing COVID-19 pandemic, the District's lack of a sufficiently sized meeting room to accommodate measures to promote social distancing for the protection of attendees, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with



vaccination and other safety recommendations at such meetings would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that those conditions have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT will comply with all noticing and agenda requirements required by the Brown Act now in effect; provide the public with access to and participation in the meeting through a call-in or internet-based service; provide instructions in the posted notices or agenda for how to participate; ensure the public will be able to participate in the meeting in real time through call-in or internet-based service, ensure the public will be able to provide public comment during the meeting; and comply with the requirements of AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Affirmation that Local Emergency Persists. The Board hereby proclaims that a local emergency continues to exist throughout the District due to the ongoing COVID-19 pandemic and that convening to attend an in-person meeting could present imminent risks to the health and safety of attendees due to the continued pandemic.
3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date.
4. Remote Teleconference Meetings. The staff and legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of June 16, 2022, or such time as the Governor rescinds his Proclamation of a State of Emergency, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

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PASSED AND ADOPTED by the Board of Directors of the ROLLING HILLS COMMUNITY SERVICES DISTRICT this 17<sup>th</sup> day of May, 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

_____	ATTEST: _____
Matthew Sites, President	Linda Stone, District Clerk

# COUNTY OF EL DORADO

Item 6.b.

5/17/22



## REGISTRAR OF VOTERS

Bill O'Neill

2850 Fairlane Court  
PO Box 678001  
Placerville CA 95667  
www.edcgov.us/elections/  
Phone: 530.621.7480 Fax: 530.626.5514  
Linda Webster - Assistant Registrar of Voters

TO: Districts  
FROM: Bill O'Neill - Registrar of Voters  
DATE: March 2022  
SUBJECT: Uniform District Election Law to be held November 8, 2022

Enclosed are the necessary forms for the upcoming DISTRICT ELECTION that will be held on Tuesday, November 8, 2022 at the Uniform District Election Law (UDEL).

Complete the enclosed forms and make copies for your files and return the **originals** to my office **NO LATER THAN THURSDAY, JULY 7, 2022.**

**Note:** A resolution must be passed by your Board of Directors and the **original, signed document returned to my office along with other completed documents.**

Pursuant to Elections Code Sec. 10522 (enclosed), you **SHALL** submit a current map showing the boundaries of the District and the official boundaries of the divisions of the district. **Districts SHALL provide these maps as either a digital shape file or a readable hard-copy paper map. Affix the attached label stating rather there are or are not boundary changes.** If you require further information on this request, please contact Ted Castle at (530) 621-7486.

If appointments to fill vacancies have been made by your Board since the last Consolidated District Election, keep in mind that appointees only hold office until the next Consolidated Districts Election (November 8, 2022). If the term is unexpired, it shall appear on the ballot as such. Therefore, when submitting the **NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**, indicate these offices separately from those regularly appearing for election at this time. (Government Code Sec. 1780, enclosed)

For your convenience, we have enclosed a resolution that may be used by your Board of Directors requesting to consolidate your election with any other election conducted on said date. You may use the enclosed resolution or you may draft your own, either one must be filed with the Elections Department **NO LATER THAN 5:00 P.M. on July 7, 2022.** This will enable the publication of "Notice of Election" to take place in a timely manner.

Please address all inquiries and required documents to:

Elections Department  
Attn: Kim Smith  
2850 Fairlane Court, Building C  
Placerville, CA 95667

**Complete the areas on the forms marked with the red (X).** If you do not agree with our records, please contact Kim Smith at (530) 621-7490 immediately.

Attachments: Resolution  
Notice of Consolidated Districts Election "Please Post"  
Elections Code Sec. 10522  
Notice of Elective Offices to be filled

**Note:** You are required to post the "Notice of Consolidated Districts Election" in three or more conspicuous places within the District to inform the resident voters of the impending election and the number of available position up for election.

# PLEASE POST

## Notice of Consolidated Districts Election

(Elections Code Sections 10510,12112)

### Rolling Hills Community District

(Name of District)

Notice hereby is given that a Consolidated Districts Election will be held in this district on Tuesday, November 8, 2022.

The names of the offices for which candidates may be nominated are as follows:

**Two Full Terms to be Elected will Expire 12/02/2022  
(Incumbents) Mathew Sites and Ed Mc Gowan**

The qualifications of a nominee and of an elective officer of the district are as follows:

### **Registered Voter within the District**

There are measures to be voted on:      Yes      No  
(Please circle one)

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Forms shall be available commencing on July 18, 2022, before the election, and shall be filed with the Elections Department, in person no later than 5:00 p.m., August 12, 2022, before the election.

**PLEASE NOTE:** Districts in the Tahoe area call (530) 621-7490 for appointment.

In the event that there are no nominees or an insufficient number of nominees for each elective office and a petition for an election is not timely filed, an appointment to such elective office shall be made.  
(Elections Code Section 10515)

The <sup>1</sup> Candidates Statement is to be paid for by:      Candidate      District  
(Please circle one)

Date: March 10, 2022

Bill O'Neill  
Registrar of Voters

### INSTRUCTIONS:

<sup>1</sup> **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, provides that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 forbidding use of public funds "for the purpose of seeking elective office."

**NOTE:** This Notice shall be published once by the Registrar of Voters at least 90 days and not more than 120 days before the general election in a newspaper of general circulation published in the district or, if none, in a newspaper having general circulation in the district published in any affected county in the district. (EC 12112)

RESOLUTION NO. 22-08

**Rolling Hills Community Services District**

Declaring an Election Be Held in its Jurisdiction  
Consolidation with Other Districts  
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 8, 2022, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

2

Term

Full 4 year term to expire 12/04/2026

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots,  
election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on \_\_\_\_\_, 2022 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_

Date: \_\_\_\_\_



**GOVERNMENT CODE - GOV**

**TITLE 1. GENERAL [100 - 7914]** ( *Title 1 enacted by Stats. 1943, Ch. 134.*  )

**DIVISION 4. PUBLIC OFFICERS AND EMPLOYEES [1000 - 3599]** ( *Division 4 enacted by Stats. 1943, Ch. 134.*  )

**CHAPTER 4. Resignations and Vacancies [1750 - 1782]** ( *Chapter 4 enacted by Stats. 1943, Ch. 134.*  )

**ARTICLE 2. Vacancies [1770 - 1782]** ( *Article 2 added by Stats. 1943, Ch. 134.*  )

**1780.** (a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly

located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

*(Amended by Stats. 2007, Ch. 343, Sec. 4. Effective January 1, 2008.)*

## **Election Code Section 10522.**

At least 125 days prior to the day fixed for the general district election, the secretary of a resident voting district shall deliver to the county elections official of each affected county a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at large at the next general district election.

**From:** Kristina Noble <[Kristina.Noble@wasteconnections.com](mailto:Kristina.Noble@wasteconnections.com)>  
**Date:** April 12, 2022 at 2:01:42 PM PDT  
**To:** [Gm@rollinghillscsd.org](mailto:Gm@rollinghillscsd.org)  
**Subject:** SB 1383 Presentation-Stonebriar/Springfield Meadows

Item 6.C.  
5/17/22

Hello Rolling Hills,

Happy Tuesday to you. I wanted to reach out and speak about SB 1383. SB 1383 is California state a mandate put into place to reduce the organic matter ending up in the landfill, in result reducing greenhouse gasses. El Dorado Disposal would like to present the information to all residents to properly educate them for changes this year. I have attached the Power point that would be presented if you need it approved. Typically this presentation is 15-20 minutes long, depending on questions and engagement of those who attend. If there is not a space to hold a presentation I would be happy to set up a Zoom meeting if that works better for your group of residents. If you would like to read into this mandate further see information on CalRecycle's website :

<https://calrecycle.ca.gov/climate/slcp/> Please do not hesitate to reach out with any question or concerns. I look forward to your response

Kristina Noble

Waste Connections

El Dorado Disposal Service

Education & Outreach Coordinator

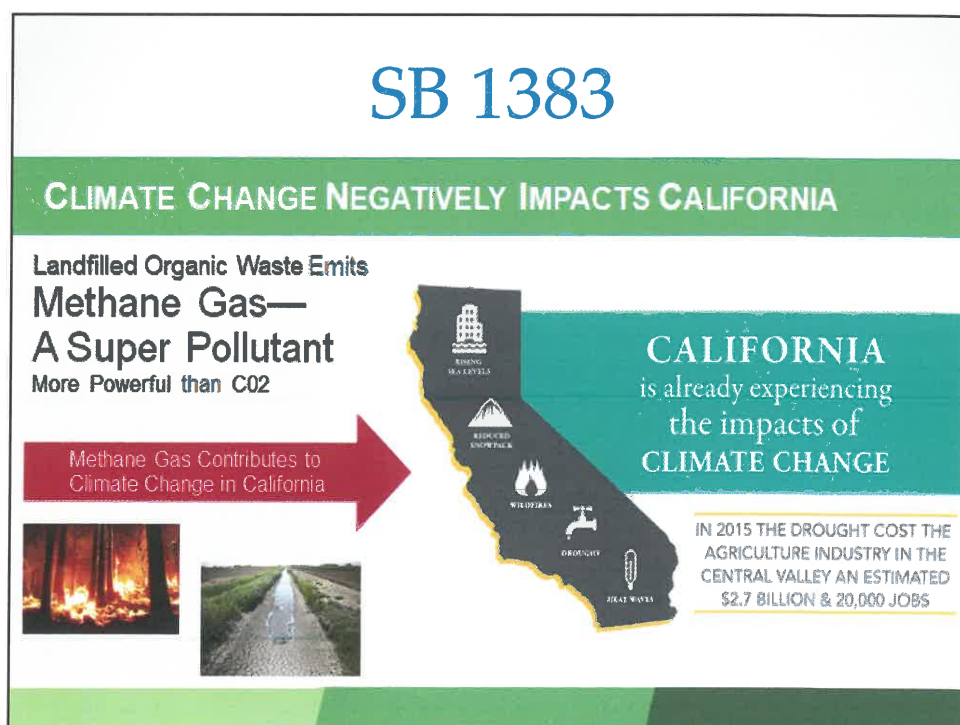
530-295-2815





## CalRecycle – SB1383

- **THE GOAL:** Reducing Short-lived Climate Pollutants in California
- Requires the state to reduce organic waste by 75% by 2025
  - more than 20 million tons of organic waste annually
- Requires 20% of currently disposed edible food be recovered for human consumptions by 2025
- Significant Policy & Legal implications for state & local governments





## SB 1383 Other Components

- **Food Recovery**
  - Getting edible food to people in need
- **Infrastructure**
  - Creating facilities to handle volume
- **Procurement**
  - Getting renewable material back & putting to good use
- **Reporting - Ⓢ**
  - EDCO & Placerville

## Pilot Programs

- **How do we know what works best for our customers?**

- o Pilots currently running in EDH, CP, PV, & EDCO
  - Over 1700 customers combined
- o Kitchen Buckets – Value or Not?
- o Weekly vs. Bi-Weekly Service?
  - "Ick" Factor
- o Online Surveys
- o Call/Email Blasting
- o Cold Calls
- o Lid Flipping



## Participation

- **ENTIRE LOAD - MRF**



- **INDIVIDUAL CARTS**



## Feedback Highlights

- “Ick” factor
  - Stinks – It’s gross
  - Concerns with hot weather
  - Insects/Animals
  - Better with weekly service
- Kitchen bucket is cheap lid broke
- We compost at our home
- Would be better if we could use compostable bags
- Do you like the program as a whole?
  - 50/50 – Yes/No



## Avoiding the “Ick”

- **Layering Food Waste** in between Yard waste. Create a base at the bottom of your green waste cart so it doesn't stick
- Keep your cart in the **shade**
- **Freeze** you Food waste until your service day
- Create a **compost system** for your home



## RATES

- Weekly Service

- **\$6.96** per home monthly, **\$13.92** per bill cycle
- Drivers: Additional trucks, drivers, disposal tonnage cost
- Pros – less "ick" factor & nuisance vectors (insects/animals),
- Cons – Higher cost, more trucks on the road – 3 on recycle week

- Bi-Weekly Service

- **\$2.90** per home monthly, **\$5.80** per bill cycle
- Drivers: Disposal tonnage cost
- Pros – lower cost, less trucks on the road
- Cons – "ick" factor

## Moving Forward

- **Timing** – Program ETA: July 1<sup>st</sup> 2022
  - Starting with EDH & moving East down HWY 50 corridor
- **Possible Delays**
  - Delivery of New Trucks – Supply Chain - Ordered July 2021
  - Hiring Drivers
- **Education/Outreach & Community Presentations**
  - Rotary, HOA's, CSD's, Community Events



# Know Someone?




**Now Hiring**

Drivers  
Mechanics  
Customer Service  
Transfer Station





SCAN ME

Eldorado Disposal is a rapidly growing company that has many opportunities for qualified and motivated individuals who want to be part of a dynamic organization.

**DON'T WASTE THE CHANCE**

*Connect!*

careers.wasteconnections.com/search-jobs/placerville  
OR CALL TO CONNECT WITH A RECRUITER:  
888-489-7295

# QUESTIONS?



<https://www.calrecycle.ca.gov/organics/slcp>

