

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, May 17, 2022 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782

Meeting ID: 857 0707 0439

Or Join by Computer: <https://us06web.zoom.us/j/85707070439>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less

3. Monthly Reports

- a. General Manager Report – provided by Board members handling various General Manager duties until the position is filled
- b. Long Range Funding Ad Hoc Committee Report

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meetings: special meeting held on April 12, 2022, regular meeting held on April 19, 2022, and continuation of meeting held on April 27, 2022
- b. Approve and file the Monthly Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the period ended April 30, 2022
- c. Correspondence accept and file:
 - Umpqua Bank statement for April 2022
 - El Dorado Hills Fire Department Initial Notice to Abate Fire Hazard and Destroy Weeds dated April 8, 2022; received April 23, 2022, for five parcels within the District

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Recruitment for General Manager Position** – Board to discuss recruitment status and any issues with delegation of General Manager duties until the position is filled (Discussion/Possible Action Item)
- b. **Primary Election November 8, 2022 – Measure Calendar** – Continued discussion of deadlines to place Measure on the November 8, 2022 ballot and discussion of possible Measure language. (Discussion/Possible Action Item)
- c. **Encroachment Issue at 5047 Winterfield – Installation of Stairs** – Continued discussion of the status of this matter and communications with resident regarding installation of the stairs onto District property constitutes an encroachment issue. (Discussion/ Possible Action Item)
- d. **Encroachment Ordinance and Associated Policies and Procedures of District** – Staff to discuss with Board existing Ordinance No. 2013-01 (Amending 2010-02, 2009-01) and adopted policies 3070, Encroachment Permits and 3203, Procedures for Enforcement of

Ordinance Regarding Encroachment Permits and whether it wants to consider changes to implement process for recording of Encroachment permits to attach to the property (Discussion/Possible Action Item)

6. New Business

- a. Remote Teleconference Meetings of the Board for the 30-Day Period May 18, 2022 through June 16, 2022 per AB 361** – Consideration of adoption of Resolution 22-07 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period May 18, 2022 – June 16, 2022 (Discussion/Possible Action Item)
- b. Consolidated District General Election to be Held November 8, 2022** – Staff seeking adoption of Resolution No. 22-08 “Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services,” at which election an issue to be presented to the voters is the nomination of candidates to elect two (2) Directors, each with a full four (4) year term to expire December 4, 2026 (Action Item)
- c. El Dorado Disposal Information Provided Regarding SB 1383** – Consideration of El Dorado Disposal request to present information provided regarding SB 1383 related to Organic recycling and state mandated reduction in organic waste; whether the request falls within the jurisdiction of the District; whether the Board would like to invite El Dorado Disposal to present at a board meeting, whether the Board would like information posted to the District website, or other recommendations.

7. Adjournment.