

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF APRIL 12, 2022 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference special meeting of the Rolling Hills CSD held on April 12, 2022, was called to order at 7:02 pm by President Matt Sites in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to President Sites, Vice President Brenda Collette, Directors Mark Magee, Ed McGowan, and Gordon Fawkes, General Manager Chaney Hicks, and Board Clerk Linda Stone were present at roll call. There were eight members of the public present at roll call.

2. Public Comment (Items not on the agenda).

None.

3. Old Business

a. Summerfield Open Space Bush Removal and Clearing to Improve Water Flow in Open Space and Wetlands Area.

1. General Manager Chaney Hicks reported that the volunteer project on March 30, 2022, for work in the Summerfield open space area was a success. The volunteers, which consisted of children of all ages from the El Dorado Hills Ward of a local church youth group, mobilized at the middle of the area and successfully worked to clear an expanse down the center of the waterway to get the water moving. Under adult supervision, they worked clearing out brush and overgrowth with rakes, hoes, and even chain saws in hand and filled to over-flowing 48 huge 30-gallon garbage bags of debris and hauled them away. The District thanked the volunteers and adults for organizing this project.

2. Chaney obtained proposals for clearing of the area, and budget funds approved for fiscal year 2022 suggested that the Board consider approval of \$7,500 to complete additional work in the area including clearing the culvert entrances at Montrose and Dunnwood Drive. The Board had extensive discussion on the issues and details of the area. They agreed the nine inlets to the waterway need to be located to make sure water is not unduly impeded. Director Gordon Fawkes said he would like to see a bid for work at the entrance to the Montrose culvert area and 15 feet upstream from there. The discussion also included possible work needed near Belhaven. After the Board's discussion, a resident commented on the item and mischaracterized the District's efforts in obtaining multiple bids for the work, which was clarified. Director Fawkes made a motion that the District do a new solicitation for bids with a revised scope of work to expose the mouth of the culvert inlet, clear back 15 feet from the inlet, locate the gutter drain outfalls into the wetlands, and clear any that are obstructed. The motion was seconded by Vice President Brenda Collette. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee, and McGowan

NOES: Sites

ABSENT: None

ABSTAIN: None

4. New Business

a. Remote Teleconference Meetings of the Board for the 30-Day Period from April 13, 2022, through May 12, 2022, per AB 361. Director Mark Magee made a motion to approve Resolution No. 22-05 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom and re-authorizing remote teleconference meetings of the Board of Directors

of the Rolling Hills CSD during the period April 13, 2022, through May 12, 2022. Director Mark Magee seconded the motion. The Clerk took a roll call vote; motion carried as follows:

AYES: Sites, Collette, Fawkes, McGowan and Magee

NOES: None

ABSENT: None

ABSTAIN: None

b. Resignation of General Manger Chaney Hicks. Chaney Hicks resigned her position of General Manager effective April 30, 2022, as she and her family are moving out of the area. President Matt Sites whole heartedly thanked Chaney for her many years of service and amazing effort and efficiencies on the job. In light of the resignation, the Board discussed recruitment efforts for her replacement and wants to first advertise the position within the District to see if there is any interest from anyone in the community. The Board also discussed the division of duties until a replacement is hired. The first order of business is coordination of the goats for required weed abatement and securing water from residents or the District for the animals. Resident Stephanie Haley offered to provide water for the goats when in the vicinity of her home. Chaney noted there is another resident along Dunnwood who offered water.

5. Adjournment. Upon motion and second, the meeting was adjourned at 8:16 pm.

Submitted by:

/S/

Linda Stone, Board Clerk/Secretary

Approved by Board: June 21, 2022