

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, June 21, 2022 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782

Meeting ID: 885 1645 8537

Or Join by Computer: <https://us06web.zoom.us/j/88516458537>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report – Discussion of GM duties handled by delegated Board members until the position is filled and activity over the past month
- b. Long Range Funding Ad Hoc Committee Report

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meetings as follows:
 - Special meeting held on April 12, 2022
 - Regular meeting held on April 19, 2022
 - Continuation of April 19, 2022 meeting on April 27, 2022 with attachment of Chaney Hicks April 21, 2022 meeting notes with Elliott Homes
 - Regular meeting held on May 17, 2022
 - Special Budget Workshop meeting held on May 31, 2022
- b. Approve and file the Monthly Financial Reports for the District prepared by the El Dorado County Auditor Controller’s office for the period ended May 31, 2022
- c. Correspondence accept and file:
 - Umpqua Bank statement for May 2022
 - May 31, 2022 email from Keegan McVey of Auditor’s Office regarding Year End Deadlines
 - June 15, 2022 email from Keegan McVey of Auditor’s Office regarding Mileage Reimbursement Rate Increase
 - June 17, 2022 email from CSDA regarding Board of Directors election for Seat B and candidate information
 - PG&E Notice regarding growing Wildfire risk

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Recruitment for General Manager Position** – Board to discuss recruitment status and methods for advertising the position (Discussion/ Possible Action Item)

6. New Business

- a. **Remote Teleconference Meetings of the Board for the 30-Day Period June 22, 2022 through July 21, 2022 per AB 361** – Consideration of adoption of Resolution 22-10 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson, and re-authorizing remote teleconference meetings

of the board of Directors of the Rolling Hills Community Services District during the period June 22, 2022 – July 21, 2022 (Discussion/Possible Action Item)

- b. Fire Mitigation Perimeter Scraping** – Consider approval of additional fire mitigation measure in 2022 of scraping of the perimeter of open space areas of the District. The District opted not to do the scraping in 2021, and previously said it would consider the measure each year. The cost of the scraping is not yet identified but is in the works. The cost of the scraping in 2020 was \$3,200, and preliminary information is that costs have substantially increased for 2022. (Discussion/Possible Action Item)
- c. Sidewalk Issues on White Rock Road near Bailey Circle** – Resident reported sidewalk issues where portions of the sidewalk have lifted as high as two inches, and another area where it is raised about one inch, potentially causing a tripping hazard. Board to review photographs provided and consider next steps. (Discussion/Possible Action Item)
- d. Preliminary Budget for Fiscal Year 2022-2023** – Development, discussion and consider adoption of a preliminary budget for fiscal year 2022-2023. (Discussion/Possible Action Item)
- e. Speed Bumps Installed in Springfield Meadows without District Knowledge or Approval** – Board to discuss the issue of newly installed speed bumps in Springfield Meadows by resident without the knowledge or approval of the Board; and whether the EDH Fire Department has provided input on the issue. (Discussion/Possible Action Item)

7. Adjournment.