

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, July 19, 2022 - 7:00 p.m.
Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782
Meeting ID: 897 6374 3481

Or Join by Computer: <https://us06web.zoom.us/j/89763743481>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report – Discussion of GM duties handled by delegated Board members until the position is filled and activity over the past month
- b. Long Range Funding Ad Hoc Committee Report – Provide update of any new activity over the past month.

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meetings as follows:
 - Regular meeting held on June 21, 2022; and
 - Special meeting held on June 30, 2022
- b. Correspondence accept and file:
 - Umpqua Bank statement for June 2022
 - New Gen Integrated Services Inc updated Certificate of Insurance
 - EID Irrigation Water Use prohibited on Non-Functional Turf for each District account
 - SDRMA Letter regarding 2022-2023 renewal

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Recruitment for General Manager Position** – Board to discuss recruitment status. (Discussion/ Possible Action Item)
- b. **Fire Mitigation Perimeter Scraping** – Consider approval of additional fire mitigation measure in 2022 of scraping of the perimeter of open space areas of the District. The District opted not to do the scraping in 2021, and previously said it would consider the measure each year. The cost of the scraping is not yet identified. The cost of the scaping in 2020 was \$3,200, and preliminary information is that costs have substantially increased for 2022. This item was continued from the June regular meeting. (Discussion/Possible Action Item)
- c. **Speed Bumps Installed in Springfield Meadows without District Knowledge or Approval** – Board to discuss the issue of newly installed speed bumps in Springfield Meadows by resident without the knowledge or approval of the Board; and whether the EDH Fire Department has provided input on the issue. This item was continued from the June regular meeting. (Discussion/Possible Action Item)

6. New Business

- a. **Remote Teleconference Meetings of the Board for the 30-Day Period July 20, 2022 through August 18, 2022 per AB 361** – Consideration of adoption of Resolution 22-11 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period July 20, 2022 through August 18, 2022. (Discussion/Possible Action Item)
- b. **Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment for Fiscal Year 2022-2023** - Public Comment, Close Hearing. Proposed Action: Adoption of Resolution 22-12 authorizing continued collection of the Direct Charge Assessment of \$200 for FY23 for the purposes of maintaining and improving community infrastructure and for other lawful purposes of the District. (Discussion/Possible Action Item)
- c. **Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limit for Fiscal Year 2022-2023 for RHCSD as Described in Article XII B of the State Constitution.** The proposed appropriation limit is \$126,012.43; Public Comment; Close Hearing. Proposed Action: Adoption of Resolution 22-13 Establishing the Appropriation Limits for FY23 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$126,012.43 calculated as follows: $\$117,384.66 \text{ (FY22 limit)} \times 1.0735 = \$126,012.43$. (Discussion/Possible Action Item)
- d. **Public Hearing – Open Public Hearing Regarding Approval and Adoption of Final Budget for Fiscal Year 2022-2023** - Public Comment, Close Hearing. Proposed Action: Adoption of Resolution 22-14 adopting the final budget for FY2022-2023. The adopted preliminary budget is in the amount of \$246,307.00. (Discussion/Possible Action Item)
- e. **Resident Request for Installation of Doggie Bag Station/Trash Can at Grassy Area on White Rock Road near Bailey Circle.** Discussion of resident's request. (Discussion/Possible Action Item).
- f. **Informational Campaign Development to Educate the District's Property Owners of the Financial Needs and Status of the RHCSD** – Board to discuss and develop an informational campaign to educate the District Property Owners about the finances of the District and future needs. (Discussion/Possible Action Item)

7. Adjournment.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JUNE 21, 2022 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on June 21, 2022, was called to order at 7:05 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Mark Magee and Gordon Fawkes, and Board Clerk Linda Stone were present at roll call. Directors Matt Sites and Ed McGowan were absent. A member of the public also joined the meeting.

2. Public Comment (Items not on the agenda).

Inquiry was made as to whether Matt Sites has resigned from the Board? The Clerk responded that he has not.

3. Monthly Reports

a. Report Regarding General Manager Duties. The Clerk prepared a list for discussion of activities falling under the General Manager duties. Discussion of the items is reflected on the report attached to these Minutes.

4. Consent Items

The Minutes of the special meeting held on April 12, 2022, regular meeting held on April 19, 2022, and continuation on April 27, 2022, regular meeting held on May 17, 2022, and special budget workshop meeting held on May 31, 2022; monthly financial reports prepared by the El Dorado County Auditor Controller's office for the period ended May 31, 2022; correspondence including Umpqua Bank statement for the period ending May 2022; May 31, 2022 email from Keegan McVey regarding Auditor's Year-End Deadlines; June 15, 2022 email from Keegan McVey regarding mileage reimbursement rate increase; June 17, 2022 email from CSDA regarding Board of Directors election for Seat B and candidate information; and PG&E Notice regarding growing wildfire risk, were considered. Director Gordon Fawkes made a motion to approve and accept/file the Consent items presented, Director Brenda Collette seconded. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: Sites and McGowan

ABSTAIN: None

5. Old Business

a. Recruitment for General Manager Position. The Clerk reported that to date no applications for the General Manager position have been received. Mark Magee said he will be submitting his resume and statement of interest in the position.

6. New Business

a. Remote Teleconference Meetings of the Board for the 30-Day Period June 22, 2022, through July 21, 2022. Vice President Brenda Collette made a motion to approve Resolution No. 22-10 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom and re-authorizing remote teleconference meetings of the Board of Directors of the Rolling Hills CSD during the period June 22, 2022, through July 21, 2022. Director Gordon Fawkes seconded the motion. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: Sites and McGowan

ABSTAIN: None

b. Fire Mitigation Perimeter Scraping. The Board previously determined to look at whether perimeter scraping (by a bulldozer) is needed each year. That work was not done in 2021. The Board members requested an opportunity to walk the perimeter to see how effective the fire mitigation efforts have been this year. Also, Director Collette said she met some people training to be fire fighters and heard that as part of the training they cut fire breaks. She is going to inquire about the company to see how those services might be beneficial for the District. The clerk said she requested a quote from Veerkamp who was the successful bidder for the work in past years, but that they are back logged and the estimate would take some time. This item will be carried forward to the next regular meeting.

c. Sidewalk Issues on White Rock Road near Bailey Circle. The Board discussed a resident's concern about concrete sections of the sidewalk lifting up on White Rock Road near Bailey Circle. Director Fawkes walked the area prior to the meeting and marked it with red paint. He agreed it is a gross tripping hazard. He referred to the first photograph and said in his opinion grinding it down is not going to be sufficient. In that case, he thinks a complete replacement of the approximately four-foot section will be needed. Some areas may benefit from grinding flat. Director Mark Magee will look into options for contractors who perform this work, begin the process of getting bids, and ask the landscapers if they do any such work.

d. Preliminary Budget for Fiscal Year 2022-2023. Following the Budget Workshop meeting, the Board discussed the results from that meeting which include the minimum need based on the District's constrained cash flow, a middle ground for discussion, and the budget need without revenue constraints which also includes long term maintenance items. Director Fawkes did a further look at the budget numbers in comparison with the projected FY22 final numbers and applied an inflationary factor. He said the numbers appear accurate. Resident Adam Olson commented that it is important for the Board to routinely review the budget to actual numbers throughout the year to ensure the budget stays on track. The Board agreed that is a good idea and would like to review it formally mid-way through the fiscal year. Director Mark Magee made a motion to approve the preliminary budget for FY 2022-2023 in the amount of \$246,307.00, which is the minimum need identified based on the District's constrained cash flow. The motion was seconded by Director Fawkes. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: Sites and McGowan

ABSTAIN: None

e. Speed Bumps Installed in Springfield Meadows without District Knowledge or Approval. This issue was brought to the Board's attention by former General Manager Chaney Hicks. The Board had varying opinions on whether it should pursue the issue with its limited staff resources at this time, and how the fire department would view the addition of two speed bumps not authorized by the District. Resident Adam Olson commented that in his opinion the Board should take a position. Throughout discussion, there continued to be concerns about escalating the issue but all Board members present agreed it needs to be clear that the action of installing additional speed bumps in Springfield Meadows was done by a resident at his own expense without the authorization of the Board. Director Mark Magee said he

would like to inspect the area and speed bumps and requested that the matter be continued to the next regular meeting of the Board.

7. Adjournment. Upon motion and second, the meeting was adjourned at 9:02 pm.

Submitted by:

Linda Stone, Board Clerk/Secretary

Approved by Board:

DRAFT

June 21, 2022 Discussion of Activities Falling Under General Manager Duties

In light of the recruitment to fill the now vacant General Manager position, the Board has parsed out various of the General Manager duties to Board Members. The following activities will be discussed at the June 21, 2022 meeting: **Note: Additions in green font reflect information presented during the meeting.**

1. Status of Weed Abatement work utilizing goats/sheep. **Director Mark Magee returned from vacation today and will check on the status of the work.**
2. Status of Weed Abatement work performed by District's contracted landscapers. **Director Mark Magee returned from vacation today and will check on the status of the work.**
3. Has the District received confirmation from the EDH Fire Department that the fire prevention/weed abatement work is satisfactory? **Director Mark Magee left two messages for EDH Fire Department and has not received a return call, but let them know in his message that the District is doing the required weed abatement work.**
4. A brush fire occurred at the end of May in the open space on the east side of the District adjacent to Highway 50 as a result of sparks coming from the freeway when a bob cat came off of a trailer and went into the weeds. Th EDH Fire Department was quickly on the scene and put the fire out. As a result, a Board Member has asked about who and how the locks on the fire Access gates within the District are accessed. How is the emergency access handled? **Director Gordon Fawkes checked the locks at Haddington and Manchester and said they are not combination locks. There are the NOX locks which are clearly marked Fire Department, but Gordon would like to see the second lock be a combination lock so the District can be assured it can open the gates if needed. Director Brenda Collette said she will purchase the locks and have her husband set the combinations to be consistent with the District's standard combination for its other locks.**
5. Measure Deadline for November Election - A meeting needs to be scheduled among those on the Long-Range Funding Committee. Board member suggested a face-to-face meeting, but with scheduling concerns, consideration of a Zoom meeting may also serve the purpose. Date and meeting method to be determined in light of the upcoming deadline for submission of Measure materials for the November election. **This item was discussed under a specific Agenda item.**
6. Any Issues with Landscapers? **Directors Mark Magee and Gordon Fawkes met with the landscapers to introduce themselves and discuss the District's needs. Also, Gordon reinstalled the stakes he put in at the Manchester entrance for posting of the meeting signs which had been removed.**
7. Summerfield Wetlands and Brush Clearing – Status of cost estimates for revised scope of work. **Director Magee will follow up with New Gen regarding an updated bid for work as previously discussed by the Board. Also, Director Collette has a lead on a company which may also perform this work. She will follow up.**

8. Update regarding activity related to encroachment at 5047 Winterfield in light of motion passed by Board on May 17. Director Fawkes said he plans to take a look at the encroachment once the weeds are removed. He and Director Magee will review and provide the Board with further information. Procedural steps include:
 - See District Policy Number 3203 (copy attached for reference)

Resident Reported Issues:

9. Resident reported low hanging tree at Montrose and Summerfield which also was blocking the stop sign. It was reported to be extending a full lane into the street. Resident subsequently advised that the tree has been trimmed. Director Fawkes said he is planning to measure the road clearance. He suspects additional trimming may be needed.
10. Resident reported sidewalk safety issues (This item is on the Agenda)
11. Resident request for planting at entrance to Shadow Hills (Bailey Circle) The Board members agreed the entrance does look unattractive and plant debris needs to be cleaned up. Director Magee will ask the landscapers to clean it up, review the irrigation, and add a new plant or two.
12. Resident request for installation of doggie bag station/trash can at grassy area on White Rock near Bailey Circle. The Board asked this to be added as a future agenda item. Director Magee said he thinks the District's supply of doggie bags may be in storage.

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JUNE 30, 2022 SPECIAL MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The teleconference special meeting of the Rolling Hills CSD held on June 30, 2022, was called to order at 7:00 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newson's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Brenda Collette, Directors Mark Magee, Ed McGowan, and Gordon Fawkes, and Board Clerk Linda Stone were present at roll call. There were two members of the public present. President Matt Sites was absent.

2. Public Comment (Items not on the agenda).

None.

3. Old Business

None

4. New Business

a. November 8, 2022 Election – Ballot Measure for Increase of Tax Per Parcel to provide Funding to Maintain and Improve Essential District Infrastructure and Services and for Other Lawful Purposes of the District. Director Gordon Fawkes, Chair of the Long-Range Funding Ad Hoc Committee, briefed the Board members about the committee's recent meeting to finalize a recommendation to the Board for an increase in the annual tax assessment paid by property owners in the District. He described the basic methodology used to calculate to a dollar amount based on the District's minimum needs for operations and maintenance, without taking into consideration the deferred and future maintenance needs for aging infrastructure. With an annual budget of approximately \$240,000, divided by the number of parcels excluding Sierramonte, the annual per parcel cost needed is about \$600. With Sierramonte, it is approximately \$536. Knowing that the roads will need maintenance beyond just slurry seal, the Committee said additional funds should be added. The current assessment is only \$200 per year, not having been increased since 1987.

Director Collette said that an increase of \$500, or even total of \$500 (adding an additional \$300) is unrealistic, especially given some public dissatisfaction that the amenities discussed for Berkshire Park have not happened. Director Ed McGowan commented that it is clear an increase is needed, so the Board should at least attempt to pass an increase, even if it fails. There were questions about whether an accelerator could be included, and whether the increase amount could exclude Sierramonte since it is in its own HOA. Director Fawkes revisited the results of the cost allocation analysis done previously as to each neighborhood. Mark Magee, also on the Long-Range Funding Committee, said the Board needs to step up and do what is needed. Concerns were expressed that the District's needs have not been communicated well enough to the property owners so that they understand **why** there is a need for increase, **how** the money would be used, and the fact that without an increase, there is a grave risk of impending financial insolvency in as little as two to four years.

Discussion was opened up to the two members of the public present. Long time resident, Butch Arietta, commented that the District has done little for Springfield Meadows in the last ten years other than routine maintenance. The Board said in addition to normal maintenance, it had upgraded the lighting in Springfield Meadows to LED lighting. The issue of the speed bumps Butch unilaterally had installed came up in his comments, with his reasoning to slow people down as they enter the neighborhood. Contrary

to one of Butch's comments, the Board clarified that the school bus does, in fact, come into Springfield Meadows and enter the loop, turn around, and exit. Butch said with high gas prices and a possible recession, he does not think an increase of \$350 or \$400 will fly, as that is the reality right now. Director Collette said she doesn't like the idea of an increase either, but she mentioned the Brown Act which imposed additional requirements on CSDs, and the addition of prevailing wage requirements which have impacted the costs of operation and maintenance. Resident Adam Olson, also working with the Long-Range Funding Committee as a member at large, commented that the Board needs time to do this right. He said he is committed to supporting the Board in whatever direction it decides to go, but believes more time is needed educating the parcel owners about the why, how, and possible outcomes if increased funding for the District's maintenance and operations is not approved. Given the significant number of people affected by a potential increase, there is a need for significant time to present a focused information campaign. He believes that when people understand the need, they will want to protect their interest in their investment and support an increase. Director Fawkes said there is four months between tomorrow and the 2022 election, so the Board needs to determine if it can do a sufficient job during that time frame to educate the voters and meet the election deadlines. He said he is ready to continue work to make a case in writing to parcel owners for an increase.

Director Mark Magee made a motion to approve the draft Resolution presented for increase in the authorized tax for each parcel in the District an additional \$500 per year to provide funding to maintain and improve essential District infrastructure and services and for other lawful purposes of the District, subject to the District's General Counsel's advice and approved modifications of the resolution. There was no second to the motion. The motion died. Director Ed McGowan commented that after hearing the discussion, he does not think there is sufficient time to educate the parcel owners and doing an inadequate job in that regard will negatively affect the Board. Director Magee said he has expressed his opinion. On the next agenda, the Board will address the topic of an information campaign regarding the District's financial needs.

5. Adjournment. Upon motion and second, the meeting was adjourned at 8:16 pm.

Submitted by:

Linda Stone, Board Clerk/Secretary

Approved by Board:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Neilson & Phillips Insurance Services, Inc. 5900 King Rd. Suite 204 Loomis CA 95650-	CONTACT NAME:	Todd Phillips		
		PHONE (A/C, No, Ext):	(916)380-5952	FAX (A/C, No):	(916)380-5953
		E-MAIL ADDRESS:	todd@neilson-phillips.com		
		INSURER(S) AFFORDING COVERAGE		NAIC #	
		INSURER A: Philadelphia Indemnity Insurance		18058	
		INSURER B: Sirius America Insurance Company		38776	
		INSURER C: XL Insurance America, Inc		24554	
		INSURER D: XL Specialty Insurance Company		37885	
		INSURER E:			
		INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR W/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	X	NPC-1002758-02	01/24/2022	01/24/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	X	NBA-1002757-02	01/24/2022	01/24/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WC9960800	06/01/2022	06/01/2023	<input checked="" type="checkbox"/> WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	EPLI INSURANCE			PHSD1696997	03/07/2022	03/07/2023	LIMIT: 1,000,000 RETENTION: 15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CANCELLATION EXCEPTION: 10 DAYS FOR NON-PAYMENT OF PREMIUM.

CERTIFICATE HOLDER

CANCELLATION

AI 021604

Rolling Hills Community Service District
PO Box 5266
El Dorado Hills CA 95762-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fax: () -

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Rec'd
6/24/22

In Reply Refer to: CS0622-007

June 9, 2022

VIA FIRST-CLASS MAIL

ROLLING HILLS CSD
ATTN BOARD CLERK
PO BOX 5266
EL DORADO HILLS, CA 95762-0005

Subject: Irrigation Water Use Prohibited on Non-Functional Turf
Service Address: MANCHESTER DR EL DORADO HILLS
Account #: 118386-001

Dear Customer,

El Dorado Irrigation District (EID) and its service area has been under a Stage 1 Water Alert since June 2021. This stage calls for all customers to voluntarily reduce water use by up to 15 percent compared to 2020 levels.

In light of continuing statewide drought conditions, on March 28, 2022 Governor Newsom issued an executive order directing the State Water Resources Control Board (Water Board) to consider adopting emergency regulations to increase water conservation.

On May 24, 2022, the Water Board adopted a drought related emergency water conservation regulation. The regulation includes a prohibition against the irrigation of non-functional turf with potable water in the commercial, industrial, and institutional sector. This regulation also applies to homeowner associations, common interest developments, community service organizations, and other similar entities. It does not include residential customers.

You are receiving this letter as an EID commercial water customer that may have non-functional turf. Non-functional turf means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events.

Nonfunctional turf does not include sports fields and areas that are regularly used for human recreational purposes or for civic or community events.

Notwithstanding the above, the regulation does include some exceptions:

- **The use of water is not prohibited by the regulation to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need.**



- The regulation states that an urban water supplier may approve a request for continued irrigation of non-functional turf where the user certifies that the turf is a low water use plant with a plant factor of 0.3 or less, and demonstrates the actual use is less than 40 percent of reference evapotranspiration.
- The regulation does not apply to turf that is irrigated with recycled water.

EID also has a water waste prohibition (Administrative Regulation 1041) that remains in effect during the current drought. AR 1041.1 defines water waste as, among other things, “Irrigating ornamental turf with potable water on public street medians.” This prohibition is in place to comply with existing state law prohibiting such irrigation.

Thank you for cooperating with EID to meet state requirements to reduce water use in light of California’s ongoing drought emergency. For more information regarding the impacts of the drought, learn ways to conserve water and save trees during a drought, and to read the emergency regulation in its entirety, please visit our website at www.eid.org/drought.

If you have questions about this matter, contact us at 530-642-4000 or email officeofwaterefficiency@eid.org.

Sincerely,

Office of Water Efficiency

June 30, 2022

Ms. Linda Stone
Board Secretary/Clerk
Rolling Hills Community Services District
Post Office Box 5266
El Dorado Hills, California 95762-5266

Re: 2022-23 Renewal

Dear Ms. Stone,

On behalf of the Special District Risk Management Authority (SDRMA) Board of Directors and our entire risk management team, it is my pleasure to extend our sincere appreciation for your participation in our program(s). The new program year begins July 1, and the complete coverage documents will be available in MemberPlus Online™ in early August.

On July 1, 2022, you may access the following documents in MemberPlus under QUICK LINKS:

- Member's Certificate of Coverage
- Non-Member's Certificate of Coverage
- California Vehicle Identification Cards (Property/Liability members only)
- Important Dates to Remember for 2022-23

If you would like to receive a printed copy of any of the above documents, please contact us memberplus@sdrrma.org or 800.537.7790.

Correspondence from SDRMA will continue to be distributed to our membership in the following manner:

- Member Letters and attachments are posted to MemberPlus under NOTIFICATIONS.
- Agency contacts on file with SDRMA will receive an emailed announcement (e-blast) when **new correspondence** has been posted to MemberPlus. All e-blasts are posted to MemberPlus under NOTIFICATIONS for the full program year.
- A summarized letter will be sent by USPS to your agency's primary contact on file with SDRMA, when new correspondence is posted to MemberPlus.
- Renewal and Interim Invoices will be distributed as noted above in addition to being emailed to your primary contact, secondary contact, and finance officer on file with SDRMA. However, if your agency has an insurance broker, invoices will only be emailed to the broker on record.
- The monthly *Safety Talks* articles will continue to be posted to MemberPlus under SAFETY/LOSS PREVENTION.

- The 2022-23 Important Dates to Remember will be updated in MemberPlus as needed. Key dates include the Renewal Questionnaire, Payroll Reconciliation, SDRMA Education Days, and more.

Reminders:

At our 2023 Spring Education Day on Wednesday, March 22, we will provide attendees with updated information on the state of the insurance market. These updates will include the condition of the insurance market and how they may impact the upcoming renewal.

SDRMA provides reimbursement for Loss Prevention expenditures. Members can be reimbursed up to \$1,000 per program year. Please contact us at accounting@sdrma.org or 800.537.7790 for pre-approvals or reimbursement requests.

For **Property/Liability Program Members**, SDRMA provides an Employer "Hotline" for questions related to Employment Law. Best Best & Krieger is providing this service to SDRMA members and is one of the most experienced and largest public agency law firms with eight offices in California. The "Hotline" provides upper-level management access to complimentary Employment Law related legal services on behalf of your agency after initial screening and referral by SDRMA. The goal is to reduce the frequency and severity of employment related claims which will have a direct impact on our pool's claim liabilities and expenses.

For **Workers' Compensation Members**, please remember to use the complimentary Company Nurse telephone triage service in the event of a workplace injury by calling them direct at 877.518.6711. This free service will help you determine whether the workplace injury is treatable as a first aid injury or a workers' compensation claim at the time of the accident and will assist you with filling out the proper paperwork, etc.

If you have any questions, please contact our office at memberplus@sdrma.org or 800.537.7790.

Sincerely,
Special District Risk Management Authority



Laura S. Gill
Chief Executive Officer

RESOLUTION NO. 22-11

Item 6a
7-19-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF ROLLING HILLS COMMUNITY SERVICES DISTRICT FOR THE PERIOD JULY 20, 2022 THROUGH AUGUST 18, 2022 PURSUANT TO BROWN ACT PROVISIONS CURRENTLY IN EFFECT

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the ROLLING HILLS COMMUNITY SERVICES DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-05 on September 21, 2021, finding that the requisite conditions exist for the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, the Board of Directors previously adopted Resolutions No. 21-06, 21-07, 21-08, 22-01, 22-02, 22-03, 22-04, 22-05, 22-06, 22-07, 22-09, and 22-10 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency issued by Governor Newsom, and re-authorizing remote teleconference meetings of the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors does hereby find that emergency conditions persist in the District due to the ongoing COVID-19 pandemic, the District's lack of a sufficiently sized meeting room to accommodate measures to promote social distancing for the protection of attendees, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in

public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that those conditions have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT will comply with all noticing and agenda requirements required by the Brown Act now in effect; provide the public with access to and participation in the meeting through a call-in or internet-based service; provide instructions in the posted notices or agenda for how to participate; ensure the public will be able to participate in the meeting in real time through call-in or internet-based service, ensure the public will be able to provide public comment during the meeting; and comply with the requirements of AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Affirmation that Local Emergency Persists. The Board hereby proclaims that a local emergency continues to exist throughout the District due to the ongoing COVID-19 pandemic and that convening to attend an in-person meeting could present imminent risks to the health and safety of attendees due to the continued pandemic.
3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date.
4. Remote Teleconference Meetings. The staff and legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of August 18, 2022, or such time as the Governor rescinds his Proclamation of a State of Emergency, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the ROLLING HILLS COMMUNITY SERVICES DISTRICT this 19th day of July, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DRAFT

Brenda Collette, Vice President

ATTEST: _____
Linda Stone, District Clerk

Item 6.b.
7/19/2022

DRAFT

RESOLUTION NO. 22-12

Rolling Hills Community Services District

Authorizing Continued Collection of Direct Charge Assessment of \$200

WHEREAS, the Board of Directors of the Rolling Hills Community Services District, hereinafter referred to as "RHCS D" or "District", conducted a hearing concerning the Direct Charge assessment for the District;

WHEREAS, it is the intent of the Board of Directors of the RHCS D to authorize the continued collection of the Direct Charge Assessment of \$200 for the purposes of maintaining and improving community infrastructure and for other lawful purposes of the District;

WHEREAS, in accordance with California state law, RHCS D may provide for the collection of special taxes or assessments in the same manner and subject to the same penalty as or with, other charges and taxes fixed and collected by the local agency, or by the county via the secured tax roll on behalf of the local agency. If such special taxes or assessments are collected by the county on behalf of the local agency, the county may deduct its reasonable costs incurred for such service before remittal of the balance to the local agency;

WHEREAS, pursuant to Government Code section 26911, whenever a special district has elected to have its assessments collected by the county on the property tax roll, the district shall transmit to the County Auditor, no later than August 10 of each year, a statement of the rates fixed for assessments;

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the RHCS D that the District will direct the Auditor-Controller of the County of El Dorado to place on the Secured Property Tax Roll for fiscal year 2022-2023, the special assessment for the purposes of maintenance per the standing agreement between the RHCS D and the County of El Dorado based on the information delivered to the Auditor-Controller by the RHCS D by the statutory deadline.

PASSED AND ADOPTED by the Board of Directors of Rolling Hills Community Services District on July 19, 2022 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DRAFT

Brenda Collette, Vice President
Rolling Hills Community Services District

ATTEST: _____
Linda Stone, District Clerk



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

Date: April 29, 2022
To: All Districts Placing Direct Charges on the 2022/23 Secured Tax Roll
From: Property Tax Division
RE: **2022/23 Direct Charge Information/Instructions/Checklist**

***** AUGUST 10 (5PM) DEADLINE *****

The Assessor is expected to deliver his 2022/23 assessment roll on July 1, 2022, thereby opening a timeframe for districts to add direct charge levies to the 2022/23 tax bills. Any additions/changes/deletions subsequent to the deadline may occur if authorized by state statute (\$15 cost recovery per parcel).

This courtesy letter provides a checklist of items necessary for districts to place direct charge levies on the tax bills. Forms, links, lookups, and the Direct Charges Manual are available online at:

https://www.edcgov.us/Government/Auditor-Controller/PropTax/Pages/direct_charge_information_for_districts.aspx

The district may deliver (email/fax/mail/hand deliver) the necessary items, in their entirety, to the Auditor's Office beginning July 1 (the data file can't be faxed). Email is preferred due to COVID-19. Early submission following July 1 is suggested because no additional time is allotted beyond August 10, regardless of reason.

***** CALDOR FIRE IMPACT/CONSIDERATIONS *****

Direct Charges

2021/22 levies are generally not affected since most districts use a January 1 lien date for their direct charges. This includes those districts using the information from the Assessor's July 1, 2021 assessment roll/ParcelQuest to determine their direct charge levies.

It is anticipated that some direct charge revenues will be significantly impacted for 2022/23.

In compiling/calculating the 2022/23 direct charge levies, those districts with territory within the Caldor Fire area will need to pay very special attention if their direct charge levy calculation methodology is based on improved/unimproved and/or number of units. IF either of these criteria is used, please be aware of these items and expect to perform extra due diligence in calculating the direct charge levy:

- The presence of assessed value for improvements doesn't necessarily mean the property has a house/structure. Even if a structure (e.g. house) was 100% destroyed, the Assessor typically retained 5% of the improvement assessed value which represents underground improvements that may have survived and improvement value attributable to previously paid impact/development/mitigation fees.
- By July 1, the Assessor will have reviewed their records for the number of units existing on the 1/1/22 lien date on parcels in the Caldor Fire area.
- No fully destroyed structures were rebuilt as of the 1/1/22 lien date.
- If a list of parcels with burned structures is needed, please contact the Assessor, Attn: Danielle Yandow.

Date: April 29, 2022
RE: 2022/23 Direct Charge Information/Instructions/Checklist
Page: 2

General Tax (Proposition 13 Ad Valorem) Revenues

Every district will be affected for 2021/22 even if outside the fire's boundaries. For further important information, including how 2022/23 revenues will be affected, please see the "Revenue Estimate Letters Per Jurisdiction" located on the internet page titled "Distribution of Proposition 13's 1% General Property Tax" located at <https://www.edcgov.us/Government/Auditor-Controller>.

Voter Debt (Ad Valorem General Obligation Bond Debt Service)

For 2021/22, the K-14 districts within the fire scar area would expect to experience a reduced amount of revenue via the supplemental tax roll. For 2022/23, the debt service rate for any K-14 affected district may need to be set higher if the district's lien date overall assessed value is negatively impacted by Caldor Fire.

***** DISTRICT DELIVERABLES TO AUDITOR BY AUGUST 10 *****

¹Districts should review each form's Background and Instructions page

Checklist of items to be prepared and delivered to the Auditor's office:

1. **Governing Authorization Certification** fillable PDF form¹.
2. **Proposition 218 Certification** fillable PDF form¹.
3. **Local Agency Special Tax and Bond Accountability Act – Response** fillable PDF form¹.
4. **Secured/Unsecured Tax Roll Certification** fillable PDF form¹.
5. **Direct Charge Information Sheet** fillable PDF form¹.
6. **Annual Certification of Levy and Data Submission** fillable PDF form¹.
7. **Electronic Data File.** Use one of the four format options as shown in the online Exhibits ("tab delimited" option is generally the easiest).
 - Since procedures and calculations vary from district to district, the Auditor's office is unavailable to assist the district with this process.
 - For districts using ParcelQuest's software, the Auditor's purchased copy of ParcelQuest is available for use via an in-office appointment by calling (530) 621-5470 ext. 4.

After compiling the entire package (7 items above), submit it directly to the staff member shown on the Direct Charge Information Sheet form. The Auditor's office will process once the entire compiled package is received.

The Auditor's office will load the district's direct charge levies to the property tax system. If the district has more than one tax code, the levies may either be placed on one large file or broken into separate files for each tax code; however, all levies with the same tax code must be on the same file. The district will be notified of the results via email. Any updated submissions overwrite the previous submission and may be made as late as August 10 (5pm).

For questions, please contact the specific direct charge tax code's assigned "contact person" in the Auditor's office via email or phone as noted on the Direct Charge Information Sheet.

Date: April 29, 2022
RE: 2022/23 Direct Charge Information/Instructions/Checklist
Page: 3

***** Additional DIRECT CHARGE INFORMATION *****

Districts should review the information contained in the online Direct Charges Manual. This document details the entire life cycle of direct charges on the tax roll, information regarding the 12-digit AN, and various responsibilities.

“Parcel split/combine” reports are available online that will greatly assist many districts:

- Compares the most recent actual direct charge levies to determine if the ANs remain valid for the upcoming tax roll year. This report is updated monthly and is applicable as of its run date.
- Particularly helpful for those districts that have a “set list” of ANs levied (e.g. a 1915 bond or Mello-Roos district).
- If ParcelQuest is used to determine a fresh set of ANs each year, the reports’ value is more limited.

There is a cost recovery for placing the Direct Charges levies on the tax roll. Information regarding the cost recovery can be located online at the website address noted above and in the Direct Charges Manual section *Cost Recovery Amounts*. The amount will be deducted from the district’s general ledger account after the December 10 posting of property tax collections to ensure that the district’s fund doesn’t earn negative interest.

Item 6.c.
7/19/2022

DRAFT

RESOLUTION NO. 22-13

Rolling Hills Community Services District

2022-2023 Proposition 4 – Appropriation Limitation

WHEREAS, Article XIII B of the California Constitution (Proposition 4) provides for an annual appropriations limit for state and local governmental entities, as adjusted for the changes in the cost of living or per capita personal income, population and other specified factors; and

WHEREAS, Notice of the public hearing was advertised and posted as required by law; and

WHEREAS, the Board of Directors of the Rolling Hills Community Services District, hereinafter referred to as "RHCS D", conducted a public hearing on the appropriation limitation for the District on July 19, 2022, at which time interested persons desiring to be heard were given such opportunity in accordance with law; and

WHEREAS, the Board received evidence regarding the appropriation limitation to be established for the RHCS D;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rolling Hills Community Services District that the appropriation limit for the 2022-2023 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$126,012.43, computed as follows: \$117,384.66 [2021-22 Appropriation Limit] x 1.0735 [Change] = \$126,012.43 [2022-23 Appropriation Limit].

PASSED AND ADOPTED by the Board of Directors of Rolling Hills Community Services District on July 19, 2022 at a regular scheduled meeting, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DRAFT

Brenda Collette, Vice President
Rolling Hills Community Services District

ATTEST: _____
Linda Stone, District Clerk



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667-4193
Phone: (530) 621-5487 Fax: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

May 11, 2022

To: All Special Districts

From: Bob Toscano, Assistant Auditor-Controller

Subject: 2022-2023 Proposition 4 - Appropriation Limitation

Your district needs to calculate and adopt the new tax spending limit for FY 2022-23 in accordance with the provisions of the spending limitation legislation implementing Proposition 4 (the 1979 Gann Spending Limit Initiative). Government Code Section 7910 requires that: “. . . the governing body of each local jurisdiction to establish appropriation limits by resolution for the following fiscal year at a regular or special meeting.”

The district's new limit for the 2022-2023 year will be calculated on the basis of the prior year's limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change in population for your district (as certified by the State's Department of Finance) or the change reported for “unincorporated areas” for our County.

The change in the “cost of living” factor (Per Capita Personal Income) has been reported to be 7.55% and reported increase in population in the County's unincorporated areas to be a decrease of -.19%. Therefore, the ratio of change to be applied to last year's limit is:

$$1.0755 \quad (X) \quad 0.9981 \quad = \quad 1.0735$$

Attached is a sample format for the required “NOTICE OF PUBLIC HEARING” and a sample resolution (which includes the calculation formula).

Item 6.d,
7/19/2022

Preliminary Budget Adopted 6-21-2022 FY2022-2023	
ROLLING HILLS CSD	
Revenues	
Property Taxes	\$ 102,010.00
Interest	\$ 1,836.00
Special Assessment	\$ 78,438.00
Subtotal	\$ 182,284.00
Various Other	\$ 1,020.00
Revenue Income	\$ 183,304.00
Transfer From Reserve Fund Balance	\$ 63,003.00
Total Revenue	\$ 246,307.00
Expenditures	
Services/Supplies - Routine O&M	
3000 Payroll Expenses	
4040 Telephone	\$ 385.00
4041 Communications	\$ 150.00
4060 Food and Food Products	
4100 Insurance	\$ 5,995.00
4183 Maint. Grounds	\$ 13,000.00
4185 Maint. Parks	\$ 83,000.00
4189 Maint. Water System	\$ 15,000.00
4190 Maint. Drainage	\$ 7,500.00
4191 Maint. Roads	\$ 30,000.00
4192 Maint. Lighting	\$ 500.00
4197 Bldg. Supplies	\$ 500.00
4220 Memberships	\$ 1,102.00
4240 Misc. Expense	\$ 300.00
4260 Office Expense	\$ 200.00
4261 Postage	\$ 450.00
4266 Printing Services	\$ 500.00
4267 On-Line Subscriptions	\$ 500.00
4300 Prof. Services	\$ 30,000.00
4304 Admin Fee Agency	\$ 325.00
4305 Accounting serv.	\$ 3,000.00
4313 Legal Services	\$ 7,500.00
4345 Director Services	\$ 5,400.00
4400 Publication Not.	\$ 200.00
4420 Rent/Lease Exp.	\$ 800.00
4440 Rent Bldgs.	\$ 3,800.00
4505 Educa. Training	
4602 Private Auto	\$ 200.00
4620 (4700) Utilities	\$ 36,000.00
Subtotal Routine O&M	\$ 246,307.00
Special Projects	
Fixed Assets	
6020 Bldg. Improvements	\$ -
Total Expenditures	\$ 246,307.00

DRAFT

RESOLUTION NO. 22-14

Rolling Hills Community Services District

Approval of Final Budget for Fiscal Year 2022-2023

WHEREAS, the Rolling Hills Community Services District staff has submitted estimates of budget requirements for Fiscal Year 2022-2023 and those estimates have been reviewed by the Board of Directors of the Rolling Hills Community Services District, hereinafter referred to as "District"; and

WHEREAS, the Preliminary Budget was approved by the Board of Directors for the Rolling Hills Community Services District at a regular meeting held on June 21, 2022. Copies of the proposed final budget have been posted and are available for inspection by the public; and

WHEREAS, Notice of the public hearing was posted as required by law; a public hearing was held regarding adoption of the proposed final Budget on July 19, 2022, at which time interested persons desiring to be heard were given such opportunity in accordance with law; and

WHEREAS, after the conclusion of the public hearing, the Board further considered the proposed operating Budget to be adopted for fiscal year 2022-2023 for the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rolling Hills Community Services District that the document entitled "Rolling Hills CSD – FY23 Final Budget" in the amount of \$246,307.00, which document is incorporated herein by reference, is hereby approved, adopted and ordered filed with the Office of the Auditor Controller of the County of El Dorado in accordance with law.

PASSED AND ADOPTED by the Board of Directors of Rolling Hills Community Services District on July 19, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Brenda Collette, Vice President
Rolling Hills Community Services District

ATTEST: _____
Linda Stone, District Clerk

DRAFT

ROLLING HILLS CSD	Proposed Final Budget FY2022-2023
Revenues	
Property Taxes	\$ 102,010.00
Interest	\$ 1,836.00
Special Assessment	\$ 78,438.00
Subtotal	\$ 182,284.00
Various Other	\$ 1,020.00
Revenue Income	\$ 183,304.00
Transfer From Reserve Fund Balance	\$ 63,003.00
Total Revenue	\$ 246,307.00
Expenditures	
Services/Supplies - Routine O&M	
3000 Payroll Expenses	
4040 Telephone	\$ 385.00
4041 Communications	\$ 150.00
4060 Food and Food Products	
4100 Insurance	\$ 5,995.00
4183 Maint. Grounds	\$ 13,000.00
4185 Maint. Parks	\$ 83,000.00
4189 Maint. Water System	\$ 15,000.00
4190 Maint. Drainage	\$ 7,500.00
4191 Maint. Roads	\$ 30,000.00
4192 Maint. Lighting	\$ 500.00
4197 Bldg. Supplies	\$ 500.00
4220 Memberships	\$ 1,102.00
4240 Misc. Expense	\$ 300.00
4260 Office Expense	\$ 200.00
4261 Postage	\$ 450.00
4266 Printing Services	\$ 500.00
4267 On-Line Subscriptions	\$ 500.00
4300 Prof. Services	\$ 30,000.00
4304 Admin Fee Agency	\$ 325.00
4305 Accounting serv.	\$ 3,000.00
4313 Legal Services	\$ 7,500.00
4345 Director Services	\$ 5,400.00
4400 Publication Not.	\$ 200.00
4420 Rent/Lease Exp.	\$ 800.00
4440 Rent Bldgs.	\$ 3,800.00
4505 Educa. Training	
4602 Private Auto	\$ 200.00
4620 (4700) Utilities	\$ 36,000.00
Subtotal Routine O&M	\$ 246,307.00
Special Projects	\$ -
Fixed Assets	
6020 Bldg. Improvements	\$ -
Total Expenditures	\$ 246,307.00