

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, September 20, 2022 - 7:00 p.m.
Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom’s Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782

Meeting ID: 841 7015 0676

Or Join by Computer: <https://us06web.zoom.us/j/84170150676>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report – Discussion of delegated GM duties until the position is filled and activity over the past month.

- b. Long Range Funding Ad Hoc Committee Report – The Committee did not meet.

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meetings as follows:
- Regular meeting held on August 16, 2022; and
 - Special meeting held on September 13, 2022.
- b. Approve and file the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office including:
- For the month ending June 30, 2022;
 - For fiscal year 2022-2023 ending June 30, 2022; and
 - For the month ending August 31, 2022.
- c. Correspondence accept and file:
- Umpqua Bank statement for August 2022
 - Memo from Auditor-Controller dated August 31, 2022 re Property Tax Revenue Estimates for the FY 2022/23 Lien Date Tax Rolls

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Folsom Heights Development Project Update** – Staff to provide an update regarding the Folsom Heights Development Project including any new project information received by the District. (Information Item)
- b. **Sidewalk Issues on White Rock Road near Bailey Circle** – In light of proposals received, Board to reconsider the cost associated with the replacement and/or maintenance of portions of the sidewalk on White Rock Road near Bailey Circle. On August 16, 2022, the Board passed a motion authorizing an expenditure of funds of not-to-exceed \$999.00 for this work. The lowest responsive bid received for the work is \$1,600. (Discussion/Possible Action Item)
- c. **Encroachment Issue 5047 Winterfield – Installation of Stairs at Rear of Property** – Continued discussion of the status of this matter. (Discussion/Possible Action Item)
- d. **Summerfield Wetlands/Culvert Maintenance – Further Discussion** – At a Board Member's request, this item is added to the agenda. The Board acted on a request related to this issue at its August 2022 meeting. In light of that action, further discussion is requested. (Discussion Item)

6. New Business

- a. **Irrigation Maintenance** – The landscape provider has identified irrigation issues requiring maintenance, including supply and replacement of one 1-1/2 value at Berkshire Park at a cost of \$450, and to perform maintenance on Dunnwood Drive at a cost of \$350. Board to consider authorization of an expenditure of funds in the amount of \$800 for this work.
(Discussion/Possible Action Item)

- b. **Director Appointments Due to Insufficient Nominees for Election** – Notification from El Dorado County Elections Department that no persons filed for the two Board seats which expire on December 2, 2022. The Board has until October 13, 2022, to submit nominees to fill the four-year term positions by appointment. The nominees are reviewed by the County Board of Supervisors. (Discussion/Possible Action Item)

- c. **Remote Teleconference Meetings of the Board for the 30-Day Period September 21, 2022 through October 20, 2022 per AB 361** – Consideration of adoption of Resolution 22-17 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period September 21, 2022 – October 20, 2022 (Discussion/Possible Action Item)

7. Adjournment.