

MEMORANDUM

Date:

December 9, 2022

To:

Rolling Hills CSD Board Members

From:

Brenda Collette, Vice Chair

Subject:

Notice of December 13, 2022 RHCSD Special Board Meeting

PLEASE TAKE NOTICE that pursuant to Government Code section 54956, a special meeting of the Rolling Hills Community Services District is hereby called for Tuesday, December 13, 2022, at 7:00 p.m. to discuss those matters listed on the attached Agenda. The meeting will be held by teleconference in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361.

Brenda Collette. RHCSD Vice Chair

Brenda Collett

Board of Directors **SPECIAL** Meeting AGENDA ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, December 13, 2022 - 7:00 p.m.

Teleconference Meeting Only

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference hosted through Zoom by:

Dial: 1-253-215-8782
Meeting ID: 810 1417 6301

Or Join by Computer: https://us06web.zoom.us/j/81014176301

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- **a.** General Manager Report Discussion of delegated GM duties until the position is filled and activity over the past month.
- **b.** Long Range Funding Ad Hoc Committee Report The Committee did not meet.

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the regular Board of Directors meeting held on October 18, 2022, and November 15, 2022
- b. Approve and file the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office including for the month ending November 30, 2022.
- c. Correspondence accept and file:
 - Umpqua Bank statement for November 2022
 - United States Department of Commerce Notice Requesting participation in 2022 Census of Governments
 - Official State Social Security Administrator, California Public Employees' Retirement System Annual Information Request
 - Employment Development Department Notice of Contribution Rates and Statement of UI Reserve Account for Calendar Year 2023
 - Certificates of Liability Insurance for vendor STC Tree Care Inc.
 - CSDA 2022 Highlights
 - November 16, 2022 email from El Dorado Hills Community Council with attached Minutes of the November 14, 2022 meeting
 - November 18, 2022 email from El Dorado Local Agency Formation Commission (LAFCo) sending copy of the agenda for he December 7, 2022 meeting
 - December 7, 2022 email from El Dorado Hills Area Planning Advisory Committee providing notice of and Agenda for its meeting on December 14, 2022

Consent Items Pulled for Discussion:	

5. Old Business

a. Sidewalk Issues on White Rock Road near Bailey Circle – item again continued from prior meetings. Board to receive update regarding vendors' availability to perform the needed and authorized work; consideration of increased authorization of funds to complete the work based on next lowest bid received if timing is unfavorable; next steps. (Discussion/Possible Action Item)

b. Tree and Shrub Overgrowth at 7965 Belhaven Drive – item continued from November meeting. Continued discussion of overgrowth issues and access to the property to perform the work; consideration of approval of funds based on bids received to perform the work. (Discussion/Possible Action Item)

6. New Business

- a. Amendment to Policy Number 5010, entitled Board Meetings Discussion of existing policy number 5010 (amended February 21, 2017) entitled Board Meetings and consideration of amendment to change the regular monthly meeting date from the third Tuesday of the month to a different day to better accommodate schedules of existing Board members and others who have expressed an interest in serving on the Board. (Discussion/Possible Action Item)
- **b.** Board Meeting Dates for Calendar Year 2023 Consideration of proposed regular monthly meeting dates for calendar year 2023. (Discussion/Possible Action Item)
- c. Annual Organizational Meeting; Selection of President and Vice President of the Board The Board to consider and select the President and Vice President to serve during calendar year 2023. (Discussion/Possible Action Item)
- d. Remote Teleconference Meetings of the Board for the 30-Day Period December 14, 2022 through January 12, 2023 per AB 361 Consideration of adoption of Resolution 22-20 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period December 14, 2022 through January 12, 2023. (Discussion/Possible Action Item)

7. Adjournment

ROLLING HILLS COMMUNITY SERVICES DISTRICT MINUTES OF NOVEMBER 15, 2022 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on November 15, 2022, was called to order at 7:15 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newson's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Mark Magee, Ed McGowan, and Gordon Fawkes, Board Secretary Linda Stone, and a member of the public were present at roll call. President Matt Sites was absent.

2. Public Comment (Items not on the agenda).

None.

Vice Chair Brenda Collette took New Business item, 6.a. out of order since the member of the public attending was to offer comment on that item.

6.a. Tree and Sbrub Overgrowth at 7964 Belhaven Drive. A resident at 7964 Belhaven Drive reported to the District bushes growing closer and closerto her fence and inquired if the District would be taking care of it. She noted that the area behind her back fenceline is quite steep leading down to the wetlands area making accessibility difficult. She said her primary concern is as to a fire hazard. The resident, Nancy, also confirmed that she had called the El Dorado Hills Fire Department to report the issue. The Board asked whether the vegetation is up to the fence or reaching over the fence. Nancy said, not quite. She said she has photos which she can share with the Board. Director Ed McGowan noted concern about the protected wetlands area and is uncertain whether fire mitigation applies to protected areas. He said he thinks the Fire Department should make the call on this issue. Director Collette said the District would like to take care of it if necessary. Director Fawkes said he would like to take a look and it was confirmed that there is a fence at the rear of Nancy's property for access. The Board discussed getting bids to address Nancy's issues. Nancy said she will get a bid from her landscape provider. The District will also check with the El Dorado Hills Fire Department about Nancy's report. The Board thanked Nancy for participating in the meeting. This item was continued to the next board meeting.

3. Monthly Reports

a. General Manager Report. The Clerk prepared a list for discussion of activities falling under the General Manager duties. Discussion of the items is reflected on the report attached to these Minutes.
b. Long Range Funding Ad Hoc Committee Report. No meeting was held during the past month.

4. Consent Items

The Consent Items consisting of the minutes of the October 18, 2022, regular board meeting; the financial reports prepared by the El Dorado County Auditor Controller's office for the month ending October 31, 2022, and correspondence including Umpqua bank statement for the period ending October 30, 2022 were considered. Director Fawkes made a motion to approve and accept/file the Consent items, Director Collette seconded. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Collette, Fawkes, McGowan and Magee

NOES: None ABSENT: Sites ABSTAIN: None

5. Old Business

a. Sidewalk Issues on White rock Road near Bailey Circle. Mark Magee said there is no new information to report. He has not received a date certain for NewGen to perform the work. This item will be brought back on the agenda next month.

6. New Business

- b. COVID-19 State of Emergency and Changes to the Brown Act Regarding Remote Meetings. The Clerk briefed the Board about Governor Newsom's announcement that California's COVID-19 State of Emergency will end February 28, 2023. Although the provisions of AB 361 adding subdivision (e) to Government Code section 54953 expire on January 1, 2024, it applies only during a proclaimed state of emergency. On September 13, 2022, Governor Newsom signed AB 2449, effective January 1, 2023, which amends the Brown Act to authorize teleconferencing when a Board member can demonstrate "just cause" or an "emergency circumstance" (addition of subdivision (f). Come March 1, 2023, the District will return to the default teleconferencing rules, with the added ability to use the AB 2449 procedures when a Board member can demonstrate "just cause" or "emergency circumstance" as defined in Government Code section 54953 subdivision (f). The Board recognized that it will be returning to in person meetings with the added ability to use AB 2449 when applicable in March 2023.
- c. Consider Changing Regular Meeting Date of the Board of Directors. The Clerk discussed the District's current policy No. 5010.1 which provides that regular meetings of the Board of Directors shall be held on the third Tuesday of each calendar month at 7:00 pm in the Holiday Inn Express & Suites meeting room, 4360 Town Center Drive, El Dorado Hills, CA. The date, time, and place of regular meetings may be reconsidered annually at the annual organizational meeting of the Board. Due to Board member and prospective Board member conflicts with the current Tuesday meeting date, the Board discussed possible alternative dates. The matter will be brought back to the organizational meeting for possible action.
- d. Remote Teleconference Meetings of the Board for the 30-Day Period November 16, 2022 through December 15, 2022 per AB 361. Director Brenda Collette made a motion to adopt Resolution 22-19 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newson, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period November 16, 2022 through December 15, 2022. Director Mark Magee second. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Collette, Fawkes, McGowan and Magee

NOES: None ABSENT: Sites ABSTAIN: None

7.	${\bf Adjournment}.$	Upon motion and second, the meeting was adjourned at 8:35 pm.

Submitted by:

Linda Stone, Board Clerk/Secretary

Approved by Board:

November 15, 2022 – Item 3.a. Updated with comments and discussion during November 15, 2022 meeting.

Activities Falling Under General Manager Report

- 1. Tree Shrub Overgrowth on Belhaven. Call received from El Dorado Hills Fire on November 9, 2022 about a complaint received from a resident on Belhaven in the District. Mark Magee made further contact with the Belhaven resident (Nancy) and asked that she and her husband join the meeting to discuss their concerns about the encroachment of growth into their backyard and potential fire hazards. Mark also provided the Zoom link information. Mark is also returning the call from El Dorado Hills Fire. (This Item will be discussed under New Business, 6.a.)
- 2. Landscape/Park Maintenance Issues.
 - a. Calls received from resident (Susan Stokes) and emails from residents (Alan Andrus and also Monica Newton) about overwatering. References were made to both Stonebriar Park and Berkshire Parks being soggy, muddy, boggy, and concerns about damaging the turf walking on it in this condition. Mark discussed the water with the landscapers and the park water was turned off on Friday, November 11. The residents were advised.



(resident provided)

Mark Magee walked the property on November 15, 2022, and noted that it is a swamp. He noted also that the water is still on and he will follow-up again with the landscapers to turn it off.

- b. Landscapers advised Mark that the valve replacement maintenance work is scheduled for Monday, November 14, 2022. The work was not completed on November 14th by the landscapers, but will be completed soon.
- c. Resident reported bees/wasps in Stonebriar Park and provided a photo. Mark investigated the situation and was prepared to treat the area but found no issue. Mark walked the park, checked the play structure thoroughly and adjacent trees for any signs of bees or wasps and found nothing. He will continue to monitor the area.
- d. Any update regarding the orange plastic fencing along fence line in Berkshire Park? The District learned that the homeowners are replacing their fence so the orange temporary fencing is in place for this purpose.
- 3. Construction Project Adjacent to the District Elliott Homes. Email received from resident (Ella and Rudy Perez) inquiring about whether the developers plan to do something for residents impacted from the dust and dirt as a result of the construction project. They advised that the dust and dirt are beyond normal (all furniture covered with a thick dust/dirt layer) and the solar panels are covered with construction dirt. Mark said he will advise the residents of the contact information for Elliott Homes. Mark Magee advised the homeowners of Elliott Homes representative, Ed Regan, Site Manager, who may be reached at 916-496-1829. The Board noted that the dust issues are not within its jurisdiction. Comments also given were that in other instances, builders have agreed to wash solar panels, sweep neighboring pools, or offer other accommodations for dust mitigation issues. The homeowners should take this up directly with Elliott Homes.
- 4. Successful Work Party to Remove Illegal Dumping of Car Parks near Stonebriar Park. On October 22, 2022, gracious volunteers from the Board loaded the materials illegally dumped on District property next to Stonebriar Park including 67 pounds of heavy truck exhaust parts. The volunteers also cut back branches and overgrowth from the area. Director Gordon Fawkes hauled away and disposed of all of the items by truck. Thank you to our Board members for resolving this issue at no cost to the District. Thank you, Board members!
- 5. Notification from Data Ticket about a pending 1st level appear in the District queue for review (with request date of 4/27/22). Who has access to this site and is handling? None of the Board members nor the Clerk have any information on this issue but Linda will look into it and report back when information is received.
- 6. Flyer for GM Recruitment and Get Involved. Linda updated the flyers with new date by when the Board requests interest in the GM position November 30, 2022. She parsed out the areas

of the District by map and allocated the flyers for each section. The flyers are in Brenda Collette's hands and volunteers available to distribute the flyers can coordinate with Brenda or Linda. The Board members agreed to visit Brenda's home to pick up flyers for distribution to the areas of the District to further attempt to get the word out.

- 7. Ongoing Sidewalk Issue. This item will be discussed under Old Business, 5.a.
- 8. Other issues? None.

8028280 - 8028280 GENERAL FUND

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General Ledger

Summary for the Accounting Period Ended: November 30, 2022

		Debit	Credit	Balance
80280280 ROLLING HILLS ASSETS				
	100 EQUITY IN POOLED CASH	461,838.06	61,900.05	399,938.01
	102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
	ASSETS	466,838.06	61,900.05	404,938.01
LIABILITIES				
	201 VOUCHERS PAYABLE	61,733.01	61,733.01	0.00
	LIABILITIES	61,733.01	61,733.01	0.00
FUND BALANCE				
	310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
	313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
	350 FND BAL: UNRSVD UNDESIGNATED	0.00	376,825.52	-376,825.52
	411 ACTUAL REVENUES	0.00	24,877.27	-24,877.27
	431 EXPENDITURES	55,614.42	15.64	55,598.78
	FUND BALANCE	55,614.42	460,552.43	-404,938.01
	80280280 ROLLING HILLS	584,185.49	584,185.49	0.00

8028280 - 8028280 GENERAL FUND

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General Ledger

	Debit	Credit	Balance
80280280 ROLLING HILLS ASSETS			
100 EQUITY IN POOLED CASH			
11/1/2022 BEGINNING BALANCE	441,083.26	45,862.86	395,220.40
11/1/2022 GNI 202305 24	37.93		395,258.33
11/1/2022 GNI 202305 74	5,296.90		400,555.23
11/1/2022 GNI 202305 75	666.25	0.00	401,221.48
11/1/2022 GNI 202305 77	10.49	0.00	401,231.97
11/1/2022 GNI 202305 78	308.32	0.00	401,540.29
11/1/2022 GEN 202305 145	15.64	0.00	401,555.93
11/4/2022 GEN 202305 217	308.22	0.00	401,864.15
11/7/2022 GNI 202305 585	84.71	0.00	401,948.86
11/7/2022 GNI 202305 586	3.59	0.00	401,952.45
11/7/2022 GNI 202305 599	5.76	0.00	401,958.21
11/7/2022 GNI 202305 608	61.04	0.00	402,019.25
11/7/2022 GNI 202305 609	304.65	0.00	402,323.90
11/9/2022 GNI 202305 751	13,651.30	0.00	415,975.20
11/21/2022 APP 202305 1621	0.00	16,037.19	399,938.01
100 EQUITY IN POOLED CA	ASH 461,838.06	61,900.05	399,938.01
102 IMPREST (PETTY) CASH			
11/1/2022 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CA	SH 5,000.00	0.00	5,000.00
	ASSETS 466,838.06	61,900.05	404,938.01
LIABILITIES			
201 VOUCHERS PAYABLE			
11/1/2022 BEGINNING BALANCE	45,695.82	45,695.82	0.00
11/16/2022 API 202305 1609	0.00	16,037.19	-16,037.19
11/21/2022 APP 202305 1621	16,037.19	0.00	0.00
201 VOUCHERS PAYABLE	61,733.01	61,733.01	0.00
LIA	BILITIES 61,733.01	61,733.01	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL			
11/1/2022 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENER	QAL 0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
11/1/2022 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST		5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
11/1/2022 BEGINNING BALANCE	0.00	276 005 50	070 005 50
350 FND BAL: UNRSVD UNDESIG		376,825.52 376,825.52	-376,825.52
411 ACTUAL REVENUES		3.0,020.02	0.0,020.02
11/1/2022 BEGINNING BALANCE	0.00	4,138.11	-4,138.11
11/1/2022 GNI 202305 24	0.00	37.93	-4,176.04

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8028280 - 8028280 GENERAL FUND

General Ledger

			Debit	Credit	Balance
11/1/2022	GNI 202305 74		0.00	5,296.90	-9,472.94
11/1/2022	GNI 202305 75		0.00	666.25	-10,139.19
11/1/2022	GNI 202305 77		0.00	10.49	-10,149.68
11/1/2022	GNI 202305 78		0.00	308.32	-10,458.00
11/4/2022	GEN 202305 217		0.00	308.22	-10,766.22
11/7/2022	GNI 202305 585		0.00	84.71	-10,850.93
11/7/2022	GNI 202305 586		0.00	3.59	-10,854.52
11/7/2022	GNI 202305 599		0.00	5.76	-10,860.28
11/7/2022	GNI 202305 608		0.00	61.04	-10,921.32
11/7/2022	GNI 202305 609		0.00	304.65	-11,225.97
11/9/2022	GNI 202305 751		0.00	13,651.30	-24,877.27
		411 ACTUAL REVENUES	0.00	24,877.27	-24,877.27
431 EXPEN	IDITURES				
11/1/2022	BEGINNING BALANCE		39,577.23	0.00	39,577.23
11/1/2022	GEN 202305 145		0.00	15.64	39,561.59
11/16/2022	API 202305 1609		16,037.19	0.00	55,598.78
		431 EXPENDITURES	55,614.42	15.64	55,598.78
		FUND BALANCE	55,614.42	460,552.43	-404,938.01
		80280280 ROLLING HILLS	584,185.49	584,185.49	0.00

Revenues and Expenditures

8028280 CSD: ROLLING HILLS CSD

Summary For the Month ended: November 30, 2022

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	0.00	11,269.60	-11,269.60
0110 PROP TAX: CURR UNSECURED	0.00	1,996.75	-1,996.75
0130 PROP TAX: PRIOR UNSECURED	0.00	38.12	-38.12
0140 PROP TAX: SUPP CURRENT	0.00	1,262.94	-1,262.94
0150 PROP TAX: SUPP PRIOR	0.00	257.24	-257.24
01 Taxes	0.00	14,824.65	-14,824.65
03 Fines & Penalites			
0360 PEN & COST DELINQUENT TAXES	0.00	185.45	-185.45
03 Fines & Penalites	0.00	185.45	-185.45
04 Rev Use Money/Prop			
0400 REV: INTEREST	0.00	1,267.17	-1,267.17
04 Rev Use Money/Prop	0.00	1,267.17	-1,267.17
13 Service Charges			
1310 SPECIAL ASSESSMENTS	0.00	8,600.00	-8,600.00
13 Service Charges	0.00	8,600.00	-8,600.00
Total Revenue	0.00	24,877.27	-24,877.27
Expense			
40 Services & Supplies			
4100 INSURANCE: PREMIUM	0.00	5,454.74	-5,454.74
4185 MAINT: PARK	0.00	27,580.00	-27,580.00
4189 MAINT: WATER SYSTEM	0.00	725.00	-725.00
4192 MAINT: LIGHTING	0.00	187.00	-187.00
4300 PROFESSIONAL & SPECIAL SRVS	0.00	2,958.00	-2,958.00
4304 AGENCY ADMINISTRATION FEE	0.00	151.40	-151.40
4313 LEGAL SERVICES	0.00	472.50	-472.50
4345 SPECIAL DISTRICT DIRECTOR SRVS	0.00	1,350.00	-1,350.00
4700 UTILITIES	0.00	16,720.14	-16,720.14
40 Services & Supplies	0.00	55,598.78	-55,598.78
Total Expense	0.00	55,598.78	-55,598.78
8028280 CSD: ROLLING HILLS CSD	0.00	-30,721.51	30,721.51

Revenues and Expenditures

8028280 CSD: ROLLING HILLS CSD

Summary For the Month ended: November 30, 2022

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Report Total			
Total Revenue	0.00	24,877.27	-24,877.27
Total Expense	0.00	55,598.78	-55,598.78
•	0.00	-30,721.51	30,721.51

Revenues and Expenditures

8028280 CSD: ROLLING HILLS CSD

	Estimated /	Actual	
	Budget	Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
11/1/2022 BEGINNING BALANCE	0.00	221.40	
11/1/2022 GNI 900 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	40.56	
11/1/2022 GNI 900 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	3,256.34	
11/9/2022 GNI 904 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	89.01	
11/9/2022 GNI 904 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	7,662.29	
0100 PROP TAX: CURR SECURED	0.00	11,269.60	-11,269.60
0110 PROP TAX: CURR UNSECURED			
11/1/2022 BEGINNING BALANCE	0.00	1,603.72	
11/1/2022 GNI 902 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	308.32	
11/7/2022 GNI 908 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	84.71	
0110 PROP TAX: CURR UNSECURED	0.00	1,996.75	-1,996.75
0130 PROP TAX: PRIOR UNSECURED			
11/1/2022 BEGINNING BALANCE	0.00	24.54	
11/1/2022 GNI 903 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	2.20	
11/1/2022 GNI 903 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	6.41	
11/7/2022 GNI 909 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	1.02	
11/7/2022 GNI 909 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	3.95	
0130 PROP TAX: PRIOR UNSECURED	0.00	38.12	-38.12
140 PROP TAX: SUPP CURRENT			
11/1/2022 BEGINNING BALANCE	0.00	954.70	
11/7/2022 GNI 906 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	301.40	
11/7/2022 GNI 906 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	3.25	
11/7/2022 GNI 907 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	3.59	
0140 PROP TAX: SUPP CURRENT	0.00	1,262.94	-1,262.94
150 PROP TAX: SUPP PRIOR			
11/1/2022 BEGINNING BALANCE	0.00	35.66	
11/1/2022 GNI 891 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	32.17	
11/1/2022 GNI 901 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	133.07	
11/1/2022 GNI 903 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	1.33	
11/1/2022 GNI 903 DU ROLL 14321 1% GENERAL TAX SUPP DU-J	0.00	0.25	
11/1/2022 GNI 903 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.30	
11/7/2022 GNI 905 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	53.67	
11/7/2022 GNI 909 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.67	
11/7/2022 GNI 909 DU ROLL 14321 1% GENERAL TAX SUPP DU-J	0.00	0.06	
11/7/2022 GNI 909 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.06	
0150 PROP TAX: SUPP PRIOR	0.00	257.24	-257.24
01 Taxes	0.00	14,824.65	-14,824.65

Printed 12/5/2022 9:23:29 AM

8028280 CSD: ROLLING HILLS CSD

Revenues and Expenditures

	Estimated / Budget	Actual Amount	Balance
03 Fines & Penalites			
0360 PEN & COST DELINQUENT TAXES			
11/1/2022 BEGINNING BALANCE 11/1/2022 GNI 891 DS ROLL 14321 PENALTIES SUPP DS-E 11/1/2022 GNI 901 DS ROLL 14321 PENALTIES SUPP DS-E	0.00 0.00 0.00	39.14 5.76 21.18	
11/1/2022 GNI 901 DS ROLL 64801 PENALTIES DS-I 11/7/2022 GNI 905 DS ROLL 14321 PENALTIES SUPP DS-E 0360 PEN & COST DELINQUENT TAXES	0.00	112.00 7.37	-185.45
03 Fines & Penalites	0.00	185.45	-185.45
04 Rev Use Money/Prop	0		
0400 REV: INTEREST			
11/1/2022 BEGINNING BALANCE 11/4/2022 GEN INT OCT 22 Interest Allocation Entry	0.00 0.00	958.95 308.22	
0400 REV: INTEREST	0.00	1,267.17	-1,267.17
04 Rev Use Money/Prop	0.00	1,267.17	-1,267.17
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
11/1/2022 BEGINNING BALANCE	0.00	300.00	
11/1/2022 GNI 900 CS ROLL 64801 DIRECT CHARGE-S 11/1/2022 GNI 901 DS ROLL 64801 DIRECT CHARGE DS-I	0.00	2,000.00 400.00	
11/9/2022 GNI 904 CS ROLL 64801 DIRECT CHARGE-S	0.00	5,900.00	
1310 SPECIAL ASSESSMENTS	0.00	8,600.00	-8,600.00
13 Service Charges	0.00	8,600.00	-8,600.00
Total Revenue	0.00	24,877.27	-24,877.27
Expense			
40 Services & Supplies			
4100 INSURANCE: PREMIUM			
11/1/2022 BEGINNING BALANCE 4100 INSURANCE: PREMIUM	0.00	5,454.74	E 454.74
4185 MAINT: PARK	0.00	5,454.74	-5,454.74
11/1/2022 BEGINNING BALANCE	0.00	20,685.00	
11/16/2022 API 876043 RHCSD landscape service Octobe 4185 MAINT: PARK	0.00	6,895.00 27,580.00	-27,580.00
4189 MAINT: WATER SYSTEM	2.00	_,,000.00	2.,500.00
11/1/2022 BEGINNING BALANCE	0.00	725.00	
4189 MAINT: WATER SYSTEM	0.00	725.00	-725.00

8028280 CSD: ROLLING HILLS CSD

Revenues and Expenditures

	Estimated / Budget	Actual Amount	Balance
4192 MAINT: LIGHTING			
11/1/2022 BEGINNING BALANCE	0.00	187.00	
4192 MAINT: LIGHTING	0.00	187.00	-187.00
4300 PROFESSIONAL & SPECIAL SRVS			
11/1/2022 BEGINNING BALANCE	0.00	2,133.00	
11/16/2022 API 876042 RHCSD Clerk services September	0.00	825.00	
4300 PROFESSIONAL & SPECIAL SRVS	0.00	2,958.00	-2,958.00
4304 AGENCY ADMINISTRATION FEE			
11/1/2022 BEGINNING BALANCE	0.00	167.04	
11/1/2022 GEN LAFCOBILLING FY 22/23 LAFCO RVS LATE FEES	0.00	-15.64	
4304 AGENCY ADMINISTRATION FEE	0.00	151.40	-151.40
4313 LEGAL SERVICES		- 1	
11/1/2022 BEGINNING BALANCE	0.00	472.50	
4313 LEGAL SERVICES	0.00	472.50	-472.50
4345 SPECIAL DISTRICT DIRECTOR SRVS			
11/1/2022 BEGINNING BALANCE	0.00	975.00	
11/16/2022 API 876044 RHCSD 10/18/2022 Regular mtg s	0.00	75.00	
11/16/2022 API 876045 RHCSD 10/18/2022 Regular mtg s	0.00	75.00	
11/16/2022 API 876046 RHCSD 10/18/2022 Regular mtg s	0.00	75.00	
11/16/2022 API 876047 RHCSD 10/18/2022 Regular mtg s	0.00	75.00	
11/16/2022 API 876048 RHCSD 9/20/2022 Regular mtg st	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	0.00	1,350.00	-1,350.00
4700 UTILITIES			
11/1/2022 BEGINNING BALANCE	0.00	8,777.95	
11/16/2022 API 876032 RHCSD power no. 4570858285-8	0.00	350.32	
11/16/2022 API 876033 RHCSD power no. 1857646705-6	0.00	86.87	
11/16/2022 API 876034 RHCSD power no. 6085621545-8	0.00	52.90	
11/16/2022 API 876035 RHCSD power no. 1211321236-4	0.00	10.83	
11/16/2022 API 876036 RHCSD water no. 118388-001	0.00	128.35	
11/16/2022 API 876037 RHCSD water no. 118386-001 11/16/2022 API 876038 RHCSD water no. 084490-002	0.00	301.40	
11/16/2022 API 876039 RHCSD water no. 126908-002	0.00	2,981.45	
11/16/2022 API 876040 RHCSD water no. 083214-001	0.00	777.56 1,044.65	
11/16/2022 API 876041 RHCSD water no. 126932-002	0.00	2,207.86	
4700 UTILITIES	0.00	16,720.14	-16,720.14
40 Services & Supplies	0.00	55,598.78	-55,598.78
Total Expense	0.00	55,598.78	-55,598.78
8028280 CSD: ROLLING HILLS CSD	0.00	-30,721.51	30,721.51
			,. =
Report Total			
Total Revenue	0.00	24,877.27	-24,877.27

Page 4 of 4

Revenues and Expenditures

8028280 CSD: ROLLING HILLS CSD

Printed 12/5/2022 9:23:29 AM

Total Expense	0.00	55,598.78	-55,598.78
	0.00	-30,721.51	30,721.51



November 30, 2022 Page: 1 of 2

Customer Service: 1-866-486-7782

ROLLING HILLS COMMUNITY SERVICES DIST CSD REVOLVING ACCOUNT PO BOX 5266 EL DORADO HILLS CA 95762-0005

Last statement: October 31, 2022 This statement: November 30, 2022

Please be aware that items may be presented for payment multiple times when your account does not contain sufficient funds to pay the item(s). We may charge you a fee each time an item is presented and you do not have sufficient funds in your account to pay the item. For services to help you manage your account, visit www.umpquabank.com/globalassets/ media/documents/overdraft_disclosure_for_business_accounts.pdf

PUBLIC FUNDS CHECKING

Account number	SUBBRESSET	Beginning balance	\$1,997.56
Low balance	\$1,792.56	Deposits/Additions	\$0.00
Average balance	\$1,799.39	Withdrawals/Subtractions	\$217.50
Interest earned	\$0.00	Ending balance	\$1,780.06

Card Transactions/Withdrawals

<u>Date</u> 11-02	<u>Description</u> POS Purchase Terminal 00010001 Istorage-el Dorado Hil 916-93399 CA	Subtractions 205.00
	Xxxxxxxxxxx4549	
Total Card 1	Fransactions/Withdrawals	\$205.00

Other Withdrawals/Subtractions

Total Other	· Withdrawals/Subtractions	\$12.50
11-30	Service Charge For Maintenance Fee	12.50
<u>Date</u>	Description	Subtractions

ROLLING HILLS COMMUNITY SERVICES DIST

November 30, 2022 Page: 2 of 2

Daily Balances

Date	Amount	Date	Amount	Date	Amount
10-31	1,997.56	11-02	1,792.56	11-30	1.780.06

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for -\$0.00



UNITED STATES DEPARTMENT OF COMMERCE U.S. Census Bureau

Office of the Director Washington, DC 20233-0001

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2022 Census of Governments.** This survey provides the only source of nationwide and comprehensive information on state and local government finances. Results of this survey are used by the U.S. Congress, federal agencies, state governments, other local governments, educational and research organizations, and the general public. For example, the U.S. Department of Justice uses our expenditure data to calculate the required pass-through percentages from state to local governments for the Byrne Memorial Justice Assistance Grants.

We will obtain most of the information for your local government from the Annual Financial Report submitted to the California State Controller's Office. However, we need the information indicated on the survey form to complete our tabulations for the CA communities in the United States. The financial figures you provide do not have to be audited or certified if those numbers are not available. The enclosed document provides further instructions.

Please fill out the survey online using the information listed below:

Website: https://statecollection.census.gov/SDCHome.aspx

UserID: 12050912000-ca Due Date: January 31, 2023

let I Sutos

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please call the Local Government Finance Staff with the U.S. Census Bureau at 301-763-5153, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time or via email at ewd.local.finance@census.gov.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Robert L. Santos

Director

Enclosure





SEQ1089

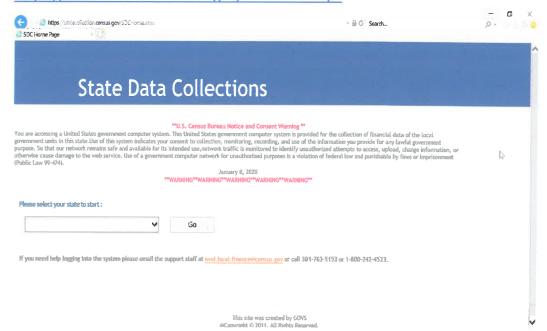
SPRINGFIELD MEADOWS COMM SER DT ATTN: COMMUNITY LEADER PO BOX 5266 EL DORADO HILLS CA 95762



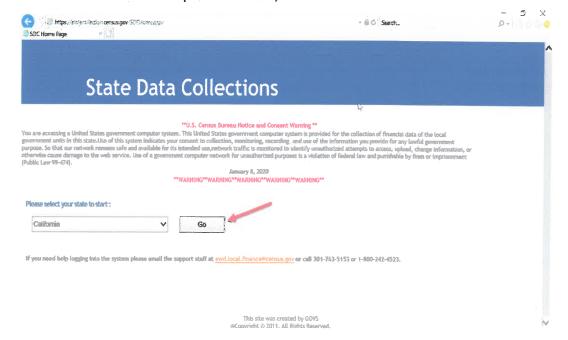
State Data Collection Website Instructions

- I. Logging In
 - a. In Browser, navigate to website

https://statecollection.census.gov/SDCHome.aspx

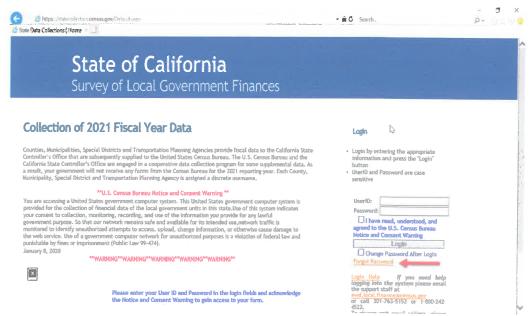


b. Select state from the drop down menu, then click 'Go.'





e. If it is your first-time logging into the system, click 'Forgot Password' to create a password for the account.



f. Enter UserID and Email address associated with the account and click 'Reset Password'.



B.



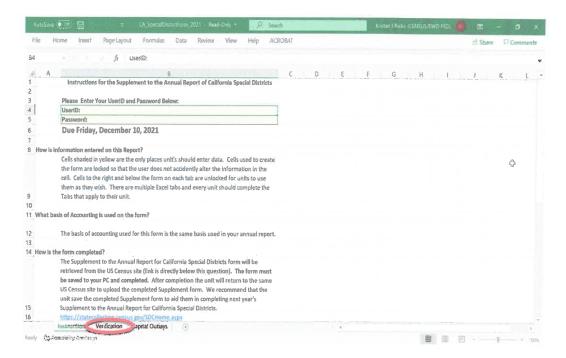


b. From the pop-up window, select 'Open.' Note: Depending on the browser, the result after clicking the template link will be different. The below screenshot will appear if using Internet Explorer and a similar pop-up window in Firefox.

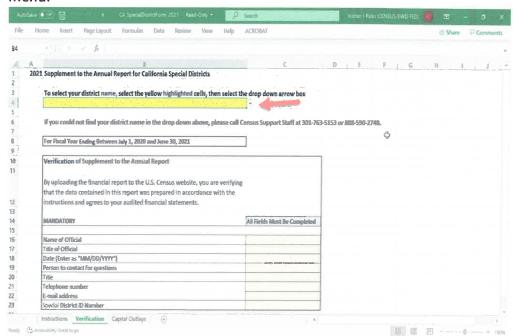
Microsoft Edge will open the template as a read only browser window. You must download the file and open in Excel for all functions to work properly.

Google Chrome will automatically download the template, showing up as a tab on a bottom left tool bar. You must select that tab and open the template in Excel.





e. Using the drop down arrow, select the appropriate community name from the menu.



- f. Save the template to your local hard drive. (Ex.: alameda2021.xlxs)
- g. Complete each tab of the template and re-save to your local hard drive.



d. You will receive a notification once file has successfully uploaded.



e. Click 'Log Out.'







P.O.Box 720720 Sacramento, CA 94229-0720

Phone: (916) 795-0810 | Fax: (916) 795-3005 888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442

www.calpers.ca.gov/sssa

November 07, 2022

Linda Stone Rolling Hills Community Services District P.O. Box 5266 El Dorado Hills, CA 95762

Annual Information Request

CalPERS ID: 5000001366

Dear Linda Stone,

The California Public Employees' Retirement System (CalPERS) is the official California State Social Security Administrator (SSSA) for California's Section 218 Agreement. We assist governmental entities to properly withhold and report Social Security and Medicare. We are the liaison between the agency, the Social Security Administration (SSA) and the Internal Revenue Service (IRS) to address coverage-related issues and questions (Government Code Section 22000–22603).

You are receiving the **Annual Information Request** because you are a California governmental entity either with or without a Section 218 Social Security Agreement. Annual completion of this request is a federally mandated responsibility of both the SSSA and all California governmental entities.

Please complete the *Annual Information Request* within 30 days of this notice. Visit myCalPERS to complete the form online. The *Annual Information Request* is available in myCalPERS through your business partner profile. Once logged in, select the "Profile" global navigation tab, then expand the "Menu" tab on the left side navigation. Select "SSA Annual Information Request" under the menu tab, then select blue hyperlink under request date to access the *Annual Information Request*. For step-by-step instructions, please use the *Social Security and Medicare Agreement Student Guide* at www.calpers.ca.gov/docs/social-security-medicare-agreements.pdf

The SSSA is here to assist you. If you have any questions, please visit our website at **www.calpers.ca.gov/sssa**, or contact us by telephone at (916) 795-0810 or via email at sssa.air@calpers.ca.gov.

Sincerely,

State Social Security Administrator's Office

000000014281614





DE 2088

PO BOX 826880 MIC 4 SACRAMENTO, CA 94280-0001



Letter ID:

L1125320336

Issued Date: Account ID:

December 30, 2022

499-0918-7

1502377984 P616 E616

ROLLING HILLS COMMUNITY SERVICES DISTRICT PO BOX 5266 EL DORADO HILLS CA 95762-0005

This is not a bill, do not pay this amount.

Your UI reserve balance is non-refundable.

Notice of contribution rates and statement of UI reserve account for the period of January 1, 2023, to December 31, 2023.

Important Information:

This is the notice of your **Unemployment Insurance (UI)** and **Employment Training Tax (ETT)** contribution rates for the period shown above. The information below is the itemized statement of your UI reserve account including your UI reserve balance. **Note:** See the reverse of this form for additional information and protest rights.

UI contribution rate:	3.40%
Ul rate schedule:	F+
ETT:	0.10%

SDI rate: Visit edd.ca.gov/payroll_taxes/tax-ratedemployers.htm

The Annual Taxable Wage Limit per Employee for:
UI and ETT: \$7,000.00

1. Previous reserve balance as of 7/31/21			\$5.07
2. UI Contributions paid from 8/1/21 to 7/31/22	\$0.00		
3. Interest earned by the UI Fund	\$0.00		
(for positive reserve account employers only)			
4. Negative balance reduction	\$0.00		
(for negative reserve account employers only)			
5. Benefit overpayments collected	\$0.00		
6. Positive reserve balances cancelled	\$0.00		
7. Other income to the UI Fund	\$0.00		
8. Total Credits		+	\$0.00
9. UI benefits charged to your reserve account from			
7/1/21 to 6/30/22	\$0.00		
10. Increase in the total of all negative reserve account balances	\$0.00		
11. Benefit overpayments established	\$0.00		
12. UI benefits not charged to reserve accounts	\$0.00		
13. Other expenses of UI Fund	\$0.00		
14. Total Charges		-	\$0.00
15. New reserve account balance as of 7/31/22			\$5.07
16. Lil toyabla navrall for calandar years 2010, 2020, 2021	20.00		

16. UI taxable payroll for calendar years 2019-2020-2021 \$0.00

17. Ratio (Line 15 divided by the average of Line 16) 0.0000

Computation of shared credits and charges: Lines 5, 6, 7,10, 11, 12 and 13 are credits and charges shared by **all** California employers. The shared amounts are computed using fiscal year UI taxable wages.

Your UI taxable wages from 7/1/21 through 6/30/22 were

\$0.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER			CONTACT Tina Greenawalt				
L/P Insurance Services,	LLC		PHONE (916) 526-0140 FAX (A/C, No, Ext):				
11249 Gold Country Blvd	#16	0	E-MAIL ADDRESS: tina.greenawalt@lpins.net				
			INSURER(S) AFFORDING COVERAGE	NAIC #			
Gold River	CA	95670	INSURERA: Axis Insurance Company	37273			
INSURED			INSURER B: Axis Insurance Company	37273			
STC Tree Care Inc			INSURER C: Topa Insurance Co.	18031			
3309 Longview Dr			INSURER D:				
			INSURER E :				
Sacramento	CA	95821	INSURER F:				
COVERAGES		CERTIFICATE NUMBER: CL221114714	478 REVISION NUMBER:				

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	NSR POLICY EFF POLICY EXP								
LTR	INSR LTR TYPE OF INSURANCE		INSD	WVD	POLICY NUMBER	(MM/DD/YYYY)	(MM/DD/YYYY)	LIMi	rs
1	X	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$ 1,000,000
A		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
					AXSP0102803	11/8/2022	11/8/2023	MED EXP (Any one person)	\$ 10,000
								PERSONAL & ADV INJURY	\$ 1,000,000
	GEN	LAGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
		POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
		OTHER:						Pesticide or Herbicide Applicator Ag	\$ 1,000,000
	AUT	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
В	X	ANY AUTO						BODILY INJURY (Per person)	\$
-		ALL OWNED SCHEDULED AUTOS			AXSA0102803	11/8/2022	11/8/2023	BODILY INJURY (Per accident)	s
	x	HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	s
	_							Uninsured motorist	\$ 1,000,000
	X	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$ 1,000,000
C		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$ 1,000,000
		DED RETENTION \$			XL0020126805	11/8/2022	11/8/2023		\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER OTH- STATUTE ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?		N/A					E.L. EACH ACCIDENT	\$
	(Mandatory in NH) If yes, describe under							E.L. DISEASE - EA EMPLOYEE	\$
_	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RHCSD, its officials, officers, employees and agents:

See Attached Additional Comments/Remarks page for information regarding additional coverage terms and Additional Insured status.

CERTIFICATE HOLDER	CANCELLATION			
gm@rollinghillscsd.org				
Rolling Hills Community Services District P.O. Box 5266 El Dorado Hills, CA 95762	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
	AUTHORIZED REPRESENTATIVE			
	Tina Greenawalt/TINAG Juna August			

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AHAMBRICK

DATE (MM/DD/YYYY)

CERTIFICATE OF LIABILITY INSURANCE

11/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER License # 0757776 CONTACT **HUB International Insurance Services Inc.** PHONE (A/C, No, Ext): (805) 682-2571 FAX (A/C, No): PO Box 3310 Santa Barbara, CA 93130-3310 E-MAIL ADDRESS; CALOHIResourcePro@hubinternational.com INSURER(S) AFFORDING COVERAGE NAIC# INSURER A : Benchmark Insurance Company 41394 INSURED INSURER B: STC Tree Care Inc. INSURER C: 3309 Longview DR INSURER D: Sacramento, CA 95821 INSURER E: INSURER F: **COVERAGES** CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. INSR LTR ADDL SUBR POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER LIMITS COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE CLAIMS-MADE OCCUR DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) \$ PERSONAL & ADV INJURY GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$ POLICY LOC PRODUCTS - COMP/OP AGG OTHER: COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY ANY AUTO BODILY INJURY (Per person) OWNED AUTOS ONLY SCHEDULED AUTOS BODILY INJURY (Per accident)
PROPERTY DAMAGE
(Per accident) HIRED AUTOS ONLY NON-OWNED AUTOS ONLY UMBRELLA LIAB OCCUR EACH OCCURRENCE \$ **EXCESS LIAB** CLAIMS-MADE AGGREGATE \$ DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY X PER STATUTE OTH-CST5024545 11/8/2022 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) 11/8/2023 1.000.000 E.L. EACH ACCIDENT 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below 1,000,000 E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of Insurance. CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. **Rolling Hills Community Services District** P.O. Box 5266 El Dorado Hills, CA 95762 AUTHORIZED REPRESENTATIVE



California Special Districts Association

Districts Stronger Together





CHARTING OUR PATH FORWARD

MEMBERSHIP GROWTH

NEW CSDA MEMBER PROGRAM LAUNCHED: CALIFORNIA CLASS INVESTMENT OPTIONS FOR SPECIAL DISTRICTS

California CLASS provides special districts and other public agencies with a convenient method for investing in high-quality, short-to-medium-term securities carefully chosen to provide for safety and liquidity while still maximizing interest earnings. California CLASS provides districts with a comprehensive, professionally managed approach to investing, a dedicated client service team, and a user-friendly and secure online transaction portal. Learn more: www.californiaclass.com

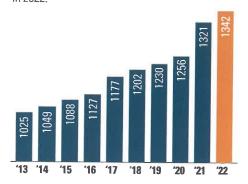
A LOOK AHEAD -CSDA'S PATH FORWARD

The CSDA Board of Directors met for a strategic planning session to develop priorities and updates to the existing CSDA Strategic Plan. The CSDA Board of Directors approved the 2023-2025 CSDA Strategic Plan on September 16, 2022.

A few common themes of the plan:

- Continued Growth in Membership
- Focus on Member Engagement
- Leader in Content & Resources
- Prioritize Advocacy for All Types of Districts Quality over Quantity
- Continue Progress & Growth in National Efforts

CSDA membership numbers continue to grow, with more than 70 new organizations joining our ranks in 2022.



MEMBERSHIP

JOINED CSDA IN 2022

SOCIAL MEDIA REACH

68,000+

in 568



18

CSDA BOARD MEMBERS BRINGING LOCAL PERSPECTIVES

from across the state to your association



DEDICATED STAFF

in Sacramento and throughout CA serving members of all types and sizes

29



NEWLY REVISED BROWN ACT COMPLIANCE MANUAL 25
CSDA Affiliated
Chapters



BUSINESS AFFILIATES

Diamond Level

- California CLASS
- CSDA Finance Corporation
- Special District Risk Management Authority

Platinum Level

- · Atkinson, Andelson, Loya, Ruud & Romo
- Best Best & Krieger LLP
- Liebert Cassidy Whitmore
- Richards Watson Gershon
- Umpqua Bank

LEGAL



REPRESENTING SPECIAL DISTRICTS IN THE COURTS

CSDA seeks positive legal outcomes for special districts by filing amicus curiae (or "friend-of-the court") briefs in cases of interest that could impact special districts' governance or operations.

12



Actively tracked 12 cases in

the Courts of Appeal and California Supreme Court involving legal issues affecting special districts.



Issues addressed in CSDA amicus briefs include:

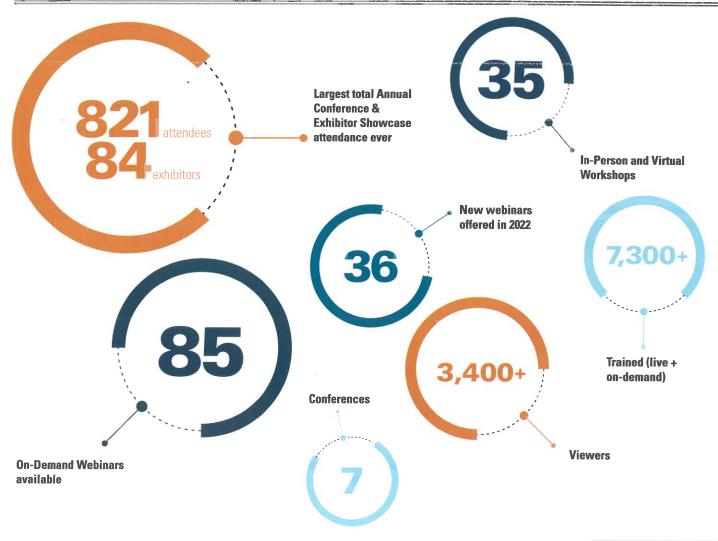
- California Public Records Act
- Special Benefit Assessments
- Rate-setting under Proposition 218
- · Employer Liability Insurance

Learn more online at: www.csda.net/advocate/legal-advocacy.





PROFESSIONAL DEVELOPMENT



Linda Stone

Subject: EDH Community Council 11/14 meeting minutes and video

Attachments: EDH CommunityCouncilMinutes11.14.22.docx

From: BOS-District I < bosone@edcgov.us > Date: Wed, Nov 16, 2022 at 2:47 PM

Subject: EDH Community Council 11/14 meeting minutes and video

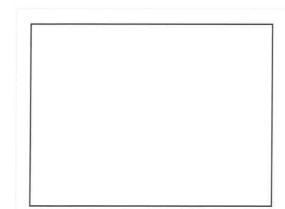
To:

Good afternoon,

Attached please find the meeting minutes for the 11/14 EDH Community Council meeting.

To view the meeting go to:

https://www.youtube.com/watch?v=tbcQNXI43gM



El Dorado Hills Community Council November 14, 2022 Meeting

El Dorado Hills Community Council November 14, 2022 Meeting Meeting agenda: https://edhapac.org/events/el-dorado-hills-community-council-meeting-november-14-2022/

www.youtube.com

Guest speakers were Irene Muzio and Bonni Bergstrom, Assistance League of the Sierra Foothills, who shared the League's success in assisting displaced families from the Caldor Fire and describe their current fund-raising efforts.

Please feel free to forward to anyone who may be interested.

Cindy Munt

Assistant to Supervisor John Hidahl, District 1

Board of Supervisors, County of El Dorado

Phone: (530) 621-5650

Link to Facebook page

Link to Nextdoor

Link to Supervisor Hidahl's webpage

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El Dorado Hills Community Council

2022 Leadership Team: John Davey*, Kathi Guerrero, Glenn Krakow, Mike Lilienthal*, Cindy Munt*, Richard Ross, Lauryn Sumimoto and Jon Vegna

AGENDA: Monday, November 14th, 2022 @ 5:00 PM

Held in person at EDH Fire Station 85, 1050 Wilson Blvd.

- 1. Call to Order Leadership Team Roll Call (welcoming two new members: Kathi Guerrero-Healthy Communities and Lauryn Sumimoto-Youth Commissioner) and recognition of District 1 Commissioners and Committee members present
- 2. Adoption of regular meeting Agenda
- 3. Public Comment Dan Donelli, Lake Forest Owners Assoc. president, spoke about speeding concerns on Francisco Drive. Joel Wiley spoke about problems on EDH Blvd regarding the striping that needs to be completed (see update under Infrastructure). John Raslear asked when the meals will start up again at the EDH Senior center.
- 4. Guest Speaker: Irene Muzio and Bonni Bergstrom, Assistance League of the Sierra Foothills, will share the League's success in assisting displaced families from the Caldor Fire and describe their current fund-raising efforts The Assistance League services all of EDC and is 100% run by volunteers. Their mission is to transform the lives of children and adults through community programs. Their programs include Operation School Bell, Sports Locker, Books & Beyond, Bags for Belongings, S.M.I.L.E., Scholarship Program and special outreach which this year included helping victims of the Caldor fire. 33% of their funds come from fundraisers. Current volunteer needs include an attorney who understands non-profit law, grant writers and someone with marketing expertise. To volunteer and for more information go to: Assistance League Sierra Foothills

5. Supervisor Communications

- Nothing new on the CEDHSP project has been received to date County Development Agreement (DA) Team is meeting with the Developer at their bequest
- Nothing new on the Costco project has been received to date EDH 52 considering changes to their adjacent development
- Several complaints received about the County extension of the Beatty Drive closure primarily due to rock removal and water seepage experienced by the developer - Adam Bane of DOT has provided details of their alternatives assessment and recommendation

- Daniel Del Monte, Chief Assistant Director of County H&HS has resigned his position effective November 11th to take a position with Marin County as a Deputy CAO - our thanks go out to Daniel for his 5 years of service to EDC-we wish him well
- County CAO recruitment efforts continue with several applications received
- Housing El Dorado is working with the Placerville Upper Room to provide early winter homeless sheltering until the County facility opens on or about January 15, 2023

6. Leadership Team Progress Reports (~3 to 5 minutes each)

- Public Safety Sheriff's report, CHP report and EDH Fire report EDH Fire Chief Lilienthal reported that the number of acres burned during this fire season was way down. The annual EDH Fire Dept. Santa toy and food run will be on December 6-9. They will be collecting toys for Shriners and the food collected will be donated to the EDC food bank. Information on Santa stops here: <u>Santa Run & Santa Stops - El Dorado</u> <u>Hills Fire Department (edhfire.com)</u>
- Economic Development Community and Economic Development Advisory Committee report – No CEDAC meeting this month due to lack of quorum. CEDAC completed a draft hemp ordinance
- Infrastructure El Dorado Hills Blvd resurfacing on the North end (Safety and road surface concerns) and the refurbished segment near Saratoga Way – Supervisor Hidahl spoke with DOT director Rafael Martinez regarding updates and the final slurry seal coat is scheduled to be done this week (11/15 update, slurry seal is complete). The pavement needed to dry out with some warmer weather in order to finish up. After the slurry seal is done, the restriping will be completed (11/15 update, the striping should be completed this Friday or Saturday). Supervisor Hidahl requested more reflective pads to be installed to help indicate where the lanes are, especially at night.
- Good Governance Charter Review Committee progress report To view Charter Review meeting minutes and video, <u>County of El Dorado - Calendar (legistar.com)</u>
- Healthy Communities Kathi Guerrero of First 5 and related County and EDCOE partnerships will be joining the leadership team next month
- APAC November 15th APAC meeting agenda topics <u>El Dorado Hills Area Planning</u> <u>Advisory Committee (edhapac.org)</u>
- Youth Commission report Lauryn Sumimoto of Oak Ridge HS and the County Youth Commission has joined the leadership team
- Community Information and Outreach <u>Board of Supervisors-John Hidahl District I</u> (edcgov.us)

7. Council Member Items

- Next meeting is Monday December 5th, 2022
- Next month's Guest Speaker- Janelle Horne, County Recorder-Clerk will provide an update on her office's service improvements and plans

8. Adjournment

Courtesy Notice: Anyone wishing to record any segment of a CC meeting shall express their intent to do so before they start recording.

*In Attendance

Linda Stone

Subject: FW: December 07, 2022 LAFCO Meeting Agenda

Attachments: 22 December 7 Agenda_SIGNED.pdf

From: csd clerk <csdclerk@gmail.com>
Sent: Friday, November 18, 2022 3:56 AM

From: **Kelly Witt** < <u>kwitt@edlafco.us</u>>
Date: Wed, Nov 16, 2022 at 1:04 PM

Subject: December 07, 2022 LAFCO Meeting Agenda

To: Garry Gerren <ggerrren@fllcsd.org>, Andre Pichly <apichly@cameronpark.org>, Ashton, Don (CAO)

<<u>don.ashton@edcgov.us</u>>, Blankenship, Sue <<u>sblankenship@cityofslt.us</u>>, Braddock, Jessica <<u>jbraddock@edhfire.com</u>>, Brian Frazier <<u>brian.frazier@edcgov.us</u>>, Brink, Mike <<u>mbrink@eid.org</u>>, Brittany DiTonno <<u>bditonno@edhcsd.org</u>>,

Brown, Glenn <<u>gbrown@geofire.org</u>>, Chad Stephens_Fire Chief <<u>stephen@lakevalleyfire.org</u>>, Cleve Morris <<u>cmorris@cityofplacerville.org</u>>, Corcoran, Daniel <<u>dcorcoran@eid.org</u>>, David Whitt <<u>dwhitt@pioneerfire.org</u>>,

Diamond Springs-El Dorado FPD (mgallagher@diamondfire.org) <mgallagher@diamondfire.org>, Don Davis

davis67@packbell.net, El Dorado Irrigation District services@eid.org, Erica Sanchez ESanchez@edlafco.us, Frank

Ford < fordcgg@pacbell.net >, George Osborne < gwosborne@comcast.net >, Georgetown Gazette

<editor@gtgazette.com>, Jack Rosevear <i rosevear@mfpd.us>, Joanne McDonough_City of SLT

< imcdonough@cityofslt.us>, Kathleen Freeman ELDOFIRE < freemank@eldofire.com >, Kelly Witt < kwitt@edlafco.us >,

Linda Stone <<u>clerk@rollinghillscsd.org</u>>, Lindsey Baker (<u>lbaker@cityofslt.us</u>) <<u>lbaker@cityofslt.us</u>>, Lisa Howard_Garden

 $Valley < \underline{lhoward@gardenvalley.org} >, Lori Tuthill < \underline{ltuthill@diamondfire.org} >, Malathy Subramanian$

<malathy.subramanian@bbklaw.com>, Mauk Matthew_ED Transit <mmauk@eldoadotransit.com>, Maurice "Mo"

Johnson (<u>mjohnson@edhfire.com</u>) <<u>mjohnson@edhfire.com</u>>, Megan Wilcher_Board Secretary

<mwilcher@eldoradotransit.com>, Michael Lilienthal <mli>mlilienthal@edhfire.com>, Mike Webb (mike.webb@fire.ca.gov)

<mike.webb@fire.ca.gov>, Noel Stack <nstack@mtdemocrat.net>, Rescue FPD (admin@rescuefiredepartment.org)

admin@rescuefiredepartment.org, Sam Neasham < Wneasham@neashamlaw.com, Sharlyn Fields

<mfpdclerk@mfpd.us>, Shiva Frentzen <sfrentzen@edlafco.us>, Steve Leighton <Leighton.Steve@ntfire.net>, Sue

Novasel_El Dorado County < bosfive@edcgov.us >, Sullivan, Jennifer < jsullivan@eid.org >, Tahoe Tribune

<<u>brozak@tahoedailytribune.com</u>>, Vickie Sanders <<u>vickie.sanders@edcgov.us</u>>, Village Life Publication

<editor@villagelife.com>, Wright, William <billofwrights@sbcglobal.net>

Good afternoon,

Please see the attached agenda for the December 7, 2022 meeting. All of the packet materials can be accessed from the links embedded in the electronic copy of the agenda that is on the LAFCO website at https://www.edlafco.us/2022-12-07-commission-meeting.

Have a happy Thanksqiving, see everyone in December!

Kelly Witt

Administrative Assistant

(530) 295-2707

Office Hours: Tuesday - Thursday, 8:30 - 3:00

kwitt@edlafco.us

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--

Linda Stone Board Secretary Rolling Hills Community Services District



EL DORADO LAFCO

MEETING AGENDA

El Dorado LAFCO 550 Main Street, Suite E Placerville, California (530) 295-2707 www.edlafco.us

John Hidahl, Chair, County Member Brian Veerkamp, Vice Chair, District Member George Turnboo, County Member Cody Bass, City Member Jackie Neau, City Member Timothy J. White, District Member Bill Wilde, Public Member

Wendy Thomas, Alternate County Member Patricia "Patty" Borelli, Alternate City Member Michael Saunders, Alternate District Member Dawn Hodson, Alternate Public Member

Shiva Frentzen, Executive Officer Erica Sanchez, Assistant Executive Officer Kelly Witt, Administrative Assistant Malathy Subramanian, LAFCO Counsel

Wednesday, December 7, 2022

5:30 PM

https://us02web.zoom.us/j/87425618470

Board of Supervisors Meeting Room 330 Fair Lane, Building A Placerville, California

and

Teleconference Location: South Lake Tahoe City Council Chambers
1901 Lisa Maloff Way
South Lake Tahoe, California

Agenda materials will be available for review pursuant to Government Code Section 54957.5 in the LAFCO office, located at 550 Main Street, Suite E, Placerville or at the LAFCO website at www.edlafco.us/commission.

PUBLIC ACCESS

Members of the public are invited to attend and participate at the location identified on this agenda. Members of the public desiring to provide comments as part of the meeting are encouraged to submit written comments no later than 12:00 pm the day of the meeting or to attend the meeting in-person.

The meeting may be accessed via Zoom by the following webinar link or telephone number: https://us02web.zoom.us/i/87425618470 or (669) 900-9128

Webinar ID: 874 2561 8470

PUBLIC COMMENTS

Written comments may be submitted by email to lafco@ediafco.us and will be distributed to the Commission as quickly as possible.

Public comments will be accepted throughout the meeting. Speakers will be limited to three minutes. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment and press *6 to unmute yourself. Please wait until the prompt from the Chair to address the Commission on any item on the Agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

ADOPTION OF AGENDA AND APPROVAL OF THE CONSENT CALENDAR

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commissioner may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

- A. Adopt minutes of the meeting of September 28, 2022
- B. Budget Report
- C. Review of Claims
- D. Correspondence
- E. Set the 2023 LAFCO Meeting Calendar

OPEN FORUM

Members of the public may address the Commission concerning matters within the jurisdiction of LAFCO which are not listed on the agenda. No action may be taken on these matters. Public comments during Open Forum are limited to three minutes per person. The Chair may limit public comment during Open Forum.

DISCUSSION ITEMS

The Commission has the discretion to adopt, modify or reject staff's recommendation. Please refer to the adopted Minutes to review the Commission's final action on any item of interest.

1. Letter of Commendation for Erica Sanchez

2. <u>Staff and the Strategic Planning Ad-Hoc Committee recommend that the Commission approve the following:</u>

- Approve the changes to the Sphere of Influence (Section 4) of the El Dorado LAFCO Policies and Guidelines
- Approve the NON-MUNICIPAL Services Analysis Report for Special Districts to serve as completion of the third cycle and past due MSRs enabling El Dorado LAFCO to start a new project review cycle that concurs with the updated Policies and Guidelines
- Approve the 5-year MUNICIPAL SERVICES MSR/SOI Project Cycle and the NON-MUNICIPAL SERVICES MSR/SOI Project Cycle; Add the EI Dorado Hills Community Services District and the Cameron Park Community Services District to the MUNICIPAL SERVICES MSR/SOI Project Cycle
- Direct staff to complete the Municipal Services Review for the Greenstone Country CSD in Fiscal Year 22-23
- Direct staff to publish the updated information on the El Dorado LAFCO website
- Direct staff to document the completion of the Grand Jury findings and responses

3. <u>Consider Amending the Employment Policies and Procedures to Include a Remote Work/Telework Policy for El Dorado LAFCO staff</u>

4. Other Business

- A. <u>Legislation</u> The Commission may authorize support or opposition to bills currently pending before the State Legislature
- B. Executive Officer Report
- C. Counsel Report
- D. Commissioner Announcements

ADJOURNMENT

The next regularly scheduled LAFCO Commission meeting will be January 25, 2023.

Respectfully submitted, shiva Lantaen

Shiva Frentzen

Executive Officer

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCO action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 24 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 15 copies.

NOTE: State law requires that a participant in a LAFCO proceeding who has a financial interest in the decision and who has made a campaign contribution of more than \$250 to any Commissioner in the past year must disclose the contribution. If you are affected, please notify staff before the hearing.

Please do not remove before December 8, 2022.

Linda Stone

Subject:

El Dorado Hills APAC Wed December 14, 2022 Meeting Agenda

From: El Dorado Hills APAC < info@edhapac.org>

Date: Wed, Dec 7, 2022, 8:14 AM

Subject: El Dorado Hills APAC Wed December 14, 2022 Meeting Agenda

To: <gm@rollinghillscsd.org>

El Dorado Hills

Area Planning Advisory Committee

Virtual ONLY Meeting

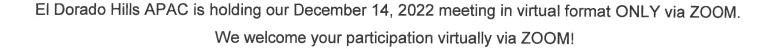
Wednesday December 14, 2022

6:30PM

Join Zoom Meeting:

https://us02web.zoom.us/j/85387159157

PHONE IN OPTION (669) 900-9128 Meeting ID: 853 8715 9157



Supervisor Communications with District 1 Supervisor John Hidahl

Project Updates

- UPDATE *Notification No Review* EDH APAC 2023
 Officer Election
- 2023 Proposed EDH APAC
 Meeting Schedule
- UPDATE *Notification No Review* El Dorado County Planning Commission Dec 8th Water Planning Workshop
- UPDATE *Notification No Review* EDH Area Project Statuses

PUBLIC COMMENTS can be submitted at the meeting in person or virtually, OR submitted in advance of the meeting via EMAIL. Emailed questions MUST be received by 4PM the MONDAY PRIOR to the meeting date.

Send advanced comments/questions to edhapac comment@gmail.com and please identify the project or subject you wish to address.

El Dorado Hills Area Planning Advisory Committee

APAC 2022 Officers

John Davey, Chair jdavey@davevgroup.net John Raslear, Vice Chair <u>jirazzpub@sbcglobal.net</u> Timothy White, Vice Chair tiwhiteid@gmail.com Brooke Washburn, Secretary Brooke. Washburn@libertymutual.com



1021 Harvard Way, El Dorado Hills, CA 95762

AGENDA FOR MEETING: Wednesday December 14, 2022, 6:30 PM

VIRTUAL Zoom Meeting https://us02web.zoom.us/j/85387159157

PHONE IN OPTION (669) 900-9128 Meeting ID: 853 8715 9157 Meetings are recorded in video format

- 1. Call to Order
- 2. Adoption of Meeting Agenda
- 3. Public Comment
- 4. Supervisor Communications: Supervisor John Hidahl
- 5. Guest Speaker: N/A
- 6. APAC Projects
 - a) UPDATE *Notification No Review* EDH APAC 2023 Officer Election
 - b) 2023 Proposed EDH APAC Meeting Schedule
 - c) UPDATE *Notification No Review* El Dorado County Planning Commission Dec 8th Water Planning Workshop
 - d) UPDATE *Notification No Review* EDH Area Project Statuses
- Adjournment: 7.

The Next EDH APAC meeting is: Wednesday January 11, 2023 6:30PM START TIME HYBRID: In-Person & Virtual: EDH Fire Dept Station 85 Meeting Room1050 Wilson Blvd El Dorado Hills CA

PUBLIC COMMENTS can be submitted at the meeting in person or virtually, OR submitted in advance of the meeting via EMAIL. Emailed questions MUST be received by 4PM the MONDAY PRIOR to the meeting date.

Send advance comments/questions to edhapac.comment@gmail.com and please identify the project or subject you wish to address.

Questions regarding this agenda should be addressed to Chairman John Davey at johndaveyapac@gmail.com Mailing address: c/o El Dorado Hills APAC 1021 Harvard Way, El Dorado Hills, CA, 95762

Not Printed or Mailed at Government Expense

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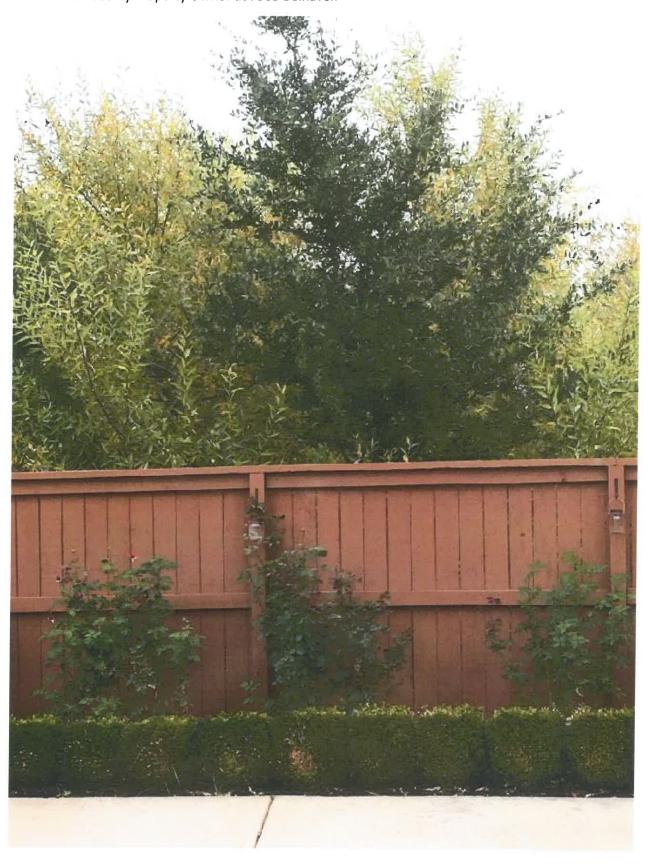
12/13/2022 – Agenda Item 5.b. Photos Provided by Property Owner at 7965 Belhaven



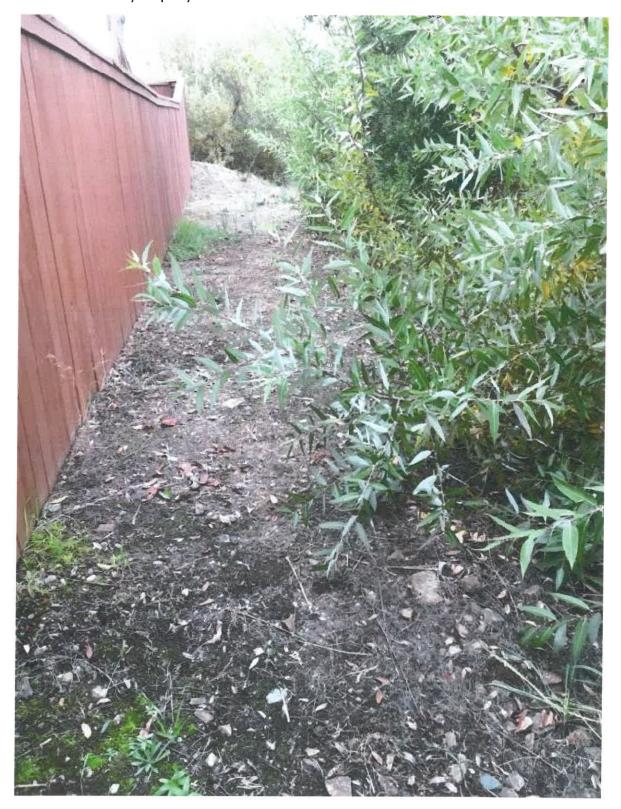
12/13/2022 – Agenda Item 5.b. Photos Provided by Property Owner at 7965 Belhaven



12/13/2022 – Agenda Item 5.b. Photos Provided by Property Owner at 7965 Belhaven



12/13/2022 – Agenda Item 5.b. Photos Provided by Property Owner at 7965 Belhaven



Rolling Hills Community Services District POLICY HANDBOOK

POLICY TITLE: Board Meetings

POLICY NUMBER: 5010

5010.1 Meetings of the Board of Directors are held in accordance with the requirements of the Ralph M. Brown Act ("Brown Act") (California Government Code sections 54950 through 54926). Regular meetings of the Board of Directors shall be held on the third Tuesday (INSERT NEW DAY OF THE WEEK) of each calendar month at 7:00 PM in the Holiday Inn Express & Suites meeting room, 4360 Town Center Drive, El Dorado Hills, CA, or as allowed by the Brown Act then in effect. The date, time and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board.

5010.2 Special meetings of the Board of Directors may be called by the Board President or by a majority of the Board members.

5010.2.1 All Directors shall be notified of the special Board meeting and the purpose or purposes for which it is called. Said notification shall be in writing, received by them at least 24 hours prior to the meeting.

5010.2.2 Newspapers of general circulation in the District, radio stations and television stations, organizations, and property owners who have requested notice of special meetings in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926) shall be notified by a mailing unless the special meeting is called less than one week in advance, in which case notice, including business to be transacted, will be given by telephone during business hours as soon after the meeting is scheduled as practicable.

5010.2.3 An agenda shall be prepared as specified for regular Board meetings in Policy 5020 and shall be delivered with the notice of the special meeting to those specified above.

5010.2.4 Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting.

5010.3 Emergency Meetings. In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the 24-hour notice required in 5010.21, above. An emergency situation means a crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the Board.

5010.3.1 Newspapers of general circulation in the District, radio stations and television stations which have requested notice of special meetings in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926) shall be notified by at least one hour prior

to the emergency meeting. In the event that Telephone services are not functioning, the notice requirement of one hour is waived, but the Board, or its designee, shall notify such newspapers, radio stations, or television stations of the fact of the holding of the emergency special meeting, and of any action taken by the Board, as soon after the meeting as possible.

5010.3.2 No closed session may be held during an emergency meeting, and all other rules governing special meetings shall be observed with the exception of the 24-hour notice. The minutes of the emergency meeting, a list of persons the Board or designee notified or attempted to notify, a copy of the roll call vote(s), and any actions taken at such meeting shall be posted for a minimum of ten days in the District office as soon after the meeting as possible.

5010.4 Adjourned Meetings. A majority vote by the Board of Directors may terminate any Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no Directors are present at any regular or adjourned regular meeting, the General Manager may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of adjournment to be given to those specified in 5010.2.2 above.

5010.5 Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in December, or as soon thereafter if no December meeting is held. At this meeting the Board will elect a President and Vice President from among its members to serve during the coming calendar year.

5010.6 The Chairperson of the meetings described herein shall determine the order in which agenda items shall be considered for discussion and/or action by the Board.

5010.7 The Chairperson and the Board Secretary/Clerk shall ensure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.

Revised: February 21, 2017

Revision considered December 13, 2022

Options for Regular Board Meeting Dates for Calendar Year 2023:

Month	Option A	Option B	Option C	Option D
	Second Wednesday	Second Thursday	Third Wednesday	Third Thursday
January	1/11/2023	1/12/2023	1/18/2023	1/19/2023
February	2/8/2023	2/9/2023	2/15/2023	2/16/2023
March	3/8/2023	3/9/2023	3/15/2023	3/16/2023
April	4/12/2023	4/13/2023	4/19/2023	4/20/2023
May	5/10/2023	5/11/2023	5/17/2023	5/18/2023
June	6/14/2023	6/15/2023	6/21/2023	6/22/2023
July	7/12/2023	7/13/2023	7/19/2023	7/20/2023
August	8/9/2023	8/10/2023	8/16/2023	8/17/2023
September	9/13/2023	9/14/2023	9/20/2023	9/21/2023
October	10/11/2023	10/12/2023	10/18/2023	10/19/2023
November	11/8/2023	11/9/2023	11/15/2023	11/16/2023
December	12/13/2023	12/14/2023	No Mtg.	No Mtg.

RESOLUTION NO. 22-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ISSUED BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF ROLLING HILLS COMMUNITY SERVICES DISTRICT FOR THE PERIOD DECEMBER 14, 2022 THROUGH JANUARY 12, 2023 PURSUANT TO BROWN ACT PROVISIONS CURRENTLY IN EFFECT

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the ROLLING HILLS COMMUNITY SERVICES DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-05 on September 21, 2021, finding that the requisite conditions exist for the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, the Board of Directors previously adopted Resolutions No. 21-06, 21-07, 21-08, 22-01, 22-02, 22-03, 22-04, 22-05, 22-06, 22-07, 22-09, 22-10, 22-11, 22-15, 22-16, 22-17, 22-18, AND 22-19 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency issued by Governor Newsom, and re-authorizing remote teleconference meetings of the legislative body of ROLLING HILLS COMMUNITY SERVICES DISTRICT; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors does hereby find that emergency conditions persist in the District due to the ongoing COVID-19 pandemic, the District's lack of a sufficiently sized meeting room to accommodate measures to promote social distancing for the protection of attendees, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in

public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that those conditions have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the ROLLING HILLS COMMUNITY SERVICES DISTRICT will comply with all noticing and agenda requirements required by the Brown Act now in effect; provide the public with access to and participation in the meeting through a call-in or internet-based service; provide instructions in the posted notices or agenda for how to participate; ensure the public will be able to participate in the meeting in real time through call-in or internet-based service, ensure the public will be able to provide public comment during the meeting; and comply with the requirements of AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ROLLING HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

- 1. <u>Recitals</u>. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- 2. <u>Affirmation that Local Emergency Persists</u>. The Board hereby proclaims that a local emergency continues to exists throughout the District due to the ongoing COVID-19 pandemic and that convening to attend an in-person meeting could present imminent risks to the health and safety of attendees due to the continued pandemic.
- 3. <u>Re-ratification of Governor's Proclamation of a State of Emergency</u>. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date.
- 4. <u>Remote Teleconference Meetings</u>. The staff and legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
- 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 12, 2023, or such time as the Governor rescinds his Proclamation of a State of Emergency, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the ROLLING HILLS COMMUNITY SERVICES DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors SERVICES DISTRICT this 13th day of December, 2	
AYES: NOES: ABSENT: ABSTAIN:	
Brenda Collette, Vice President	ATTEST:Linda Stone, District Clerk