

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF NOVEMBER 15, 2022 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The teleconference meeting of the Rolling Hills CSD held on November 15, 2022, was called to order at 7:15 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Mark Magee, Ed McGowan, and Gordon Fawkes, Board Secretary Linda Stone, and a member of the public were present at roll call. President Matt Sites was absent.

2. Public Comment (Items not on the agenda).

None.

Vice Chair Brenda Collette took New Business item, 6.a. out of order since the member of the public attending was to offer comment on that item.

6.a. Tree and Sbrub Overgrowth at 7964 Belhaven Drive. A resident at 7964 Belhaven Drive reported to the District bushes growing closer and closer to her fence and inquired if the District would be taking care of it. She noted that the area behind her back fence line is quite steep leading down to the wetlands area making accessibility difficult. She said her primary concern is as to a fire hazard. The resident, Nancy, also confirmed that she had called the El Dorado Hills Fire Department to report the issue. The Board asked whether the vegetation is up to the fence or reaching over the fence. Nancy said, not quite. She said she has photos which she can share with the Board. Director Ed McGowan noted concern about the protected wetlands area and is uncertain whether fire mitigation applies to protected areas. He said he thinks the Fire Department should make the call on this issue. Director Collette said the District would like to take care of it if necessary. Director Fawkes said he would like to take a look and it was confirmed that there is a fence at the rear of Nancy's property for access. The Board discussed getting bids to address Nancy's issues. Nancy said she will get a bid from her landscape provider. The District will also check with the El Dorado Hills Fire Department about Nancy's report. The Board thanked Nancy for participating in the meeting. This item was continued to the next board meeting.

3. Monthly Reports

a. General Manager Report. The Clerk prepared a list for discussion of activities falling under the General Manager duties. Discussion of the items is reflected on the report attached to these Minutes.

b. Long Range Funding Ad Hoc Committee Report. No meeting was held during the past month.

4. Consent Items

The Consent Items consisting of the minutes of the October 18, 2022, regular board meeting; the financial reports prepared by the El Dorado County Auditor Controller's office for the month ending October 31, 2022, and correspondence including Umpqua bank statement for the period ending October 30, 2022 were considered. Director Fawkes made a motion to approve and accept/file the Consent items, Director Collette seconded. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Collette, Fawkes, McGowan and Magee

NOES: None

ABSENT: Sites

ABSTAIN: None

5. Old Business

a. Sidewalk Issues on White rock Road near Bailey Circle. Mark Magee said there is no new information to report. He has not received a date certain for NewGen to perform the work. This item will be brought back on the agenda next month.

6. New Business

b. COVID-19 State of Emergency and Changes to the Brown Act Regarding Remote Meetings. The Clerk briefed the Board about Governor Newsom’s announcement that California’s COVID-19 State of Emergency will end February 28, 2023. Although the provisions of AB 361 adding subdivision (e) to Government Code section 54953 expire on January 1, 2024, it applies only during a proclaimed state of emergency. On September 13, 2022, Governor Newsom signed AB 2449, effective January 1, 2023, which amends the Brown Act to authorize teleconferencing when a Board member can demonstrate “just cause” or an “emergency circumstance” (addition of subdivision (f). Come March 1, 2023, the District will return to the default teleconferencing rules, with the added ability to use the AB 2449 procedures when a Board member can demonstrate “just cause” or “emergency circumstance” as defined in Government Code section 54953 subdivision (f). The Board recognized that it will be returning to in person meetings with the added ability to use AB 2449 when applicable in March 2023.

c. Consider Changing Regular Meeting Date of the Board of Directors. The Clerk discussed the District’s current policy No. 5010.1 which provides that regular meetings of the Board of Directors shall be held on the third Tuesday of each calendar month at 7:00 pm in the Holiday Inn Express & Suites meeting room, 4360 Town Center Drive, El Dorado Hills, CA. The date, time, and place of regular meetings may be reconsidered annually at the annual organizational meeting of the Board. Due to Board member and prospective Board member conflicts with the current Tuesday meeting date, the Board discussed possible alternative dates. The matter will be brought back to the organizational meeting for possible action.

d. Remote Teleconference Meetings of the Board for the 30-Day Period November 16, 2022 through December 15, 2022 per AB 361. Director Brenda Collette made a motion to adopt Resolution 22-19 proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and re-authorizing remote teleconference meetings of the board of Directors of the Rolling Hills Community Services District during the period November 16, 2022 through December 15, 2022. Director Mark Magee second. The Clerk took a roll call vote as follows; motion carried by the following vote:

AYES: Collette, Fawkes, McGowan and Magee

NOES: None

ABSENT: Sites

ABSTAIN: None

7. Adjournment. Upon motion and second, the meeting was adjourned at 8:35 pm.

Submitted by:

/s/

Linda Stone, Board Clerk/Secretary

Approved by Board: January 17, 2023