



## **AGENDA**

### **Board of Directors Regular Meeting**

### **ROLLING HILLS COMMUNITY SERVICES DISTRICT**

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**Date:** April 18, 2023

**Time:** 7:00 p.m.

**Location:** 3098 Montrose Way, El Dorado Hills, CA 95762

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The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org). Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

#### **1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

#### **2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

#### **3. Monthly Reports**

- a.** General Manager Report – Discussion of delegated GM duties until the position is filled and activity over the prior month.
- b.** Long Range Funding Ad Hoc Committee Report – The Committee did not meet.

#### 4. Consent Items

*All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.*

- a. Approve and file Minutes of the regular Board of Directors meeting held on March 21, 2023
- b. Approve and file the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending March 31, 2023
- c. Correspondence accept and file:
  - Umpqua Bank letter announcing merger between Columbia Bank and Umpqua Bank; bank name will remain Umpqua Bank with no significant changes to services
  - El Dorado File Department postcard advance notice of deadline for clearance of vegetation by May 1, 2023
  - SDRMA 2023-24 Property Liability Renewal Estimate

Consent Items Pulled for Discussion: \_\_\_\_\_

#### 5. Old Business

- a. **Sidewalk Issues on White Rock Road near Bailey Circle** – Item continued from prior meetings. Board to discuss the status and review its prior authorizations in light of bids received. Consider approval of additional funds over and above the previously authorized \$850 for removal and replacement of one section of sidewalk located nearest to the Shadow Hills entrance. *(Discussion/Possible Action Item)*
- b. **Weed Abatement & Fire Mitigation Services for 2023** – Item continued from March meeting. Consider alternatives for 2023 weed abatement services and most cost-effective means of performing the work. Board to consider approval of an amount of not-to-exceed \$8,775.00 (amount will depend on what means of abatement the Board selects), from the approved budget for the weed abatement and fire mitigation services and authorization for a representative to execute any agreement necessary to carry out the services. *(Discussion/Possible Action Item)*
- c. **Meeting Location for RHCSO Board Meetings for Remainder of 2023** – Discuss available alternatives and associated costs for the District's monthly Board meetings for 2023 moving forward. Consider authorization of funds from the approved budget to defray the expense. *(Discussion and Possible Action Item)*
- d. **Review Status of District's FY2022-2023 Approved Budget** – Staff to review budget status. *(Discussion and Possible Action Item)*



- e. **Berkshire Park Development Project** – Board to discuss the Berkshire Park development project and review alternate development proposal. *(Discussion and Possible Action Item)*

**6. New Business - None**

**7. Adjournment**

## **Report of General Manager Type Activities – Items Not on the Agenda**

**April 18, 2023**



Newly painted speed bump in Springfield Meadows, courtesy of volunteer efforts spearheaded by residents Adam Smith and Butch Arietta.

1. Resident contact regarding Project Frontier, a proposed 4.8 million square foot facility at the sound end of the EDH Business Park. The resident, former board member William Grava, will address the Board under Public Comment.
2. All Board members filed their required Form 700 by the deadline.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF MARCH 21, 2023 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on March 21, 2023, was called to order at 7:06 pm by President Brenda Collette. The District returned to in-person meetings this month, and the meeting was held at 3098 Montrose Way, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson, Mark Magee, and Gordon Fawkes were present at roll call. Also present were Board Clerk Linda Stone and a member of the public.

**2. Public Comment (Items not on the agenda).**

Resident Adam Smith expressed his support for repainting the speed bumps in Springfield Meadows yellow and voiced concern about cracking in areas of the roads and the need for slurry seal.

President Collette commented that a resident had reported a leak on Winterfield. Mark Magee said he had reported a problem with the water main to Elliott Homes. Adam Olson commented that the District should advise Elliott Homes that it's changing the slope in the new development project and the encroachment of dirt into our property is causing detriment to the District. The construction activities have changed the whole terrain of the land. Further, water running under the roadways and obliteration of the previously existing drainage ditch is causing the deterioration of the roads in our District. To avoid a future claim, the District requests that Elliott Homes fix the activities causing the issues now.

**3. Monthly Reports**

**a. Report Regarding General Manager Duties.** Linda Stone reviewed the items on this list she prepared of Report of General Manager Type Activities over the past month, a copy of which is attached.

**b.** The Long-Range Funding Ad Hoc committee did not meet.

**4. Consent Items**

Consent items including the Minutes of the regular Board of Directors meeting held on February 21, 2023; the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending February 28, 2023; and correspondence for acceptance and filing including February 10, 2023 letter from California State Controller re 2022 Government Compensation in California Report due by April 30, 2023; February 22, 2023 letter from El Dorado County Clerk-Registrar of Voters Office re Timeline of Upcoming District Requirements; and February 2023 Reminder for Filing Statement of Facts for the Year 2023 were considered. Director Gordon Fawkes moved to approve and accept/file all Consent items; Director Adam Olson seconded. The Clerk took a roll call vote; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

**5. Old Business**

**5.a. Sidewalk Issus on White Rock Road near Bailey Circle.**

Director Gordon Fawkes updated the Board on his efforts to find a Contractor to perform the work. He obtained a bid for the concrete replacement work, which was also higher than the cost initially anticipated. The Board agreed that the roots underneath the sidewalk caused the issue. The matter was tabled until next month.

**5.b. Weed Abatement and Fire Mitigation Services for 2023.** Director Mark Magee presented the bid he received from NewGen Landscaping for weed abatement of the project area using weed eaters. The Board requested a comparison of the acreage included in prior Capra Environmental proposals before considering approval of the work. The matter was continued to the next Board meeting.

**5.c. Meeting Location for RHCSB Board Meetings 2023.** President Brenda Collette graciously offered the use of her home for the April Board meeting while other meeting location options are researched.

**5.d. Recruitment of General Manager Position.** The Clerk gave an update about a potential candidate recommended through CSDA. With direction from the Board, the Clerk will endeavor to schedule interviews with the two interested persons at the next Board meeting. The interviews will be held in Closed Session.

## **6. New Business**

**6.a. Review Status of the District's FY2023-2024 Approved Budget.** The Board did a line-by-line review of the year-to-date expenses of the District against the approved budget. They concluded that overall it is on target. Director Adam Olson requested that budget review be a standing agenda item on the monthly agendas through the end of the fiscal year.

In conjunction with the budget discussion, the Board expressed that due to its limited resources, discretionary projects could not be funded at this time. Resident Adam Smith commented that he and fellow resident(s) would pay for repainting the speed bumps in Springfield Meadows at their own expense if the Board approved.

Director Adam Olson made a motion pursuant to District policy no. 3070 to approve the issuance of an Encroachment Permit to Adam Smith and Butch Arietta to paint the speed bumps in Springfield Meadows using Cal Trans-approved paint at their own expense. Director Mark Magee seconded the motion. During discussion, a Board member asked if the residents do not carry out the work, may the Board do so at a later time? The answer was yes; approval of a motion does not preclude the Board from undertaking work if the residents do not have it done. The Clerk took a roll call vote; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

Resident Adam Smith said Butch Arietta would love to receive permission to fix the roads in Springfield Meadows. Director Adam Olson made a motion pursuant to District policy no. 3070 to approve the issuance of an Encroachment Permit to Adam Smith and Butch Arietta to repair the roadway in Springfield Meadows to reasonable standards of completeness at their own expense. Director Mark Magee seconded the motion. The Clerk took a roll call vote; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

**6.b. Berkshire Park Development Project.** Director Adam Olson said he is reviewing the plans for Berkshire Park and intends to bring to the Board at its next meeting a proposal for modification of the

plan. One item he mentioned was the inclusion of a multi-sport court. Adam will talk with Matt Sites about the project status.

**7. Adjournment.** Upon motion and second, the President adjourned the meeting at 8:50 pm.

Submitted by:

Linda Stone, Board Clerk/Secretary

Approved by Board

DRAFT

**8028280 - 8028280 GENERAL FUND**Printed 4/4/2023  
9:13:58 AM**General Ledger****Summary for the Accounting Period Ended: March 31, 2023**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	558,968.84	122,874.01	436,094.83
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
162 BUILDING AND IMPROVEMENTS	61,340.00	0.00	61,340.00
165 ACCUM DEPR: EQUIPMENT	0.00	61,340.00	-61,340.00
ASSETS	625,308.84	184,214.01	441,094.83
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	120,347.78	120,347.78	0.00
LIABILITIES	120,347.78	120,347.78	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	376,825.52	-376,825.52
401 ESTIMATED REVENUE	183,304.00	0.00	183,304.00
411 ACTUAL REVENUES	2,359.19	122,008.05	-119,648.86
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	183,304.00	-183,304.00
431 EXPENDITURES	114,229.19	15.64	114,213.55
FUND BALANCE	299,892.38	740,987.21	-441,094.83
80280280 ROLLING HILLS	1,045,549.00	1,045,549.00	0.00

**8028280 - 8028280 GENERAL FUND**Printed 4/4/2023  
9:14:00 AM**General Ledger**

Details for the Accounting Period Ended: March 31, 2023

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
<b>100 EQUITY IN POOLED CASH</b>			
3/1/2023 BEGINNING BALANCE	554,837.46	104,447.77	450,389.69
3/1/2023 APP 202309 465	0.00	9,973.05	440,416.64
3/3/2023 GNI 202309 627	2.38	0.00	440,419.02
3/3/2023 GNI 202309 629	3.38	0.00	440,422.40
3/3/2023 GNI 202309 630	262.15	0.00	440,684.55
3/3/2023 GNI 202309 631	4.78	0.00	440,689.33
3/3/2023 GNI 202309 632	3,214.54	0.00	443,903.87
3/3/2023 GNI 202309 633	11.23	0.00	443,915.10
3/6/2023 GEN 202309 496	632.92	0.00	444,548.02
3/29/2023 APP 202309 2782	0.00	8,453.19	436,094.83
<b>100 EQUITY IN POOLED CASH</b>	<b>558,968.84</b>	<b>122,874.01</b>	<b>436,094.83</b>
<b>102 IMPREST (PETTY) CASH</b>			
3/1/2023 BEGINNING BALANCE	5,000.00	0.00	5,000.00
<b>102 IMPREST (PETTY) CASH</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>162 BUILDING AND IMPROVEMENTS</b>			
3/1/2023 BEGINNING BALANCE	61,340.00	0.00	61,340.00
<b>162 BUILDING AND IMPROVEMENTS</b>	<b>61,340.00</b>	<b>0.00</b>	<b>61,340.00</b>
<b>165 ACCUM DEPR: EQUIPMENT</b>			
3/1/2023 BEGINNING BALANCE	0.00	61,340.00	-61,340.00
<b>165 ACCUM DEPR: EQUIPMENT</b>	<b>0.00</b>	<b>61,340.00</b>	<b>-61,340.00</b>
<b>ASSETS</b>	<b>625,308.84</b>	<b>184,214.01</b>	<b>441,094.83</b>
<b>LIABILITIES</b>			
<b>201 VOUCHERS PAYABLE</b>			
3/1/2023 BEGINNING BALANCE	101,921.54	101,921.54	0.00
3/1/2023 API 202309 444	0.00	9,973.05	-9,973.05
3/1/2023 APP 202309 465	9,973.05	0.00	0.00
3/28/2023 API 202309 2767	0.00	8,453.19	-8,453.19
3/29/2023 APP 202309 2782	8,453.19	0.00	0.00
<b>201 VOUCHERS PAYABLE</b>	<b>120,347.78</b>	<b>120,347.78</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>120,347.78</b>	<b>120,347.78</b>	<b>0.00</b>
<b>FUND BALANCE</b>			
<b>310 FND BAL: RSVD GENERAL</b>			
3/1/2023 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
<b>310 FND BAL: RSVD GENERAL</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 FND BAL: RSVD IMPREST CASH</b>			
3/1/2023 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>

**8028280 - 8028280 GENERAL FUND**Printed 4/4/2023  
9:14:00 AM**General Ledger****Details for the Accounting Period Ended: March 31, 2023**

	Debit	Credit	Balance
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
3/1/2023 BEGINNING BALANCE	0.00	376,825.52	-376,825.52
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	0.00	376,825.52	-376,825.52
<b>401 ESTIMATED REVENUE</b>			
3/1/2023 BEGINNING BALANCE	183,304.00	0.00	183,304.00
<b>401 ESTIMATED REVENUE</b>	183,304.00	0.00	183,304.00
<b>411 ACTUAL REVENUES</b>			
3/1/2023 BEGINNING BALANCE	2,359.19	117,876.67	-115,517.48
3/3/2023 GNI 202309 627	0.00	2.38	-115,519.86
3/3/2023 GNI 202309 629	0.00	3.38	-115,523.24
3/3/2023 GNI 202309 630	0.00	262.15	-115,785.39
3/3/2023 GNI 202309 631	0.00	4.78	-115,790.17
3/3/2023 GNI 202309 632	0.00	3,214.54	-119,004.71
3/3/2023 GNI 202309 633	0.00	11.23	-119,015.94
3/6/2023 GEN 202309 496	0.00	632.92	-119,648.86
<b>411 ACTUAL REVENUES</b>	2,359.19	122,008.05	-119,648.86
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
3/1/2023 BEGINNING BALANCE	0.00	183,304.00	-183,304.00
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>	0.00	183,304.00	-183,304.00
<b>431 EXPENDITURES</b>			
3/1/2023 BEGINNING BALANCE	95,802.95	15.64	95,787.31
3/1/2023 API 202309 444	9,973.05	0.00	105,760.36
3/28/2023 API 202309 2767	8,453.19	0.00	114,213.55
<b>431 EXPENDITURES</b>	114,229.19	15.64	114,213.55
<b>FUND BALANCE</b>	299,892.38	740,987.21	-441,094.83
<b>80280280 ROLLING HILLS</b>	1,045,549.00	1,045,549.00	0.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**

Summary For the Month ended: March 31, 2023

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	102,010.00	63,563.64	38,446.36
0110 PROP TAX: CURR UNSECURED	0.00	2,034.72	-2,034.72
0120 PROP TAX: PRIOR SECURED	0.00	-23.87	23.87
0130 PROP TAX: PRIOR UNSECURED	0.00	52.25	-52.25
0140 PROP TAX: SUPP CURRENT	0.00	2,989.23	-2,989.23
0150 PROP TAX: SUPP PRIOR	0.00	293.96	-293.96
01 Taxes	102,010.00	68,909.93	33,100.07
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	193.65	-193.65
03 Fines & Penalties	0.00	193.65	-193.65
04 Rev Use Money/Prop			
0400 REV: INTEREST	1,836.00	3,158.08	-1,322.08
04 Rev Use Money/Prop	1,836.00	3,158.08	-1,322.08
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	387.27	-387.27
05 IG Rev - State	0.00	387.27	-387.27
13 Service Charges			
1310 SPECIAL ASSESSMENTS	78,438.00	46,999.93	31,438.07
13 Service Charges	78,438.00	46,999.93	31,438.07
19 Miscellaneous Rev			
1940 MISC: REVENUE	1,020.00	0.00	1,020.00
19 Miscellaneous Rev	1,020.00	0.00	1,020.00
Total Revenue	183,304.00	119,648.86	63,655.14
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	360.00	0.00	360.00
4100 INSURANCE: PREMIUM	5,430.00	5,454.74	-24.74
4183 MAINT: GROUNDS	7,000.00	8,025.00	-1,025.00
4185 MAINT: PARK	82,740.00	62,055.00	20,685.00

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Summary For the Month ended: March 31, 2023**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4189 MAINT: WATER SYSTEM	725.00	800.00	-75.00
4192 MAINT: LIGHTING	200.00	187.00	13.00
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS	1,102.00	1,185.00	-83.00
4240 MISC: EXPENSE	14,082.00	0.00	14,082.00
4260 OFFICE EXPENSE	30.00	0.00	30.00
4261 POSTAGE	50.00	0.00	50.00
4267 ON-LINE SUBSCRIPTIONS	550.00	0.00	550.00
4300 PROFESSIONAL & SPECIAL SRVS	23,580.00	7,632.00	15,948.00
4304 AGENCY ADMINISTRATION FEE	325.00	151.40	173.60
4305 AUDIT & ACCOUNTING SERVICES	6,000.00	0.00	6,000.00
4313 LEGAL SERVICES	210.00	472.50	-262.50
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,625.00	2,325.00	3,300.00
4440 RENT & LEASE: BUILD & IMPRV	2,460.00	0.00	2,460.00
4700 UTILITIES	32,535.00	25,925.91	6,609.09
40 Services & Supplies	183,304.00	114,213.55	69,090.45
Total Expense	183,304.00	114,213.55	69,090.45
8028280 CSD: ROLLING HILLS CSD	0.00	5,435.31	-5,435.31
<b>Report Total</b>			
Total Revenue	183,304.00	119,648.86	63,655.14
Total Expense	183,304.00	114,213.55	69,090.45
	0.00	5,435.31	-5,435.31

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2023**

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
3/1/2023 BEGINNING BALANCE	102,010.00	61,549.10	
3/3/2023 GNI 945 CS ROLL 14321 1% GENERAL TAX CS-B	0.00	16.40	
3/3/2023 GNI 945 CS ROLL 14321 1% GENERAL TAX CS-S	0.00	1,998.15	
3/3/2023 GNI 945 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	-0.01	
0100 PROP TAX: CURR SECURED	102,010.00	63,563.64	38,446.36
0110 PROP TAX: CURR UNSECURED			
3/1/2023 BEGINNING BALANCE	0.00	2,032.34	
3/3/2023 GNI 947 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	2.38	
0110 PROP TAX: CURR UNSECURED	0.00	2,034.72	-2,034.72
0120 PROP TAX: PRIOR SECURED			
3/1/2023 BEGINNING BALANCE	0.00	-23.87	
0120 PROP TAX: PRIOR SECURED	0.00	-23.87	23.87
0130 PROP TAX: PRIOR UNSECURED			
3/1/2023 BEGINNING BALANCE	0.00	49.26	
3/3/2023 GNI 948 DU ROLL 14321 1% GENERAL TAX DU-K	0.00	1.38	
3/3/2023 GNI 948 DU ROLL 14321 1% GENERAL TAX DU-Y	0.00	1.61	
0130 PROP TAX: PRIOR UNSECURED	0.00	52.25	-52.25
0140 PROP TAX: SUPP CURRENT			
3/1/2023 BEGINNING BALANCE	0.00	2,722.30	
3/3/2023 GNI 943 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	260.92	
3/3/2023 GNI 943 SS ROLL 14321 1% GENERAL TAX SUPP SS-M	0.00	1.23	
3/3/2023 GNI 944 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	4.78	
0140 PROP TAX: SUPP CURRENT	0.00	2,989.23	-2,989.23
0150 PROP TAX: SUPP PRIOR			
3/1/2023 BEGINNING BALANCE	0.00	284.74	
3/3/2023 GNI 946 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	8.83	
3/3/2023 GNI 948 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.11	
3/3/2023 GNI 948 DU ROLL 14321 1% GENERAL TAX SUPP DU-J	0.00	0.27	
3/3/2023 GNI 948 DU ROLL 14321 1% GENERAL TAX SUPP DU-X	0.00	0.01	
0150 PROP TAX: SUPP PRIOR	0.00	293.96	-293.96
01 Taxes	102,010.00	68,909.93	33,100.07

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2023**

Printed 4/4/2023  
9:14:04 AM

**Revenues and  
Expenditures**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
03 Fines & Penalites			
0360 PEN & COST DELINQUENT TAXES			
3/1/2023 BEGINNING BALANCE	0.00	191.25	
3/3/2023 GNI 946 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	2.40	
0360 PEN & COST DELINQUENT TAXES	0.00	193.65	-193.65
03 Fines & Penalites	0.00	193.65	-193.65
04 Rev Use Money/Prop			
0400 REV: INTEREST			
3/1/2023 BEGINNING BALANCE	1,836.00	2,525.16	
3/6/2023 GEN INT FEB 23 Interest Allocation Entry	0.00	632.92	
0400 REV: INTEREST	1,836.00	3,158.08	-1,322.08
04 Rev Use Money/Prop	1,836.00	3,158.08	-1,322.08
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
3/1/2023 BEGINNING BALANCE	0.00	387.27	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	387.27	-387.27
05 IG Rev - State	0.00	387.27	-387.27
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
3/1/2023 BEGINNING BALANCE	78,438.00	45,799.93	
3/3/2023 GNI 945 CS ROLL 64801 DIRECT CHARGE-S	0.00	1,200.00	
1310 SPECIAL ASSESSMENTS	78,438.00	46,999.93	31,438.07
13 Service Charges	78,438.00	46,999.93	31,438.07
19 Miscellaneous Rev			
1940 MISC: REVENUE			
3/1/2023 BEGINNING BALANCE	1,020.00	0.00	
1940 MISC: REVENUE	1,020.00	0.00	1,020.00
19 Miscellaneous Rev	1,020.00	0.00	1,020.00
Total Revenue	183,304.00	119,648.86	63,655.14
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
3/1/2023 BEGINNING BALANCE	360.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	360.00	0.00	360.00
4100 INSURANCE: PREMIUM			
3/1/2023 BEGINNING BALANCE	5,430.00	5,454.74	

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2023**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4100 INSURANCE: PREMIUM	5,430.00	5,454.74	-24.74
4183 MAINT: GROUNDS			
3/1/2023 BEGINNING BALANCE	7,000.00	8,025.00	
4183 MAINT: GROUNDS	7,000.00	8,025.00	-1,025.00
4185 MAINT: PARK			
3/1/2023 BEGINNING BALANCE	82,740.00	48,265.00	
3/1/2023 API 920365 RHCS D landscape service Februa	0.00	6,895.00	
3/28/2023 API 935569 RHCS D landscape service March	0.00	6,895.00	
4185 MAINT: PARK	82,740.00	62,055.00	20,685.00
4189 MAINT: WATER SYSTEM			
3/1/2023 BEGINNING BALANCE	725.00	800.00	
4189 MAINT: WATER SYSTEM	725.00	800.00	-75.00
4192 MAINT: LIGHTING			
3/1/2023 BEGINNING BALANCE	200.00	187.00	
4192 MAINT: LIGHTING	200.00	187.00	13.00
4197 MAINT: BUILDINGSUPPLIES			
3/1/2023 BEGINNING BALANCE	300.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	300.00	0.00	300.00
4220 MEMBERSHIPS			
3/1/2023 BEGINNING BALANCE	1,102.00	1,185.00	
4220 MEMBERSHIPS	1,102.00	1,185.00	-83.00
4240 MISC: EXPENSE			
3/1/2023 BEGINNING BALANCE	14,082.00	0.00	
4240 MISC: EXPENSE	14,082.00	0.00	14,082.00
4260 OFFICE EXPENSE			
3/1/2023 BEGINNING BALANCE	30.00	0.00	
4260 OFFICE EXPENSE	30.00	0.00	30.00
4261 POSTAGE			
3/1/2023 BEGINNING BALANCE	50.00	0.00	
4261 POSTAGE	50.00	0.00	50.00
4267 ON-LINE SUBSCRIPTIONS			
3/1/2023 BEGINNING BALANCE	550.00	0.00	
4267 ON-LINE SUBSCRIPTIONS	550.00	0.00	550.00
4300 PROFESSIONAL & SPECIAL SRVS			
3/1/2023 BEGINNING BALANCE	23,580.00	5,538.00	
3/1/2023 API 920364 RHCS D Clerk services January 2	0.00	519.00	
3/1/2023 API 920369 RHCS D website updates/security	0.00	675.00	
3/28/2023 API 935568 RHCS D Clerk services February	0.00	900.00	
4300 PROFESSIONAL & SPECIAL SRVS	23,580.00	7,632.00	15,948.00
4304 AGENCY ADMINISTRATION FEE			
3/1/2023 BEGINNING BALANCE	325.00	151.40	

**Revenues and  
Expenditures****8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2023**

	Estimated / Budget	Actual Amount	Balance
4304 AGENCY ADMINISTRATION FEE	325.00	151.40	173.60
4305 AUDIT & ACCOUNTING SERVICES			
3/1/2023 BEGINNING BALANCE	6,000.00	0.00	
4305 AUDIT & ACCOUNTING SERVICES	6,000.00	0.00	6,000.00
4313 LEGAL SERVICES			
3/1/2023 BEGINNING BALANCE	210.00	472.50	
4313 LEGAL SERVICES	210.00	472.50	-262.50
4345 SPECIAL DISTRICT DIRECTOR SRVS			
3/1/2023 BEGINNING BALANCE	5,625.00	1,875.00	
3/1/2023 API 920366 RHCS D 1/17/2023 Regular mtg st	0.00	75.00	
3/1/2023 API 920367 RHCS D 1/17/2023 Regular mtg st	0.00	75.00	
3/1/2023 API 920368 RHCS D 1/17/2023 Regular mtg st	0.00	75.00	
3/28/2023 API 935570 RHCS D 2/21/2023 Regular mtg st	0.00	75.00	
3/28/2023 API 935571 RHCS D 2/21/2023 Regular mtg st	0.00	75.00	
3/28/2023 API 935572 RHCS D 2/21/2023 Regular mtg st	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,625.00	2,325.00	3,300.00
4440 RENT & LEASE: BUILD & IMPRV			
3/1/2023 BEGINNING BALANCE	2,460.00	0.00	
4440 RENT & LEASE: BUILD & IMPRV	2,460.00	0.00	2,460.00
4700 UTILITIES			
3/1/2023 BEGINNING BALANCE	32,535.00	23,833.67	
3/1/2023 API 920355 RHCS D power no. 4570858285-8	0.00	349.71	
3/1/2023 API 920356 RHCS D power no. 1857646705-6	0.00	86.48	
3/1/2023 API 920357 RHCS D power no. 6085621545-8	0.00	27.56	
3/1/2023 API 920358 RHCS D water no. 118388-001	0.00	98.69	
3/1/2023 API 920359 RHCS D water no. 118386-001	0.00	98.69	
3/1/2023 API 920360 RHCS D water no. 084490-002	0.00	296.86	
3/1/2023 API 920361 RHCS D water no. 126908-002	0.00	289.19	
3/1/2023 API 920362 RHCS D water no. 083214-001	0.00	285.06	
3/1/2023 API 920363 RHCS D water no. 126932-002	0.00	126.81	
3/28/2023 API 935566 RHCS D power no. 4570858285-8	0.00	347.81	
3/28/2023 API 935567 RHCS D power no. 1857646705-6	0.00	85.38	
4700 UTILITIES	32,535.00	25,925.91	6,609.09
40 Services & Supplies	183,304.00	114,213.55	69,090.45
Total Expense	183,304.00	114,213.55	69,090.45
8028280 CSD: ROLLING HILLS CSD	0.00	5,435.31	-5,435.31
Report Total			
Total Revenue	183,304.00	119,648.86	63,655.14
Total Expense	183,304.00	114,213.55	69,090.45
	0.00	5,435.31	-5,435.31

**Revenues and  
Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2023**

Printed 4/4/2023  
9:14:04 AM

Rec'd 3/18/23



UMPQUA BANK

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ROLLING HILLS CSD  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005



March 1, 2023

Dear Valued Customer,

I am pleased to share that the merger between Columbia Bank and Umpqua Bank was successfully completed on March 1, 2023. It is also my pleasure as the new CEO of our combined bank to share what the completion of our merger means for you and your business. We will continue to provide the exceptional service and business banking expertise you enjoy today while offering an expanded array of solutions to help you grow your business. We will also continue to place the highest priority on supporting you with our relationship-based style of banking while continuing to focus on providing meaningful support to the communities we serve.

You will continue to enjoy working with the same bankers you have built strong relationships with. Their expertise will now be backed by the power of our combined resources as the West's leading regional bank. From minimizing risk to supporting evolving corporate structures, we will continue to help businesses of any size achieve their goals with an expanded suite of customized business lending and equipment financing options, wealth management solutions and treasury management tools. Your business will grow comfortably with us while you continue to enjoy relationships with the bankers you know and trust.

Our combined bank will continue to operate as Umpqua Bank. However, you will see the Columbia Bank name on buildings until we transition Columbia to Umpqua Bank systems and services on March 20, 2023. Though the building signage will remain Columbia Bank until March 20, you may immediately begin conducting transactions on your Umpqua Bank accounts at any Columbia Bank branch.

While the Umpqua Bank name will remain the same, our private banking, investment services<sup>1</sup> and trust services<sup>2</sup> will operate under the brand of Columbia Wealth Management. You will begin to see the Columbia Wealth Management and Columbia Private Bank logos appear on our website and on other materials in the coming weeks.

In the meantime, you should not experience any significant changes to your accounts and services as a result of the merger. As a reminder:

- **Continue to bank as usual.** There will be no disruption in service. Continue to bank as you always have. You may now conduct transactions on your Umpqua Bank accounts at any Columbia Bank branch.
- **Explore an expanded array of financial services.** Speak with your banker about some of the additional services now available to you, including our investment<sup>1</sup>, insurance<sup>1</sup> and trust services<sup>2</sup> as well as a diverse collection of small business and custom commercial lending options.
- **Review the most current fees and terms.** Please refer to the enclosed Changes to Fees and Terms document for a list of current updates.
- **Access additional convenience.** You may now withdraw funds with your Umpqua Bank debit or ATM card at any Columbia Bank branded ATM without incurring additional fees.
- **Get answers to your questions.** Please refer to the enclosed Frequently Asked Questions document for helpful information about the transition. You will also find more information about the merger at [www.umpquabank.com/columbia](http://www.umpquabank.com/columbia).



# Frequently Asked Questions



UMPQUA BANK

About the close of the merger between Umpqua Bank and Columbia Bank

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On March 1, 2023, the merger between Umpqua Bank and Columbia Bank was completed. As a result of the combination, you now have access to over 300 branch and ATM locations throughout the West. The name of our combined bank will continue to operate as Umpqua Bank and our private bank, investment services<sup>1</sup> and healthcare functions will operate under the brand of Columbia Wealth Management. Your family and business will be able to grow comfortably with us while enjoying the same relationships with the bankers you know and trust.

The following list of answers to questions will provide you, your family and your business with important information about the merger.

## Continue to bank as usual

There will be no interruption in access to your accounts or services. You should continue to use your debit and credit cards, checks, digital banking & treasury management services, loans & lines of credit and all other services as you usually do. You will continue to access your services through the Umpqua Bank website and apps. Please continue to make loan payments as you always have. More information about the merger is available at [www.umpquabank.com/columbia](http://www.umpquabank.com/columbia).

## What does the merger mean for my banking relationship?

You will continue to enjoy working with the same bankers you have built strong relationships with today. Their expertise will now be backed by the power of the West's leading regional bank.

You also now have access to a broader suite of solutions to help you with every step of your financial journey. From expanded home lending options and comprehensive financial planning tools<sup>1</sup>, trust<sup>2</sup> and insurances<sup>1</sup> services, to the ability to grow your business with diverse business lending options, broader treasury management solutions and leasing services. With more than 300 branches and offices across seven states, a location or ATM is always nearby.

## Are there any immediate changes to products or fees?

Please refer to the enclosed Changes to Fees & Terms notice for updates.

## Can I visit a Columbia Bank branch to conduct my daily banking?

Yes, you may now visit a Columbia Bank branch to conduct a variety of transactions, including cashing checks, conducting withdrawals and deposits, and transferring funds. For a complete list of branches visit [umpquabank.com/locations](http://umpquabank.com/locations).

## Can I visit a Columbia Bank branch to open a new account?

Until we transition Columbia Bank to Umpqua systems on March 20, 2023, we will offer similar but separate products and services than those offered at Columbia Bank branches.

You may continue to open accounts at any Umpqua Bank branch. In doing so, you will continue to have the option of combined statements, access to your new account through online banking and access to your funds through your current ATM/Debit Card.

You may choose to open accounts at a Columbia Bank branch, however those accounts will reside on separate systems from your current accounts and you will receive separate statements, a separate online banking login and a separate ATM/Debit Card which will carry the Columbia Bank name, until March 20, 2023.

On March 20, 2023, Columbia Bank systems will migrate to Umpqua Bank systems and most products, accounts and services will be converted to those offered by Umpqua Bank. You will receive information regarding the conversion prior to any changes to your accounts or services.





# Changes to Fees and Terms

Please review the information below to understand upcoming changes to our current fees and terms, which are effective on the date notated.

## Non-Sufficient Funds (NSF)

**NSF Fee.** As of March 20, 2023, we will no longer assess a Non-Sufficient Funds Fee (NSF Fee) of \$35.00 when we return an item unpaid due to insufficient funds in your account. Because of this change, we encourage you to revisit your overdraft coverage election and let us know if you would like to make a change. Please refer to the "Overdrafts" section below.

## Overdrafts

**Small Overdrafts.** As of March 1, 2023, we will not charge you Overdraft Fees if you overdraw your account \$10.00 or less.

**Standard Overdraft Service.** Unless you opt out of our standard overdraft service, Bounce Guard, at our discretion, we authorize and pay overdrafts for the following types of transactions: (1) Checks and other transactions made using your checking account number; (2) Recurring debit card transactions, and (3) Automatic bill payments. If your account is overdrawn more than \$10.00 and you are enrolled in Bounce Guard, we charge you \$35.00 for each paid overdraft item up to a total daily limit of \$175.00 in overdraft fees per day (limit does not apply to business accounts).

**Bounce Guard for ATM Transactions and Every Day Debit Card Transactions.** If you request(ed) Bounce Guard for Debit Card transactions, at our discretion, we will authorize and pay ATM transactions and everyday debit card transactions when you have insufficient funds in your account; when we do so, we charge you \$35.00 for each paid transaction, up to the total daily limit of \$175 in overdraft fees we will charge you per day, including any items paid under our Standard Overdraft Service (limit does not apply to business accounts).

- You may opt out of our standard overdraft service Bounce Guard, and if you have opted in to Bounce Guard for Debit Card transactions, you may opt out at any time. If at a later date, you choose to re-enroll in Bounce Guard, or add Bounce Guard for Debit Card transactions, you may do so at any time.
- We also offer optional overdraft services, such as a link to another deposit account or line of credit, which may be less expensive than our standard overdraft services; each time an overdraft protection transfer occurs from a deposit account or line of credit, we charge you \$10.00. If you would like to make changes to your overdraft protection coverage or have questions or would like more information, please visit any of our branches or call us at 1-866-4UMPQUA (1-866-486-7782). Please refer to the Personal Rules & Regulations Disclosure for complete account details.

## Account Fees

**Returned Deposited Item Fee.** Umpqua Bank no longer assesses a fee when an item you deposit to your personal account is returned unpaid by the payee bank.

**Dormant Account Fee.** As of March 20, 2023, when your Account has had no activity for 24 consecutive months we charge \$10 per month to your account. Activity means deposits, transfers and withdrawals, including but not limited to bill payments, telephone transfers, ACH payments, checks and point of sale transactions.



## Who We Are

### Who is providing this notice?

Columbia Banking System, Inc. and Umpqua Bank with their family of companies: Columbia Private Bank, a Division of Umpqua Bank, Columbia Healthcare Banking, a Division of Umpqua Bank, Columbia Wealth Advisors, Columbia Trust Company, and Financial Pacific Leasing.

## What We Do

### How does Columbia Banking System, Inc. protect my personal information?

To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. Additionally, we assess current risks to design specific safeguards that protect customer information, and have processes in place to deal with information security incidents if they occur.

### How does Columbia Banking System, Inc. collect my personal information?

We collect your personal information, for example, when you:

- Open an account or deposit money
- Pay for your securities transactions or request money be sent to you
- Write a check or use your credit
- Utilize mobile applications

We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.

### Why can't I limit all sharing?

Federal law gives you the right to limit only:

- sharing for affiliates' everyday business purposes—information about your creditworthiness
- affiliates from using your information to market to you
- sharing for non-affiliates to market to you

State laws and individual companies may give you additional rights to limit sharing.

## Definitions

### Affiliates

Companies related by common ownership or control. They can be financial and nonfinancial companies.

- *Our affiliates include Umpqua Bank, Columbia Trust Company and Financial Pacific Leasing.*

### Non-affiliates

Companies not related by common ownership or control. They can be financial and nonfinancial companies.

- *Columbia Banking Systems, Inc. does not share with non-affiliates so they can market to you.*

### Joint marketing

A formal agreement between nonaffiliated financial companies that together market financial products or services to you.

- *Our joint marketing partners include such companies as credit card providers.*

## Other Important Information

You may have other privacy protections under applicable state laws. To the extent a state law applies, we will comply when we share information about you, and in some cases you may limit information we share.

**California Residents:** For further details concerning your privacy rights, please see our Privacy Notices:

If your account was originated at Umpqua: Umpqua Privacy Notice for California Residents at [www.umpquabank.com/privacy](http://www.umpquabank.com/privacy)

If your account was originated at Columbia: Columbia Privacy Notice for California Residents at [www.columbiabank.com/privacy](http://www.columbiabank.com/privacy)

**Nevada Residents:** Pursuant to Nevada law, we are providing this notice, which applies to accounts with Nevada mailing addresses, to inform you that you may elect to be placed on our internal "do not call" list. If you would like to be placed on the list, please let us know by simply calling us at 1-833-427-5227. You may also contact the Bureau of Consumer Protection, Office of the Nevada Attorney General, 555 E. Washington Avenue, Suite 3900, Las Vegas, Nevada 89101 Telephone: (702) 486-3132 Email: [BCPINFO@ag.state.nv.us](mailto:BCPINFO@ag.state.nv.us).



POST

4/2023

POSTAGE

\$000.48<sup>9</sup>

Community Risk Reduction Division  
1050 Wilson Blvd.  
El Dorado Hills, CA 95762

ZIP 95762  
041M10286497

SPRINGFIELD MEADOWS CSD

0 BOX 5266

EL DORADO HILLS CA 95762

VISIT [WWW.EDHFIRE.COM](http://WWW.EDHFIRE.COM) FOR MORE INFORMATION

### \* April Showers Bring May Flowers! \*

Our winter season also contributes to increased vegetation. To protect homes and prevent the spread of fire, all unimproved parcels must be cleared of vegetation by **May 1st**.

- Parcels less than 1 acre = clearance of entire parcel
- Parcels greater than 1 acre = clearance within 100 feet of structures and within 20 feet of roadways
- Grasses and weeds must be cut to no taller than 2 inches
- Tree limbs must be trimmed within 6 feet of the ground



Scan QR code for  
more info





1112 I Street, Suite 300  
Sacramento, California 95814-2865  
T 916.231.4141 or 800.537.7790 \* F 916.231.4111

Maximizing Protection. Minimizing Risk. \* [www.sdrma.org](http://www.sdrma.org)

March 27, 2023

Rolling Hills Community Services District  
Ms. Linda Stone  
Board Secretary/Clerk  
Post Office Box 5266  
El Dorado Hills, California 95762-5266

**Re: 2023-24 Property/Liability Renewal Estimate**

Dear Ms. Stone,

In preparation for the 2023-24 Property/Liability Program renewal on July 1, 2023, we sent our program members preliminary renewal contribution estimates in January 2023. This was to help with budget planning for the 2023-24 fiscal year.

Since January, we have received your 2023-24 Renewal Questionnaire and updated information from our insurance brokers. We will continue to provide updates as we obtain renewal cost information from our program excess/reinsurers over the next few months. **Final contribution amounts will not be confirmed until we issue the 2023-24 renewal invoices in June.**

Your agency's Property/Liability 2023-24 updated estimated contribution is **\$5,508 to \$5,660** based on the following assumptions:

- Pool reinsurance rate increases of 15% to 20% based on early estimates from our reinsurance brokers
- Estimated 1 Credit Incentive Program (CIP) points for 2022-23. CIP credits will not be verified until after the 4/1/2023 deadline.

**This budget estimate is specifically provided to assist you with preliminary budgeting and is NOT a renewal indication, renewal quote, or a "not-to-exceed" contribution.** The final renewal contribution amount may be in excess of this estimate depending on the changing conditions of the insurance market over the next few months. Since we do not have the 2023-24 renewal rates from the program excess/reinsurers, we recommend you budget towards the upper end of the range, plus any differences in exposure or losses which have not yet been reported to SDRMA.

Members considering withdrawal from coverage with SDRMA for the 2023-24 program year are required to submit a **"Notice of Intent to Withdraw" by April 1, 2023**, in accordance with SDRMA Bylaws and must have completed the initial three full program year commitment period. If you have any questions about withdrawing from our program, please contact Ellen Doughty at [edoughty@sdрма.org](mailto:edoughty@sdрма.org) or 800-537-7790. **Withdrawal notices received after April 1, 2023, cannot be accepted based on the SDRMA Bylaws and Joint Powers Agreement.**



On behalf of the SDRMA Board of Directors and our entire risk management team, we thank you for your continued participation in our program. If you have any questions, please contact us at [memberplus@sdrma.org](mailto:memberplus@sdrma.org) or 800-537-7790.

Sincerely,  
Special District Risk Management Authority

A handwritten signature in black ink that reads "Brian Kelley".

Brian Kelley  
Chief Executive Officer

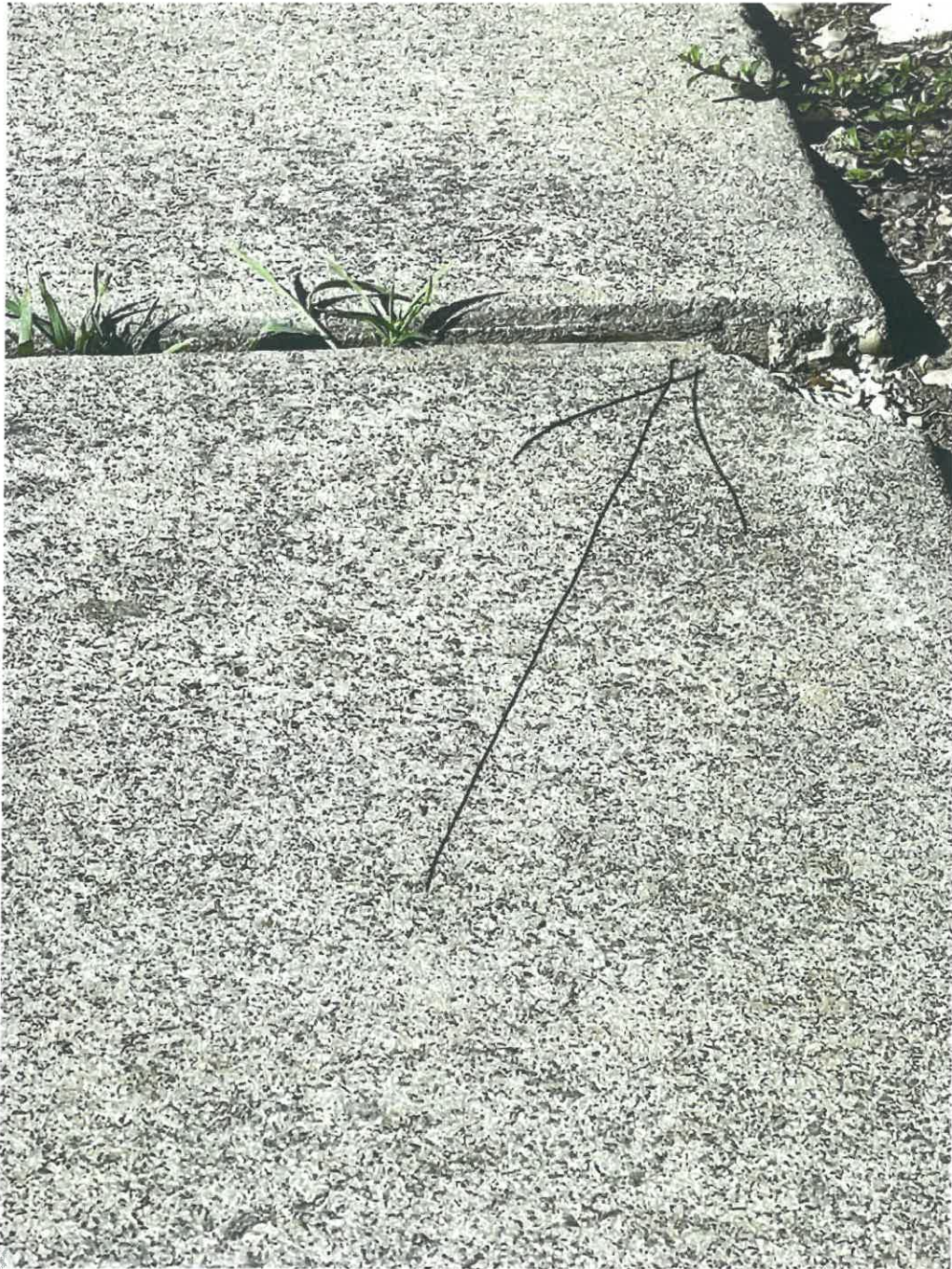
SIDEWALK ISSUES

Current Photos submitted by a resident



Original photos submitted by resident:





Picture of Sidewalk in Roseville with Remedy other than replacement:





~~11/24/20~~ 4/18/23  
Item 5.b Item 5.e.

