

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF FEBRUARY 21, 2023 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The teleconference meeting of the Rolling Hills CSD held on February 21, 2023, was called to order at 7:10 pm by Vice President Brenda Collette in accordance with the Brown Act as currently in effect under the State Emergency Act, Governor Gavin Newsom's Emergency Declaration related to COVID-19, and Assembly Bill 361, that allows attendance by Board Members, staff, and the public by teleconference. In addition to Vice President Collette, Directors Mark Magee and Gordon Fawkes were present at roll call. Also present were Board Clerk Linda Stone and four members of the public.

**2. Public Comment (Items not on the agenda).**

None.

**3. Monthly Reports**

**a. Report Regarding General Manager Duties.** Mark Magee briefed the Board orally about activities falling under the General Manager duties over the past month. He publicly thanked John xxx for his volunteer work fixing the fence that blew down.

**b.** The Long-Range Funding Ad Hoc committee did not meet.

**4. Consent Items**

Consent items including the Minutes of the regular Board of Directors meeting held on January 17, 2023; the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending January 31, 2023; and correspondence for acceptance and filing including SDRMA Notification of Nominations-2023 Election SDRMA Board of Directors; SDRMA 2023-2024 Property/Liability Estimates; CSDA Board of Directors Call for Nominations Seat C; Employer Quarterly Payroll Tax Returns for the 4<sup>th</sup> quarter of 2022 were considered. Director Gordon Fawkes made a motion to approve and accept/file all Consent items; Director Mark Magee seconded. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

**5. Old Business**

**a. Folsom Heights Development Project Update.** Resident Ellen Post provided to Director Collette a copy of an email she sent to the City of Folsom regarding impacts on the District's neighborhoods (attached). After some discussion, Chair Brenda Collette created an ad hoc committee regarding the Folsom Heights development project and appointed resident Ellen Post to the committee. Ellen Post said that she spoke with Folsom Councilmember Sara Aquino who replied and said Folsom wants to be a good neighbor and do what is right. Ellen is also looking into Folsom's mitigation and monitoring guidelines for the project.

**5.b. Sidewalk Issues on White Rock Road near Bailey Circle.** Mark Magee reported that the person the landscapers were planning to use to do the sidewalk work is currently out of the country. Gordon Fawkes said he has a lead on someone who may be able to perform the work and will look into it. The matter was continued to the next meeting.

**5.c. Weed Abatement and Fire Mitigation Services for 2023 Utilizing Goats.** The board discussed the proposal received from Capra Environmental utilizing goats to perform the weed abatement services. The Board asked that Mark Magee request a proposal from the landscaping provider and/or other vendors utilize weed-eater or other

equipment services for cost comparison and in furtherance of the District's procurement policies. The matter will be considered at the next meeting.

**6. New Business**

**6.a. Notice of Vacancy on the Board of Directors; Consider Appointment of Adam Olson to the Board of Directors to Fill the 4-year term of office which runs through December 2026.** Director Mark Magee made a motion to appoint Adam Olson to the Board of Directors to fill the 4-year term of office through December 2026. Director Brenda Collette seconded the motion. The board entertained discussion and Adam Olson said he does not object to the appointment. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

The Clerk administered the Oath of Office and Adam Olson was sworn-in as a Board member.

**6.b. Annual Organizational Meeting; Selection of President and Vice President of the Board.** After discussion, Director Adam Olson made a motion to appoint Brenda Collette as President. The motion was seconded by Director Mark Magee. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, Magee, and Olson

NOES: None

ABSENT: None

ABSTAIN: None

Director Mark Magee made a motion to appoint Adam Olson as Vice President. The motion was seconded by Brenda Collette. The Clerk took a roll call vote; motion carried as follows:

AYES: Collette, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: Olson

**6.c. Damaged Fence at Entrance to Stonebriar as a Result of Fallen Tree.** After discussion, Director Gordon Fawkes suggested that the Board get bids on fabricating the replacement fence, which will be considered during the next budget year as there is no urgency except for the general appearance in the community. In the meantime, the Board agreed that efforts shall be made to cut back the remaining tree from away from the sidewalk.

**6.d. Meeting Location for RHCS Board Meetings 2023.** Board members and staff discussed the various locations and the costs. Concern was express about the cost of the hotel given the District's limited budget. Director Brenda Collette volunteered the use of her home for the March regular board meeting while the District continues to consider its options. The meeting will be held at the Collette residence on March 21, 2023.

**7. Adjournment.** Upon motion and second, the meeting was adjourned at 8:14pm.

Submitted by:

/s/

Linda Stone, Board Clerk/Secretary

Approved by Board: March 21, 2023