

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF MAY 16, 2023 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on May 16, 2023, was called to order at 7:01 pm by President Brenda Collette. The in-person meeting was held at Raley’s Market – Gather Room, 3935 Park Drive, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson, Mark Magee, and Gordon Fawkes were present at roll call. Also present were Board Clerk Linda Stone and two members of the public.

2. Public Comment (Items not on the agenda):

None.

3. Monthly Reports

a. Report Regarding General Manager Duties. Linda Stone presented a short report about activities over the last month including input provided by Board members; copy attached. Director Fawkes added that he had booked the Raley’s Gather Room out to October for the monthly meetings. The clerk provided an update about availability for the GM interviews, and it was suggested that the regular June meeting set for the 20th be move to June 13th to accommodate both the GM interviews and monthly meeting. It was agreed that the interviews would be held at 6:30 and 7:00 p.m., respectively, and the board meeting will begin at 7:30 pm. The Clerk will post the required Notice of Vacancy and intention to fill the position in advance of the meeting.

b. The Long-Range Funding Ad Hoc committee did not meet.

4. Consent Items

Consent items including the Minutes of the regular Board of Directors meeting held on April 18, 2023, Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending April 30, 2023, and correspondence including El Dorado Elections letter requesting personal experience from residents impacted by the Caldor Fire, Mosquito Fire, or other large disasters where government aided; California State Treasurer letter re California Kids Investment and Development Savings Program; and letter from Timothy J. White, Nominee for El Dorado County LAFCO were considered. Director Adam Olson moved to approve and accept/file all Consent items; Director Mark Magee seconded. The Clerk took a roll call vote; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

5.a. Development Agreement Funds and District Funding.

Director Olson reported that he has been raising the issue of a need for increase in the annual assessment when talking with residents of the District and has received verbal support. He has no specific proposal to present at this time. However, he asked that the Board members thoroughly review the Reserve Study prepared for the District in 2018 and that the funding matter be brought back at the next meeting.

6. New Business

6.a. Strategies for FY 2023-2024 Budget Development.

The Board discussed its strategy for preparation of the proposed preliminary budget for fiscal year 2023-2024. It was the consensus of all Board members present that it seeks a balanced budget, with expenses not exceeding expected revenues. A preliminary budget will be presented for consideration at the June meeting.

In order to accommodate both the June Board meeting and GM interviews on the same date, and to address a scheduling conflict in July, Director Adam Olson made a motion to change the regular meetings dates for June and July to the second Tuesday of the month, resulting in regular meetings dates of June 13 and July 11. The June 13 meeting will begin at 7:30 pm. The July 11 meeting will begin the normal time of 7:00 pm. The motion was seconded by Director Mark Magee. The Clerk took a roll call vote; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Magee

NOES: None

ABSENT: None

ABSTAIN: None

6.b. District's Wetland Areas and Inquiry from Defensible Space Inspector with the El Dorado Hills Fire Department.

The Board discussed the District's wetland areas, what wetlands consist of, and vegetation growth in the areas. Resident Ed McGowan said beavers are again building dams at the entrance of Stonebriar Drive. They also discussed roots that had grown into the manhole pipe areas in prior years. The District will do some research regarding wetlands within the District and if any of the areas are regulated by the US Army Corp of Engineers and/or the California Department of Fish and Wildlife. Director Olson said he would inquire of the US Army Corp of Engineers. Director Fawkes said he will inquire of the California Department of Fish and Wildlife about beavers in the wetlands, removal, and any applicable regulations. The District will gather additional information before it responds to the inquiry from the EDH Fire Defensible Space Inspector.

Three additional items were brought up which require attention. First, at the Stonebriar entrance a portion of the downed tree log remains and the sign needs repair. There was no objection to a resident removing the downed tree log and all agreed the sign needs repair. Second, the post for the Park Rules sign in Berkshire Park needs replacement. Resident Ed McGowan said it should be set in concrete. Ed said he would take on this volunteer project; resident Brett Collette and Director Gordon Fawkes said they are available to help. Finally, the issue of dog waste in the Park needs attention. Director Olson made a motion to approve the purchase of a metal garbage can and secure it in the park; second by Director Collette. The garbage can will be purchased using the District credit card. The motion carried unanimously. Director Collette said she will take action on this item.

7. Adjournment. Upon motion and second, the President adjourned the meeting at 8:00 pm.

Submitted by:



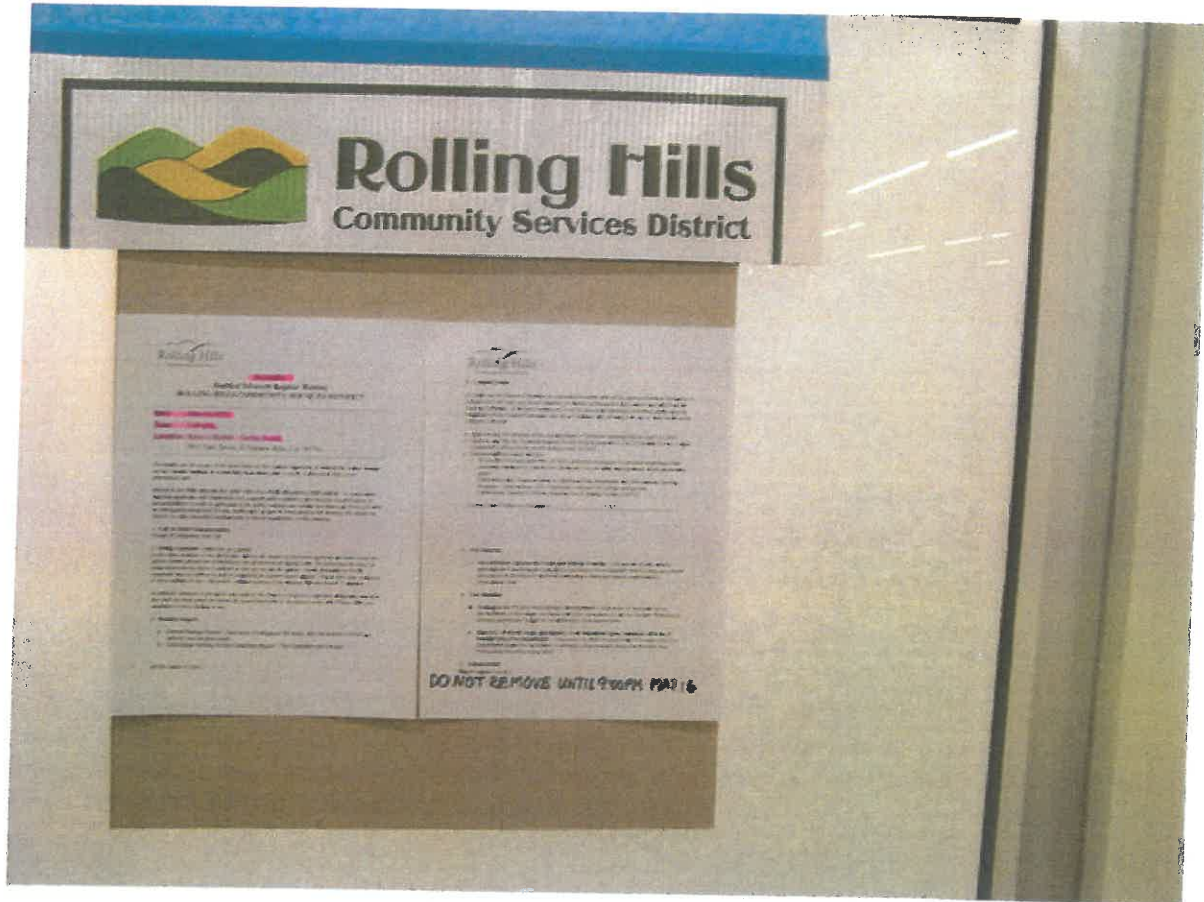
Linda Stone, Board Clerk/Secretary

Approved by Board: June 13, 2023

Report of General Manager Type Activities – Items Not on the Agenda

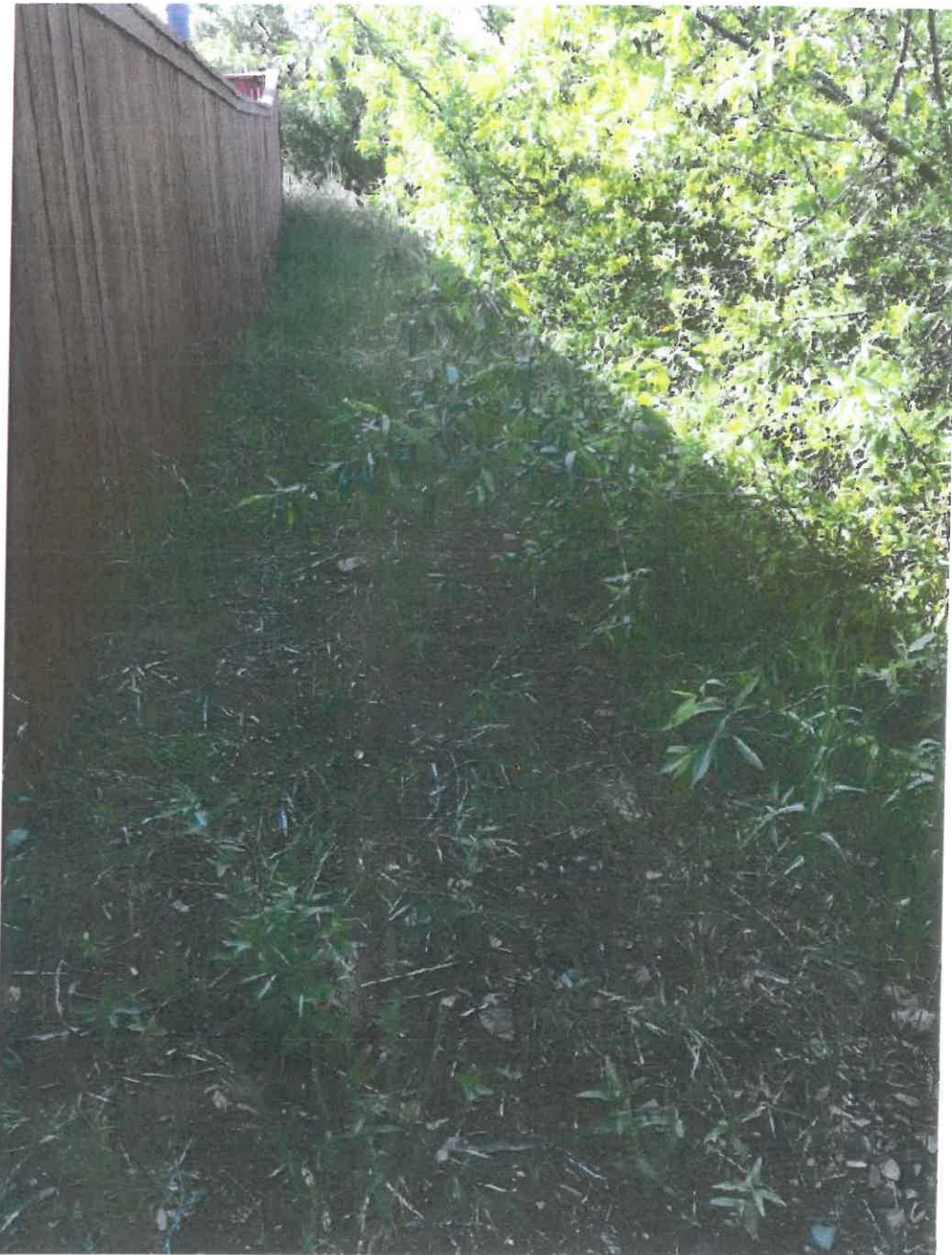
May 16, 2023

1. Meeting Location. Director Gordon Fawkes worked through the regulatory requirement for posting at the meeting location 72 hours in advance of a regular meeting with Raley's management staff. He obtained approval for posting.



2. Weed Abatement. Director Mark Magee worked with Capra Environmental regarding scheduling for the goat weed abatement services in June. The Clerk forwarded the District's agreement for execution and return – pending. Mark also confirmed with the landscapers that they will begin their work for cutting back weeds as required by their contract. Mark spoke with a representative of the El Dorado Hills Fire Department who was out inspecting the property and advised him of the District's plan for the work. The Fire Marshal said as long as there is a plan in place which is moving forward, the District will have no issues with the Fire Department.
3. Water Source of Goats. The Board needs to confirm water sources for the goats as that information is due to Capra Environmental.
4. Scheduling GM Interviews. The Clerk continues to work with schedules to confirm a date for the GM interviews. Date now proposed is May 30.

5. Vacant Board Position. At the direction of the Board, the Clerk will post the required “Notice of Vacancy on the Board of Directors” and consideration of appointment at its June regular meeting.
6. Other Fire Mitigation Issues Reported. The following photographs will be discussed under Agenda Item **no. 6.b.**



Received 5/16/2023 from resident on Summerfield, Nancy, along with text:

“Please get these bushes cut back ASP they to
The fence an some are hanging over our wood fence. A real fire danger!!!!!!!”

Photos taken 5/13/2023 across the street near Gordon's house:



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