



AGENDA
Board of Directors Regular Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: July 11, 2023

Time: 7:00 p.m.

Location: 3098 Montrose Way, El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report – Discussion of delegated GM duties until the position is filled and activity over the prior month.
- b. Long Range Funding Ad Hoc Committee Report – The Committee did not meet.

4. Consent Items



All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the regular meeting held on June 13, 2023
- b. Correspondence accept and file:
 - Nationwide Bond renewal correspondence
 - SDRMA 2023-24 Property/Liability Renewal correspondence and invoices notification
 - El Dorado County Notification regarding fiscal year 2023 Year-End Close Instructions
 - Umpqua Bank Statement for the period through June 30, 2023

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Further Discussion of Wetland Areas and Vegetation Growth** – Board to discuss any new information received regarding wetland areas located within the District; resident concerns about vegetation growth; inquiries from El Dorado Hills Fire Department related to wetlands within the District; and next steps to address the issues. *(Discussion/Possible Action Item)*
- b. **Discussion of Scope of Work for Updated Reserve Study** - Board to discuss development of the Scope of Work needed to seek proposals/quotations for these services *(Discussion Item)*

6. New Business

- a. **Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment for Fiscal Year 2023-2024** - Public Comment, Close Hearing. Proposed Action: Adoption of Resolution 23-01 Authorizing Continued Collection of the Direct Charge Assessment of \$200 for FY24 for the purposes of maintaining and improving community infrastructure and for other lawful purposes of the District. *(Discussion/Possible Action Item)*
- b. **Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limit for Fiscal Year 2023-2024 for RHCS D as Described in Article XII B of the State Constitution.** The proposed appropriation limit is \$131,103.33; Public Comment; Close Hearing. Proposed Action: Adoption of Resolution 23-02 Establishing the Appropriation Limits for FY24 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$131,103.33 calculated as follows: \$126,012.43 (FY23 limit) x 1.0404 = \$131,103.33. *(Discussion/Possible Action Item)*

- c. **Public Hearing – Open Public Hearing Regarding Approval and Adoption of Final Budget for Fiscal Year 2023-2024** - Public Comment, Close Hearing. Proposed Action: Adoption of Resolution 23-03 adopting the final budget for FY2023-2024. The adopted preliminary budget is in the amount of \$197,031.03. *(Discussion/Possible Action Item)*
- d. **Notice of Vacancy on the Board of Directors; Consider Appointment to the Board of Directors to Consider Filling the Expired Term of Ed McGowan which Runs Through December 4, 2026** – Continued from June meeting; The Notice of Vacancy was posted by the District Clerk to its website and community bulletin boards on May 26, 2023. Normal Bechler expressed interest in serving on the Board of Directors. *(Discussion/Possible Action Item)*
- e. **Irrigation Maintenance** – Board to consider approval of expenditure of funds from approved budget to: (1) Replace broken valve and rotor in Stonebriar Park at a cost of \$550; (2) Replace broken valve and filter on Dunnwood Drive at a cost of \$550; and (3) Replace main drop hose and feeders where needed on Dunnwood Drive at a cost of \$850. *(Discussion/Possible Action Item)*

7. Closed Session

Public Employee Appointment and Employment - Position to be Filled: General Manager. Subject to Government Code section 54957, the Board shall meet in Closed Session to consider the appointment and employment of a General Manager. Pursuant to this section, Employee shall include an officer or an independent contractor who functions as an officer or an employee of the District.

8. Adjournment