



MEMORANDUM

Date: October 18, 2023
To: Rolling Hills CSD Board Members
From: Brenda Collette, President
Subject: **Notice of October 19, 2023 RHCS D SPECIAL BOARD MEETING**

PLEASE TAKE NOTICE that pursuant to Government Code section 54956, a special meeting of the Rolling Hills Community Services District is hereby called for **Thursday, October 19, 2023, at 6:00 p.m.** to discuss those matters listed on the attached Agenda. The meeting will be held in accordance with the Brown Act now in effect.

A handwritten signature in cursive script that reads "Brenda Collette".

Brenda Collette, RHCS D President/Chair



AGENDA
Board of Directors SPECIAL Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: **October 19, 2023**
Time: **6:00 p.m.**
Location: **3098 Montrose Way, El Dorado Hills, CA 95762**

This meeting is being held in accordance with the Brown Act as currently in effect that allows attendance by a Board Member and the public to participate and conduct public meetings by teleconference.

You may participate in the meeting via teleconference (audio-visual) hosted through Zoom by:

Dial: 1-669-900-6833

Meeting ID: 837 6680 3256

Or Join by Computer: <https://us06web.zoom.us/j/83766803256>

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Teleconference Participation Due to Emergency Circumstance – Pursuant to AB 2449, Brown Act Procedures for Remote Meetings, now in effect, seeking Board approval for teleconference participation due to emergency circumstance. (*Discussion/Action Item*)

3. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.



In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

4. Monthly Reports

- a. General Manager Report

5. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the regular meeting held on September 19, 2023
- b. Approve and file the month-end financial reports for September 2023 prepared by the County Auditor-Controller's office
- c. Correspondence accept and file:
 - Announcement of iStorage new Tenant Portal for account management
 - SDRMA letter dated September 21, 2023 re No Paid Property/Liability Claims in 2022-23
 - SDRMA Change in Special Evens Liability Coverage Program
 - CSDA /Advocacy News – AB 557 (Hart) Signed into Law related to Ralph M. Brown Act
 - CSDA Message from Public Affairs Field Coordinator
 - Capra Environmental Services, Corp Certificate of Insurance

Consent Items Pulled for Discussion: _____

6. Old Business

- a. **Revenue Options; Need for Increased Revenue for Future Sustainability** – Discussion of proposal received from NBS Consulting for a Revenue Options Analysis and supplemental information received. The proposed services include a kick-off meeting, data collection, cost estimate of projected costs for identified services to be considered in the analysis, review funding options, a funding options memo, and meetings and presentations to support District staff to review the options. Board to consider approval of an expenditure of not to exceed \$12,500 from the approved budget for the cost of the Revenue Options Analysis. NBS Consulting advises that the following stage of services could include polling and surveying to gauge the community's support for various funding options. The range of fees for public engagement services is \$15,000 - \$40,000. *(Discussion/Possible Action Item)*
- b. **Culvert Maintenance** – Discussion of culverts and potential maintenance needs at various locations throughout the District. Bids have not yet been obtained by the District for any potential work. *(Discussion/Possible Action Item)*

7. New Business



- a. Irrigation Work Along White Rock Road** - Consider proposal for replacement of two valves along White Rock Road as soon as possible at a cost of \$500 each, for a total expenditure of funds from approved budget of \$1,000. See also, information and photographs included in GM Report. *(Discussion/Possible Action Item)*
- b. Date and Location for November 21, 2023 Board Meeting** – The Raley’s Market Gather Room is not available on November 21, or any other day that week. The Board to discuss an alternate date and/or location for that meeting. *(Discussion/Possible Action Item)*
- c. Dead Trees Within the District** – Discussion of dead trees within the District at various locations including but not limited to at the Stonebriar entrance and at Stonebriar Park. Bids have not yet been obtained by the District for any potential work. *(Discussion/Possible Action Item)*

8. Adjournment